



**Radio Road Beautification M.S.T.U.  
Advisory Committee  
3299 East Tamiami Trail Suite 103 Naples Florida 34112**

**September 9, 2019**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Chair Lewis** called the meeting to order at 3:00 PM.

A quorum of five was present. The Pledge of Allegiance was recited.

**II. ATTENDANCE**

Advisory Committee: Dale Lewis; Chairman; Maria Schoenfelder; Vice-Chair; Helen Carella; Frank Cooper; Harry Wilson

County Staff: Harry Sells, Project Manager, Michelle Arnold, Director PTNE

Others: Gary Gorden, Superb Landscape Services; Wendy Warren, Premier

**III. APPROVAL OF AGENDA**

*Mr. Lewis moved to approve the Agenda of the Radio Road Beautification M.S.T.U. as amended:*

*Add: Item VII. Old Business - B. M.S.T.U. Public Outreach.*

*Second by Ms. Schoenfelder. Carried unanimously 5 - 0.*

**IV. APPROVAL OF MINUTES – April 8, 2019**

*Mr. Cooper moved to approve the minutes of the April 8, 2019 meeting as presented. Second by Mr. Lewis. Carried unanimously 5 – 0.*

**V. LANDSCAPE MAINTENANCE REPORT – Gary Gorden, Superb Landscape Services**

**Mr. Gorden** reported on maintenance as follows:

- Plants and bushes, including gold mound and firebush, were trimmed.
- Palm seed pods were removed.
- Clusia hedge, pruned bi-annually in accordance with contractual terms, is scheduled for maintenance in January 2020.
- Irrigation repair issues were addressed.
- An irrigation wet check is scheduled week ending September 14, 2019.

*Mr. Sells will:*

- Notify Road Maintenance to trim the Radio Road median Bougainvillea at the entrance to Windjammer Village of Naples.
- Solicit a Request for Quote (RFQ) from Superb Landscape Services to replace the Asian Jasmin on the commercial side of Devonshire Boulevard. Plantings died over one (1) year ago due to excessive pruning. Cost of replanting will be negotiated between Mr. Sells and Superb Landscaping to accommodate a credit for the contractors pruning error.

**VI. PROJECT MANAGER REPORT – Harry Sells**

**A. BUDGET REPORT SEPTEMBER 9, 2019**

**Mr. Sells** distributed the “Radio Road MSTU Funds 158 Budget for September 9, 2019 for information purposes highlighting as follows:

- FY19 Ad Valorem property tax revenue budget is \$130,800.00.
- Taxable value FY19 vs FY18 rose 5.27%.
- Total revenue FY19 is \$936,499.44 including investment interest, transfers and contributions (minus a 5% reserve of \$6,700).
- The Millage rate remains constant at 0.1.
- Operating Expense Budget is \$126,799.44 of which \$33,266.78 is committed; \$72,046.59 expended.
- Unencumbered Operating Expense funds available are \$21,486.07.
- Engineering funds of \$12,000.00 for Windham Studios and the Rich King Memorial Greenway Entryway Project were not expended.
- General Funds for Improvements of \$734,149.90, Line 34, are available to fund special projects or operating expense shortages with a budget amendment approved by the Board of County Commissioners.
- Total Available Balance is \$759,554.05.

## **B. BUDGET FY20**

**Mr. Sells** distributed an FY20 Radio Road M.S.T.U. Budget Preparation, Fund 158, spread sheet highlighting the FY19 Forecast and FY20 Proposed Budget.

- *Operating Expenses* Forecast FY19 are \$98,250.00; FY20 proposed Operating Expense Budget is \$115,600.00.
- *Landscape Incidentals* forecast FY19 is \$5,000.00, FY20 budget is \$20,000.00.
- Windham Studios, Inc. annual service contract of \$12,000.00, terminated by the Committee at the start of FY 19, is forecast at \$4,000.00. FY20 estimate for services is \$2500.00.
- *Postal Freight* budget of \$3,000.00 is planned to offset the annual cost of the newsletter mailing to property owners within the M.S.T.U.
- Based on bids received five (5) years ago, the *Improvements General* FY20 budget is allocating \$30,000.00 for refurbishment of the Rich King Entryway project. Current bids will be tendered based on the *Scope of Work* summary prepared by Staff.
- Financial assignment for Insurance General (Line 21) and Indirect Cost (Line 14) are provided by the Budget Department.

