



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112
January 16, 2018**

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

- II. Attendance:** Patricia Spencer, Chairman; Herman Haeger, Vice Chairman (Excused); Ron Jefferson; Paula Rogan (Excused); Dusty Holmes
County: Dan Schumacher, Project Manager
Others: Michael McGee, McGee & Associates; Wendy Warren, Jurisolutions

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as submitted.
Second by Ms. Holmes. Carried unanimously 3 - 0.*

V. Approval of Minutes: November 21, 2017

*Ms. Spencer moved to approve the minutes of the November 21, 2017 meeting as presented.
Second by Mr. Jefferson. Carried unanimously 3 - 0.*

VI. Landscape Maintenance Report – Hannula Landscaping & Irrigation

Status Update

Mr. Schumacher reported:

- Hannula Landscaping & Irrigation's contract expired January 14, 2018. Mr. Hannula has notified the County he is terminating all roadway contracts the end of January.
- Requests for Quotes (RFQ's) for Landscape Maintenance services were submitted on January 12, 2018 to five vendors on County contract.
- The lowest qualified bidder will be awarded the contract with the bids due on January 23, 2018.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee submitted the “*Landscape Observation Report: - FY 17-18, January 2018*” for information purposes noting the monthly detailed report should be referenced for hurricane Irma tree and shrub damage and corresponding recommendations.

Tropicana Boulevard

- Turf contains large amount of broadleaf sedge type weeds and is showing stress from insufficient irrigation.
- The HydroPoint WeatherTrak data was 86,035 gallons for December 2017.
Mr. Schumacher will investigate the system to ensure the recommended ¾” coverage, or approximately 140,000 gallons, is in effect.

Coronado Parkway and Hunter Boulevard

Hunter Boulevard

- Median #1: Proposal requested for Alexander Palm and Juniper plants damaged by an auto accident.
- Median #6: Recommend replacement of Oak Tree destroyed by auto accident. A new frond has emerged on the fourth Alexander Palm Tree from the north end. Treat with fungicide, fertilize and monitor health.
- Median #10: Alexander Palm and fourteen Big Rose damaged by auto accident.
- Median #11: Silk Floss Tree removed due to auto accident
- December 2017 water usage registered 188,832 for both roadways.

Mr. McGee recommends a “median renovation proposal” be submitted by the landscaper awarded the contract for the Golden Gate M.S.T.U.

Sunshine Boulevard

- 18th Place SW: An auto accident damaged 10 – 15 plants (photo depicted). Proposal requested for removal of Bougainvillea and replanting of median with Perennial Peanut “Eco Turf” variety in one-gallon size. Hand watering may be required.
- Water usage was estimated at 123,630 gallons for December 2017, acceptable usage as evidenced by the better condition of the turf.

Collier Boulevard Part A & B - (an arterial roadway maintained by Road Maintenance Division)

- A major renovation is recommended resulting from Irma storm damage.
- Water usage meter readings for Part B, assumed to be inaccurate, were reported to Liz Soriano, Supervisor – Road Maintenance Landscape Operations.

Golden Gate Parkway - (an arterial roadway maintained by Road Maintenance Division)

- Pump stations have been replaced in all three locations; meter readings should be more accurate.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the *Golden Gate MSTU Fund Budget 153* dated January 16, 2018 noting:

- FY18 Ad Valorem property tax revenue budget is \$376,900.00 of which \$309,759.15 has been collected.
- Total revenue FY18 is \$735,800.00 including investment interest, transfers and contributions (minus a 5% reserve of \$18,900).

- For FY-18 the Millage rate is 0.5000., or \$0.50 per \$1,000 of property taxable value per annum.
- FY18 planned Operating Expense Budget is \$340,800. Current commitments total \$109,126; expenditures \$12,987.71.
- Uncommitted Operating Expense funds available are \$218,685.74.
- Hannula Landscaping & Irrigation has invoiced \$9,073.78 against Purchase Orders totaling \$40,000. The balance of funds remaining on settlement of all invoices will be consolidated by the budget department with Mr. Schumacher's input.
- A Purchase Order will be written for light outage replacement on Sunshine Boulevard pending receipt of requested Lumec LED part numbers and quotes from Graybar for the LED lamp fixture and Hart's Electrical for the installation.
- Improvements General Fund of \$345,200. (Line 31) is reserved to finance special projects subject to review and approval of the County accounting office.
- Total available balance less committed expenses totals \$606,188.

