



**Radio Road Beautification M.S.T.U.
Advisory Committee
3299 East Tamiami Trail Suite 103 Naples Florida 34112
March 25, 2019**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Schoenfelder called the meeting to order at 3:00 PM.

A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Dale Lewis; Chairman (Excused); Maria Schoenfelder; Vice-Chair; Helen Carella; Frank Cooper; Harry Wilson

County Staff: Harry Sells, Project Manager, Michelle Arnold Director PTNE

Others: Gary Gorden, Commercial Land Maintenance; Wendy Warren, Premier

III. APPROVAL OF AGENDA

Mr. Cooper moved to approve the Agenda of the Radio Road Beautification M.S.T.U. as presented. Second by Ms. Carella. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES – January 28, 2019

Mr. Cooper moved to approve the minutes of the January 28, 2019 meeting as presented. Second by Mr. Wilson. Carried unanimously 4 – 0.

V. LANDSCAPE MAINTENANCE REPORT – Gary Gorden, Commercial Land Maintenance

Mr. Gorden reported on maintenance as follows:

- Structural pruning of palms trees is complete.
- Saw Palmettos will be trimmed week ending March 30, 2019.
- Clusia hedge is scheduled for bi-annual trimming within the month.
- Stakes on trees damaged from Hurricane Irma will be removed post rainy season.
- Mulch ordered from Forestry Resources will be applied.
- Two inches of mulch will be placed on the medians on Devonshire Boulevard in accordance with the contract standard. *Removal of excess mulch from curbing prior to new application every three to four years will be reviewed on contract renewal.*
- Slow release fertilizer application is scheduled before the rainy season starts in May.

Mr. Sells reported the installation of one Foxtail Palm and ten Ilex Schillings at the intersection of Radio Road and Sherbrook Drive, Median #16, approved in a motion by the Committee at the January 28, 2019 meeting is completed.

VI. PROJECT MANAGER REPORT – Harry Sells

A. BUDGET REPORT MARCH 25, 2019

Mr. Sells distributed the “Radio Road MSTU Funds 158 Budget for March 25, 2019 for information purposes highlighting as follows:

- FY19 Ad Valorem property tax revenue budget is \$130,800.00.
- Taxable value FY19 vs FY18 rose 5.27%.

- Total revenue FY19 is \$936,499.44 including investment interest, transfers and contributions (minus a 5% reserve of \$6,700).
- The Millage rate remains constant at 0.1.
- Operating Expense Budget is \$126,799.44 of which \$70,235.02 is committed; \$30,456.29 expended.
- Unencumbered Operating Expense funds available are \$26,108.13.
- The \$12,000.00 allocated for Landscape Architecture will be credited to the budget as the Committee elected not to renew the firm's contract.
- Florida Land Maintenance's, dba CLM, contract will be adjusted to reflect maintenance reduction for two medians. *This credit should off-set the expenses incurred for maintenance for the Rich King Memorial Greenway Entryway project.*
- An invoice is pending for landscape replacement on Median #16.
- Funds are available for replacement of six Black Olive trees, three to four Magnolia trees and a pink Tabebuia on the residential side of Devonshire Boulevard destroyed by Hurricane Irma. *A resident inquired regarding status of replacement plantings; Mr. Sells will provide notification of the Committee's decision at a future date.*
- General Funds for Improvements of \$734,149.90, Line 34, are available to fund special projects or operating expense shortages if a budget amendment is approved by the Board of County Commissioners.
- Total Available Balance is \$764,423.97.

B. BUDGET DISCUSSION FY20

Mr. Sells distributed an FY20 Radio Road M.S.T.U. Budget Preparation, Fund 158, spread sheet highlighting the FY19 Forecast and FY20 Proposed Budget.

- Taxable value FY20 vs FY19 is projected to increase 5%.
- Landscape Incidentals, Line 15, remains unchanged year over year.
- Windham Studios, Inc. annual service contract was terminated by the Committee at the start of FY 19. The FY 19 budget of \$12,000.00 for their services is reduced to \$4,000.00 and \$2000.00 estimated for FY20, to fund design services for the Rich King Greenway Entryway project.
- Financial assignment for Insurance General (Line 21) and Indirect Cost (Line 14) are provided by the Budget Department.

Millage Rate:

The M.S.T.U. is provided two options for the millage rate, currently assessed at 0.1 as follows:

- Lower the current millage rate to establish a Revenue Neutral Policy, maintaining the FY19 income level.
- Maintain the current millage rate, increasing revenue approximately 5%.

Mr. Cooper motioned to approve maintaining a Revenue Neutral Budget for FY20. Second by Ms. Schoenfelder. Carried unanimously 4 – 0.

