



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

MAY 16, 2023

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum was not established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair (Excused) Florence “Dusty” Holmes (Excused) Ron Jefferson Oscar Marimon (Excused)
Staff	Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Arnold Ramirez – Grounds Maintenance, Mainscape Francisco Gonzalez – Grounds Maintenance, Mainscape
Others	Wendy Warren – Transcription, Premier; Lizzette Homar-Ramos, Resident

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

The Committee agreed to hold an informational meeting in accordance with the Agenda.

V. Approval of Minutes April 18, 2023

The Committee approved the minutes of the April 18, 2023, meeting.

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VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Ramirez reported:

- The Agronomy Group chemically treated landscape and Floratam areas for weeds.
- Plants, shrubs and/or trees will be installed on confirmation the irrigation system is functioning as intended.
- Quotes are being solicited for a palm tree and County brown mulch.
- The Palm tree will be planted prior to mulch application.
- A response from the Agronomy Group for treatment of snails in the Perennial Peanut beds is outstanding.
- The Agronomy Group ordered fertilizer for application in accordance with the FY22-23 schedule.

Mr. Schumacher reported:

- Naples Electric Motor Works determined the three (3) irrigation pumps are working properly.
- A plan will be developed with Mainscape's irrigation division to assess the cause of high-water usage on Sunshine Boulevard.
- The quotes for the palm tree and mulch will be reviewed with Mainscape Landscaping.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the "*Golden Gate Landscape Observation Report FY-23*" dated May 2, 2023.

General Recommendations

1. Items repeated six (6) times or more in the report are a priority.
2. Snail activity must be addressed immediately, bait traps should be set every three (3) to six (6) months.
3. Landscape crews must remove weeds, vines, and volunteers in plants during routine maintenance.
4. Bougainvillea shrubs should be trimmed to enhance flower color; length between pruning's should ensure this principle regardless of specifications in the landscaper's contract.
5. Remove dead foliage from Iris and Blueberry Flax plants.
6. All plants around base of light poles should be cut back eighteen (18) inches from the poles.
7. Recommend all paver areas be pressure washed with "Wet & Forget" mold treatment spray.
8. Replenish mulch in all locations.

A. Tropicana Boulevard

Median #1

- Remove weeds and prune dwarf Jasmine away from tree trunks.

Median #2

- Remove weeds, vines etc. from Bougainvillea bed on the south end. Maintain height at eighteen to twenty-four (18-24) inches to conform to standard for sight line issues.

Median #3 Bridge

- Remove volunteer Blueberry Flax.
- Replant five (5) missing or damaged Yellow African Iris.

Median #4

- Address 2881: One (1) pink Tabebuia tree needs structural and corrective pruning.
- Address 2860: One (1) purple Tabebuia "Ipe" tree needs structural and corrective pruning.
- Address 2390: Recommend removal of two (2) Crape Myrtles and replace with two (2) Crape Myrtle 'Natchez' in White.

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Median #5

- Replace damaged/missing White African Iris.
- Remove volunteer Crape Myrtles growing in the Bougainvillea bed and plant forty-five (45) Bromeliads.
- Address 2580: Two (2) Hong Kong Orchid trees need structural and corrective pruning.
- Address 2530: Jacaranda tree needs structural and corrective pruning.
- Addresses 2654 and 2578: Replant four (4) missing White African Iris.
- Address 2520: Recommend existing Bougainvillea and Crape Myrtle sprouts be removed, and area planted with Bromeliads.

B. Sunshine Boulevard

All Locations

- Multiple plantings are water stressed and should be replaced.

Median #1

- Replant eleven (11) declining Junipers.

Median #2

- North end: review irrigation in area of new radar speed indicator sign installation in the east side median.
- Renovate area of Juniper damaged by a vehicle on the south end with a double row of twenty-six (26) Juniper Parsoni shrubs.
- Address 2248: Eight (8) Yellow African Iris, under warranty, need to be replaced.
- Address 2184:
 - Recommend replanting the Tabebuia ‘Ipe’ tree.
 - Review Bougainvillea silhouettes for irrigation coverage and apply fertilizer. Seventeen (17) plants need to be replaced.
- Address 2160: Remove old wood staking poles from base of Tabebuia Trumpet tree.
- Address 2236: Replace cable support on Tabebuia tree.
- Address 2052: Juniper Parsoni have a large amount of dead and brown foliage which appears to be the result of insects (e.g., spider mites) or fungal disease. The contractor should review plants to treat issues and prune out dead foliage. Fourteen (14) Juniper Parsoni are needed to complete replacements.

