



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
February 20, 2024**

MINUTES

I. Call to Order

The meeting was called to order at 4:32 P.M. by Chair Spencer. Attendance was called and a quorum of three was established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes (Excused) Ron Jefferson Oscar Marimon (Absent)
Staff	Brian Wells – PTNE Director Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Arnold Ramirez – Grounds Maintenance, Mainscape Jose Deleon – Grounds Maintenance, Mainscape Robert MacGuffie - Mainscape
Others	Wendy Warren – Transcription, Premier

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Chair Spencer moved to approve the Agenda of the Golden Gate MSTU as presented.
Second by Mr. Jefferson. Carried unanimously 3 - 0.*

MINUTES

V. Approval of Minutes - January 16, 2024

Mr. Jefferson moved to approve the minutes of the January 16, 2024, Golden Gate MSTU meeting as presented. Second by Chair Spencer. Carried unanimously 3 - 0.

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Ramirez reported:

- Saw Palmetto clumps can be pruned in accordance with the specifications noted in McGee & Associates report.
- A proposal was submitted for irrigation system improvements.
- Mr. MacGuffie will participate in landscape maintenance management including drive-throughs, inspections, and preparation of proposals.

Comments

Mr. Schumacher

- Multiple irrigation valves were replaced on Coronado Pkwy and Hunter, Sunshine and Tropicana Boulevards improving system efficiency.
- The proposal received from the Agronomy Group for repairs to the irrigation system exceeded \$3,000. The Procurement Division will be consulted to determine if additional bids are required.
- Naples Electric Motor Works replaced the Flow Meter in the Sunshine Boulevard irrigation pump station. The valve is calibrated differently from the previous HydroPoint supplied meter. This accounts for the lower flow readings calculated by HydroPoint software.
- Mr. Schumacher is investigating the ratio of HydroPoint calculations versus physical meter readings at the station.

VII. Landscape Architect’s Report – McGee & Associates

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. McGee reported:

A. Maintenance Reports – February 6, 2024

1. Coronado Pkwy & Hunter Blvd.
2. Sunshine Blvd, plus two “teardrop” medians at 18th Ave SW and 18th Pl SW.
3. Tropicana Blvd.

Comments

Mr. McGee

- Most of the report addresses replacements.
- Torpedo grass should be cut back 50 per cent in March.
- Remove volunteer plants in all locations.
- Apply Legume Soil Inoculant product and 0-0-22-22S-22mg fertilizer as specified in the Summary Report to all Perennial Peanut planting locations.
- Lower sprinkler heads in Perennial Peanut beds to 12 inch pop ups as specified in the Summary Report.
- Review irrigations coverage for African Iris and replace heads as specified in the Summary Report.
- Remove Torpedo Grass in the Bougainvilleas on Sunshine Blvd.

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- Recommend total renovation of fallen light pole area on Coronado Parkway, Median #14 once FPL removes the pole and debris.
- Tropicana Blvd, Median #5: Remove and replace the Holly and Oak trees.
- Hong Kong Orchids, Jacaranda, Silk Floss and Tabebuia trees need canopies lifted with structural and corrective pruning.
- Paurotis Palms need trimming.
- The HydroPoint data report indicated low water usage on Sunshine Boulevard.

Mr. Schumacher

- Replacements plants for Tropicana and Sunshine Boulevards listed in the McGee & Associates Summary Report will be tabulated and a Request for Quote (RFQ) solicited from Mainscape Landscaping.
- 20 additional pallets of COCO/County brown mulch purchased from Southeast Spreading were applied to medians on Tropicana and Hunter Boulevards. An additional 3 pallets will be ordered to complete application to the south section of Tropicana.
- A cost quote was requested from Tree Scaping of Naples, Inc. to prune the Hong Kong Orchids, Jacaranda, Silk Floss and Tabebuia trees.
- FPL has not responded to the request to remove a fallen light pole on Coronado Parkway at the corner of Santa Barbera Blvd. A follow-up request will be initiated.

VIII. Project Manager's Report

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for February 20, 2024, prepared February 13, 2024.

- Purchase Orders
 1. FPL - electricity.
 2. Mainscape Landscaping – grounds maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 3. McGee & Associates – landscape architectural services.
 4. Naples Christmas Lighting – Holiday decorations.
 4. Naples Electric motor Works (NEMW) – pump station maintenance.
 5. Premier Staffing – transcription services.
 6. Simmonds Electrical – electrical maintenance and repairs.
 7. SiteOne Landscape Supply – irrigation parts & components.
 8. Southeast Spreading – mulch.
 9. Thomas Marine – Golden Gate Parkway bridge – MSTU railing upgrade.
- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$682,100 budgeted, \$625,687 has been collected and a balance of \$56,412 remains to collect.
 2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$1,713,176.

