

Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

MAY 5, 2022

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Miyamoto called the meeting to order at 2:00 P.M. A quorum of three was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman (Excused)
William Sjostrom – Vice Chair (Excused)
Mark Weber
Gabriella R. Miyamoto
William Arell Harris

Staff: Harry Sells - Project Manager
Michelle Arnold – Director, PTNE (Excused)
Rosio Garcia – Operations Coordinator

Others: Aaron Gross – Ground Zero Landscaping
Wendy Warren - Transcriptionist

III. APPROVAL OF AGENDA

Mr. Harris moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Mr. Weber. Carried unanimously 3 - 0.

IV. APPROVAL OF MINUTES

Mr. Harris moved to approve the minutes of the April 7, 2022, Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Weber. Carried unanimously 3 - 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping

Mr. Gross reported:

- Community and Conner Park landscaping are in good condition.
- Turf brown spots were cured by recent rainfall.
- Hannula Landscaping watered a wilting Bismarck Palm in Conner Park. Tree health will be monitored.
- An irrigation lateral break was repaired.

Irrigation System

- Irrigation zones are fluctuating.
- Testing over thirty (30) days indicates the flow meter monitoring water usage is defective or the water pressure is fluctuating a lot.

- Ground Zero Landscaping will install a spare flow meter provided by Staff.
- Water (public) pressure will be investigated if installation of new flow meter does not cure the issue.

Fox Tail Palms South Side of Bluebill

Mr. Sells noted installation of four (4) Fox Tail Palms on the south side of Bluebill Avenue by Conner Park to replicate the palms on the north side is under consideration.

VI. VANDERBILT DRIVE REFUBISHMENT – Mike McGee

Project consists of landscape refurbishment on Vanderbilt Drive, NW Corner of VBR and VB Drive at The Regatta, The Anchorage, The Dunes of Naples, Marina Bay, installation of six (6) paver Crosswalks and the Charlie Arthur Bench.

Vanderbilt Drive Landscape Refurbishment

McGee & Associates is creating a conceptual, environmentally conscious design for presentation to the Committee.

Next Steps

- Finalize landscape drawings and approval of the design.
- Obtain input and secure agreement from residents.
- Prepare Scope of Work (SOW), post on Bid-Sync for quotes, and award contract.
- Installation of landscaping spring/summer 2023.

Vanderbilt Beach Road and Vanderbilt Drive at The Regatta Project

The final landscape and paver crosswalk design by McGee & Associates for the intersection of the northwest corner of Vanderbilt Beach Road and Vanderbilt Drive has been approved by the Committee and Representatives of the Regatta.

Mr. Sells will:

- Obtain County approvals and Right of Way (ROW) permits.
- Request cost quotes (RFQ) for the landscape and paver project.
- Estimated start date for the five (5) month project is fall 2022.

The Anchorage, The Dunes of Naples, and Marina Bay Landscaping and Paver Crosswalks

Landscape planting to replace material damaged during Phase IV construction will be undertaken upon completion of light pole removal by Florida Power & Light (FPL). Three (3) Paver crosswalks and the Charles Arthur bench will be installed post construction.

An amendment to McGee and Associates Work Order to include an elevation survey for the paver cross walks at The Regatta of Naples and Landscape and Paver Crosswalk designs for The Anchorage, The Dunes of Naples, and Marina Bay is pending.

VII. PROJECT MANAGER REPORT – Harry Sells

A. FY 22 Budget Report

Vanderbilt Beach MSTU Fund Budget 143 dated May 5, 2022

- The FY-22 Millage Rate remains constant at 0.5000 mills.
- Current Ad Valorem tax, Line 1, is \$1,488,600.00, an increase of 3% over FY-21.

- Transfers and Contributions, Line 13, in the amount of \$4,791,595.90, is a carry-over of unexpended FY-21 funds (minus a 5% reserve of \$75,600).
- Total Revenue, Line 14, is \$6,302,195.90, including investment interest, transfers, and contributions.
- Purchase Orders: (Contractors)
 - Century Link – Engineering Design & Supervision, Phase IV Utility.
 - Ground Zero Landscaping –
 - Incidentals is for landscape refurbishment and miscellaneous.
 - Ground Maintenance includes Conner Park and irrigation repairs.
 - Hart’s Electrical – Relocation of Dock service.
 - MasTec North America – Contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV. *
 - McGee & Associates – Landscape Architecture – Refurbishment of Vanderbilt Drive and miscellaneous projects.
 - Premier Staffing – Transcription Services.
 - Stantec Consulting – CEI Professional Services, Phase IV Utility.
 - Site One Landscape Supply – Irrigation Parts & Pumps.
- Purchase Orders Closed Out indicated in red: (Contractors)
 - Capital Contractors – Paver Sidewalks
 - Florida Power & Light – Materials for Phase IV.
 - Hannula Landscaping – Conner Park Refurbishment & Irrigation.
 - Hart’s Electrical – Electrical Maintenance.
 - Johnson Engineering, Inc. – Engineering Services.
 - Premier Staffing FY-21 – Transcription Services.
 - Q. Grady Minor – Engineering Survey
 - REP Services, Inc – Bench Replacement.
 - Southern Signal and Lighting – Adjust Elevation of Inground Boxes.
- Operating Expense, Line 36, is budgeted at \$5,669,095.90 with current Commitments of \$2,071,585.64, Expenditures of \$755,996.77, and a Budget Remainder (unspent operating funds) of \$2,841,513.49.
- Capital Outlay, Line 38, budgeted at \$500,000.00, is for current fiscal year long term projects, consistent with the M.S.T.U. ordinance and upon a motion from the Advisory Committee.
- Transfer to Fund 111, Line 39, in the amount of \$85,000.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 40, in the amount of \$13,100.00 is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 41, in the amount of \$35,000.00 is for collection of M.S.T.U. millage as part of the annual County tax bill, currently 0.5000 mills.
- Total Budget, Line 43, lists FY-22 M.S.T.U. budgeted funds at \$6,302,195.90; with tabulated Commitments of \$2,087,593.49, Expenditures of \$718,213.02, and a Budget Remainder (total unspent funds) of \$3,432,389.39. The budget amount of \$6,302,195.90 does not change during the fiscal year.

