



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112
JANUARY 15, 2018**

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Norma Lees-Davis
Staff	Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect (McGee & Associates) John Saupp – Landscape Maintenance (Green Effex)
Other	Wendy Warren – Transcriptionist (Premier)

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

V. Minutes

Approval of Minutes: December 18, 2018

*Mr. Jefferson moved to approve the minutes of the December 18, 2018 meeting as presented.
Second by Ms. Rogan. Carried unanimously 4 - 0.*

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VI. Landscape Maintenance Report – Green Effex

A. Landscape – Green Effex

Mr. Saupp of Green Effex reported on landscape maintenance as follows:

General

Palmettos in medians on roadways, excluding Hunter Boulevard median #8, were cut back. *Committee will view to determine if additional pruning is recommended.*

Coronado Parkway and Hunter Boulevard

- Junipers on Median #7 of Coronado Parkway/Hunter Boulevard were damaged by an auto accident. *Committee to consider planting options for replacement.*
- A blurred glass cap on the irrigation meter at the Hunter Boulevard pump is preventing accurate water usage reading.
Request Staff arrange for cleaning or replacement of the cap.

Mr. McGee directed Mr. Saupp to remove the Bougainvillea shrubs on Median #1 by the school to enhance site line visibility.

Tropicana Boulevard

- Options should be explored to re-design the landscaping by the light pole with combination of sod and Perennial Peanut planting or Perennial Peanut exclusively.
Mr. Saupp will review options with Mr. McGee and prepare a quote.

Ms. Lees-Davis arrived. A quorum of five was present.

During Committee discussion the following was addressed:

Coronado Parkway

- Median #2: The Crown of Thorns damaged by Hurricane Irma should be replaced.

Irrigation

- Mr. Saupp and Ms. Acevedo have been granted access to Weather Trak to enable “wet checks.”
- Stahlman-England conduit construction on Coronado Parkway and Hunter Boulevard disrupted irrigation and storm water improvements on Hunter Boulevard did not materialize.

Staff anticipates funding for stormwater improvements may be available for Phase I in 2019.

VII. Landscape Architect’s Report – McGee & Associates

A. Mr. McGee reviewed the “Landscape Observation Report: - FY 18-19, January 2019” noting renovation planting will address the items detailed for replacement in the report.

General

- Medians should be mulched.

Tropicana Boulevard

- Sabal Palms require pruning.

Sunshine Boulevard

- Median #6 – turf is water stressed.
- Plumbago plants are dry.
- Water usage is estimated at 115,003 gallons is low and should be increased to reflect readings in the 190,000 – 200,000gallon range.

Coronado Parkway and Hunter Boulevard

- The following modifications were noted for landscape refurbishment of Medians #3 and #6.

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- A landscaping option for Median #3 is Perennial planting interspersed with Africa Iris.
- Median # 6 should be mulched only.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the “*Golden Gate MSTU Fund Budget 153*” dated January 15, 2019 noting:

- FY19 Ad Valorem property tax revenue budget is \$406,400.00, an increase of 8.46% over FY18. The Millage rate is 0.5000.
- Total revenue FY19 is \$934,025.00 including investment interest, transfers and contributions (minus a 5% reserve of \$18,900).
- Current Operating Expense Budget is \$396,725.00 of which Commitments total \$214,172.65; Expenditures \$46,844.26.
- Uncommitted Operating Expense funds available are \$136,158.19.
- Purchase Orders were issued for Green Effex Landscape Services and Hart's Electrical.
- The Purchase Order for Harts Electrical was increased \$2,000.00 to finance future replacement of light pole lamps.
- Staff requested the FY-18 Purchase Order for Ground Zero Landscaping to be closed out and balance of funds credited to the FY-19 budget.
- Invoicing from Stahlman-England for the conduit project reflected under Improvements General, Line 31, is almost complete.
- Improvements General Fund, Line 31, reserved to fund capital projects, has a remaining balance of \$424,700.00.
- Total available balance, less committed expenses, is \$612,020.54.

B. Quotes: Tropicana requested

A *Task List*, prepared by Mr. Schumacher, identifying forty locations for plant and tree replacement, was distributed for Committee consideration. *Task Lists* will be drafted for all other roadways.

A Request for Quote (RFQ) has been solicited from Green Effex.

Mr. Schumacher will present the Task Lists and quotes to the Committee at the February meeting.

IX. Median Restoration

A. Mulch

Mr. Schumacher authorized delivery of mulch from Forestry Resources to Green Effex. Areas being refurbished will not be mulched.

B. Landscaping

The renovation project for replacement of plants and trees damaged by Hurricane Irma will be funded by *Landscape Incidentals, Budget Line 15*. The project is based on cost of materials plus 10% and dollars are allocated in the budget. A budget amendment can be done if costs exceed available funds.

The Committee discussed Median Refurbishment project and determined it should be undertaken.

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Ms. Spencer motioned to approve replacement of plant and tree material damaged by Hurricane Irma, as outlined in the Task Lists, at a cost not to exceed thirty-three thousand six hundred dollars. Second by Ms. Rogan. Carried unanimously 5 – 0.

X. Old Business

A. Canal Bridge Fencing (Golden Gate Pkwy)

Mr. McGee has original landscape drawings; the project will be addressed at a future meeting.

B. Gateway Entry Sign

Mr. McGee reported on his evaluation of the Golden Gate Entrance Sign indicates the construction material is foam board noting the clear sealer coat is deteriorating, and mold is present. Pressure washing of the sign will remove the mold; however, the sealer coat would also be destroyed. He recommends the sign be professionally refurbished.

Mr. Schumacher will request a quote from Signs & Things for removal and restoration of the sign and present his findings to the Advisory Committee at the February 2019 meeting.

XI. New Business

Golden Gate City Lighting

Commissioner Saunders conveyed in a meeting that one million dollars is available for Golden Gate City lighting.

Mr. Schumacher will touch base with Commissioner Saunders assistant to determine lighting parameters for the proposed project.

Committee members were requested to provide suggestions for placement of lighting within Golden Gate City to Mr. Schumacher. The proposed priorities for lighting will be reviewed at the February 2019 meeting.

Pedestrian Bridge Landscaping

The Committee queried if the M.S.T.U. could plant Sabal Palms by pedestrian bridges, proposing the planting be done in the rainy season. Mr. McGee noted although the Sabals are drought tolerant maintenance is required.

Mr. McGee will provide plans for the proposed landscaping; Mr. Schumacher will secure quotes and confirm the planting conforms to County code.

XII. Public Comments

None

XIII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.

MINUTES
GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2019 as presented _____, or as amended _____.

**NEXT MEETING: FEBRUARY 19, 2019 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**