Median #3 Pump Station

- Review irrigation due to new radar speed indication sign installation on the west end.

Median #5

- Replace twenty (20) Blueberry Flax plants in decline resulting from insufficient irrigation.

Median #6

- Address 1720: Replace thirteen to fifteen (13 – 15) water stressed Iris plants.
- Address 1740: Recommend remove and replant all Bougainvillea; twenty-six to thirty (26-30) Bougainvillea Silhouette shrubs required.

18th Place and 18th Avenue S.W. Medians

- Recommend removing Bougainvillea, preparing the area for new planting in rainy season and mulch.
- Plant Perennial Peanut or “Raspberry” Bromeliad and mulch entire median with Rice Rock mulch during 2023 rainy season.

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C. Coronado Parkway & Hunter Boulevard

All locations

- Review Bougainvillea beds for Caterpillar activity and treat as required.
- Review and replace irrigation heads for African Iris plantings between Alexander palms in narrow width medians.
- Review and treat Perennial Peanut as required for insect activity.
- Remove stalks and seed pods from Alexander palms.
- Prune Muhly grasses.
- Review all valve locations for missing green reflective markers. *Mr. Schumacher will coordinate marker placement with the Road Maintenance Division.*

Coronado Parkway

Median #3

- Replace Foxtail palm damaged by an auto accident during the rainy season.

Median #6

- Remove Sabal palm volunteer in Iris plants.

Median #7

- Remove volunteer Schefflera in Sabal palm frond boots.

Median #10

- Install fifty-two (52) Perennial Peanut missing or in decline.
- Remove volunteer Brazilian pepper in saw palmettos and Schefflera in Sabal palm.
- Address 5389 - 5401: Fifteen (15) yellow African Iris need to be replaced. Review plants for possible crown rot fungus.

Hunter Blvd.

Median #2

- Recommend removal of Big Rose Crown of thorn and continue planting Perennial Peanut. The estimated number of plants needed is two hundred twenty-five (225).

Median #6

- Address 2090: Remove Oyster plants at valve boxes and Australian Pine tree volunteer growing in Saw Palmetto clump.
- Address 2018: Replant missing Jatropha tree.
- Address 2007: Replant thirty (30) declining/missing Society Garlic plants.

Median # 8

- Address 5417: Replant forty (40) missing Blueberry Flax Lilies.
- Address 5375: Replace five to eight (5-8) yellow African Iris.
- Address 5465: Replace five (5) yellow African Iris.

Fertilizer

Apply fertilizer, 0-0-22-22S-11Mg at 4.6 lbs. per 1000 S.F. to all Perennial Peanut planting areas.

Water Usage – WeatherTrak Controller Estimate

- Tropicana Blvd.
 - April 2023 – 333,044 gallons.
- Sunshine Blvd.
 - April 2023 – 433,573 gallons.
- Coronado Pkwy. & Hunter Blvd.
 - April 2023 - 237,064 gallons.

VIII. Project Manager's Report

A. Budget Report

Golden Gate MSTU Fund Budget 153 dated May 16, 2023

- The FY-23 Millage rate remains constant at 0.5000 mills.
- Current Ad Valorem Tax, Line 1, is \$607,400.00; an increase of 13.83% over FY-22.
- Transfers and Contributions, Line 13, are \$1,277,465.94; a carryover of unexpended FY-22 funds.
- Total Revenue, Line 14, is \$1,891,365.94, including investment interest, transfers, and contributions (minus a 5% reserve).
- Purchase Orders: (Contractors)
 - Hart's Electrical – Lighting Maintenance & Repair.
 - Mainscape Landscaping -
 - Incidentals are for landscape refurbishment (tree replacement) and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.
 - McGee & Associates – Landscape Architecture.
 - Premier Staffing – Transcription Services.
 - SiteOne Landscape Supply – Irrigation Parts & Pumps.
- Operating Expense, Line 31, is budgeted at \$348,565.94; with current Commitments of \$77,413.82, Expenditures of \$123,571.83, and a Budget Remainder (unspent operating funds) of \$147,580.29.
- Capital Outlay, Line 33, budgeted at \$1,464,700.00, is available to fund planned long-term projects, consistent with the M.S.T.U. ordinance and upon a motion from the Advisory Committee. *Funds for the railing upgrade will be expensed from this category for the upgraded Sunshine Motif Panel on the Santa Barbara Canal Bridge railing after installation, in the later stages of bridge construction.*
- Transfer to Fund 111, Line 34, in the amount of \$60,100.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 36, in the amount of \$5,000.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 37, in the amount of \$13,000.00, is for collection of M.S.T.U. millage as part of the tax bill, currently 0.5 mills.
- Total Budget, Line 39, lists FY23 M.S.T.U. budgeted funds at \$1,891,365.94; with tabulated Commitments of \$77,413.82, Expenditures of \$198,671.78, and a Budget Remainder (total unspent funds) of \$1,615,280.34. The \$1,891,365.94 budget amount does not change during the fiscal year.