** Mr. Sells noted an invoice in the \$400,000.00 range received from MasTec North America is not recorded in the May 2022 budget.*

Available funds are sufficient to complete Phase IV construction, landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive and the Vanderbilt Drive landscape renovation project.

Landscape Maintenance – Multi-Year Contract

- Ground Zero Landscaping’s contract expires in February 2023.
- An *Invitation to Bid (ITB)* Landscaping Contract request for the Vanderbilt Beach M.S.T.U. will be posted and, in accordance with County practice, awarded to the lowest qualified bidder.

Mr. Sells will provide a quote for Committee consideration by the November 2022 meeting.

B. Phase IV Utility Burial Status

1. MasTec Change Order #

- MasTec North America is the contractor for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
- MasTec’s *Work Change Order Request Amendment to Contract #20-7791*, for changes discovered during construction, was approved by the Board of County Commissioners (BCC) on April 26, 2022.
- The *Work Change Order Request* in the amount of \$124,919.50 will be reflected in the budget on signature execution by the BCC.
- The revised project completion date is September 1, 2022.

2. Cocohatchee Bridge

- The design for installation of stainless-steel conduit for Century Link and Comcast on the bridge was modified to two (2) brackets and two (2) conduits.
- A Right of Way (ROW) permit is required to reflect the design alteration for the cable installation.
- The bridge construction, a “stand alone” operation, will not affect progress of other aspects of the Phase IV project.

3. Underground System Activation

A “switching order” for Phase IV construction to energize the underground electrical system and de-energize the overhead system has been requested from Florida Power & Light (FPL).

FPL anticipates electric system conversion to begin in early June. The two-week process should be completed by July 1st. Light poles will be removed once electrical service conversion is complete.

VIII. OLD BUSINESS

A. Potential Future Projects

1. Refurbish Bridge of Channel on Bluebill

The Committee suggested cleaning the waterway bridge and researching the feasibility of installing veneer stone on the structure.

Mr. Sells reported the Road Maintenance Division noted cleaning and/or painting of the structure will be considered if necessary. Painting the bridge requires a Right of Way (ROW) permit and would be undertaken if the structure was previously painted.

Mr. Sells will suggest Ms. Arnold request approval from the Road Maintenance Division to power wash the bridge.

2. Sidewalks East and West Side of Gulf Shore Drive

The Road Maintenance Division is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation. Project timeline depends on coordination with Road Maintenance and many issues which were discussed at a meeting July 16, 2021.

Mr. Sells will discuss the project with the County's Capital Project Planning Division and update the Committee at a future meeting.

3. Install 8" reuse water line from US41 to Conner Park.

Vanderbilt Drive's current annual water bill is approximately \$35,000 and Conner Park's approximately \$30,000 per year. Investigation should occur to determine if underwriting the cost of the water line installation from US 41 to Conner Park is financially feasible. One potential quote placed the cost at \$550,000 for the conversion which would supply water to Conner Park and Vanderbilt Drive. Reuse Water management has not agreed to allow this as of May 5, 2022.

4. SE corner (right of way) of Gulf Shore Drive and Bluebill.

Clean up area between Gulf Shore Drive and Vanderbilt waterway. Prune trees, general cleanup.

Quotes for landscape maintenance of the area are due May 6, 2022.

5. Greenway Multi-Use Path North of Bluebill on Vanderbilt Drive

A ten (10) foot bike and pedestrian path north of the Dunes of Naples entrance cannot be navigated at high tide or during extreme rain events. The Committee directed Staff to investigate elevating the grade of the pathway one (1) foot and installing an asphalt surface and curb.

Mr. Sells will determine the necessity of a Right of Way (ROW) permit and solicit cost quotes.

IX. NEW BUSINESS

A. Benches

- Benches will be installed on the pads in Conner Park.
- The bench pad at the Moraya Bay Beach Tower will be raised, resurfaced with pavers and the bench reinstalled.

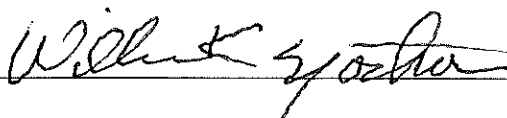
X. PUBLIC COMMENTS

None

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:01 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE



Bruce Forman, Chairman

The minutes approved by the Board/Committee on Sept 1, 2022 “as submitted” [] or “as amended” [].

NEXT MEETING DATE:
SEPTEMBER 1, 2022
Claussen Family Center at St. John’s Church
625 111th Avenue
NAPLES, FL 34108