



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**3299 East Tamiami Trail, Suite 103**

**Naples, FL 34112**

**May 15, 2018**

## **MINUTES**

### **I. Call to Order**

The meeting was called to order at 4:35 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

### **II. Attendance:** Patricia Spencer, Chairman; Herman Haeger, Vice Chairman; Ron Jefferson; Paula Rogan; Dusty Holmes

County: Dan Schumacher, Project Manager; Rosio Garcia, Collier County Intern

Others: Michael McGee, McGee & Associates; Aaron Gross, Ground Zero Landscaping

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.*

*Second by Mr. Haeger. Carried unanimously 5 - 0.*

### **V. Approval of Minutes: April 17, 2018**

*Mr. Haeger moved to approve the minutes of the April 17, 2018 meeting as presented. Second by*

*Ms. Holmes. Carried unanimously 5 - 0.*

### **VI. Landscape Maintenance Report**

#### **A. Ground Zero Landscaping, LLC is awarded the Landscape bid, PO issued.**

**Mr. Gross** reported on landscape maintenance as follows:

- Muhly grass was pruned on Coronado and Hunter Boulevards.
- Crown of Thorns were removed and Bougainvillea's pruned on Coronado and Hunter.
- Fungicide will be applied to treat Twig Blight on plants on Sunshine Boulevard.
- Fertilizer is on order and will be applied on receipt.

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### **B. Hannula Landscaping & Irrigation is awarded the Irrigation bid, PO requested.**

**Mr. Schumacher** reported an interim Purchase Order (PO) for irrigation maintenance has been issued for Hannula Landscaping & Irrigation.

Hannula Landscaping was observed performing “wet checks.”

### **VII. Landscape Architect’s Report – McGee & Associates**

**Mr. McGee** submitted the “*Landscape Observation Report: - FY 17-18, May 2018*” for information purposes noting the monthly detailed report should be referenced for Hurricane Irma tree and shrub damage and corresponding recommendations.

#### **Tropicana Boulevard**

- Recommend refurbishment of dwarf Fakahatchee and Bougainvillea beds.
- The HydroPoint WeatherTrak data was 175,796 gallons for April 2018.
- Adding Irrigation heads into beds on fitted supported risers should be considered in lieu of the twelve-inch pop-up sprinklers installed above grade along the back of the curbing if coverage is an issue.
- Light #2 on Median #6 destroyed due to an auto accident – protective wiring cover has been knocked off the cover box and needs to be reinstalled.

#### **Sunshine Boulevard**

- 18<sup>th</sup> Place SW: An auto accident damaged 10 – 15 plants. Recommend removing all Bougainvilleas and replanting median with Perennial Peanut “Ecoturf.”
- A replacement program should be developed for areas of declined or missing turf throughout the medians.
- Cordgrasses should be pruned.
- A twelve inch sprinkler head is leaking on the north end of median #6. Recommend procedure noted under Tropicana Boulevard for sprinkler head placement.
- Water usage was estimated at 267,714 gallons for April 2018.

#### **Coronado Parkway and Hunter Boulevard**

*Restoration planting should be addressed.*

- Median #1: A proposal for replacement of Alexander Palm and Juniper plants damaged by an auto accident has been requested.
- Median #6: Recommend replacement of Oak Tree destroyed by auto accident. A new frond has emerged on the Alexander Palm Tree – treat with fungicide and fertilize.
- Median #10: Alexander Palm and fourteen Big Rose damaged by auto accident.
- Weed Perennial Peanut.
- Review beds for replacements of shrub and ground covers.
- April water usage for both roadways was estimated at 147,137 gallons. Clean meter register glass cover.
- Recommend all Flax Lily plantings be replaced with Yellow African Iris or Perennial Peanut.

#### **Collier Boulevard Part A & B** - *(These arterial roadways are maintained by the County)*

Commercial Land Maintenance has been awarded the County contract for this roadway.

- Review detailed report for renovation recommendations to remediate damage from Hurricane Irma; a substantial refurbishment is recommended.

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- Recommend removing remaining Crown of Thorn on the north end of medians #66 and south end of median #65 and replace with Perennial Peanut.
- Auto accident damaged Big Rose Crown of Thorn in north end of median #68.
- Remove dead and prune out brown foliage out of Juniper plants on south end of median #68 and north end of median #4. Replacements recommended.
- Turf areas containing weeds and/or previously water stressed and in decline should be reviewed for weed control treatment and/or replacements.
- Monthly water use: Part A – 92,925 gallons; Part B – 180,112 gallons.

### **Golden Gate Parkway** - (*This arterial roadway is maintained by the County*)

Commercial Land Maintenance has been awarded the County contract for this roadway.

