



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

March 18, 2025

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:34 P.M. by Chair Spencer. Attendance was called and a quorum was not established.

II. ATTENDANCE

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair (Excused) Florence “Dusty” Holmes Ron Jefferson (Excused) Open Seat
Staff	Brian Wells – PTNE Director (Excused) Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect, McGee & Associates Armando Yzaguirre – Grounds Maintenance, A & M Property Maintenance
Others	Wendy Warren – Transcription, Premier

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. APPROVAL OF AGENDA

The Committee agreed to hold an informational meeting in accordance with the Agenda.

V. APPROVAL OF MINUTES – January 21, 2025

Chair Spener moved to approve the Golden Gate MSTU Advisory Committee meeting minutes of January 21, 2025, as presented. Second by Ms. Holmes. Carried unanimously 2 - 0.

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VI. LANDSCAPE MAINTENANCE REPORT – A & M Property Maintenance

Mr. Yzaguirre reported:

- Routine landscape maintenance services have been performed on all MSTU roadways.
- Refurbishment of the medians on Tropicana Boulevard.
- The irrigation system on Hunter Boulevard, Median #8, was repaired.

Mr. Schumacher will modify the irrigation schedules on Tropicana and Hunter Boulevards and Coronado Parkway.

Mr. Schumacher reported:

Irrigation Sunshine Boulevard

- The irrigation system on Sunshine Boulevard is not functioning as intended.
- The Board of County Commissioners (BCC) awarded the contract for pump station services and maintenance to Agri Services International (ASI).

Median Refurbishment

- A & M's proposal for plant installation on Tropicana Boulevard will be approved and a Notice-to-Proceed (NTP) issued.
- Median plantings on Sunshine Boulevard will be installed on the resolution of the irrigation issues.

Mulch

- A Purchase Order for County brown mulch was requested from Southeast Spreading.

Tree Pruning

- Tree Scaping Of Naples will finish trimming Palms and hardwood trees week ending March 22, 2025.

VII. LANDSCAPE ARCHITECT'S REPORT – McGee & Associates

Mr. McGee summarized the March 4, 2025, observation report.

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

A. Sunshine Boulevard

B. Coronado Parkway & Hunter Boulevard

C. Tropicana Boulevard

Comments

Mr. McGee reported:

All locations

- Mulch medians where replacement plants were installed.
- Recommend all paver areas be pressure washed and treated with "Wet & Forget" mold treatment spray.

Sunshine Boulevard

- Review all lights for cleaning or replacement lamps if needed.
- The light pole lamp on the north end of Sunshine Boulevard illuminates all day.
- Median areas are stressed due to irrigation not functioning. Plant replacements are on hold.

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Coronado Parkway and Hunter Boulevard

- Recommend Perennial Peanut beds have an application of 0-0-22-22S-11mg fertilizer and Legume Soil Inoculant quarterly.
- Specifications for specialty palm fertilizer will be provided for A & M Property Maintenance.

Tropicana Boulevard

- Recommend all irrigation heads in the area of Juniper plantings be reviewed to determine if pruning is necessary.
- The access door to the light pole on the south end of median #4 is missing.

Comments

Mr. Schumacher reported:

- Replacement cost for eleven (11) decorative light poles on Tropicana Blvd. medians will be evaluated with quotes to be solicited from manufacturers Lumec and Sternberg.

VIII. PROJECT MANAGER'S REPORT

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for March 18, 2025, prepared March 11, 2025.

- Purchase Orders
 1. FPL - electricity.
 2. A & M Property Maintenance – ground maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 3. Howard Fertilizer – fertilizer.
 4. Lykins-Signtek – “Welcome Sign”
 5. McGee & Associates – landscape architectural services.
 6. Naples Christmas Lighting – Holiday decorations.
 7. Naples Electric motor Works (NEMW) – pump station maintenance.
 8. Premier Staffing – transcription services.
 9. Simmonds Electrical – electrical maintenance and repairs.
 10. SiteOne Landscape Supply – irrigation parts & components.
 11. Southeast Spreading – mulch.
 13. Tree Scaping of Naples – tree pruning and removal.
- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$743,200 budgeted, \$672,028 has been collected and \$71,171 remains to be collected.
 2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$2,006,206.
 3. All Revenues – Of the \$2,749,406 budgeted, \$672,798 has been collected leaving an available balance of \$2,077,377 (the sum of lines 1 and 2) minus Expenditures.

