

# Vanderbilt Beach M.S.T.U

## Advisory Committee

8300 Radio Road  
Naples, FL 34104

NOVEMBER 4, 2021

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

**Chair Forman** called the meeting to order at 2:01 P.M. A quorum of five was present. The Pledge of Allegiance was recited.

### II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman  
William Sjostrom – Vice Chair  
Mark Weber  
Gabriella R. Miyamoto  
William Arell Harris

Staff: Harry Sells - Project Manager  
Michelle Arnold – Director, PTNE  
Rosio Garcia – Administrative Assistant

Others: Aaron Gross – Ground Zero Landscaping  
Mike McGee – McGee & Associates, Landscape Architect  
Wendy Warren - Transcriptionist

### III. APPROVAL OF AGENDA

*Ms. Miyamoto moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Chair Forman. Carried unanimously 5 - 0.*

### IV. APPROVAL OF MINUTES

*Mr. Harris moved to approve the minutes of the October 7, 2021, Vanderbilt Beach M.S.T.U. meeting as presented. Second by Ms. Miyamoto. Carried unanimously 5 - 0.*

### V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

**Mr. Gross** reported:

- The shrubs were pruned on the entire length of Vanderbilt Drive.
- Tree canopies were lifted to avoid sidewalk encroachment.
- Strip pattern nozzles in the south end, zones three and five, were installed and redirected to contain irrigation to the grass area.
- Florida Pusley, a white perennial weed flower, is blanketing lawns in the area. Remediation is difficult as treatment causes damage to surrounding material.

The Committee discussed:

- Conner Park, other than the wall area, Perennial Peanut, Clusia hedge and newly installed landscaping, is maintained by the Parks and Recreation Department.
- Private property hedges should be maintained at ten (10) feet.
  - The MSTU maintains hedges originally planted by homeowners before the MSTU was established. All maintenance is within the County right of way.
  - County hedge height restrictions solely pertain to sight line standards.
  - The M.S.T.U. is not permitted to trim landscaping on private property unless the plant/tree is infringing on the Right of Way (ROW).
  - Individuals can file a complaint with Code Enforcement.

#### **VI. VANDERBILT DRIVE REFUBISHMENT – Mike McGee**

**Mr. McGee** and the Committee had an interactive discussion on landscape design for Vanderbilt Drive noting:

- A uniform landscape design incorporating shaded areas for pedestrian walking is preferred.
- Setback for roadway plant placement will be minimum based on the Vanderbilt Drive twenty-five (25) mph speed limit.
- Planting of shrubs and ground covers will discourage vehicular parking on the side of the roadway and enhance aesthetics.
- Swales: Swale planting requires a ROW (Right of Way) permit. Plant material cannot be placed on the swale bottom center line. Ground cover on the edge will protect the swale from damage. Mulching prevents swale drainage capability and is not permitted.
- Breakaway Palms, such as Alexander, Windham and Montgomery Palms, with smaller trunks and non-interfering sight line canopies, are ideal.
- ROW Department requirements for root barriers for the trees will be determined.
- Cooperation with private property owners will be solicited.

*Mr. McGee will provide a list of roadways for the Committee to drive by as a reference for boulevard style landscape design to Mr. Sells.*

**Mr. Sells** directed Mr. McGee to create a general concept design and submit a proposal based on:

- Landscape uniformity for the entire boulevard.
- Creation of “Cove of Palms” in strategic locations.
- Incorporation of suggestions by Florida Friendly Landscaping (FFL) representatives Samantha Gibson and Kamila Perez, Environmental Specialists, Collier County, for inclusion in the design if appropriate.

#### **VII. PROJECT MANAGER REPORT – Harry Sells**

**Mr. Sells** congratulated Mark Weber on his re-appointment by the Board of County Commissioners (BCC) to the Vanderbilt Beach M.S.T.U. Advisory Committee. The term expires on November 12, 2025, or at such time as the Board re-appoints a successor.

Members welcomed Mr. Weber who expressed his appreciation for the opportunity to contribute to the Advisory Committee.

#### **A. Budget Report for 11/04/2021**

- FY-22 Ad Valorem property tax revenue budget is \$1,488,600.00, an increase of 3%.

- The Millage Rate remains constant at 0.5000.
- Total revenue FY-22 of \$6,302,195.90 includes investment interest, transfers, and contributions.
- Transfers and Contributions, Line 13, in the amount of \$4,791,595.90, is a carry-over generated from 2021 (minus a 5% reserve of \$75,600).
- Operating Expense Budget is \$5,669,095.90 of which \$2,560,593.82 is committed; \$156,110.86 is expended.
- Unencumbered Operating Expense funds available are \$2,943,391.22. The firm has indicated an initial invoice is pending.
- Purchase Order for Century Link (engineering design) in the amount of \$8,000.00 applies to Utility Conversion Phase IV.
- Stantec's Purchase Order for \$254,454.25 covers construction, engineering, inspection, and easement survey services for Phase IV.
- Capital Contractors Purchase Order in the amount of \$247,825.35 is for sidewalk paver installation
- The MasTec North America contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV is \$1,765,869.40. The firm has indicated an initial invoice is pending.
- Florida, Power & Light Purchase Order in the amount of \$162,359.00, covering purchase of materials for Phase IV construction, has been paid.
- Hannula Landscaping Purchase Order for \$127,264.90 funding landscaping and irrigation installation for the refurbishment of Conner Park and the lift station will be processed shortly.
- Purchase Orders in red indicate they have been closed out and the money expended.
- Improvements General/Capital Outlay budget, Line 37, is \$500,000.00.
- Transfer to Fund 111, Line 39, is for MSTU Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Financial Transfer to the Property Appraiser, Line 40, is fees for services rendered by the department.
- Financial Transfer to the Tax Collector, Line 41, is fees incurred for verification of MSTU tax collections.
- Total Budget Available Balance as of November 4, 2021, is \$3,573,532.87.

