



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**MARCH 21, 2023**

## **MINUTES**

### **I. Call to Order**

The meeting was called to order at 4:29 P.M. by Chair Spencer. Attendance was called and a quorum of four was present.

### **II. Attendance**

<b>Advisory Committee</b>	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes (Excused) Ron Jefferson Oscar Marimon
<b>Staff</b>	Michelle Arnold – PTNE Director (Excused) Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused)
<b>Landscape</b>	Mike McGee – Landscape Architect, McGee & Assoc. Arnold Ramirez – Grounds Maintenance, Mainscape Francisco Gonzalez – Grounds Maintenance, Mainscape
<b>Other</b>	Mike Patterson – Ground Maintenance, Mainscape Wendy Warren – Transcription, Premier

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Chair Spencer moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as amended:*

Addition: VIII. Project Manager’s Report, C: Bylaws 2023 – Final.

*Second by Vice Chair Rogan. Carried unanimously 3 - 0.*

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*Mr. Marimon joined the meeting. A quorum of four was present at 4:32 P.M.*

### V. Approval of Minutes February 21, 2023

**Mr. Jefferson moved to approve the minutes of the February 21, 2023, meeting as amended:**

*Page 4, Item VIII Election of Officers and Bylaws, A. Nomination for Chair, from "... Mr. Jefferson nominated Patricia Spender for the position of Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed.) ...," to ... Mr. Jefferson nominated Patricia **Spencer** for the position of Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed...)"*

**Second by Ms. Rogan. Carried unanimously 4 - 0.**

### VI. Landscape Maintenance Report – Mainscape Landscaping Company

**Mr. Ramirez** reported:

Medians on Sunshine Boulevard are being targeted for refurbishment.

- Weeds will be chemically treated.
- Plants, shrubs and/or trees will be installed on confirmation the irrigation system is functioning as intended.

The Mainscape irrigation group assessed the irrigation concerns:

- Three (3) valves on Sunshine Boulevard and one (1) on Tropicana Boulevard were replaced.
- Water control adjustments to ensure adequate and consistent coverage were made.

*Mr. Schumacher will monitor irrigation coverage to confirm the system is functioning properly.*

### VII. Landscape Architect's Report – McGee & Associates

**Mr. McGee** summarized the "Golden Gate Landscape Observation Report FY-23" dated March 7, 2023.

#### General Recommendations

1. Recommend, due to the dry and windy conditions, the two-week manual review be increased too weekly. Each zone should be activated for a minimum of 10 minutes, or for the entire period required to fully review all heads within each zone. The reviews should occur on days that are not scheduled for run days.
2. Recommend all lower dead foliage be removed from Blueberry Flax, Yellow and White African Iris plants.
3. Recommend weekly reviews of Juniper plantings for insects (i.e. spider mites) due to dry conditions.
4. All plants around base of light poles should be cut back 18 inches away from poles.
5. Replenish all locations with mulch,

#### **A. Tropicana Boulevard**

##### Median #1

- Prune damaged and dead foliage out of Juniper damaged by Spider Mites on south end east side.
- Remove weeds and prune dwarf Jasmine away from Bromeliads.

##### Median #3 Bridge

- Remove volunteer Blueberry Flax north and south ends.
- Replant nine (9) missing or damaged Yellow African Iris.

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### Median #4

Address 2930: Recommend removing two (2) Crape Myrtles and replacing them with (2) Crape Myrtle 'Natchez', White.

### Median #5

- Replace damaged/missing White African Iris.
- Remove volunteer Crape Myrtles growing in the Bougainvillea bed and plant forty-five (45) Bromeliads.

## **B. Sunshine Boulevard**

### All Locations

- Multiple turf areas and new plantings are water stressed. Recommend pump pressure be checked.
- Remediate Florida Snow weeds in turf area.

### Median #2

- Renovate area of Juniper damaged by a vehicle on the south end with a double row of twenty-six (26) Juniper Parsoni shrubs.
- Address 2248: Eight (8) Yellow African Iris, under warranty, need to be replaced.
- Address 2184: Recommend replanting the Tabebuia Ipe tree.
- Address 2160: Remove old wood staking poles from base of Tabebuia Trumpet tree.
- Address 2052: Juniper Parsoni have a large amount of dead and brown foliage which appears to be the result of insects (e.g., spider mites) or fungal disease. The contractor should review plants to treat issues and prune out dead foliage. Fourteen (14) Juniper Parsoni are needed to complete replacements.

### Median #3 Pump Station

- Address 1945: South Trumpet tree Duckbill staking cable has been cut. Cable needs to be repaired or replaced.

### Median #5

- Replace twenty (20) Blueberry Flax plants in decline resulting from insufficient irrigation.

### 18<sup>th</sup> Place and 18<sup>th</sup> Avenue S.W. Medians

- Recommend removing Bougainvillea, preparing the area for new planting in rainy season and mulch.
- Plant Perennial Peanut or "Raspberry" Bromeliad and mulch entire median with Rice Rock mulch during 2023 rainy season.

## **C. Coronado Parkway & Hunter Boulevard**

### All locations

- Recommend snail bait applications be scheduled for all Perennial Peanut "Golden Glory" beds.
- Review and treat plant material, as required, for insect activity and/or grubs and fungus activity.
- Remove stalks and seed pods from Alexander palms.
- Remove volunteer plants or vines growing in Sabal palm trunks.
- Review all valve locations for missing green reflective markers.
- Recommend all paver areas be pressure washed and treated with "Wet & Forget" mold treatment spray.

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### Coronado Parkway

- Median #3: Replace Foxtail palm damaged by an auto accident during the rainy season.
- Median #10: Install fifty-two (52) Perennial Peanut missing or in decline.

