



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

April 16, 2024

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of four was established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Oscar Marimon (Absent)
Staff	Brian Wells – PTNE Director (Excused) Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Robert MacGuffie – Grounds Maintenance, Mainscape
Others	Wendy Warren – Transcription, Premier

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

Chair Spencer moved to approve the Agenda of the Golden Gate MSTU Advisory Committee as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.

V. Approval of Minutes – March 19, 2024

Chair Spencer moved to approve the minutes of the March 19, 2024, Golden Gate MSTU Advisory Committee meeting as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. MacGuffie reported:

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- A plan by Mainscape to address areas identified for maintenance has been drafted.

Mr. Schumacher reported:

- Items highlighted in *Red* in McGee & Associates Summary Report should be prioritized.
- He will follow up on scheduling structural and corrective pruning.

VII. Landscape Architect's Report – McGee & Associates

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. McGee reported:

A. Maintenance Reports – April 2, 2024

1. Coronado Parkway & Hunter Boulevard
2. Sunshine Boulevard
3. Tropicana Boulevard

Comments

Mr. McGee

- Aged items, highlighted in Red, must be corrected as soon as possible.
- Replacement items identified in the report should be addressed.
- Hong Kong Orchids, Jacaranda, Silk Floss and Tabebuia trees need canopies lifted with structural, internal and cross branching pruning.
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Coronado & Hunter

- All Saw Palmetto plants recently pruned need additional mulch for protection.
- Recommend total renovation of fallen light pole area on Coronado Parkway, Median #14.

Sunshine Boulevard

- Remove dead foliage from Blueberry Flax Lilies.
- Review Duckbill tree staking system quarterly to determine if cables need adjustments.

Tropicana Boulevard

- Remove dead foliage from the white and yellow African Iris plants.
- Water usage reading is high - system should be monitored.

Mr. Schumacher

- A Request for Quote has been solicited based on specifications provided by the Parks and Recreation Department for the replacement of 2 forty-four-gallon trash cans on Tropicana Boulevard.
- The installation date for the light pole replacement on Coronado Parkway at the corner of Santa Barbara Boulevard will be requested from Florida Power & Light (FPL).
- Alignment of the light pole on the south end of Tropicana Boulevard will be requested.

VIII. Project Manager's Report

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for April 16, 2024, prepared April 8, 2024.

- Purchase Orders

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1. FPL - electricity.
 2. Mainscape Landscaping – grounds maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 3. McGee & Associates – landscape architectural services.
 4. Naples Christmas Lighting – Holiday decorations.
 4. Naples Electric motor Works (NEMW) – pump station maintenance.
 5. Premier Staffing – transcription services.
 6. Simmonds Electrical – electrical maintenance and repairs.
 7. SiteOne Landscape Supply – irrigation parts & components.
 8. Southeast Spreading – mulch.
 9. Thomas Marine – Golden Gate Parkway bridge – MSTU railing upgrade.
 10. Tree Scaping of Naples – palm & tree pruning.
- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$682,100 budgeted, \$640,858 has been collected and a balance of \$41,241 remains to collect.
 2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$1,713,176.
 3. Line 3, All Revenues – Of the \$2,395,276 budgeted, \$640,858 has been collected and a balance of \$41,241 remains to collect leaving an available balance of \$1,754,418 (the sum of lines 1 and 2).
 4. Line 20, Operating Expense – Of \$332,860 budgeted, \$144,691 is committed on MSTU-issued Purchase Orders and \$126,229 has been spent, leaving the remainder of \$61,940 available within budget for additional operating expenses as needed.
 5. Line 24, County Overhead – Of the \$84,000 budgeted, \$81,340 has been transferred, and a balance of \$2,630 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
 6. Line 26, Capital Projects – Of the \$1,978,416 budgeted, \$22,115 has been transferred and a balance of \$1,956,300 remains to be assessed.
 7. Line 27, All Expenses – Of \$2,395,276 budgeted, \$144,691 is committed to existing Purchase Orders, and \$229,713 in total expenditures, leaving a remainder of \$2,020,871 available within the FY-24 budget.
 - General
 - a. MSTU Tax Rate: 0.5000 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
 - b. Funds not spent in 2024 (FY-24) will be carried forward into FY-25.
 - c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The gross taxable property value increased 11.23% for FY-24, generating \$68,187 in tax revenue.
- Three pallets of COCO/County brown mulch will be purchased from Southeast Spreading. to complete mulch application on Tropicana Boulevard.
- A Purchase Order has been issued to Tree Scaping of Naples, Inc. for structural pruning of hardwood trees.

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- The Capital Outlay Commitment and Expenditure recorded is for the upgraded *Sunshine Motif Infill Panel* for the Santa Barbara canal replacement bridge.
- The Office of Budget Management (OMB) will be consulted regarding the addition of a line item in the Capital Improvements category dedicated to funding expenses incurred for disaster/ catastrophic events, perhaps \$150K per roadway.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The millage rate, currently 0.5000, will be evaluated during the budget process commencing in April 2024.

B. Community Welcome Sign Renovation – Golden Gate Parkway (west)

Mr. Schumacher reported:

- The “*Welcome to Golden Gate City Sign*” interior panel will incorporate features of the existing sign.
- A County painting contractor reviewed the sign for renovation consideration.
- A cost proposal to repaint the sign and possibly emboss the graphics and bird illustration has been requested from the contractor.
- Options will be presented to the Committee at the May 2024 meeting.
- The Committee will approve the planned renovations prior to placement of the order.

IX. Old Business

Mr. Schumacher reported the process to secure design and cost proposals for holiday decorations and lighting will commence in June.

X. New Business

None

XI. Public and Committee Comments

Flagpole Golden Gate Parkway

It was reported at a meeting of the Civic Association that the flagpole halyard counterweight gear was laying on the ground and needed to be repaired.

Mr. Schumacher will investigate the reported malfunction and obtain repair as needed.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:06 P.M.

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GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 5-21, 2024 as presented or as amended .

<https://www.collierptne.com/mtsu/goldengate-beautification-advisory-committee/>

NEXT MEETING:

**MAY 21, 2024 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**