



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
JANUARY 16, 2024**

MINUTES

I. Call to Order

The meeting was called to order at 4:36 P.M. by Chair Spencer. Attendance was called and a quorum of four was established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Oscar Marimon (Excused)
Staff	Dan Schumacher – Project Manager Rosio Garcia – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Arnold Ramirez – Grounds Maintenance, Mainscape Jose Deleon – Grounds Maintenance, Mainscape
Others	Wendy Warren – Transcription, Premier

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Mr. Jefferson moved to approve the Agenda of the Golden Gate MSTU as presented.
Second by Chair Spencer. Carried unanimously 4 - 0.*

V. Approval of Minutes November 21, 2023

Ms. Holmes moved to approve the minutes of the November 21, 2023, Golden Gate Beautification MSTU meeting as amended:

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Page 1, Item V. Approval of Minutes from: “Approval of Minutes March 21, 2023 ...” to ... Approval of Minutes **September 19, 2023**.”

Second by Chair Spencer. Carried unanimously 4 - 0.

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Ramirez reported:

- Median appearance is improved by weed removal, pruning plants/shrubs as noted during the drive through.
- Vegetation growing between Palm trees was removed.

Comments

Mr. Schumacher

- A proposal was received from the Irrigation Division for repair of eight (8) irrigation valves on Coronado Pkwy and Hunter, Sunshine and Tropicana Boulevards.

Chair Spencer

- An attendee at a Civic Association meeting reported a sprinkler head was spraying onto the road at 1991 Hunter Blvd. *Mr. Schumacher will notify Mainscape irrigation.*
- The Perennial Peanut on Coronado Pkwy. has died. *Mr. McGee noted the Peanut should be replaced with the Ecoturf variety or plant Bulbine, a drought tolerant plant.*

VII. Landscape Architect’s Report – McGee & Associates

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

A. Maintenance Reports

1. Coronado Pkwy & Hunter Blvd.
2. Sunshine Blvd, plus two “teardrop” medians at 18th Ave SW and 18th Pl SW.
3. Tropicana Blvd.

Comments

Mr. McGee

- The recommendation for Saw Palmetto Pruning Specification should be implemented.
- Apply Legume Soil Inoculant product and 0-0-22-22S-22mg fertilizer as specified in the Summary Report to all Perennial Peanut planting locations.
- Review irrigation coverage, particularly in African Iris beds, replace heads as specified in the Summary Report.
- Remove Torpedo Grass in the Bougainvilleas on Sunshine Blvd.
- Recommend total renovation of fallen light pole area on Median #14 once FPL removes the pole and debris.
- Hong Kong Orchids, Jacaranda and Silk Floss trees need canopies lifted with structural and corrective pruning.

Mr. Schumacher

- Replacements listed in the McGee & Associates Summary Report will be tabulated and a Request for Quote (RFQ) solicited from Mainscape Landscaping.
- A cost quote will be requested to prune the Hong Kong Orchids, Jacaranda and Silk Floss trees.

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- Mr. Ramirez will submit a quote to treat and remove the Torpedo grass in the Bougainvilleas on Sunshine Blvd.
- FPL has not responded to the request to remove a fallen light pole on Coronado Parkway at the corner of Santa Barbera Blvd. A follow-up request will be initiated.

VIII. Project Manager's Report

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for January 16, 2024, prepared January 13, 2024.

- Purchase Orders
 1. FPL - electricity.
 2. Mainscape Landscaping – grounds maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 3. McGee & Associates – landscape architectural services.
 4. Naples Christmas Lighting – Holiday decorations.
 4. Naples Electric motor Works (NEMW) – pump station maintenance.
 5. Premier Staffing – transcription services.
 6. Simmonds Electrical – electrical maintenance and repairs.
 7. SiteOne Landscape Supply – irrigation parts & components.
 8. Southeast Spreading – mulch.
 9. Thomas Marine – Golden Gate Parkway bridge – MSTU railing upgrade.
- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$682,100 budgeted, \$586,485 has been collected and a balance of \$95,614 remains to collect.
 2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$1,713,176.
 3. Line 3, All Revenues – Of the \$2,395,276 budgeted, \$586,485 has been collected and a balance of \$95,616 remains to collect leaving an available balance of \$1,808,791 (the sum of lines 1 and 2).
 4. Line 20, Operating Expense – Of \$332,860 budgeted, \$168,735 is committed on MSTU-issued Purchase Orders and \$61,941 has been spent, leaving a remainder of \$102,183 available within budget for additional operating expenses as needed.
 5. Line 24, County Overhead – Of the \$84,000 budgeted, \$14,306 has been transferred, and a balance of \$69,693 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
 6. Line 26, Capital Outlay – Of the \$1,978,416 budgeted, \$22,115 has been transferred and a balance of \$1,956,300 remains to be assessed.
 7. Line 27, All Expenses – Of \$2,395,276 budgeted, \$188,736 is committed to existing Purchase Orders, and \$98,363 in total expenditures, leaving a remainder of \$2,128,176 available within the FY-24 budget.
 8. Line 28, Budget Grand Total – Budget dollars are not reflected as tax revenue has not been collected.

