



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112
NOVEMBER 19, 2019**

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Ms. Spencer. Attendance was called and a quorum of three was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan (Excused) Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect (McGee & Associates)
Other	Wendy Warren – Transcriptionist (Premier)

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 3 - 0.*

V. Minutes

Approval of Minutes: October 15, 2019

*Ms. Spencer moved to approve the minutes of the October 15, 2019 meeting as presented.
Second by Ms. Holmes. Carried unanimously 3 - 0.*

MINUTES

VI. Landscape Maintenance Report

Seventeen (17) pallets of mulch purchased under the Green Effex contract are being stored at the Transit Station on Radio Road and will be applied to the medians.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the "*Landscape Observation Report: - November 4, 2019*" noting his recommendation items highlighted in yellow be addressed immediately.

General

The lack of a maintenance contractor has caused the roadway median landscape plantings and turf to become heavily weeded. Recent new renovation plantings will be at risk to damage and replacement because of weed removal, and shrubs located within sight limit areas need to be pruned for safety purposes. Conditions have been addressed by new contractor.

Tropicana Boulevard

- The Restoration Project is complete and there are no issues with new plants.
- The WeatherTRAK controller indicated a level amount of water flow, reporting 134,270 gallons of usage for the period from October 1, 2019 to November 2, 2019.

Sunshine Boulevard

- Trees specified in the Restoration Project need to be planted.
- Newly installed plants are doing well.
- Water usage of 170,208 gallons is normal.

Coronado Parkway and Hunter Boulevard

- Thirty to forty Garlic plants are missing and should be replaced.
- Combined water use as per WeatherTRAK Report was 191,779 gallons.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the "*Golden Gate MSTU Fund Budget 153 dated November 19, 2019*" for information purposes and provided an overview of the budget noting:

- FY20 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 9% over FY19. The Millage rate is 0.5000 mills.
- Total revenue FY20 is \$989,209.50 including investment interest, transfers and contributions (minus a 5% reserve of \$22,600).
- Current Operating Expense Budget, excluding Landscape Maintenance and Incidentals, is \$313,309.50 of which Commitments total \$119,544.43; Expenditures \$798.47.
- Uncommitted Operating Expense funds available are \$192,966.60.
- \$29,950.00 recorded on Line 17 for McGee & Associates Landscape Architect is reserved for median planting restoration.
- A Purchase Order for A & M Property Maintenance in the amount of \$49,000.00 for Grounds Maintenance and Landscape Incidentals is reflected on Line 19
- Two Purchase Orders for Green Effex in the amount of \$24,586.78 will remain active pending receipt of final invoices.
- The Collier County contract with Florida Irrigation Supply (FIS) has expired. The County opted to "piggyback" off the Lee County contract which includes two contractors, FIS and Siteone Landscape Supply. Purchase Orders requested for both vendors will be reflected in the December budget.

MINUTES

- Florida Power & Light electricity expense, line 21, covers the well pumps and controllers and decorative street lighting. Median and conventional streetlights are leased. Tropicana Boulevard lights are converted to LED lamps and should function more efficiently.
- Improvements General Fund, Line 35, reserved to fund capital projects, available balance is \$580,000.00.
- Total available balance, less committed expenses, is \$868,000.12.

B. Grounds Maintenance Service – Interim PO Awarded

Contract Award

Initial bids for interim Landscape Maintenance Service were high, consequently a second *Invitation to Bid* was posted on Bid-Sync, the County’s internet-based quote solicitation system.

A & M Property Maintenance was awarded the six-month Contract and a Notice-to-Proceed issued. Service will be performed on Fridays every two weeks.

In early December, an *Invitation to Bid* will be posted on Bid-Sync for a multi-year Landscape Maintenance contract - advertised for thirty (30) days.

Perennial Peanut Maintenance and Mulch

1. Perennial Peanut will be pruned with “String Trimmers” and weeds removed by hand or with herbicide treatment.
2. Seventeen (17) pallets of mulch purchased under the Green Effex contract, stored at the Transit Station on Radio Road, possibly applied to the medians prior to the holidays.

IX. Old Business

Mr. Schumacher will contact Sunny Hertz to confirm interest in appointment to the Golden Gate M.S.T.U. Beautification Advisory Committee.

X. New Business

A new flag will be installed on Median #12, Golden Gate Parkway, by the Golden Gate entrance sign.

XI. Public and Board Comments

Mr. Schumacher will research the paint product used on the bridge overpass in the Bayfront/Tin City vicinity for potential application to the Canal Bridge fencing on Golden Gate Parkway.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:05 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2019 as presented _____, or as amended _____.

MINUTES

**NEXT MEETING:
DECEMBER 17, 2019 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**