



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
APRIL 18, 2023**

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of five was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Oscar Marimon
Staff	Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Arnold Ramirez – Grounds Maintenance, Mainscape Francisco Gonzalez – Grounds Maintenance, Mainscape (Excused)
Other	Wendy Warren – Transcription, Premier

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

Mr. Jefferson moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented. Second by Chair Spencer. Carried unanimously 5 - 0.

V. Approval of Minutes March 21, 2023

Chair Spencer moved to approve the minutes of the March 21, 2023; meeting as presented Second by Ms. Holmes. Carried unanimously 5 - 0.

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Ramirez reported:

Medians on Sunshine Boulevard are slated for refurbishment.

- Broadleaf weeds in Floratam grass will be chemically treated.
- Plants, shrubs and/or trees will be installed on confirmation the irrigation system is functioning as intended.
- The quote for mulch from Golden Golf will be submitted to Mr. Schumacher.

Contract Renewal

Mainscape Inc. multi-year Landscape and Irrigation Maintenance contract was renewed for one (1) year.

Irrigation

A Purchase Order was issued to Naples Electric Motor Works to evaluate the irrigation system and recommend a course of action to remedy the erratic water flow condition.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the "Golden Gate Landscape Observation Report FY-23" dated April 4, 2023.

A. Tropicana Boulevard

All Locations

- Recommend all lower dead foliage be removed from Yellow and White African Iris plants.
- Pressure Wash all paver areas and treat with "Wet & Forget" mold treatment spray.

Median #1

- Remove black tape adhered to illegal sign.
- Prune damaged and dead foliage out of Juniper damaged by Spider Mites on south end east side.
- Remove weeds within shrubs, asparagus fern, carrotwood sprouts, and vines.

Median #3 Bridge

- Prune Juniper plants off the top of valve boxes.
- Remove volunteer Blueberry Flax north and south ends.
- Replant nine (9) missing or damaged Yellow African Iris.

Median #4

- Address 2930: Recommend removing two (2) Crape Myrtles and replacing them with two (2) Crape Myrtle 'Natchez', White.

Median #5

- Remove volunteer Sabal palm in Juniper plantings.
- Replace damaged/missing White African Iris.
- Remove volunteer Crape Myrtles growing in the Bougainvillea bed and plant forty-five (45) Bromeliads.

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Irrigation

- Recommend, due to dry conditions, two (2) week manual review be increased to weekly reviews.

B. Sunshine Boulevard

All Locations

- Recommend all Juniper beds be inspected weekly for spider mite activity and treated as required.
- All sand cordgrass beds should be treated for scale and/or insects.
- Bougainvillea beds should be reviewed for caterpillar activity and treated as required.
- Older Bougainvillea beds are being pruned too close to the main trunks.
- Recommend lower dead foliage be removed from Blueberry Flax, Yellow and White African Iris plants.
- Remove weeds from Perennial Peanut.
- All plants around base of light poles should be cut back eighteen (18) inches away from poles.

Median #1

- Address 2336: Bougainvillea shrubs are pruned too close to the main trunks.

Median #2

- Address 2101: Remove rocks at base of Trumpet tree.
- Renovate area of Juniper damaged by a vehicle on the south end with a double row of twenty-six (26) Juniper Parsoni shrubs.
- Address 2248: Eight (8) Yellow African Iris, under warranty, need to be replaced. Remove volunteer Blueberry Flax plants in the Iris.
- Address 2184: Replace Tabebuia Ipe tree.
- Address 2160: Remove old wood staking poles from base of Tabebuia Trumpet tree.
- Address 2052: Juniper Parsoni have a large amount of dead and brown foliage which appears to be the result of insects (e.g., spider mites) or fungal disease. The contractor should inspect plants to treat issues and prune out dead foliage. Fourteen (14) Juniper Parsoni are needed to complete replacements.

Median #3 Pump Station

- Inspect and treat all Sand cordgrass, Bougainvillea beds and Juniper plants for insect damage.
- Address 1945: South Trumpet tree Duckbill staking cable has been cut. Cable needs to be repaired or replaced.

Median #5

- Replace twenty (20) Blueberry Flax plants in decline resulting from insufficient irrigation.
- Address 1270: Replace thirteen to fifteen (13-15) yellow African Iris plants.