MINUTES

3. Line 3, All Revenues – Of the \$2,395,276 budgeted, \$625,687 has been collected and a balance of \$56,412 remains to collect leaving an available balance of \$1,769,588 (the sum of lines 1 and 2).
 4. Line 20, Operating Expense – Of \$332,860 budgeted, \$164,971 is committed on MSTU-issued Purchase Orders and \$76,530 has been spent, leaving a remainder of \$91,358 available within budget for additional operating expenses as needed.
 5. Line 24, County Overhead – Of the \$84,000 budgeted, \$14,955 has been transferred, and a balance of \$69,044 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
 6. Line 26, Capital Outlay – Of the \$1,978,416 budgeted, \$22,115 has been transferred and a balance of \$1,956,300 remains to be assessed.
 7. Line 27, All Expenses – Of \$2,395,276 budgeted, \$164,971 is committed to existing Purchase Orders, and \$113,061 in total expenditures, leaving a remainder of \$2,116,703 available within the FY-24 budget.
- General
 - a. MSTU Tax Rate: 0.50 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
 - b. Funds not spent in 2024 (FY-24) will be carried forward into FY-25.
 - c. Tax millage collected by the Golden Gate Beautification MSTU may only be Funds utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The gross taxable property value increased 11.23% for FY-24, generating \$68,187 in tax revenue.
- Twenty (20) pallets of COCO/County brown mulch at a cost of \$11,100 were purchased from Southeast Spreading. The original Purchase Order will be increased to fund the purchase of 3 more pallets required to complete the project.
- The approved invoice for Naples Christmas Lighting is on the Board of County Commissioners (BCC) consent Agenda for payment.
- The Capital Outlay Commitment and Expenditure recorded is for the upgraded *Sunshine Motif Infill Panel* for the Santa Barbara canal replacement bridge. \$22,116 in invoices have been paid.
- Consideration will be given to the establishment of a Reserve Fund for catastrophic events.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The millage rate, currently 0.5000, will be evaluated during the budget process commencing in April 2024.

B. Community Welcome Sign Renovation – Golden Gate Pkwy (west)

Mr. Schumacher reported:

- The “*Welcome to Golden Gate City Sign*” interior panel will incorporate features of the existing sign.
- A new sign, including the frame, will be purchased and installed.
- The existing signposts will be utilized and repainted.
- A County permit is not required.
- The design will be approved prior to placement of the order.

MINUTES

- A meeting is scheduled for Friday, February 23rd with Lykins-Signtek, Inc to discuss the project and request a cost proposal.

Committee discussion:

- Irrigation coverage in the sign area should be evaluated to determine if water exposure was creating mold accumulation on the sign.
- The existing sign panel can be claimed and removed from the site by an interested party.

C. February 12th Golden Gate Civic Association Meeting – MSTU Update

Mr. Schumacher was a guest speaker at the February 12th Golden Gate Civic Association meeting to inform the audience of MSTU responsibilities, goals and accomplishments.

IX. Old Business
None

X. New Business
None

XI. Public and Committee Comments
Street Signs

Chair Spencer reported some street signs are not visible at night. The County has not responded to inquiries.

Bridge Lights

The lights on the Golden Gate Parkway bridge over I75 are not functioning. The County, FPL and FDOT state they are not responsible for repairs.

The lights are not an MSTU assets, however Mr. Schumacher will inquire to seek determination of entity responsible.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:22 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2024 as presented ____ or as amended ____.

<https://www.collierptne.com/wp-content/uploads/2021/01/Agenda-Backup-Golden-Gate-2-20-24-Optimized.pdf>

MINUTES

Community Signs Lighting

- A total of fourteen (14) LED light fixtures are required to replace existing sign lights, five (5) for each of the two monuments at St. Andrews Blvd and two (2) for each side of the two-sided sign at Doral Circle.
- Dabmar Lighting submitted an equipment-only quote of \$405 per fixture, excluding freight.
- A Request for Quote will be solicited from Simmonds Electrical to provide both equipment & installation, complete.

D. Pending Items

The Pebble Beach Boulevard Lamp Pole, community mulch and landscaping at Valley Stream Circle and Baltusrol areas were discussed as part of related Agenda items above.

IX. New Business

None

X. Committee Member Comments

None

XI. Public Comments

None

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:47 P.M.

LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE



Tony Branco, Chair

These Minutes were approved by the Committee on 3/21, 2024 as presented ___ or as amended .

<https://www.collierptne.com/wp-content/uploads/2021/01/Agenda-Backup-Lely-2-15-24-Optimized.pdf>

NEXT MEETING:

MARCH 21, 2024
SOUTH REGIONAL LIBRARY
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NAPLES, FL 34113
239.252.7542