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4. Line 21, Operating Expense – Of \$384,906 budgeted, \$145,911 is committed on MSTU-issued Purchase Orders and \$86,251 has been spent, leaving the remainder of \$150,743 available within budget for additional operating expenses as needed.
5. Line 25, County Overhead – Of the \$87,300 budgeted, \$16,317 has been transferred, and a balance of \$70,982 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
6. Line 27, Capital Projects – A balance of \$2,277,200 remains for improvement projects.
7. Line 27, All Expenses – Of \$2,749,406 budgeted, \$145,911 is committed to existing Purchase Orders, and \$104,569 in total expenditures, leaving a remainder of \$2,498,925 available for MSTU expenditures.

- General
 - a. MSTU Tax Rate: 0.5000 Mills is for beautification improvements and maintenance within the taxing district.
 - b. The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$129,275.
 - c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The invoice for Lykins-Signtek, Inc. for the new “Welcome Sign” has been approved for payment.
- Pump Station repairs and/or replacement will be funded from the Capital Projects category.
- The proposed irrigation and landscape project(s) on Golden Gate Parkway will be funded from the Capital Projects category.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The Office of Budget Management (OMB) will be consulted regarding the addition of a note in the FY-26 budget to identify \$150,000 in the Capital Improvements category dedicated to funding expenses incurred for disaster/ catastrophic events, perhaps per MSTU roadway.
- The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$129,275.

FY 2026 Budget Process

- The budget planning process for 2026 will commence in April.
- The Committee will analyze the Millage Rate of 0.5000 per \$1,000 of Ad Valorem taxable value for FY-26 with consideration for current and future expenses during the planning process. Options are:
 1. Revenue Neutral: Lower the current millage rate to maintain the FY-25 income level.
 2. Millage Neutral: Maintain the current millage rate of 0.2000 mills, increasing revenue equal to the Ad Valorem property value increase assessed by the County appraiser.
- The Fiscal Year 2026 budget is effective October 1, 2025.
- Funds not spent in 2025 (FY-25) will be carried forward into FY-26.

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- The *Asset Management Plan* report to estimate useful life of MSTU assets and corresponding expenditure projections to fund maintenance will be updated during the 2026 planning process.

IX. OLD BUSINESS

None

X. NEW BUSINESS

A. Irrigation Extension - Pkwy Median 2 & New Bridge over Santa Barbara Canal

Mr. Schumacher reported:

- Restoration of the irrigation and landscaping in the Golden Gate Parkway, west of the sign, at the intersection of Santa Barbara Blvd.
- The original irrigation lateral pipes were previously severed and capped, and irrigation heads disconnected during a County project in the area.
- Irrigation is necessary on both sides of the bridge.
- The irrigation line installation labor segment of the project will go out for bid with anticipated installation in 2025.
- The County will supply parts for the project.
- Plants will be selected upon installation.
- The MSTU has offered to share the cost of the project with the County.
- The Road Maintenance Division will be responsible for maintaining the improvements.

Mr. Schumacher will consult Pam Lulich, Landscape Operations Manager, to review the project and extend an invitation to attend an MSTU meeting to discuss this project and the status of landscape design for the Collier Boulevard project.

B. Sunshine Irrigation Pump Station

Mr. Schumacher reported:

- The irrigation system on Sunshine Boulevard is not functioning as intended.
- The Board of County Commissioners (BCC) awarded the contract for pump station services and maintenance to Agricultural Services International (ASI).
- ASI was retained to diagnose the system and recommend repairs and/or replacement of components and the pump.
- ASI submitted a cost quote of \$30,000.00 to install a *Rain Bird* Compact Low Profile 10HP VFD Pump Station.

Mr. Schumacher will consult the Road Maintenance Division on the equipment proposed and update the Committee at the April meeting.

XI. COMMITTEE MEMBER COMMENTS

None

XII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:01 P.M.

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GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer

Patricia Spencer, Chair

The Minutes were approved by the Committee on April 5, 2025 as presented ✓ or
as amended _____.

<https://www.collierptne.com/mtsu/golden-gate-beautification-advisory-committee/>

NEXT MEETING:

APRIL 15, 2025 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116