

**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples Florida 34104**

June 14, 2021

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Schoenfelder called the meeting to order at 3:00 PM.
A quorum of three was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Dale Lewis; Chairman (Excused); Maria Schoenfelder; Vice-Chair;
Frank Cooper; Harry Wilson; William Gurnee (Excused)
County Staff: Harry Sells, Project Manager; Michelle Arnold, Director PTNE; Rosio Garcia,
Operations Coordinator
Landscape: Gary Gorden, Superb Landscape Services (Excused); Mike McGee, McGee &
Associates Landscape Architects
Others: Wendy Warren, Premier Staffing, Transcriptionist; Robert Hinzman; Resident

III. APPROVAL OF AGENDA

*Mr. Wilson moved to approve the Agenda of the Radio Road Beautification M.S.T.U. as presented.
Second by Mr. Cooper. Carried unanimously 3 - 0.*

IV. APPROVAL OF MINUTES – May 10, 2021

*Mr. Wilson moved to approve the minutes of the June 14, 2021 meeting as presented. Second
by Mr. Cooper. Carried unanimously 3 – 0.*

V. LANDSCAPE MAINTENANCE REPORT – Gary Gordan, Superb Landscape Services

The maintenance report will be presented at the next MSTU meeting.

VI. PROJECT MANAGER REPORT – Harry Sells

A. Welcome William Gurnee

Mr. Sells distributed a letter dated May 25, 2021 confirming the Board of County Commissioners (BCC) appointed William Gurnee to fill the remainder of a vacant term on the Radio Road Beautification Advisory Committee. The term expires on March 3, 2022, or at such time as the Board re-appoints a successor.

B. Budget Report June 14, 2021

Mr. Sells distributed the “Radio Road MSTU Funds 158 Budget for May 10, 2021 for information purposes highlighting as follows:

- The FY-21 millage rate of 0.0000, was approved by the Board of County Commissioners (BCC). *The MSTU will be operating off Reserve funding for the FY-21 and FY-22.*
- Taxable Value increased 4.15% FY-20.
- Total revenue FY-20 is \$658,788.15 including Investment Interest, 2019 Carry Forward Transfers and Contributions (minus a 5% reserve of \$400 – based on Investment Interest of \$8,000.00).

- The budget will be funded by Carry Forward Funds. Income is recorded as a negative number, expenses positive.
- Operating Expense Budget, a total of Lines 11 through 30, is \$129,388.15.
- Commitment's total \$60,864.37; Expenditures \$52,513.97.
- Unencumbered Operating Expense funds available are \$16,009.81.
- Majority of expenditures fund grounds maintenance for Devonshire Boulevard and irrigation.
- Transfers to 111, Line 34, is for Staff salaries.
- Improvement General Funds, Line 32, in the amount of \$100,000.00, are available to finance special projects or operating expense shortages with a budget amendment approved by the Board of County Commissioners.
- A budget amendment will be initiated to transfer funds from Improvements General to Operating Expenses to fund the Rich King Memorial Greenway project on implementation.
- Total Available Balance is \$506,209.81.

C. Status of Irrigation System

Mr. Sells reported:

- Overall, the system is functioning properly exclusive of the following issues:
 - The irrigation system ran out of re-use water several times in the past 1-1/2 months.
 - Well water supplied the irrigation system for 1-1/2 cycles, then failed.
 - A design issue with the original mixing chamber resulted in three (3) major leaks, two (2) of which were at the well.
 - Hart's Electrical detected a burned-out fuse in the motor stock relay, tested the pump and located a "short" in one (1) leg of the three (3) phase motor.
 - The five (5) year old pump and motor may require replacement.
 - The eighty-five (85) foot well may need to be deepened to be produce enough water and function at 100% capacity.
- He is obtaining price quotes for the motor replacement and evaluation of the condition of the well and its capacity.
- The Radio Road MSTU Maintenance Plan identifies community assets and defines financial requirements to maintain these known assets including irrigation and water.

