



**Radio Road Beautification M.S.T.U.
Advisory Committee
3299 East Tamiami Trail Suite 103 Naples Florida 34112**

October 14, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Schoenfelder called the meeting to order at 3:00 PM.
A quorum of three was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Dale Lewis; Chairman (Excused); Maria Schoenfelder; Vice-Chair; Helen Carella; Frank Cooper; Harry Wilson (Excused)
County Staff: Harry Sells, Project Manager, Michelle Arnold, Director PTNE (Excused)
Others: Gary Gorden, Superb Landscape Services (Excused); Wendy Warren, Premier

III. APPROVAL OF AGENDA

Mr. Cooper moved to approve the Agenda of the Radio Road Beautification M.S.T.U. as presented. Second by Ms. Schoenfelder. Carried unanimously 3 - 0.

IV. APPROVAL OF MINUTES – September 9, 2019

*Mr. Cooper moved to approve the minutes of the September 9, 2019 meeting subject to the following change:
Page 4, Item X. Public Comments from “... Staff responded to Rebecca Paratore’s questions noting ...,” to ... **Rebecca Paratore spoke, and** Staff responded to Rebecca Paratore’s questions noting ...).”
Second by Ms. Carella. Carried unanimously 3 – 0.*

V. LANDSCAPE MAINTENANCE REPORT – Gary Gorden, Superb Landscape (not present)

Mr. Sells reported the landscaping on Devonshire Boulevard looked good.

VI. PROJECT MANAGER REPORT – Harry Sells

A. BUDGET REPORT OCTOBER 14, 2019

Mr. Sells distributed the “*Radio Road MSTU Funds 158 Budget for October 14, 2019* for information purposes highlighting as follows:

- The FY-20 millage rate of 0.0000, recommended in a Committee motion on March 25, 2019, was approved by the Board of County Commissioners (BCC).
- Taxable Value increased 4.15% FY-20.
- Total revenue FY-20 is \$763,200.00 including Investment Interest, 2019 Carry Forward Transfers and Contributions (minus a 5% reserve of \$400 – based on Investment Interest of \$8,000.00).
- The budget will be funded by Carry Forward Funds. Income is recorded as a negative number; expenses positive.
- Operating Expense Budget is \$124,200.00 of which \$93,000.00 is committed.
- Unencumbered Operating Expense funds available are \$31,200.00.

- Engineering Funds, Line 17, of \$2,000.00, and Landscape Incidentals, Line 19, of \$21,000.00, will fund design and refurbishment of the Rich King Memorial Greenway Entryway Project.
- Transfers to 111, Line 41, is for Staff salaries.
- Purchase Orders for mulch and fertilizer have not been issued, however funds are allocated in the budget.
- Postage expense for the annual Community Newsletter, is reflected on Line 21.
- Improvement General Funds, Line 39, are available to finance special projects or operating expense shortages with a budget amendment approved by the Board of County Commissioners.
- Budget Transfers from Appraiser and Tax Collector, Lines 42 and 43, are fees billed by the appropriate entities.
- Total Available Balance is \$670,200.00.

Mr. Sells will add the notation "Reimbursement for Staff Support" to the Transfers to 111, Line 41, category.

B. IRRIGATION SYSTEM AND CONTROLLERS STATUS

The automated HydroPoint irrigation system, operating on a single isolation transformer, is performing well. The system calculates water requirement usage for which the Road and Maintenance Division bills monthly.

C. PRUNING RADIO ROAD

Mr. Sells reported the Bougainvillea at the entrance to Windjammer Village of Naples was pruned by the Road and Maintenance Division to conform to the County standard for sight line visibility.

D. COMMUNITY OUTREACH PROGRAM

PUBLIC OUTREACH

The "MSTU Community Outreach Plan," outlining the efforts to provide information and solicit input from tax paying residents, has been implemented with Homeowner Associations within the M.S.T.U. boundaries.

The Monthly Association Meeting schedule, for October and November 2019 was distributed and Committee members were invited to participate in the informational forums.

Members volunteered to attend meetings as follows:

- Berkshire Lakes Master Association, October 16th at 7:00 p.m. – Frank Cooper
- Maplewood Homeowner Association, October 24th at 7:00 p.m. – Frank Cooper
- Melrose Gardens HOA, November 19th at 7:00 p.m. – Maria Schoenfelder
- Countryside Master Association, November 21st at 10:00 a.m. – Mr. Sells will consult with Dale Lewis for attendance consideration.

VII. OLD BUSINESS

A. RICH KING ENTRYWAY PROJECT

Mr. Sells reported the project status is unchanged; the Florida Power & Light (FPL) *Right of Way (ROW) Consent Agreement* approval is pending.

VIII. NEW BUSINESS

A. BY-LAWS

Mr. Sells distributed a copy of the *Radio Road Beautification Municipal Service Taxing Unit (MSTU) Advisory Committee By-Laws* for member review noting verbiage is identical to the By-Laws executed in 2018. The following document correction was noted:

- *Page 5, Approval Date:* from "...These By-Laws for the Radio Road Beautification MSTU Advisory Committee are hereby approved this ____ day of ____, 2018) ...," to ... These By-Laws for the Radio Road Beautification MSTU Advisory Committee are hereby approved this ____ day of ____ **2019**...)"

Mr. Cooper motioned to approve the "Radio Road Beautification Municipal Service Taxing Unit (M.S.T.U.)" By-Laws as amended to record an Approval Date Year of 2019. Second by Ms. Schoenfelder. Carried unanimously 3 – 0.

B. NOVEMBER MEETING DATE

The Committee agreed the next regularly scheduled meeting will be held in November 4, 2019 at 3:00 p.m.

The December 2019 meeting will be cancelled.

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

Robert Hinzmann requested clarification on the permit status for the Rich King Memorial Entryway Project commenting many residents are not supportive of the improvement.

In response to his query Mr. Sells and Committee members noted:

- A "Notification of FPL Facilities and Right of Way (ROW) Use Consent Agreement" has been submitted to Florida Power & Light (FPL) for approval.
- The Agreement requires signatures by all parties, is not finalized and serves as a permit.
- The Rich King Memorial Greenway landscape beautification project is limited to the entryway.
- The Board of County Commissioners supports the beautification of the Greenway entryway and feedback from residents has been positive.

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:44 P.M.

NEXT M.S.T.U. MEETING: NOVEMBER 4, 2019
Berkshire Lakes Master Association Clubhouse
495 Belville Boulevard, Naples, FL 34105

RADIO ROAD MSTU ADVISORY COMMITTEE

Dale Lewis, Chairman

The Minutes were approved by the Committee on _____,2019 as presented ____or as amended _____.