



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

3299 Tamiami Trail East Suite 103
Naples, FL 34113

Minutes

February 20, 2020

I. Call to Order

Chairman Branco called the meeting to order at 2:02 PM. A quorum of four was present.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice-Chair;
Linda Jorgensen; Jacalyn Lowry; Kathleen Slebodnik (Excused)

County: Michelle Arnold, PTNE Director (Excused); Harry Sells, Project Manager; Dan Schumacher, Project Manager (Excused)

Others: Michael McGee – McGee & Associates; Gary Gorden – Superb Landscape Services

III. Approval of Agenda

Ms. Dammert moved to approve the February 20, 2020 Agenda of the Lely Golf Estates Beautification M.S.T.U. as amended:

Add: Item V. Chairman's Report - B. Homeowners Association Annual Meeting and Correspondence.

Item IX. New Business – Traffic Monitoring Devices.

Second by Ms. Lowry. Carried unanimously 4 - 0.

IV. Approval of Minutes – January 16, 2020

Ms. Lowry moved to approve the minutes of the January 16, 2020 Lely Golf Estates Beautification M.S.T.U. meeting as presented. Second by Ms. Jorgensen. Carried unanimously 4 - 0.

V. Chairman's Report – Tony Branco

A moment of silence was observed in remembrance of Robert Slebodnik who served as Chairman of the Lely Golf Estates Beautification MSTU for many years and significantly contributed to the betterment of the community.

A. Community Assessment

- Minor issues were observed with turf and insects.
- Status of "R" (repeat) items has improved significantly in the past month. Three (3) landscape items on McGee & Associates summary report are over two years old; one (1) is eighteen months old; four (4) exceed twelve months and nine (9) are six months or more.

Mr. Schumacher's summary of the December 2019 meeting with Mr. Branco, Ms. Arnold, Mr. Schumacher and Mr. Kindelan, Superb Landscape Services will be reviewed at the March 2020 meeting.

B. Homeowners Association Annual Meeting and Correspondence.

HOA Meeting

Two individuals running for the Board of County Commissioners seat being vacated by Donna Fiala presented their credentials at the Lely HOA meeting.

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In addition, Ms. Fiala hosted a public meeting, attended by some Committee members, to introduce the six individuals vying for the position.

HOA Correspondence

1. Lisa McGarity, President of the Lely HOA submitted the three items for MSTU consideration:
 - Sign pole at Saint Andrews and Pebble Beach Boulevards.
 - Installation of a bench in the Forest Hill Blvd Right of Way (ROW) at Augusta Boulevards to accommodate children waiting for the school bus.
 - Lighted holiday decorations at Forest Hills and Augusta Boulevards.

Chairman Branco reported the items are already being addressed by the MSTU and an update will be provided at a future date.

2. Laura Mann queried regarding the procedure for the MSTU to replace a fence on Doral Circle and Rattlesnake Hammock Road.

Chairman Branco located the minutes from eleven (11) years ago pertaining to this subject and summarized as follows:

- The MSTU investigated building a wall or fence in the Right-of-Way (ROW) and was turned down by Collier County; the fence is on private property.
- The HOA replaced the fence.
- The MSTU and HOA agreed jointly to plant shrubs and install irrigation. McGee & Associates designed the landscape and irrigation plans.
- Cost to the MSTU was \$23,000.00; \$10,000.00 was incurred by the HOA.

Mr. Branco provided historical documentation and work orders to Ms. Mann and noted the MSTU cannot spend monies on private property.

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

Mr. McGee summarized the “*Lely Golf Estates Landscape Observation Report FY19-20*” dated February 6, 2020.

All Locations

- “Strike throughs” indicating jobs are complete will be removed from next month’s report.
- Bougainvillea’s have been treated for caterpillar activity.

Saint Andrews Boulevard Median #1

Turf is inundated with weeds. Recommend replacement with new turf or remove turf and plant alternate material. Expansion of Bougainvillea beds possible solution.

Medians #'s 1 and 2 will be reviewed during the March community drive through for potential landscape renovation. *Design service funds are available in McGee & Associates contract to create a new landscape plan.*

Doral Circle E R/W & West R/W & Rattlesnake Hammock Road

- Fallen stones recovered from the Doral bridge were re-attached by Superb Landscape.

Pebble Beach Golf Cart Crossing

- Shrubbery at Pebble Beach Blvd. golf cart crossing will be trimmed back to align with MSTU hedges by the Hibiscus Golf Course maintenance staff.

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- Spider Lily plants were treated for fungus.

Irrigation

A main line pipe broke at the meter. Installation issue, not pipe failure, was noted as the cause and pipe encasement with concrete at the 90-degree elbow connection was suggested.

Mr. Sells recommended pressure tanks be installed to reduce water hammer and prevent the failure from re-occurring.

Water Usage

Warren Street Water Use for December 2019 was 147,783 gallons of reuse; Valley Stream 13,321 potable gallons.

