



**Radio Road Beautification M.S.T.U.**  
**Advisory Committee**  
**3299 East Tamiami Trail Suite 103 Naples Florida 34112**  
**May 14, 2018**

- I. Call to Order and Pledge of Allegiance**  
**Chairman Lewis** called the meeting to order at 3:00 PM.  
A quorum of five was present. The Pledge of Allegiance was recited.
- II. Welcome Dan Dopko**  
**Mr. Sells** and members welcomed Mr. Dopko to the Radio Road Beautification M.S.T.U. Advisory Committee noting they look forward to his participation.
- III. Attendance**  
Advisory Committee: Dale Lewis; Chairman; Maria Schoenfelder, Vice-Chair; Helen Carella; Harry Wilson; Dan Dopko  
County Staff: Harry Sells, Project Manager; Michelle Arnold, PTNE Director  
Others: Robert Kindelan, Commercial Land Maintenance; Wendy Warren, JuriSolutions
- IV. Approval of Agenda**  
*Mr. Lewis moved to approve the Agenda as presented. Second by Ms. Carella.*  
*Carried unanimously 5 - 0.*
- V. Approval of Minutes – April 9, 2018**  
*Ms. Schoenfelder moved to approve the minutes of the April 9, 2018 meeting as presented.*  
*Second by Mr. Lewis. Carried unanimously 5 - 0.*
- VI. Landscape Maintenance Report – Robert Kindelan, Commercial Land Maintenance**
- A. To Do List**  
**Mr. Kindelan** updated the Committee on landscape maintenance and addressed items on the To Do List distributed by Mr. Sells as follows:
- Sod material required for installation on the commercial side of Devonshire Boulevard was one palette short. Delivery of the product is anticipated in the next two weeks.
  - Perennial Peanut was installed in distressed sections on Median #2; landscaped area will be hand weeded.
  - The medians have been fertilized.
  - Clusia hedge is scheduled for pruning week ending May 26, 2018.
  - The irrigation system mixing chamber intake pipe was repaired; the system is functioning.
  - Re-building of the mixing chamber pump should be addressed in the near future.
  - CLM will replace the broken irrigation box next to the bank.
- B. Landscape Architect’s Report**  
**Mr. Sells** reported the renovation of the entrance to Santa Barbara and Devonshire Boulevards has resulted in autos making left hand U Turns at Median #4. Junipers were removed to improve the sight line in the area. In addition, Traffic Operations was contacted with a request for a “No U Turn” sign; the sheriff’s department plans to increase patrols in the vicinity.

The Committee reviewed Windham Studio's monthly Maintenance Report recommendations for Radio Road and Devonshire Boulevard dated May 7, 2018 noting:

- Medians #3 and #4 (south tips): Fill in Duranta Gold Mound and plant Panama Rose as detailed in the report. Phase out Juniper and replace with Green Island Ficus.
- Median #6: Replace Juniper with Ilex Shillings. Remove and replace 8 – 12 Duranta.
- North Row: Fill in several bare patches in the Asian Jasmine.
- Radio Road is an arterial roadway maintained by the County – comments should be submitted to the Road Maintenance division.
- Replacement of trees damaged in Hurricane Irma will be addressed in the next few months.

The Committee took action at the April meeting directing Windham Studios Inc. to compile a detailed landscape report for Radio Road and Devonshire Boulevard on a quarterly, versus monthly, basis commencing June 2018. *Mr. Sells will notify Mr. Windham of the Committees request.*

## **VII. Project Manager Report – Harry Sells**

### **A. Budget Reports May 14, 2018**

**Mr. Sells** distributed the “*Radio Road MSTU Fund 158 Budgets for May 14, 2018*” for information purposes highlighting as follows:

- \$115,803.36 of the FY18 property tax revenue budget of \$124,400.00 has been collected.
- 2018 Operating Expense budget is \$160,300 of which YTD commitments total \$85,372.26; expenditures total \$65,839.82.
- Uncommitted Operating Expense funds available are \$9,087.92.
- Panther Printing community survey mail out cost for 6,200 pieces, reflected on Lines 36 & 37, was approximately \$4,500. The variance between estimated and actual costs will be credited to the budget.
- The deficit of \$1840.81 for sprinkler maintenance, line 35, is for part costs to reconfigure the priming control and mixing chamber bypass for the well water in the Hydro-Point irrigation system as discussed at the April meeting.
- Unused funds can be transferred between purchase orders to accommodate shortages if necessary.
- Estimated Cash balance including unspent Commitments totals \$870,767.15.
- General Funds for improvements are available to fund special projects or operating expense shortages if a budget amendment is approved by the Board of County Commissioners.

