



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

3299 East Tamiami Trail, Suite 103

Naples, FL 34112

DECEMBER 18, 2018

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan (Excused) Florence “Dusty” Holmes; Ron Jefferson Norma Lees-Davis (Absent)
Staff	Dan Schumacher, Harry Sells - Project Managers
Landscape	Mike McGee – Landscape Architect (McGee & Associates) John Saupp – Landscape Maintenance (Green Effex)
Other	Wendy Warren – Transcriptionist (Premier)

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 3 - 0.*

V. Minutes

Approval of Minutes: November 20, 2018

*Ms. Spencer moved to approve the minutes of the November 20, 2018 meeting as presented.
Second by Ms. Holmes. Carried unanimously 3 - 0.*

MINUTES

VI. Landscape Maintenance Report

A. Landscape – Green Effex

Mr. Schumacher toured the roadways with **Mr. Saupp** of Green Effex to review condition of the medians. The following services have been performed:

- Medians on all roadways have been fertilized.
- Seed pods were removed from palms.
- Bougainvillea's were pruned.
- The Bees Nest in the irrigation control valve box north of the bridge was exterminated.
- Light poles will be cleaned week of December 22, 2018.
- In compliance with OSHA (Occupational Safety and Health Administration) safety recommendations to the County, walk ways will be created by trimming back vegetation on medians adjacent to curbs to provide workers safe access for landscape maintenance.

VII. Landscape Architect's Report – McGee & Associates

A. Mr. McGee reviewed the "*Landscape Observation Report: - FY 17-18, December 2018*" noting items highlighted in yellow in the report represent replacement recommendations for tree and shrub damage including that from Hurricane Irma. Quantities for replacement and restoration planting will be addressed under the new multi-year landscaping contract with Green Effex to ensure plants are covered by the County's standard one-year warranty.

General

- Medians should be mulched.

Tropicana Boulevard

- Water usage is low – increase irrigation to top three inches of soil layer to enhance greening.

Hunter Boulevard

- Treat Bougainvillea's on Hunter Boulevard, Median #10, for caterpillar infestation.

Golden Gate Parkway

- An automobile accident on Golden Gate Parkway, Median #4, destroyed a palm tree.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the "*Golden Gate MSTU Fund Budget 153*" dated December 18, 2018 noting:

- FY19 Ad Valorem property tax revenue budget is \$406,400.00 and increase of 8.46% over FY18.
- Total revenue FY19 is \$934,025.00 including investment interest, transfers and contributions (minus a 5% reserve of \$18,900).
- Current Operating Expense Budget is \$396,725.00 of which Commitments total \$225,398.32; Expenditures \$35,168.49.
- Uncommitted Operating Expense funds available are \$136,158.19.
- Purchase Orders were issued for Green Effex Landscape Services and Hart's Electrical.
- FY-18 Purchase Order balances for Harts Electrical and Ground Zero Landscaping were "rolled over" to the FY-19 budget to allow uninterrupted service. Outstanding balances will be credited to Operating Expenses.
- Improvements General Fund of \$471,900 (Line 31) is reserved to fund capital projects.
- Total available balance, less committed expenses, is \$627,941.47.
- FY-19 Ad Valorem Property Tax increased 8.46% over FY-18 to \$406,373. The Millage Rate is 0.5000.

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Quotes:

- ii. Hart's Electrical, \$985.00 Parkway Sign & Flag Light.
 - Hart's replaced lamp outages on Tropicana and Sunshine Boulevards.
 - The Gateway sign light has been repaired.
 - A Notice-to-Proceed has been issued to repair the flag pole light.
- iii. Green Effex, \$13,672.00 Coronado Median Restorations.

A quote was prepared by Ms. Acevedo for restoration to Coronado Parkway. She will work with Mr. McGee to prepare quotes for all roadway medians for Committee review.

IX. Median Restoration

Restoration Planting

- Mr. McGee will prepare a summary report of recommended plants for refurbishment.
- Green Effex will provide quotes per detailed lists of the actual plants.
- Mr. McGee will review the quotes for accuracy.

Subsequently, the Committee will review the Median Refurbishment quotes for evaluation and approval.

Gateway Entry Sign

The Committee reported the Golden Gate Entrance Sign should be refinished or replaced maintaining the current format and graphics.

Mr. Schumacher will research options for cleaning, painting and/or refinishing the gateway sign, secure quotes, and present his findings to the Advisory Committee at the February 2019 meeting.

X. Old Business

A. Canal Bridge Fencing (Golden Gate Pkwy)

This project will be addressed at a future meeting.

XI. New Business

Meeting Attendance

Mr. Schumacher requested Ms. Lees-Davis tender her resignation from the Golden Gate M.S.T.U. Advisory Committee based on multiple absences from meeting participation. He will advise the Committee of her status via email.

XII. Public Comments

None

XIII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.

MINUTES
GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2019 as presented _____, or as amended _____.

**NEXT MEETING: JANUARY 15, 2019 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**