



Vanderbilt Beach M.S.T.U

Advisory Committee

3299 East Tamiami Trail Suite 103
Naples, FL 34112

MAY 3, 2018

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Forman called the meeting to order at 2:00 P.M. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman
William Sjostrom – Vice Chair
Mark Weber
Gabiella R. Miyamoto
William Arell Harris
Staff: Harry Sells - Project Manager
Others: Mike McGee – Landscape Architect
Aaron Gross – Ground Zero Landscaping
Wendy Warren - Juristaff

III. APPROVAL OF AGENDA

Mr. Sjostrom moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. as amended:
Add: Item V.A. Conner Park Landscape Design.
Second by Mr. Harris. Carried unanimously 5 - 0.

IV. APPROVAL OF MINUTES OF APRIL 5, 2018

Mr. Weber moved to approve the minutes of the April 5, 2018 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Ms. Miyamoto. Carried unanimously 5 - 0.

V. LANDSCAPE MAINTENANCE REPORT – AARON GROSS, GROUND ZERO LANDSCAPE

Mr. Gross reported on landscape irrigation maintenance as follows:

- Repaired two large lateral breaks; replaced nine heads and several nozzles on existing smaller laterals.
- A water leak prompted the contractor to shut off the water for ten days causing damage to the newly planted Podocarpus. Podocarpus irrigation is being supplemented with bubblers.
- Irrigation is scheduled nightly including Sundays to alleviate browning of sod.

VA. CONNER PARK LANDSCAPE DESIGN – MIKE MCGEE, MCGEE & ASSOCIATES

Mr. Sells issued Mr. McGee a Notice-to-Proceed with development of a landscape design for Conner Park.

Mr. McGee distributed Vanderbilt Drive Landscape Improvement Concept Plans for Committee review highlighting existing conditions, site improvements, landscape plantings and community identification signing.

Points of Interest during Committee discussion included:

- The concept is to balance the landscape and sign presentation on both corners of Bluebill Avenue and Vanderbilt Drive and create a *Gateway* into Conner Park.
- A rendering of a potential new sign system with posts, fencing and community logo would be reviewed by the County sign specialist.
- Fixtures in the Right of Way require County approval; setbacks requirements have to be abided by; signage symmetry will not be identical on both sides.
- Paver walkways (8 feet wide) on the Park entryway perimeter will be introduced with consideration given to extending the pavers to the parking lot entrance. Walkways will be (American Disability Act) ADA compliant.
- The Land Development Council triangles on the corner of Flamingo Avenue and Vanderbilt Drive denote an area in which landscaping height restriction is 24 inches.
- Mangroves on the water's edge and bordering the sea wall belong to the County and will be protected.
- Exotic vegetation and storm debris will be removed.
- A *Vista* location to enhance water views will be considered for incorporation into the design.
- Landscaping proposed for the northwest corner includes palm trees, excluding coconut palms, flowering canopy trees, large trees layered in and sub plantings.
- The existing berm will be reshaped and expanded adding height and plantings.
- Consideration will be given to enhancing the County Lift Station Facility with features such as a decorative gate.
- Signs and fencing require building permits.

Mr. Sells will:

- Provide Mr. McGee underground utility plans for the northwest corner.
- Determine the entity responsible for repairing the cross walk light.
- Identify ownership of the park signs by the County Lift Station Facility and arrange for their removal.
- Request a quote for grubbing exotic vegetation and debris removal.

The Committee directed Mr. McGee to continue to develop the conceptual landscape plan and plant some materials if funds are available in the landscape incidentals budget.

VI. PROJECT MANAGERS REPORT – HARRY SELLS

A. BUDGET REPORT for 05/03/2018

Mr. Sells provided an overview on the “*Vanderbilt MSTU Budget Report on Fund 143*” FY18 dated May 3, 2018 noting:

- \$1,206,361.34 of the FY18 Ad Valorem property tax revenue budget of \$1,280,300.00 has been collected.
- Total revenue FY18 is \$3,280,236.70 including investment interest, transfers and contributions (minus a 5% reserve of \$64,300).
- Operating Expense Budget is \$3,142,436.70 of which \$1,521,145.86 is committed; \$145,801.43 is expended.
- Unencumbered Operating Expense funds available are \$1,475,489.41.
- The Hole Montes (CEI Utility Conversion) change order request for \$331,357.00 for contract extension is reflected in the budget.