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

Mr. Gorden reported:

- “Specialty Red” mulch will be applied to medians in the next two weeks.
- Turf was fertilized and treated with herbicide.
- Plantings were trimmed; plumbagoes will be pruned.
- Sidewalk pavers at Doral Circle East R/W and Rattlesnake Hammock Road West R/W were pressure cleaned.

VII. Project Managers Report – Harry Sells (for Dan Schumacher)

A. Budget Report

Mr. Sells summarized the “*Lely MSTU Fund Budget 152 dated February 20, 2020*” for information purposes and provided an overview of the budget noting:

- FY-20 Ad Valorem property tax revenue budget is \$286,300.00, an increase of 5.93% over FY19. The Millage rate is 2.000 mils.
- Total revenue FY-20 is \$694,987.69 including investment interest, transfers and contributions (minus a 5% reserve of \$14,500).
- Current Operating Expense Budget is \$226,500.00 of which Commitments total \$124,422.55; \$64,023.13 is expended.
- Uncommitted Operating Expense funds available are \$68,946.32.
- Purchase Orders “rolled over” to the FY-20 Budget reflect balances as follows:

Line 36, Improvements General

Lykins-Signtek for renovation of the Lely Gateway Monument Refurbishment in the amount of \$47,062.00.

Lykins-Signtek in the amount of \$5,848.00, of which \$1,050.00 is expended, for street and traffic sign replacements.

Florida Irrigation Supply Inc. (FIS) for HydroPoint Controls to upgrade the irrigation system in the amount of \$755.69.

Hart’s Electrical in the amount of \$3,630.00, of which \$600.53 is expended, for HydroPoint ground rods installation.

- With the Collier County contract with Florida Irrigation Supply (FIS) having expired, the county’s Procurement Division opted to “piggyback” off the Lee County contract which includes two contractors, FIS and SiteOne Landscape Supply. Purchase Order balances for both vendors are recorded on Line 29 and 30 - Site One \$2,000.00; FIS \$1,626.11.
- The FY-19 fund transfer from Capital Outlay Funds to Operating Expense was credited back in the FY-20 budget. A budget amendment, subject to Board of County Commissioners

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(BCC) approval, will be requested to move the funds back into the Operating Expense category.

- Capital Outlay Fund, Line 56, reserved to fund capital projects, available balance is \$168,950.00.
- Reserves for Insurance and Catastrophic/Hurricane funds total \$150,000.00. A request to consolidate the two categories into a single “fixed” dollar amount entitled *Reserves for Insurance* has been submitted to the County Budget Office for the FY-20 budget; the request is not yet resolved.
- Items highlighted in Red indicate closed out Purchase Orders.
- Total available balance, less committed expenses, is \$441,117.54.

B. Lighting Inspection Report

The Lely M.S.T.U. Lighting Inspection summary dated February 3, 2020 indicated no outages.

C. Plant and Tree Replacements

- The principal Quote Work the MSTU is utilizing is E1105611, presented to the Committee on July 18, 2019.
- Replacement Project tree installation is in progress; additional trees will be planted next month.
- Irrigation on medians with new tree planting has been increased to six (6) days a week.

D. Street & Traffic Signs

This item will be addressed at the March 2020 MSTU meeting.

E. Non-Potable Water Signs

Mr. Schumacher will update the Committee on options for signs at the March 2020 meeting.

F. School Bus Stop

Lisa McGarity, President of the Lely Homeowners Association, requested a “Madison” style bench be installed in the Forest Hill Blvd Right of Way (ROW) at Augusta Blvd. to accommodate children waiting for the school bus.

Ms. Lowry reported three students were observed waiting for the bus in the vicinity around 8:25 a.m.

Mr. Sells noted the location is not within the MSTU boundaries.

VIII. Ongoing Business

A. Refurbishment of St. Andrews Entryway Monuments

Based on an initial Structural Engineering review provided by Lykins-Signtek, reinforcement of the proposed monument design structure was recommended to ensure compliance with current wind mitigation standards.

Bridging Solutions has been consulted for recommendations on a solution to the wind mitigation standard for application to the Gateway Entry Signs.

Mr. Schumacher will update the Committee on his findings at the March 2020 meeting.

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IX. New Business

A. Traffic Monitoring Devices

The MSTU will pursue pricing and feasibility of traffic monitors to record data on Saint Andrews Boulevard.

Mr. Sells will share his research on devices with Mr. Schumacher.

X. Committee Member Comments

Members expressed concern regarding The Isles of Collier Preserve ingress and egress traffic patterns.

XI. Public Comment

None

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:05 PM.

**LELY GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**

Tony Branco, Chairman

The Minutes were approved by the Committee on _____, 2020, as presented _____, or as amended _____.

NEXT MEETING:

MARCH 19, 2020 – 2:00 PM
COLLIER COUNTY LIBRARY
EAST NAPLES BRANCH
8787 TAMiami TRAIL EAST
NAPLES, FL 34113
(239) 775-5592