*Available funds are sufficient to complete Phase IV construction, sidewalk paver installation, Conner Park refurbishment and the landscape project by Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive.*

## **B. Phase IV Utility Burial Status**

**Mr. Sells** reported:

- Phase IV construction started September 10, 2021.
- The MOT (Maintenance of Traffic) site plan, required by OSHA (Occupational Safety and Health Administration), is being enforced.
- MasTec's drilling crews encountered difficulty boring the designated area for conduit installation in accordance with the design specifications.
- ABS Contracting, Inc. has executed a sub-contract with MasTec for the task of boring and conduit installation for Florida Power & Light (FPL) and Century Link.

- Four (4) stainless steel conduits to house utility wires, two (2) each for Century Link and Comcast, will be attached to the bridge as restrictions inhibit underground burial of utility lines on waterways with bridge spans over the river.
- MasTec's crew will pull the cable wires through the conduit for FPL and Century Link.
- Stantec on site CEI (Construction, Engineering and Inspection) management submitted a second status/progress report. The firm's services will be ongoing until FPL removes the utility poles.
- Anticipated activation date is July 1, 2022, or earlier.
- The MSTU will install pavers and benches at The Dunes of Naples and The Anchorage post construction.

**C. Status of Easement from The Anchorage**

The Anchorage

Mr. Sells executed an agreement with The Anchorage of Naples Condominium Association, Inc. confirming the M.S.T.U. will install two (2) Vista Underground Distribution Switches for the Vanderbilt Utility Burial Phase IV Project in agreed locations, move the power panel which powers the ducts and repair any damage to the property resulting from construction.

The Marina Bay Club

The Marina Bay Club agreed to grant two (2) easements to install junction boxes and a transformer.

**D. Conner Park Beautification Status and Discussion - Schedule**

Landscaping and Irrigation

- The Committee approved the landscape contract for Conner Park in the amount of \$130,677.50 on June 28, 2021.
- Tree, shrub, ground cover and sod installation should be completed by Monday, November 8, 2021.
- The irrigation system will be tested Wednesday, November 10, 2021.
- Estimated project completion date is Friday, November 12, 2021.

Sidewalk Pavers – Vanderbilt Drive and Bluebill Avenue

- Capital Contractors is the General Contractor overseeing and supervising installation of pavers and ADA compliant transition strips on the Vanderbilt Drive and Bluebill Avenue intersections.
- The engineering of the sidewalk design to guarantee proper drainage and adequate elevations for future modification was done by Capital Contractors.
- The concrete work and paver installation are sub-contracted.
- Sub-contractors have been notified but not scheduled.
- The Right of Way (ROW) permit has been issued.
- Paver material has been received by the contractor.
- Estimated paver installation time is one (1) month from construction mobilization.

**E. Project Update for the NW Corner VBVR & VB Drive**

The final design by McGee & Associates for the intersection of the northwest corner of Vanderbilt Beach Road and Vanderbilt Drive has been approved by the Committee and Representatives of the Regatta.

Mr. Sells will prepare a Scope of Work, obtain County approvals and Right of Way (ROW) permits and request quotes for the landscape project.

Estimated start date for the five (5) month project is July 2022.

**VII. OLD BUSINESS**

**A. Potential Future Projects as of November 4, 2021**

**1. Refurbishment of Vanderbilt Drive Landscape**

McGee & Associates, Landscape Architects, will create a conceptual landscape design for Vanderbilt Drive. Area residents will be consulted, and the Committee will review and approve the final design proposal.

**2. Refurbish Bridge of Channel on Bluebill**

The Committee suggested cleaning the waterway bridge and researching installation of a veneer stone.

*Mr. Sells met with the Director of the Road Maintenance Division July 16, 2021 to review the project. An update has not been received at this time.*

**3. Sidewalks East and West Side of Gulf Shore Drive**

The Road Maintenance Division is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation. The project, discussed with the Director of Road Maintenance at a meeting July 16, 2021, depends on coordination with Road Maintenance and resolution of affiliated issues.

**4. Lighted Street Name Signs at Intersections Along Gulf Shore and Vanderbilt Drives**

The project is under review, pending development of technology to provide attractive, small scale LED Solar lighting.

**VIII. NEW BUSINESS**

None

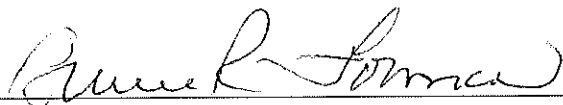
**X. PUBLIC COMMENTS**

None

**XI. ADJOURN**

**There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:26 P.M.**

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



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Bruce Forman, Chairman

The minutes approved by the Board/Committee on Dec 2, 2021 “as submitted” [] or “as amended” [].

NEXT MEETING DATE:  
DECEMBER 2, 2021  
Claussen Family Center at St. John’s Church  
625 111<sup>th</sup> Avenue  
NAPLES, FL 34108