D. Rich King Refurbishment Status Report

Mr. Sells distributed McGee & Associates conceptual landscape plan for the Rich King Greenway, Radio Road South Entry.

- The landscape complies with Florida Power and Light's (FPL) fifteen (15) foot height and density Right of Way (ROW) requirements.
- Species of flowers, shrubs and ground cover including Bird of Paradise, Yellow African Iris, Bougainvillea, Perennial Peanut and Gold Mound Dewdrops with planting location were identified.
- One (2) Pigmy Date and eight (8) Florida Thatch Palms will be planted.
- Sod will be Bahia Grass or St. Augustine.
- The existing five (5) foot concrete sidewalk will be replaced with landscaping.
- Pavers, consistent in pattern and color with Devonshire Boulevard pavers, will be installed between the street and the sidewalk.
- Two benches will be placed along the pathway.
- A bike rack, accessed from the main trail, will be installed.
- Ground drip irrigation will be utilized to irrigate the plantings.

- Start date estimate is four (4) to five (5) months funded by the FY-22 budget.

During Committee discussion, the following was noted:

- Benches will be placed on a paver pad five (5) feet back from the pathway.
- The utility strip pavers will be extended to provide a pad for the bike rack.
- Maintenance of the area is “to be determined.”
- Mr. McGee will provide Mr. Sells with an irrigation plan and cost estimate for irrigation, pavers, and landscaping.

Mr. Sells will prepare a Scope of Work (SOW) and Request for Quote (RFQ) for BidSync for distribution pending FPL’s completion of their work. In accordance with County policy, the project will be awarded to the lowest qualified bidder.

E. Radio Road-Devonshire Turn Lane Modifications

Mr. Sells distributed *Plans of Proposed Radio Road at Devonshire Blvd. and Countryside Dr. Intersection Improvements*. He noted:

- The Road Maintenance Division and Traffic Operations plan to modify the Radio Road left hand turn lanes at the intersection of Devonshire Blvd. and Countryside Dr. by twelve (12) feet.
- The Traffic Engineering & Sign Operations, Transportation Engineering Division, Growth Management Division, designs the project and solicits bids.
- The contract is awarded by the Board of County Commissioners (BCC) to the lowest qualified bidder.
- The main water line for Devonshire Blvd. runs under the roadway and must be relocated.
- The Road Maintenance Division will perform the work and install a new irrigation line parallel to the County’s line.
- The MSTU will assume financial responsibility for the cost of installing their water line.

Mr. Sells will update the Committee on the cost and timeline for the irrigation line construction at a future meeting.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Next Meeting

The Committee agreed meetings will not be held in July and August. The next regularly scheduled meeting will be September 13, 2021, at 3 p.m. A “Special Meeting” will be held if business necessitates.

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

Robert Hinzman queried regarding MSTU financial responsibility for irrigation line relocation necessitated by County turn lane modifications.

Mr. Sells responded:

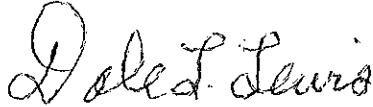
- The MSTU was issued a Right of Way (ROW) permit to install the irrigation line on Devonshire Boulevard.
- As a condition of the permit, the MSTU must maintain and/or relocate the irrigation line at their expense if necessary.
- The irrigation line will be installed by the County and run parallel to the County's line.
- The Committee will be apprised of the cost and a timeline.

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:49 P.M.

NEXT M.S.T.U. MEETING: SEPTEMBER 13, 2021 3:00 PM
Berkshire Lakes Clubhouse
495 Belleville Boulevard
Naples, Florida 34104

RADIO ROAD MSTU ADVISORY COMMITTEE



Dale Lewis, Chairman

The Minutes were approved by the Committee on 13 Sept, 2021 as presented _____ or as amended _____.