B. Irrigation – Coronado & Hunter Design – Conduit

Mr. Schumacher noted:

- The irrigation system is not functioning as intended and Staff recommends installation of HydroPoint controllers.
- An “*Invitation to Bid*” (ITB) was re-distributed by the procurement office to qualified bidders for installation of the irrigation control system valve wiring and conduits on Coronado Parkway and Hunter Boulevard.
- One bid was received from Stahlman-England Irrigation, Inc. in the amount of \$143,800.

During Committee discussion the following was addressed:

- Purchase of a HydroPoint Controller at an estimated cost of \$20,000.00 would establish a uniform Irrigation system which will be easy to manage and monitor.
- **Mr. McGee** recommended additional funds be approved by the committee in the event re-boring is required (the existing two inch sleeves for wiring were installed in 2009).
- “As built” plans will be reviewed to locate the bores.

Mr. Schumacher will apprise the Committee of any project developments outside the scope discussed.

Mr. Jefferson motioned to approve the irrigation control system valve wiring, conduits and controller project for Coronado Parkway and Hunter Boulevard be funded from Line 31, Improvements General, of the Golden Gate M.S.T.U. budget for an amount Not To Exceed \$175,000.0. Second by Ms. Holmes. Carried unanimously 3 – 0.

C. MSTU Priorities (Commissioner Saunders)

Mr. Schumacher distributed a recap of the Golden Gate Beautification M.S.T.U. Advisory Committee's Priorities submitted to Commissioner Saunders assistant. A Board of County Commissioners (BCC) meeting is scheduled for January 23, 2018 to review projects.

Mr. Jefferson received a copy of a letter expressing the desire for more open communication with the Golden Gate Civic Association and the Golden Gate Beautification M.S.T.U. He will forward the document to Mr. Schumacher who will then distribute it to the Beautification Committee members.

D. Golden Gate Master Plan

Mr. Schumacher distributed maps of the “*Golden Gate Area Master Plan Update: 3 Areas*” and “*Golden Gate City Area Future Land Use Map and Zoning Overlay*” referenced at the December 2017 meeting where renovation and improvement plans for the Landscape Beautification Master Plan were discussed.

E. Quotes

None

IX. Old Business

A. Golden Gate City: Walking Assessment & Workshop, Jan 11th or 12th

Mr. Schumacher distributed the Golden Gate City Transportation Map with red lines designating existing sidewalks.

Mr. Jefferson reported on the workshop meeting he attended January 11, 2017 noting the three projects undertaken for Golden Gate include Stormwater, Walkability and the Master Plan. Residents’ concerns expressed during the Walkability Assessment Workshop identified vehicle sight line visibility over medians and difficulty of navigation walking in the northwest section of the city due to the presence of canals.

Mr. Jefferson noted projects undertaken by the M.S.T.U. beautification committee must be in compliance with County safety standards including maintaining landscaping on medians at heights specified by code.

B. Stormwater Refurbishment – Project Schedule

Mr. Schumacher distributed a time line for the *Stormwater Drainage Improvement Project Northwest Quadrant, Golden Gate City*. The work is intended to improve stormwater flow, help to alleviate flooding and to address safety issues. It is scheduled to start in the February/March 2018. Project completion is targeted for August/September 2018.

C. Santa Barbara & Golden Gate Refurbishment – Dec 7th Public Information Mtg. (PIM)

Mr. Schumacher reported a public meeting was held December 7, 2017 to discuss Landscape Beautification Master Plan projects for Santa Barbara and Golden Gate.

D. Canal Bridge Fencing (Golden Gate Pkwy)

Mr. Jefferson suggested planting Palmettos to camouflage the bridge fencing given the plant is traditional in Golden Gate landscaping and drought tolerant.

X. New Business

A. Stormwater Utility

The Stormwater Utility project proposal will be presented to the Board of County Commissioners in spring 2018.

XI. Public/Board Comments

Daytime Irrigation

Members reported the irrigation system on Coronado Parkway medians was operating in the afternoon the day of the meeting.

Nomination of Officers

Mr. Schumacher will research the date as specified in the Bylaws for nomination and election of officers to the Committee.

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:30 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chairman

The Minutes were approved by the Committee on _____, 2018 as presented _____, or as amended _____.

**NEXT MEETING: FEBRUARY 20, 2018 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**