Mr. Schumacher noted:

- Landscape Incidentals, Line 17, will be reduced and funds moved to Expenditures when Mainscape Landscaping invoices for replacement of trees and plants on medians and roadways.
- FY-23 millage rate of 0.5 accumulates funds for maintenance of community assets as identified in the Capital Asset Plan, updated annually, and special projects.
- A budget amendment to finance long-term projects, consistent with the M.S.T.U. ordinance, may be undertaken upon recommendation by the Advisory Committee and approval by the Board of County Commissioners (BCC).
- Fund 153 is exclusive to the Golden Gate M.S.T.U. and cannot be utilized by outside entities.

MINUTES

FY-24 GovMax Budget - Preliminary

Golden Gate MSTU Requested Budget 153 Fiscal Year 2024

Notes:

- The FY-24 budget levies a total of 0.5000 mills or \$.50 per \$1,000.00 of taxable value to support ongoing maintenance requirements and funded capital improvements.

Forecast FY 2023:

- Expenditures in the remaining fiscal year are forecast at \$241,400.00, in line with the amended Adopted Budget of \$278,800.00.
- The majority of operating expenses cover contractual landscape and irrigation maintenance, plus associated supplies.

Forecast FY 2024:

- Operating expenses for next fiscal year include engineering design services, landscape maintenance. Capital outlays for improvements and renovations are budgeted at \$1,928,200.00.

Revenues:

- The Golden Gate MSTU Advisory Committee has recommended that the millage rate cap of 0.5000 per \$1,000.00 of taxable value be continued to support the FY 2024 referenced above, projected to generate \$642,339.87 in property tax revenue based on a taxable value increase of 5.75% over 2023.

Carry Over Funds

- Funds not expended in FY-23 are carried forward into the FY-24 budget.

B. Replacement Bridge – Santa Barbara Canal

- Traffic is moving smoothly on the one (1) open lane on the new bridge span.

IX. Old Business

Secondary Bridge Locations - Repainting

The Committee will be updated at a future meeting on the County's potential plan to repaint nine (9) secondary bridges.

X. New Business

A. Community Welcome Sign Renovation – Golden Gate Pkwy (west)

The surface finish on the "Welcome to Golden Gate City Sign" is peeling and showing evidence of mold.

- The internal sign message area, with current metal frame, will be restored.
- The sign would be installed on the existing signposts.
- The Scope of Work (SOW) and plans are completed.
- The bid solicitation will be posted to BidSync, and the lowest qualified bid awarded the contract.

B. Lighted Holiday Decorations - 2023

- Installation of Holiday lighting in the Right-of-Way (ROW) on Golden Parkway is permissible.
- Creating a tree design with lights utilizing the flagpole on Golden Gate Parkway at the intersection of Santa Barbara Blvd. will be considered.

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Mr. Schumacher will report on the status of the holiday decorations project at a future meeting.

XI. Public and Committee Comments

Mr. Jefferson will provide the addresses for the deteriorating hedges on both sides of Golden Gate Parkway to Bradley Holmes, Code Enforcement Division.

Mr. Schumacher will notify the County that the canopies on the trees bordering the sidewalk in the vicinity of Walgreens on Golden Gate Boulevard, require pruning to conform to sight line standards.

Lizzette Homar-Ramos attended the meeting to gain knowledge about the activities of the MSTU.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:25 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 8/15, 2023 as presented or as amended .

NEXT MEETING:

**TBD – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**