- Large trees were lost in Hurricane Irma. Renovation plans, funded by the Road Maintenance Division, are not defined.
- Torpedo grass is present in multiple beds.
- Turf areas display broadleaf weeds and dead areas due to water stress.
- Recommend hand removal program of Torpedo grass when present for Blueberry Flax lily and Liriope beds throughout the medians.
- The new irrigation system with three pump stations is operational; combined water usage for March was 1,476,000 gallons.

## **VIII. Project Manager's Report**

**Ms. Garcia, Collier County Intern**, reported:

- Tree data for the medians (tree identification with GPS coordinates), has been input into the *Cartegraph Asset Tracking and Work Maintenance Inventory System* being implemented by the County.
- Irrigation system and light pole data will also be recorded.
- The information will enable the MSTU to track inventory, maintenance and replacements costs. items and anticipates the report will be complete by May.
- Diagrams may be presented to the Committee at a future meeting.

### **A. Budget Report**

**Mr. Schumacher** summarized the *Golden Gate MSTU Fund Budget 153* dated May 15, 2018 noting:

- FY18 Ad Valorem property tax revenue budget is \$376,900.00 of which \$344,075.91 has been collected.
- Total revenue FY18 is \$735,800.00 including investment interest, transfers and contributions (minus a 5% reserve of \$18,900).
- FY18 planned Operating Expense Budget is \$340,800. Current commitments total \$145,509.38; expenditures \$77,751.40.
- Uncommitted Operating Expense funds available are \$113,539.22.
- A Purchase Order balance of \$13,088.00, Line 16, for Hannula Landscape remains.
- Outstanding balances for Hannula Landscaping & Irrigation landscape maintenance will be closed on verification of invoice submission.
- Improvements General Fund of \$345,200 (Line 31) is reserved to finance special projects subject to review and approval of the County.
- Total available balance less committed expenses is \$356,029.24.

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*Mr. Schumacher will confer with the budget department to determine the rationale for Line 14, Collier County Indirect Cost, charge of \$4,450 and update the Committee at the June meeting.*

### **B. Irrigation – Coronado & Hunter Conduits:**

#### **a. Stahlman-England Irrigation – Notice-to-Proceed (NTP) to be issued when Right-of-Way (ROW) permit is released.**

- The Purchase Order for Stahlman-England Irrigation in the amount of \$143,800 has been issued.
- On receipt of the Right-of-Way (ROW) permit, Mr. Sells will issue a Notice-to-Proceed (NTP) to Stahlman-England.
- HydroPoint controllers will be installed upon project completion establishing a uniform system which will be easy to manage and monitor.
- It is anticipated the new system will be functional by the Fall of 2018.

### **D. Grounds Maintenance**

#### **a. Invitation to Bid (ITB) package (Landscape & Irrigation)**

In accordance with County practice, an *Invitation to Bid ((ITB)* for a multi-year Landscape and Irrigation Maintenance contract has been advertised by the Procurement Division for bids from qualified contractors. Upon vendor selection the contract will be submitted to the Board of County Commissioners for approval and subsequent execution.

#### **b. Irma Stump Removal**

Hannula's Landscaping has been directed to remove Hurricane Irma tree stumps as inventoried by Mr. Schumacher and Mr. McGee. Irrigation will be repaired as needed.

### **E. Quotes**

A Request-for-Quote (RFQ) has been solicited from Hart's Electrical for LED street lamp bulb replacement and repair or replacement of downed light poles on Tropicana and Sunshine Boulevards.

## **IX. Old Business**

### **A. Walkable Community Study – Final Report Expected in June**

The final version of the "*Golden Gate City Walkable Study*" is scheduled for release in June 2018.

### **B. Canal Bridge Fencing (Golden Gate Pkwy)**

**Mr. Schumacher** tabled review of this item to a future meeting.

### **C. Construction Activity by the Canal Bridge**

**Mr. Schumacher** reported a pedestrian bridge will be constructed across the canal on Sunshine Boulevard parallel to the automobile bridge.

## **X. New Business**

### **A. Summer Meeting Schedule**

The Committee agreed to cancel the July 2018 Advisory Committee meetings noting a meeting can be scheduled to address time sensitive items if necessary.

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**XI. Public/Board Comments**

**Child Safe**

**Mr. Haeger's** inquiry reported he has not received communication from Lieutenant J. J. Carrol, Golden Gate Sub-Station, in reference to his request to create "*Child Safe Places.*"

**Traffic Signs**

Replacement of signs damaged by Hurricane Irma is in progress by the Traffic Operations Department.

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**

\_\_\_\_\_  
**Patricia Spencer, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2018 as presented \_\_\_\_\_, or as amended \_\_\_\_\_.

**NEXT MEETING: JUNE 19, 2018 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**