



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112
OCTOBER 15, 2019**

MINUTES

I. Call to Order

The meeting was called to order at 4:28 P.M. by Ms. Spencer. Attendance was called and a quorum of five was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Norma Lees-Davis
Staff	Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect (McGee & Associates)
Other	Wendy Warren – Transcriptionist (Premier); Sunny Hertz - Resident

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee subject to the following change:

Add: Item VIII. D. – Project Managers Report, Attendance.

Second by Ms. Holmes. Carried unanimously 5 - 0.

V. Minutes

Approval of Minutes: September 17, 2019

Ms. Spencer moved to approve the minutes of the September 17, 2019 meeting as presented.

Second by Ms. Holmes. Carried unanimously 5 - 0.

MINUTES

VI. Landscape Maintenance Report

Green Effex Landscape Services has ceased operations. The median landscaping is healthy but requires maintenance.

The WeatherTRAK water report was distributed. Members were advised the report monitors evaporation and rainfall to optimize watering times & consumption. Alarms are issued if the system malfunctions.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the “*Landscape Observation Report: - October 14, 2019*” noting his recommendation items highlighted in yellow be addressed immediately.

General

Weeding, pruning and mulch on roadways is required.

Tropicana Boulevard

- The Restoration Project is complete.
- The WeatherTRAK controller indicated a level amount of water flow, reporting 177,178 gallons of usage for the period from September 1, 2019 to October 2, 2019.

Sunshine Boulevard

- The Restoration Project is incomplete.
- Median #1 – Replace Junipers damaged by an automobile.
- Illumination on two light poles, occurring during daytime hours, should be programmed for nighttime coverage.

Coronado Parkway and Hunter Boulevard

- Median refurbishment looks good.
- Two (2) oak trees on Median #8 show signs of stress; monitor health.
- Perennial Peanut is doing well.
- Stahlman-England repaired a water leak.
- Combined water use as per WeatherTRAK Report was 163,163 gallons.

Mr. Schumacher will confer with Mr. Sells to ensure bubbler zones for new plantings are adequate.

Collier Boulevard

- The landscape maintenance contractor is doing a good job with mowing, pruning and weeding.
- Medians refurbishment is recommended.
- Water usage Part A 33,622 gallons and Part B 50,136 gallons was within normal parameters.
- Comments on stormwater issues will not appear on the printed report but will continue to be recorded by McGee & Associates.

Golden Gate Parkway

- Silver Saw Palmetto should be pruned four (4) feet off the refurbished community sign to prevent sign damage.
- Median #15, east end – dead pine tree should be removed.
- Medians renovation is recommended.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the “*Golden Gate MSTU Fund Budget 153 dated October 15, 2019*” for information purposes and provided an overview of the budget noting:

- FY20 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 9% over FY18. The Millage rate is 0.5000 mils.
- Total revenue FY20 is \$989,209.50 including investment interest, transfers and contributions (minus a 5% reserve of \$22,600).
- Current Operating Expense Budget, excluding Landscape Maintenance and Incidentals, is \$313,309.50 of which Commitments total \$38,330.00; Expenditures \$110.43.
- Uncommitted Operating Expense funds available are \$274,869.07.
- A Purchase Order for Grounds Maintenance and Landscape Incidentals will be reflected in future budgets. Current notation on Lines 18 and 19 is “OPEN” pending award of a contract.
- Improvements General Fund, Line 35, reserved to fund capital projects, available balance is \$580,000.00.
- Total available balance, less committed expenses, is \$950,769.07.

B. Grounds Maintenance Service – Request for Quotes (RFQ)

Step 1

An *Invitation to Bid* was posted on Bid-Sync, the County's internet-based quote solicitation system, for interim Landscape Maintenance Service for six months.

Quote proposals tendered were high.

Mr. Schumacher will:

- Re-post the bid invitation.
- Solicit a one-time proposal in the amount of \$3,000.00 from a vendor for mowing and trimming.
- Inquire if the County has a contract with a service provider to apply an herbicide treatment.

Step 2

An *Invitation to Bid* will be posted on Bid-Sync for a multi-year Landscape Maintenance contract.

C. Roadway Median Restoration – on hold

Completion of the Median Restoration project is “on hold” pending selection of a new landscape contractor. Seventeen (17) pallets of mulch purchased under the Green Effex contract are being stored at the Transit Station on Radio Road and will be applied to the medians.

D. Attendance

Norma Lees-Davis notified the Committee of her resignation from the Golden Gate Beautification M.S.T.U. as due to a scheduling conflict.

Sunny Hertz expressed an interest in assuming a position on the Advisory Committee. She has a background in forestry and horticulture.

Mr. Schumacher will have the Ms. Sillery contact Ms. Hertz to initiate an application for consideration.

MINUTES

IX. Old Business

None

X. New Business

None

XI. Public and Board Comments

The M.S.T.U. funded the roof replacement project, contracted with Crowther Roofing at a cost of \$2,500.00, for the bus stop on Tropicana Boulevard. Members complimented the project's appearance.

Ms. Hertz reported a landscaping sight line concern at the left turn lane entrance to Sunshine Ace Hardware, Median #32, preceding the intersection of Collier Boulevard and Golden Gate Parkway.

Mr. McGee will add the item to his Landscape Architect's Report and request shrubbery be pruned to conform to the County's sight line visibility standards.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:05 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2019 as presented _____, or as amended _____.

**NEXT MEETING:
NOVEMBER 19, 2019 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**