### Hunter Blvd. Median #2

- Recommend removal of Big Rose Crown of thorn and continue planting Perennial Peanut. The estimated number of plants needed is two hundred twenty-five (225).

### Fertilizer

Apply fertilizer in April, 0-0-22-22S-11Mg at 4.6 lbs. per 1000 S.F. to all Perennial Peanut planting areas.

### Water Usage – WeatherTrak Controller Estimate

- Tropicana Blvd.
  - February 2023 – 273,410 gallons.
- Sunshine Blvd.
  - February 2023 – 444,653 gallons.
- Coronado Pkwy. & Hunter Blvd.
  - February 2023 - 180,314 gallons.

## **VIII. Project Manager's Report**

### **A. Budget Report**

#### Golden Gate MSTU Fund Budget 153 dated March 21, 2023

- The FY-23 Millage rate remains constant at 0.5000 mills.
- Current Ad Valorem Tax, Line 1, is \$607,400.00; an increase of 13.83% over FY-22.
- Transfers and Contributions, Line 13, are \$1,277,465.94; a carryover of unexpended FY-22 funds.
- Total Revenue, Line 14, is \$1,891,365.94, including investment interest, transfers, and contributions (minus a 5% reserve).
- Purchase Orders: (Contractors)
  - Hart's Electrical – Lighting Maintenance & Repair.
  - Mainscape Landscaping -
    - Incidentals are for landscape refurbishment (tree replacement) and miscellaneous.
    - Grounds Maintenance includes irrigation repairs.
  - McGee & Associates – Landscape Architecture.
  - Premier Staffing – Transcription Services.
  - SiteOne Landscape Supply – Irrigation Parts & Pumps.
- Operating Expense, Line 39, is budgeted at \$348,565.94; with current Commitments of \$141,044.58, Expenditures of \$87,423.30, and a Budget Remainder (unspent operating funds) of \$120,098.06.
- Capital Outlay, Line 41, budgeted at \$1,464,700.00, is available to fund planned long-term projects, consistent with the M.S.T.U. ordinance and upon a motion from the Advisory Committee. *Funds for the railing upgrade will be expensed from this category for the upgraded Sunshine Motif Panel on the Santa Barbara Canal Bridge railing after installation, in the later stages of bridge construction.*
- Transfer to Fund 111, Line 42, in the amount of \$60,100.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 44, in the amount of \$5,000.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.

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- Transfer to the Tax Collector, Line 45, in the amount of \$13,000.00, is for collection of M.S.T.U. millage as part of the tax bill, currently 0.5 mills.
- Total Budget, Line 47, lists FY23 M.S.T.U. budgeted funds at \$1,891,365.94; with tabulated Commitments of \$141,044.58, Expenditures of \$161,081.86, and a Budget Remainder (total unspent funds) of \$1,589,239.50. The \$1,891,365.94 budget amount does not change during the fiscal year.

### **Mr. Schumacher noted:**

- Landscape Incidentals, Line 20, will be reduced and funds moved to Expenditures when Mainscape Landscaping invoices for replacement of trees and plants on medians and roadways.
- FY-23 millage rate of 0.5 accumulates funds for maintenance of community assets as identified in the Capital Asset Plan, updated annually, and special projects.
- A budget amendment to finance long-term projects, consistent with the M.S.T.U. ordinance, may be undertaken upon recommendation by the Advisory Committee and approval by the Board of County Commissioners (BCC).
- Fund 153 is exclusive to the Golden Gate M.S.T.U. and cannot be utilized by outside entities.

### **B. Replacement Bridge – Santa Barbara Canal**

Mr. McCoy updated Mr. Schumacher noting:

- The deck for the first bridge span was poured week ending March 18<sup>th</sup>.
- The project is on schedule and traffic is moving smoothly.
- The 4-lane completion is expected in November 2023.

### **C. Bylaws 2023 - Final**

A fully executed copy of the 2023 Golden Gate Beautification Municipal Service Taxing Unit (M.S.T.U.) Bylaws were distributed to the Committee.

## **IX. Old Business**

None

## **X. New Business**

### **A. Community Welcome Sign Renovation – Golden Gate Pkwy (west)**

The surface finish on the “*Welcome to Golden Gate City Sign*” is peeling and showing evidence of mold.

- Lykins Signtek submitted a cost quote in the amount of \$5,340.00 to renovate the internal sign message area, within the current metal frame.
- The sign would be reinstalled on the existing signposts.
- A Request for Quote (RFQ) bid solicitation will be required as the proposal exceeds the \$3,000.00 single source procurement requirement.

Committee discussion:

- The sign style should replicate the original sign.
- A sign designer should submit different color combinations to display greater contrast between the lettering and figures against the background.

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**B. Lighted Holiday Decorations - 2023**

- Installation of Holiday lighting in the Right-of-Way (ROW) on Golden Parkway is permissible.
- Creation of a tree design with lights utilizing the flagpole on Golden Gate Parkway at the intersection of Santa Barbara Blvd. will be considered.

**Mr. Schumacher will:**

- Investigate the details to install decorative holiday lighting in the vicinity of the Welcome sign and US flagpole on Golden Gate Parkway and determine if a ROW permit is required.
- Request cost proposals in July-August for installation in November 2023.

**XI. Public and Committee Comments**

**Mr. Schumacher** recommended Collier 311 be contacted on behalf of the Civic Association to report the deteriorating condition of hedges on both sides of Golden Gate Parkway. A call ticket would be created, and a service representative will respond to address the concern.

**XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:22 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**



**Patricia Spencer, Chair**

The Minutes were approved by the Committee on 4-18, 2023 as presented  or as amended .

**NEXT MEETING:**

**APRIL 18, 2023 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**