18th Place and 18th Avenue S.W. Medians

- Recommend removing Bougainvillea, preparing the area for new planting in rainy season and mulch.
- Plant Perennial Peanut or “Raspberry” Bromeliad and mulch entire median with Rice Rock mulch during 2023 rainy season.

C. Coronado Parkway & Hunter Boulevard

All locations

- Recommend snail bait applications be scheduled for all Perennial Peanut “Golden Glory” beds.
- Inspect Bougainvilleas for Caterpillar activity and treat as required.
- Remove seed stalks from Alexander palms.

- Remove volunteer plants or vines growing in Sabal palm trunks.
- Inspect all valve locations for missing green reflective markers.
- Recommend all paver areas be pressure washed and treated with “Wet & Forget” mold treatment spray.

Coronado Parkway

- Median #3: Replace Foxtail palm damaged by an auto accident during the rainy season.
- Median #6: Remove Sabal palm volunteer in Iris plants.
- Median #7: Remove volunteer Schefflera in Sabal palm frond boots.
- Median #10:
 - Remove weeds from Perennial Peanut.
 - Install fifty-two (52) Perennial Peanut missing or in decline.
 - Address 5327: Remove dead Paurotis palm stems out of clumps.
 - Address 5291-5301: Remove volunteer Brazilian pepper in saw palmettos and Schefflera in Sabal palm.
 - Address 5389-5401: Yellow African Iris are in decline. Remove dead foliage and review for crown rot fungus. Fifteen (15) plants should be replanted.

Hunter Blvd.

- Median #2: Recommend removal of Big Rose Crown of thorn and continue planting Perennial Peanut. The estimated number of plants needed is two hundred twenty-five (225).
- Median #3: Remove Perennial Peanut inside a two (2) foot radius of the trunk.
- Median #6:
 - Address 2163: Remove dead Paurotis stems.
 - Address 2090: Remove Oyster plants at valve boxes and Australian Pine tree volunteer growing in Saw Palmetto clump.
 - Address 2018: Replant missing Jatropha tree.
 - Address 2007: Replant thirty (30) declining/missing Society Garlic plants.
- Median #8:
 - Prune Muhly grasses.
 - Address 5417: Replant forty (40) missing Blueberry Flax Lilies.
 - Addresses 5375 and 5465: Remove dead foliage from Yellow African Iris and replant missing/distressed plants; ten (10) required.
 - Address 5261: Remove volunteer Schefflera plant on Sabal palm.

Water Usage – WeatherTrak Controller Estimate

- Tropicana Blvd: March 2023 - 283,985 gallons.
- Sunshine Blvd: March 2023 - 503,781 gallons.
- Coronado Pkwy. & Hunter Blvd: March 2023 - 175,579 gallons.

General Recommendations

Fertilizer

Apply fertilizer in April, 0-0-22-22S-11Mg at 4.6 lbs. per 1000 S.F. to all Perennial Peanut planting areas.

Mulch

Replenish all locations with mulch.

Irrigation

Due to dry conditions, the two (2) week manual inspection be increased to weekly.

Mr. Schumacher sent the McGee & Associates summary report to Mainscape's Agronomy Group requesting inspection and treatment of items noted.

VIII. Project Manager's Report

A. Budget Report

Golden Gate MSTU Fund Budget 153 dated April 18, 2023

- The FY-23 Millage rate remains constant at 0.5000 mills.
- Current Ad Valorem Tax, Line 1, is \$607,400.00; an increase of 13.83% over FY-22.
- Transfers and Contributions, Line 13, are \$1,277,465.94; a carryover of unexpended FY-22 funds.
- Total Revenue, Line 14, is \$1,891,365.94, including investment interest, transfers, and contributions (minus a 5% reserve).
- Purchase Orders: (Contractors)
 - Hart's Electrical – Lighting Maintenance & Repair.
 - Mainscape Landscaping -
 - Incidentals are for landscape refurbishment (tree replacement) and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.
 - McGee & Associates – Landscape Architecture.
 - Premier Staffing – Transcription Services.
 - SiteOne Landscape Supply – Irrigation Parts & Pumps.
- Operating Expense, Line 39, is budgeted at \$348,565.94; with current Commitments of \$93,181.92, Expenditures of \$115,901.46, and a Budget Remainder (unspent operating funds) of \$139,482.56.
- Capital Outlay, Line 41, budgeted at \$1,464,700.00, is available to fund planned long-term projects, consistent with the M.S.T.U. ordinance and upon a motion from the Advisory Committee. *Funds for the railing upgrade will be expensed from this category for the upgraded Sunshine Motif Infill Panel on the Santa Barbara Canal Bridge railing after installation, in the later stages of bridge construction.*
- Transfer to Fund 111, Line 42, in the amount of \$60,100.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 44, in the amount of \$5,000.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 45, in the amount of \$13,000.00, is for collection of M.S.T.U. millage as part of the tax bill, currently 0.5 mills.
- Total Budget, Line 47, lists FY23 M.S.T.U. budgeted funds at \$1,891,365.94; with tabulated Commitments of \$93,181.92, Expenditures of \$190,715.81, and a Budget Remainder (total unspent funds) of \$1,607,468.21. The \$1,891,365.94 budget amount does not change during the fiscal year.