### Millage Rate:

- The M.S.T.U.'s proposed millage rate, currently assessed at 0.1, is 0.0 for FY20.
- The Operating Budget of \$135,600.00 will be funded by the Carry Over reserves.
- Engineering fees of \$30,000.00 for the Rich King Memorial Greenway Entryway Project to finance final design drawings, irrigation, plumbing, etc. are accounted for in the budget under Capital Outlay.
- The Committee approved maintaining a Revenue Neutral Budget for FY20 in a motion on March 28, 2019.
- The Board of County Commissioners (BCC) must approve the 0.0 millage rate during their final Budget meeting in September.

## **C. IRRIGATION SYSTEM AND CONTROLLERS STATUS**

- A lightning strike blew out the open delta transformer on Radio Road, back fed into the controller and disabled the variable frequency drive for the pump at the mixing chamber.
- An isolation transformer at a cost of \$2,000.00 has been purchased to prevent that type of lightning strike from disabling the M.S.T.U.'s system.

- The irrigation system and water were shut off in preparation for Hurricane Dorian’s potential impact. Road Maintenance has turned the water on; first irrigation of the medians will be September 9, 2019.

**VII. OLD BUSINESS**

**A. RICH KING ENTRYWAY PROJECT**

At the March 26, 2018 meeting of the Board of County Commissioners (BCC), a directive to proceed with the “Rich King Memorial Greenway Entryway” refurbishment project was granted.

**Mr. Sells** requested and distributed a Florida Power & Light (FPL) *Right of Way (ROW) Consent Agreement*, signed by the County Attorney, for submission to Florida Power & Light (FPL).

Highlighted elements include:

- A three-year project completion period, vs. original agreement of one-year, is granted.
- Installation of a new FPL high power line down the ROW may require design modifications.
- The M.S.T.U. is required to remove objects interfering with FPL’s access for maintenance such as landscape or irrigation.
- The beautification project will be completed after FPL’s work is done.
- The Board of County Commissioners will be required to approve the agreements.

**Mr. Cooper** moved to recommend the Board of County Commissioners (BCC) approve the Florida Power & Light Company Right-of-Way (ROW) Consent Agreement. *Second by Mr. Wilson. Carried unanimously 5 - 0.*

**B. PUBLIC OUTREACH**

The “MSTU Community Outreach Plan,” outlining the efforts to provide information and solicit input from tax paying residents, has been implemented with Homeowner Associations within the M.S.T.U. boundaries.

**Ms. Arnold** reported the schedule for Monthly Association Meetings, Community Surveys and the seasonal annual mailing to all residents relaying M.S.T.U. activities and accomplishments is being drafted.

**Ms. Arnold** invited Committee members to participate in homeowner association informational forums.

**VIII. NEW BUSINESS**

None

**IX. COMMITTEE MEMBER COMMENTS**

None

**X. PUBLIC COMMENTS**

**Larry True** commented on the Rich King Memorial Entryway Project noting:

- Residential use is not exclusive to the M.S.T.U. boundaries.
- Maintenance of the Parkway is the responsibility of the Collier County Parks and Recreation Department.
- The plant material, which potentially will be removed or replaced by FPL construction, is a cost the M.S.T.U. should not bear.

**Ms. Arnold** noted the Board of County Commissioners supported beautification of the Greenway and refurbishment is limited to the entryway.

Staff responded to Rebecca Paratore's questions noting:

- The Agenda package is complete, and the budget page is accurate although one column did not print in totality.
- The FPL Consent Agreement requires signatures by all parties and is not finalized. The agreement document serves as a permit.
- Property owners can provide input on the selection of vegetation for the Rich King Memorial Entryway Project.

## **XI. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:40 P.M.*

**NEXT M.S.T.U. MEETING: OCTOBER 14, 2019**

Berkshire Lakes Master Association Clubhouse  
495 Belville Boulevard, Naples, FL 34105

**RADIO ROAD MSTU ADVISORY COMMITTEE**

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**Dale Lewis, Chairman**

The Minutes were approved by the Committee on \_\_\_\_\_, 2019 as presented \_\_\_\_\_,  
or as amended. \_\_\_\_\_.