



Radio Road Beautification M.S.T.U.
Advisory Committee
3299 East Tamiami Trail Suite 103 Naples Florida 34112
January 8, 2018

I. Call to Order

Chairman Lewis called the meeting to order at 3:00 PM.

Three voting members were present, and a quorum was established.

The Pledge of Allegiance was recited.

II. Attendance

Advisory Committee: Dale Lewis, Chairman; Helen Carella; Maria Schoenfelder;
(Vacancy) (Vacancy)

County: Harry Sells, Project Manager

Others: Gary Gorden, Commercial Land Maintenance; Scott Windham, Windham Studios; Wendy Warren; JuriSolutions; Harry Wilson, Advisory Committee Applicant

III. Approval of Agenda

Mr. Lewis moved to approve the Radio Road M.S.T.U. Agenda as presented. Second by Ms. Schoenfelder. Carried unanimously 3 - 0.

IV. Approval of Minutes – December 4, 2017

Mr. Lewis moved to approve the minutes of the December 4, 2017 meeting as presented. Second by Ms. Carella. Carried unanimously 3 - 0.

V. Radio Road Landscape Maintenance Status

A. Landscape Architect's Report

Scott Windham, Windham Studio's, presented a conceptual design for the Rich King Memorial Greenway linear park project. He distributed a site layout, planting plan and color rendering of plants for consideration. He reported:

- The design concept is to create a residential feel with slow growing, low height, and drought tolerant plants balancing color, texture and vertical elements.
- Curb and entrance plant suggestions include Perennial Peanut and petite Silver Palms.
- Spineless Bougainvillea, Carissa and Carmona are also plant considerations.
- A perimeter hedge of Cocoa Plum would camouflage the fence and Century Link electrical panels (carving an opening for panel access).
- Benches and bike racks at the entrance for users would be a positive amenity.

During Committee discussion the following was noted:

- Florida Land Maintenance's, dba CLM, Radio Road M.S.T.U. contract would be modified to include landscape and irrigation maintenance of the area.
- FPL easements for truck access to maintain the high power lines must be accommodated in the design.

- The proposal is to primarily use a drip irrigation system for the landscape areas and hardscape alternatives, such as compacted limestone with sod on the roadway right of way, will be investigated.
- The plan requires Florida Power & Light’s approval for construction of the project.

Mr. Sells will research roadway property lines to determine County versus Florida Power & Light ownership.

Mr. Windham will email Mr. Sells a PDF file of the conceptual design plan and plant library.

Mr. Lewis motioned to accept Windham Studios conceptual design plan for the Rich King Memorial Greenway beautification project, subject to Florida Power & Light approval, and directed Windham Studios and Staff to proceed with the design process. Second by Ms. Carella. Carried unanimously 3 – 0.

VI. Landscape Maintenance Report – Gary Gorden, Commercial Land Maintenance

Mr. Kindelan reported on the status of landscape maintenance noting:

- Grass damaged by storm debris accumulation and automobile traffic on the residential side of Devonshire Boulevard is prepped for sod installation.
- Mr. Gorden will confer with Mr. Kindelan on status of mulch application.
- One magnolia tree damaged by the hurricane in the Bellville Boulevard median will be up righted.
- Transplanted plants damaged by the hurricane will be evaluated for replacement.
- Clusia should be replaced if standing them up is unsuccessful.
- Shady Lady Tree stumps were removed; leaning trees were straightened.
- Irrigation is functioning as intended.

Mr. Sells reported tree replacement will be addressed in six months to a year.

VII. Project Manager Report – Harry Sells

A. Budget Reports January 8, 2018

Mr. Sells distributed the “Radio Road MSTU Fund 158 Budgets for January 8, 2018 for information purposes highlighting as follows:

- \$100,366.37 of the FY18 property tax revenue budget of \$124,400.00 has been collected.
- Current Operating Expense commitments total \$160,300.
- 2018 YTD commitments total \$71,476.25; expenditures total \$6,664.02.
- Uncommitted Operating Expense funds available are \$82,159.73.
- Two FY 17 Purchase Orders (lines 20 and 21) for Florida Land Maintenance, dba CLM, will be closed out and the funds recovered added to the Operating Expense balance.
- Florida Land Maintenances, dba CLM, contract will be submitted to the Board of County Commissioners. Pending approval a new Purchase Order will be generated.
- Funding for sod installation is covered in Landscape Incidentals.
- Estimated Cash balance including Commitments not spent totals \$930,735.93.
- General Funds for improvements are available to finance special projects or fund operating expense shortages if a budget amendment is approved by the Board of County Commissioners.