Mr. Schumacher noted:

- Fund 153 is exclusive to the Golden Gate M.S.T.U. and cannot be utilized by outside entities.
- FY-23 millage rate of 0.5000 accumulates funds for maintenance of community assets as identified in the Capital Asset Plan, updated annually, and special projects.

- A budget amendment to finance long-term projects, consistent with the M.S.T.U. ordinance, may be undertaken upon recommendation by the Advisory Committee and approval by the Board of County Commissioners (BCC).
- The proposed FY-24 Budget will be presented to the Committee for approval.
- Taxable value dollars will be updated in the third quarter of 2023 and reflected in the budget on Line 1, Ad Valorem Tax.

B. Replacement Bridge – Santa Barbara Canal

Mr. McCoy and Mr. Jefferson provided pictures of the bridge under construction and the Sunshine Motif Infill Panel railing.

- The *Sunshine Motif Infill Panel* railing in aluminum, mill finished, is very attractive.
- The project is on schedule and traffic is moving smoothly.
- The crossover will be reworked soon and for traffic passage.
- The 4-lane completion is expected in November 2023.

Bridge Railing

- The upgraded *Sunshine Motif Infill Panel* for the railing, funded by the M.S.T.U., is installed on the North bridge segment.
- Funds for the railing upgrade are identified in the Capital Outlay category of the budget and will be expended upon receipt of an invoice from the County.

IX. Old Business

A. Secondary Bridge Locations – Repainting

- Marshall Miller, Director, Road Maintenance Division, was notified of the M.S.T.U.’s interest in repainting nine (9) secondary bridges.
- The Florida Department of Transportation (FDOT) will be contacted for guidance on the painting standards for bridges.
- The M.S.T.U. would consider making a capital contribution to the project with the County remaining responsible for custodial maintenance of the assets.

Mr. Schumacher will meet with the Road Maintenance Division on April 26, 2023, to discuss the proposed project and determine a course of action to paint one (1) bridge.

X. New Business

A. Community Welcome Sign Renovation – Golden Gate Pkwy (west)

The surface finish on the “*Welcome to Golden Gate City Sign*” is peeling and showing evidence of mold.

- The internal sign message area, with current metal frame, will be restored.
- The sign would be installed on the existing signposts.
- A Request for Quote (RFQ) bid solicitation will be required as the proposal is expected to exceed the \$3,000.00 single source procurement threshold.
- Once the Scope of Work (SOW) and plans are completed, the bid solicitation will be issued. The lowest qualified bid will be awarded the project.

B. Lighted Holiday Decorations - 2023

- Installation of Holiday lighting in the Right-of-Way (ROW) on Golden Parkway is permissible.

- Creation of a tree design with lights utilizing the flagpole on Golden Gate Parkway at the intersection of Santa Barbara Blvd. will be considered.

Mr. Schumacher will:

- Investigate the details to install decorative holiday lighting in the vicinity of the Welcome sign and US flagpole on Golden Gate Parkway and determine if a ROW permit is required.
- Request cost proposals in July-August for installation in November 2023.

XI. Public and Committee Comments

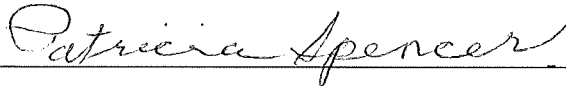
It was noted during comments:

- Reservations for private functions at the Golden Gate Community Center can be made at the front desk.
- Advisory Committee members are permitted to serve on multiple committees such as the Golden Gate City Economic Development Council.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:12 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on May 15, 2023 as presented X or as amended _____.

NEXT MEETING:

MAY 16, 2023 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116