



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
MAY 18, 2021**

MINUTES

I. Call to Order

The meeting was called to order at 4:31 P.M. by Chair Spencer. Attendance was called and a quorum of four was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Michelle Arnold – PTNE Director (Excused) Dan Schumacher, Collier County – Project Manager Rosio Garcia, Collier County – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Marcus May – Grounds Maintenance, Mainscape
Other	Wendy Warren, Premier Staffing – Transcriptionist Lorraine Lantz, Collier County, Principal Planner

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Chair Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

V. Approval of Minutes April 20, 2021

*Chair Spencer moved to approve the minutes of the April 20, 2021 meeting as presented.
Second by Ms. Rogan. Carried unanimously 4 - 0.*

MINUTES

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. May reported:

- The median project has been completed for Tropicana and Sunshine Boulevards.
- Mainscape has ordered the correct color Tabebuia in compliance with the renovation schedule.
- Weekly maintenance is performed on Fridays.
- Pruning is undertaken on the third Thursday of each month.
- 95% of the irrigation heads on the medians have been lowered to conform to recommended specifications.

The Committee queried regarding browning of the Floratam grass on Sunshine Boulevard. *Staff noted the Water Company performed work and planted the new sod however, the irrigation was not activated.*

VII. Landscape Architect's Report – McGee & Associates

The Summary dated May 4, 2021 reflects plant and tree replacements specified under the *Median Refurbishment Project*. Recommend items highlighted in yellow be addressed as soon as possible.

General

- Trim all ornamentals in June.
- Apply mulch to all medians.

Sunshine Boulevard

McGee & Associates has submitted a list of plant replacements for the median refurbishment.

Median #1

- Recommend removing all Juniper from existing Oak tree to north end of median. Install two hundred ninety-two (292) Perennial Peanut 'Golden Glory', in staggered centerline rows on 18" centers.

Median #3

- Silk Floss tree has upper trunk damage. Structural and corrective pruning needed to regrow main leader.

Coronado Parkway

Median #14

- Replace Alexander Palm damaged by auto accident.

Hunter Boulevard

Median #11

- Silk Floss tree needs pruning for structure, thinning and shaping.

Water Usage

April 2021 water usage per WeatherTrak controller:

- Tropicana Boulevard – 336,813 gallons.
- Sunshine Boulevard – 562,469 gallons.
- Coronado Pkwy & Hunter Boulevard – 425,804 gallons.

Staff increased the irrigation schedule to accommodate landscape refurbishment.

Mr. Schumacher will:

- *Solicit a quote for McGee & Associates updated list of recommended plantings for Sunshine Boulevard.*

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the "Golden Gate MSTU Fund Budget 153 dated May 18, 2021" for information purposes and provided an overview of the budget noting:

- FY21 Ad Valorem property tax revenue budget is \$493,900.00, an increase of 11.44% over FY20.
- Total revenue FY21 is \$1,304,234.75 including investment interest, transfers, and contributions (minus a 5% reserve of \$25,100.00 – based on total revenue plus Investment Interest of \$8,000.00).
- The FY-21 Millage rate remains constant at 0.5000%.
- Current Operating Expense Budget is \$330,834.75 of which Commitments total \$108,506.49; Expenditures \$92,025.97.
- Uncommitted Operating Expense funds available are \$130,302.29.
- Invoices for Median Refurbishment will be debited from Landscape Incidentals, Line 16. The budgeted amount will be increased from \$30,000.00 to \$55,000.00, as approved by the Committee, and will be offset by the reserve surplus in Operating expense, Line 33.
- When the amount of funds expended in Line 16 exceeds the amount budgeted, the negative figure in the budget remainder column will be shown in red through the end of the fiscal year.
- The Landscape Ground Maintenance Purchase Order, Line 17, is for routine monthly maintenance. Resolution of inconsistencies between contract specifications and actual bills submitted has resulted in processing of invoices. The budget remainder of \$80,000.00 is adequate.
- Florida Power & Light expense funds electricity for lights and pumps.
- SiteOne supplies parts for the irrigation system.
- Transfer to 111, Line 37, is reimbursement for Staff salaries.
- Improvements General Fund, Line 36, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$905,000.00.
- Budget Transfers Appraiser and Tax Collector, Lines 38 and 39, are fees billed by the appropriate entities.
- Total available balance, less committed expenses, is \$1,037,692.13.

B. Median Refurbishment – Plant Replacements

This Agenda item, discussed under Item VII, will be incorporated into the Landscape Maintenance and Architect's reports.

C. Fertilizer & Mulch

Mainscape Landscaping will apply the 8-0-12 fertilizer purchased from Howard Fertilizer prior to May 29, 2021.

Mulch purchased from Forestry Resources will be installed to all medians at a contract price of \$5.00 plus \$2.50 labor charge for spreading.

IX. Old Business

None

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X. New Business

A. Bridge Railing Study – Replacement Bridge over the Santa Barbara Canal (McGee)

McGee & Associates provided photographs and design specifications for five (5) Florida Department of Transportations (FDOT) approved pedestrian railing designs. Panels can be aluminum or galvanized steel or painted black, green, or white. Styles include:

1. Picket Infill Panel
2. Chain-link Infill Panel
3. Sunshine Infill Panel
4. Broadway Infill Panel
5. Perforated Infill Panel

Railing panels can be modified with applied images.

Mr. Schumacher will:

- Submit a photo to members of a new bridge installed at Palm River.
- Request the Committee rank the designs, finishes and color preferences for the railing.
- Notify Dennis McCoy, Sr. Engineering Project Manager, Growth Management Division (GMD), for the “*Golden Gate Parkway at Santa Barbara Canal Bridge Replacement Project*” on the Committee’s style and color preference for the railing.

B. Golden Gate Parkway RAISE – “How to Help” – Lorraine Lantz

Ms. Lantz presented an overview of the “Golden Gate Complete Streets Project” and the RAISE Grant opportunity.

- Collier County has a vision for Golden Gate City to be a safe, diverse, family-oriented community that offers easy access to education, parks, shopping, and services within a vibrant walkable community.
- The Growth Management Department (GMD) has been working with the community to develop the project with the goal of transforming Golden Gate Parkway to be a more walkable and multimodal area.
- Transportation Planning Division has identified grant opportunities with the US Department of Transportation (USDOT) under the Rebuilding American Infrastructure program which may aid in funding the improvements along the corridor.
- The MSTU can help by submitting letters which apprise the selection committee on the needs for a transformative project in Golden Gate City and the benefit this project will bring to the community area.
- Address letters to Secretary Pete Buttigieg, United States Secretary of Transportation. 1200 New Jersey Avenue, SE, Washington, DC 20590.

Mr. Schumacher will:

- Research “MSTU Letterhead” options.
- Submit letters to Lorraine Lantz.

XI. Public and Board Comments

The Committee agreed the next regularly scheduled meeting will be August 16, 2021.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned

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by the Chair at 5:24 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE


Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2021 as presented or as amended _____.

**NEXT MEETING:
AUGUST 16, 2021 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**