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- General
 - a. MSTU Tax Rate: 0.50 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
 - b. Funds not spent in 2024 (FY-24) will be carried forward into FY-25.
 - c. Tax millage collected by the Golden Gate Beautification MSTU may only be Funds utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The gross taxable property value increased 11.23% for FY-24, generating \$68,187 in tax revenue.
The Purchase Order for Southeast Spreading will be increased by \$4,425.
- The Capital Outlay Commitment and Expenditure recorded is for the upgraded *Sunshine Motif Infill Panel* for the Santa Barbara canal replacement bridge. \$22,116 in invoices have been paid.
- Consideration will be given to the establishment of an Insurance Reserve Fund for catastrophic events.
- The millage rate, currently 0.50 (0.05%), will be evaluated during the budget process commencing in March/April 2025.

B. Lighted Holiday Decorations – 2023

Mr. Schumacher reported:

- Holiday Decorations installed by Naples Christmas Lighting, Division of Sight N Sound, in the Right-of-Way (ROW) on Golden Parkway, at the intersection of Santa Barbara Blvd. have been removed.
- The size of the Christmas tree design with multi-color lights utilizing the flagpole did not meet expectations and the vendor noted the company will custom build a tree more appropriate to the scale of the flagpole in 2024.
- The flag will be raised Wednesday morning January 17th.
- Discussions regarding Holiday Decorations for 2024 will be added to the June Agenda.

C. Community Welcome Sign Renovation – Golden Gate Pkwy (west)

Mr. Schumacher reported:

- Collier Signs submitted a preliminary cost quote for the graphic design, construction and installation of the “*Welcome to Golden Gate City Sign.*”
- The updated sign interior panel will incorporate features of the existing sign.
- A new sign, including the metal frame, will be constructed.
- The existing signposts will be reused and repainted.
- A County permit is not required.
- A Purchase Order will be issued on receipt of E-Verify documentation from the vendor.
- Graphics, colors and contrasts will be proofed and approved by the Advisory Committee prior to order placement.
- The proposed design and cost estimate is expected for the Committee at the February 2024 meeting.

D.

E. Mulch

Mr. Schumacher presented Estimate #23391 dated January 12, 2024, from Southeast Spreading Company in the amount of \$8,325. for the purchase of 1,500 bags of COCO/County brown mulch.

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The application of the material for Tropicana and Hunter Boulevards will be scheduled on receipt of the product.

Ms. Holmes motioned to approve Southeast Spreading Company, LLC's Estimate #23391 dated January 12, 2024, in the amount of \$8,325.00 for COCO brown mulch for application on Tropicana and Hunter Boulevards. Second by Vice Chair Rogan. Carried unanimously 4 – 0.

IX. Old Business

None

X. New Business

None

XI. Public and Committee Comments

Street Signs

Chair Spencer reported some street signs are not visible at night. The County has not responded to inquiries.

Bridge Lights

Mr. Jefferson noted lights on the Golden Gate Parkway bridge over I75 are out. The County, FPL and FDOT state they are not responsible for repairs.

The lights are not an MSTU assets, however Mr. Schumacher will inquire to seek determination of entity responsible.

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:22 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on Feb 20, 2024 as presented or as amended .

<https://www.collierptne.com/wp-content/uploads/2021/01/Agenda-Backup-Golden-Gate-1-16-24-Optimized.pdf>

NEXT MEETING:

**FEBRUARY 20, 2024 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**