



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
FEBRUARY 21, 2023**

MINUTES

I. Call to Order

The meeting was called to order at 4:25 P.M. by Chair Spencer. Attendance was called and a quorum of four was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Oscar Marimon (Excused)
Staff	Michelle Arnold – PTNE Director (Excused) Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Arnold Ramirez – Grounds Maintenance, Mainscape Mike Patterson – Ground Maintenance, Mainscape (Excused)
Other	Wendy Warren – Transcription, Premier

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

Chair Spencer moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented. Second by Mr. Jefferson. Carried unanimously 4 - 0.

MINUTES

V. **Approval of Minutes January 17, 2023**

Mr. Jefferson moved to approve the minutes of the January 17, 2023 meeting as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.

VI. **Landscape Maintenance Report – Mainscape Landscaping Company (Excused)**

Mr. Schumacher reported:

Mainscape Landscaping submitted a proposal in the amount of \$7,300.00 for replacement of trees and plants on medians and roadways, based on a spreadsheet compiled from McGee & Associates Summary Report.

Chair Spencer motioned to approve an expenditure to Mainscape Landscaping Company in the amount of \$7,300.00 for replacement of trees and plants on medians and roadways in accordance with the spread sheet compiled from McGee & Associates Summary Report. Second by Mr. Jefferson. Carried unanimously 4 - 0.

VII. **Landscape Architect's Report – McGee & Associates**

Mr. McGee summarized the "Golden Gate Landscape Observation Report FY-23" dated February 7, 2023.

General Recommendations

- Replenish all locations with mulch.
- Review Juniper plantings for insects due to dry conditions.

A. **Tropicana Boulevard**

Median #3 Bridge

- Remove volunteer Blueberry Flax north and south ends.
- Replant missing or damaged Yellow African Iris.

Median #5

- Remove volunteer Crape Myrtles growing in the Bougainvillea bed and plant forty-five (45) Bromeliads.

B. **Sunshine Boulevard**

All Locations

- Multiple turf areas and new plantings are water stressed. *Recommend Mainscape perform a water coverage test.*
- Convert Tabebuia trees and one (1) palm tree staked with wood poles and straps to the Duckbill 68 Earth Anchor cable staking system.
- Cut plants around poles back eighteen (18) inches.

Median #2

Metal or wood trunk supports have been removed and comments will be deleted from the March report.

- Renovate area of Juniper damaged by a vehicle on the south end with a double row of twenty-six (26) Juniper Parsoni shrubs.
- Address 2248: Eight (8) Yellow African Iris, under warranty, need to be replaced.
- Address 2184: Recommend replanting the Tabebuia Ipe tree. Replace six (6) damaged/missing Bougainvillea plants.
- Address 2224: Replace fourteen (14) Juniper Parsoni shrubs affected by a Blight disease.

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- Address 2052: Juniper appears to have insects or fungal disease. Prune out dead foliage and treat the issue. Plant fourteen (14) Juniper Parsoni to replace declining plants.

Median #5

- Replace twenty (20) Blueberry Flax plants in decline resulting from insufficient irrigation.

18th Place and 18th Avenue S.W. Medians

- Recommend removing Bougainvillea, preparing the area for new planting in rainy season and mulch.
- Plant Perennial Peanut or “Raspberry” Bromeliad and mulch entire median with Rice Rock mulch during 2023 rainy season.

Irrigation

Mr. McGee noted a higher amount of water than expected is being used. *Mr. Schumacher will notify Mainscape’s irrigation crew to check the system and correct the issue.*

C. Coronado Parkway & Hunter Boulevard

All locations

- Recommend snail bait applications be scheduled for all Perennial Peanut “Golden Glory” beds.
- Remove volunteer plants or vines growing in Sabal palm trunks.
- Review all valve locations for missing green reflective markers.
- Recommend all paver areas be pressure washed and treated with “Wet & Forget” mold treatment spray.
- Recommend mulch be applied to all areas.

Coronado Parkway

- Median #3: Replace Foxtail palm damaged by an auto accident during the rainy season.
- Median #10: Install fifty (5) Perennial Peanut missing or in decline.

Hunter Blvd. Median #2

- Recommend removal of Big Rose Crown of thorn and continue planting Perennial Peanut. The estimated number of plants needed is two hundred twenty-five (225).

Mr. Schumacher will solicit a cost proposal from the landscaping contractor and schedule the application of mulch.

Water Usage – WeatherTrak Controller Estimate

- Tropicana Blvd.
 - January 2023 – 225,716 gallons.
- Sunshine Blvd.
 - January 2022 – 428,099 gallons.
- Coronado Pkwy. & Hunter Blvd.
 - January 2022 - 179,201 gallons.

VIII. Project Manager's Report

A. Election of Officers and 2023 Bylaws

Nomination for Chair

Mr. Jefferson nominated Patricia Spencer for the position of Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Ms. Rogan. Nominations were closed and no others were tendered. Carried unanimously 4 - 0.

Ms. Spencer retained the Chair.

Nomination for Vice Chair

Ms. Spencer nominated Paula Rogan for the position of Vice Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Mr. Jefferson. Nominations were closed and no others were tendered. Carried unanimously 5 - 0.

Ms. Rogan assumed Vice Chair.

Bylaws Review 2023

Mr. Schumacher apprised members of minor revisions to the Bylaws signed in 2019.