- A contract increase for MasTec to cover costs of storm related “washout” repairs to buried utilities for which the MSTU is responsible and a delay in network activation caused by the Public Utilities contractor is now reflected in the budget.
- An invoice will be submitted for street widening paving and sidewalk relocation in the next few months
- Estimated Cash Balance, including funds committed and not spent, as of May 3, 2018 is \$3,102,491.35.

B. GENERAL STATUS OF BURIAL PROJECT and DELAYS

Phases II and III Network Electrical Activation

Mr. Sells reported on the *Vanderbilt Drive Cul-de-Sacs Public Utilities Renewal Project* “MSTU Energize Feeders” noting:

- Hole Montes, Inc. (CEI Utility Conversion) and MasTec North America, Inc. have resumed work.
- On May 7, 2018 activation will commence for the Florida Power & Light (FPL) underground network on Bluebill Avenue.
- The “feeders” and “primaries” will be tested prior to conversion followed by activation of the transformers.
- The north and south ends of Vanderbilt Drive and finger streets can be activated independently of the streets affected by the “washouts.” A utility pole will be placed on the north and south perimeters of the washout locations.
- The underground network and existing utility poles will be active simultaneously for up to three months to confirm the new underground system is stable.
- Staff is pursuing repair and stabilization of the vault damaged by the Hurricane in advance of the “washout” construction project.

Mr. Sells will update the Committee on the status of the “washout construction project” and underground conversion work.

C. STATUS OF PHASE IV DESIGN

Mr. Sells reported:

- The schedule for the Vanderbilt Drive FPL Phase IV Project, encompassing the section from 111th Avenue to the north side of the third bridge is contingent on a Board of County Commissioners (BCC) approval per the timeline provided by Mr. Sells.
- The MSTU will assume responsibility for the work (similar to the activity for Phases 2 & 3).
- A set of buildable plans from FPL have been received.
- A conversion agreement for FPL requiring Board of County Commissioner (BCC) approval will be drafted in preparation for bidding.
- Comcast has provided a set of plans.
- Century Link is proceeding with a design for the three bridges. The project can be bid two ways – A) all underground *or* B) underground and hanging – *requires County approval.*
- Estimated timeline for construction is four months with a start date of May 2019.
- *Invitations to Bid* will be distributed to qualified contractors.
- Contracts will be submitted to the BCC for approval.

Mr. Sells will update Committee members on the status of the project.

D. STREET WIDENING

A Public Utilities project for restoration of the remaining intersections to increase the radius corners and widen street entrances twenty feet is progressing. Sight distances will be improved by relocating the sidewalks within six feet of Vanderbilt Drive and removing existing Right-of-Way landscaping.

E. CONNER PARK LANDSCAPING

Mr. Sells anticipates power to the irrigation system will be available in July and is seeking permission to upgrade the system. Parks and Recreation is responsible for water charges; long term, the M.S.T.U. will be responsible for the water usage required for new plantings.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. SUMMER MEETING SCHEDULE

The Committee agreed meetings will not be held in June, July and August 2018.

B. POSSIBLE NEW PROJECTS

Mr. Sells introduced concepts for future improvements to the Vanderbilt Beach M.S.T.U. for Committee consideration including:

- **Street Lights**

Street lights will be considered as a future project on completion of Phases II and III construction.

- **Park Benches**

Additional benches will be considered for installation on completion of the County's utility project.

- **Trash Cans on Vanderbilt Drive**

Trash cans would be placed next to benches on completion of utility construction. Ground Zero Landscaping would be responsible for trash removal weekly with the costs incorporated into the landscaping contract.

- **Refurbishment of Vanderbilt Drive Landscape**

This project will be considered for implementation upon completion of Public Utility construction and the underground utility project.

- **Sidewalks east and west side of Gulf Shore Drive**

This project requires designing and fund allocation. Sidewalks must conform to codes and be ADA compliant.

- **Trees in ROW Finger Streets**

A resident's proposal to plant trees on one or both sides of the finger streets will be considered.

IX. PUBLIC COMMENT AND BOARD COMMENTS

Mr. Sells will investigate the drainage ponding on Bluebill Avenue which occurred following the installation of new sod and recommend a solution.

X. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:55 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

Bruce Forman, Chairman

The minutes approved by the Board/Committee on _____, 2018
“*as submitted*” [] **OR** “*as amended*” [].

NEXT MEETING DATE: SEPTEMBER 6, 2018 2:00 P.M.
 “NAPLES PARK COMMUNITY CENTER
 654 104TH AVE, NAPLES, FL