C. IRRIGATION SYSTEM AND CONTROLLERS STATUS

The system is now totally automated and operating on a single isolation transformer. The system calculates water requirement usage, approximately 125,000 per month, for which the Road and Maintenance Division bills monthly.

Commercial Land Maintenance (CLM) performed a repair on Zone 2.

D. COMMUNITY OUTREACH FEEDBACK

The “*MSTU Community Outreach Plan*,” outlining the public outreach efforts to provide information and solicit input from tax paying residents, has been implemented with Homeowner Associations within the M.S.T.U. boundaries.

Ms. Arnold reported the meeting goals to communicate accomplishments and ascertain projects property owners would like to see implemented by the M.S.T.U. has been successful. The collection of residents contact information is beneficial in building a database to communicate and provide information to property owners.

Ms. Arnold reported to the Board of County Commissioners in March 26, 2019 on the progress of the Community Outreach Plan (noted below) and express an “Intent to Continue” with MSTU projects on behalf of the Committee and property owners.

- Monthly Meetings
- Community Surveys
- Newsletters
- Public Meetings
- Comprehensive Mailings: *An annual mailing to all residents relaying M.S.T.U. activities and accomplishments is being considered.*

E. ROUNDABOUTS DEVONSHIRE

Traffic Calming on Devonshire Boulevard was requested by many attendees at Community Outreach meetings.

Mr. Sells distributed a “Roundabout Conceptual Plan View” drafted by Traffic Operations to improve intersection congestion and safety conditions at Appleby Drive. The concept was presented for discussion only and was not a recommendation.

FDOT (Florida Department of Transportation) guide lines are used by the County for approval to implement changes to county roadways. To date stop sign installation has not reached the level of acceptance.

The Committee recommended installation of STOP signs in lieu of Roundabouts.

F. MARLENE SHERMAN PUBLIC COMMENT AT BCC MEETING MARCH 12, 2019

Comment

- **Ms. Sherman** requested the Board of County Commissioners (BCC) sunset the Radio Road Beautification M.S.T.U. Ordinance change from 2013.

Ordinance Modification, Request to Advertise

- The BCC authorized the County Attorney to advertise the ordinance change consideration to clearly define beautification and projects which can be considered.
- Define proposed boundary modifications incorporating four parcels of land on the southern half of Rich King Parkway by relocating the boundary line 110’ east into the M.S.T.U. but still maintain land as County owned. The tax base remains constant.
- Advertise the proposed Ordinance change for the required ten-day period in accordance with County law.
- The Ordinance change will be submitted to the BCC for approval on March 26, 2019.

On February 12, 2018, the Committee motioned to support rewording the Radio Road Beautification M.S.T.U. Ordinance to clarify the definition of beautification and modify boundary lines

G. STATUS OF RICH KING ENTRY

At the November 13, 2018 meeting the Committee recommended the Board of County Commissioners (BCC) proceed with the “Rich King Memorial Greenway Entryway” refurbishment project. The project was originally approved by the Board of County Commissioners in June of 2013 but delayed pending final determination of irrigation availability. Financing is available for the project.

Funding is available in the 2019 and 2020 budgets to finance the project.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

None

IX. COMMITTEE MEMBER COMMENTS

The temporary closure of west bound turn lane east of Exchange Ave on Radio Road will re-open soon. A work order to remove the barriers has been issued.

X. PUBLIC

In response to **Rebecca Paratore’s** inquiries Staff will:

- Provide a list of Homeowner Association meetings conducted by Staff.
- Identify the FY18 budget fund charged for the resident mailing “Outreach Survey.”
- Clarify the southern boundary proposed in the modified Ordinance.

Ms. Paratore expressed opposition to the installation of Roundabouts on Devonshire Boulevard.

Marlene Sherman noted the following:

- The 2002 modification to the Ordinance added Devonshire Boulevard and the Right of Ways (ROW) to the M.S.T.U.’s areas of responsibility.
- The proposed Ordinance modification will include approximately one-third of the Rich King Memorial Greenway up to Davis Boulevard.
- The landscape installation in the Berkshire Lakes ROW was funded and is maintained by the M.S.T.U. She recommended the landscaping be maintained by Berkshire Lakes.

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:25 P.M.

NEXT M.S.T.U. MEETING: APRIL 8, 2019
Berkshire Lakes Master Association Clubhouse
495 Belville Boulevard, Naples, FL 34105

RADIO ROAD MSTU ADVISORY COMMITTEE

Dale Lewis, Chairman

The Minutes were approved by the Committee on _____, 2019 as presented _____, or as amended.
_____.