The Committee agreed to approve the Golden Gate Beautification Municipal Service Taxing Unit (M.S.T.U.) Bylaws.

Patricia Spencer, Chair; Paula Rogan, Vice Chair; Florence Holmes and Ron Jefferson and signed the Bylaws for the Golden Gate Beautification M.S.T.U. Advisory Committee on the 21st day of February 2023.

B. Budget Report

Golden Gate MSTU Fund Budget 153 dated February 21, 2023

- The FY-23 Millage rate remains constant at 0.5000 mills.
- Current Ad Valorem Tax, Line 1, is \$607,400.00; an increase of 13.83% over FY-22.
- Transfers and Contributions, Line 13, are \$1,277,465.94; a carryover of unexpended FY-22 funds.
- Total Revenue, Line 14, is \$1,891,365.94, including investment interest, transfers, and contributions (minus a 5% reserve).
- Purchase Orders: (Contractors)
 - Hart's Electrical – Lighting Maintenance & Repair. *A photo sensor was replaced.*
 - Mainscape Landscaping -
 - Incidentals are for landscape refurbishment (tree replacement) and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.
 - McGee & Associates – Landscape Architecture.
 - Premier Staffing – Transcription Services.
 - SiteOne Landscape Supply – Irrigation Parts & Pumps.
- Operating Expense, Line 39, is budgeted at \$348,565.94; with current Commitments of \$153,431.82, Expenditures of \$75,036.06, and a Budget Remainder (unspent operating funds) of \$120,098.06.

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- Capital Outlay, Line 41, budgeted at \$1,464,700.00, is available to fund planned long-term projects, consistent with the M.S.T.U. ordinance and upon a motion from the Advisory Committee. *Funds for the railing upgrade will be expensed from this category for the upgraded Sunshine Motif Panel on the Santa Barbara Canal Bridge railing after installation, in the later stages of bridge construction.*
- Transfer to Fund 111, Line 42, in the amount of \$60,100.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 44, in the amount of \$5,000.00, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 45, in the amount of \$13,000.00, is for collection of M.S.T.U. millage as part of the tax bill, currently 0.5 mills.
- Total Budget, Line 47, lists FY23 M.S.T.U. budgeted funds at \$1,891,365.94; with tabulated Commitments of \$153,431.82, Expenditures of \$88,446.37, and a Budget Remainder (total unspent funds) of \$1,649,487.75. The \$1,891,365.94 budget amount does not change during the fiscal year.

Mr. Schumacher noted:

- Mainscape's 2022 Purchase Order, carried forward to 2023, will be utilized to pay a corrected invoice for mulch purchased and applied to the medians in 2022.
- Hart's Electrical services for replacement of photocells are minimal.
- FY-23 millage rate of 0.5 accumulates funds for maintenance of community assets as identified in the Capital Asset Plan, updated annually, and special projects.
- A budget amendment to finance long-term projects, consistent with the M.S.T.U. ordinance, may be undertaken upon recommendation by the Advisory Committee and approval by the Board of County Commissioners (BCC).
- Fund 153 is exclusive to the Golden Gate M.S.T.U. and cannot be utilized by outside entities.

Mr. Schumacher reported the Indirect Cost Reimbursement to Collier County, budgeted at \$5,200.00, is payment of fees/expenses to divisions outside the Transit Management and PTNE Divisions (Procurement, Budget office, Real Property, etc.).

C. Replacement Bridge – Santa Barbara Canal

Mr. McCoy updated Mr. Schumacher noting:

- The project is fully on schedule, thru traffic is still flowing, and the 4-lane completion in November is expected.

Mr. Schumacher will:

- Research plan specifications to determine finish materials and/or paint color of the bridge.
- Consult Pam Lulich, Landscape Operations Manager, to determine if the County intends to replant the oak and mahogany trees removed for construction.

IX. Old Business

Mr. Schumacher will update the Committee on the Road Maintenance Division's project to water blast and seal nine (9) secondary bridge locations at a future meeting.

X. New Business

A. Gateway Sign Refurbishment

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The surface finish on the “*Welcome to Golden Gate City Sign*” is peeling and showing evidence of mold. The consensus of the Committee is to refurbish the sign.

Mr. Schumacher will:

- Consult a sign company for ideas to create a more colorful contrast of the existing image.
- Solicit cost quotes.
- Research Right of Way (ROW) requirements.

B. Holiday Décor

- Pam Lulich, Landscape Operations Manager, advised Mr. Schumacher the installation of Holiday lighting in the Right-of-Way (ROW) on Golden Parkway is permissible.
- Creating a tree design with lights utilizing the Flagpole on Golden Gate Parkway at the intersection of Santa Barbara Blvd., perhaps similar to the Bayshore Beautification project for holiday 2022.

Mr. Schumacher will:

- Investigate details to install decorative holiday lighting in the vicinity of the Welcome sign and US flagpole on Golden Gate Parkway and determine if an ROW permit is required.
- Cost proposals will be requested in July-August for installation in November 2023.

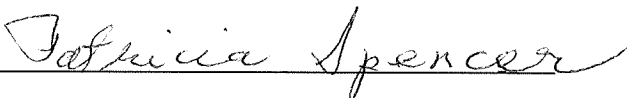
XI. Public Comments

None

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:10 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on Mar. 21, 2023 as presented ____ or as amended X.

NEXT MEETING:

**MARCH 21, 2023 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**