### **A. Marlene Sherman BCC Petition**

A public petition from **Ms. Sherman** requested the Board of County Commissioners (BCC) “Sunset” the Radio Road Beautification MSTU (Ordinance 96-94) and related ordinances.

The BCC agreed to place the topic on the May or June 2018 BCC meeting agenda.

### **C. Community Out Reach**

**Mr. Sells** provided a copy of the “*MSTU Community Outreach Plan*” dated March 23, 2018 combined with a list of the initiatives identified and proposed implementation.

*Staff will contact Committee members to solicit participation at HOA meetings.*

**D. Mail Out to Membership**

**Mr. Sells** reported a survey was mailed to 6200 registered property owners to obtain feedback on the MSTU which included the respondent identifying future projects for the MSTU to pursue.

The 441 respondents' comments will be evaluated and addressed if possible.

**E. Devonshire Medians 1 and 2**

**Mr. Sells** reported construction, irrigation repairs and landscaping of Median #2 is complete.

**F. Status of Irrigation System and Quotes**

This item was addressed under Item VI. - Landscape Maintenance Report.

**G. Rich King Pathway**

**Mr. Sells** noted:

- Windham Studios has prepared the landscape plans for entrance to the Rich King Greenway beautification project.
- The Board of County Commissioners directed the M.S.T.U. to refurbish the Greenway several years ago.
- Minor irrigation modifications will be incorporated into the design.
- The plans will be submitted to FPL for approval and agreement to proceed.

**VIII. Old Business**

A conceptual site development plan for *Briarwood*, a community proposed for the vacant land on the corner of Livingston and Radio Road, was distributed.

**IX. New Business**

**A. By Laws**

**Mr. Sells** distributed the Radio Road Beautification Municipal Service Taxing Unit (MSTU) Advisory Committee By Laws for review.

*Mr. Lewis motioned to table signature execution of the Radio Road Beautification Municipal Service Taxing Unit (M.S.T.U.) Advisory Committee By Laws to the June 2018 meeting. Second by Ms. Schoenfelder. Carried unanimously 5 - 0.*

**B. Summer Schedule**

The Committee agreed to cancel the July and August 2018 Advisory Committee meetings noting a meeting can be scheduled to address time sensitive items if necessary.

*Chairman Lewis motioned to cancel the July and August 2018 meetings of the Radio Road Beautification M.S.T.U. Advisory Committee reserving the right to schedule a special meeting if necessary. Second by Ms. Carella. Carried unanimously 5 - 0.*

**X. Public Comments/Committee Member Comments**

During discussion among public attendees and members the following items were addressed:

- Distribution of the survey during peak season may have resulted in a higher percentage response return.
- The County, not the MSTU, is responsible for maintaining Radio Road and Santa Barbara Boulevard.
- The MSTU is responsible for maintaining Devonshire Boulevard.

- The Radio Road MSTU should focus on beautification.
- Burying of powerlines would be beneficial to survivability of utilities during storms and contribute to aesthetic enhancement of the area.

**XI. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:25 P.M.*

**NEXT M.S.T.U. MEETING: JUNE 11, 2018**  
Berkshire Lakes Master Association Clubhouse  
495 Belville Boulevard, Naples, FL 34105

**RADIO ROAD MSTU ADVISORY COMMITTEE**

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**Dale Lewis, Chairman**

The Minutes were approved by the Committee on \_\_\_\_\_, 2018 as presented\_\_\_\_, or as amended \_\_\_\_\_.