Mr. Sells will prepare the FY19 budget for presentation to the M.S.T.U. Beautification Advisory Committee and submit millage rate recommendations to the budget committee in March 2018.

B. Hurricane Irma and Recovery

Mr. Sells reported on the status of recovery noting expenses are not reflected in the budget.

- The M.S.T.U. has submitted an invoice to FEMA for reimbursement.
- The M.S.T.U. is responsible for storm related expenses if FEMA declines payment.
- An insurance claim will be filed with the County's Risk Management division if FEMA declines payment; a \$500 deductible may apply.
- Structural, blunt cut pruning of trees has been done, landscaping evaluated and replacement decisions will be made in six to twelve months.

Mr. Sells will continue to apprise the Committee on the status of recovery.

C. Devonshire Medians 1 and 2

Mr. Sells updated the members on construction status of dual eastbound left turn lanes from Devonshire Boulevard onto Santa Barbara Boulevard and Medians 1 and 2 on Devonshire Boulevard noting his understanding implementation of the turn lane will go forward in the next two to three months. The following items were addressed:

- Distribution of a document, Ordinance #96, an emergency ordinance granting the Radio Road Beautification M.S.T.U. the right to beautify the "Gateway Corridor" median for the benefit of the adjacent properties.
- The two medians are being combined into a single narrower median.
- The County will remove the light and flag pole.
- Electrical service and circuits have been marked for removal or abandonment by the Berkshire Homeowners Association, the responsible entity.
- Three valves connected to the water line which feeds the irrigation system from the north to the south side of Devonshire Boulevard underneath the median have been removed by CLM and the pipe joined together to extend to the commercial side of the street.
- CLM will install a valve on the residential side as a precaution if a leak occurs.
- Removal of the irrigation heads, the sole remaining task, will be done by CLM.

D. Status of Irrigation

Mr. Sells reported he is working with Hydro-Point to correct deficiencies in the irrigation system and will present a cost proposal for the re-design modification to the committee on finalization.

E. Bus Stop Refurbishments

Mr. Sells reported he is obtaining a second price quote for the survey work necessary to convert the 17 bus stops to ADA compliant facilities due to the unanticipated high cost of the quote received from Hole Montes. He will contact Hole Montes and request review of their quote.

F. Rich King Pathway

A landscape design for the Rich King Pathway beautification project was presented by Scott Windham, Windham Studio's, under Item V.A. – Landscape Architect's Report.

Mr. Sells noted he will:

- Review the plans focusing on the potential landscape and irrigation maintenance costs.
- Forward the plans to Florida Power and Light for their review and approval.

G. Helen Carella’s Application

Mr. Sells informed the Committee **Ms. Carella’s** has filed an application to be reappointed to the Radio Road Beautification M.S.T.U. Advisory Committee for a four year term.

Mr. Lewis motioned to recommend the Board of County Commissioners appoint Helen Carella to the Radio Road Beautification M.S.T.U. Advisory Committee for a four year term commencing March 4, 2018. Second by Ms. Schoenfelder. Carried unanimously 3 – 0.

H. Harry Wilson’s Application

Mr. Sells reported Mr. Wilson’s application is on the Board of County Commissioners Consent Agenda for January 9, 2018.

VIII. Public Comment/Committee Member Comment

Marlene Sherman queried on the Rich King Memorial Pathway beautification project with the following noted:

- The park is located south of Radio Road adjacent to Leawood Circle.
- With permission the park boundaries can be extended to the Davis Boulevard right of way.
- The 1996 M.S.T.U. ordinance was modified by the Board of County Commissioners in 2002 enabling the Advisory Committee to undertake beautification projects.

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:15 P.M.

NEXT MEETING: FEBRUARY 12, 2018
Berkshire Lakes Master Association Clubhouse
495 Belville Boulevard, Naples, FL 34105

RADIO ROAD MSTU ADVISORY COMMITTEE

Dale Lewis, Chairman

The Minutes were approved by the Committee on _____, 2018 as presented _____, or as amended _____.