



Radio Road Beautification M.S.T.U.
Advisory Committee
3299 East Tamiami Trail Suite 103 Naples Florida 34112
January 28, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Lewis called the meeting to order at 3:00 PM.

A quorum of five was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Dale Lewis; Chairman; Maria Schoenfelder, Vice-Chair; Helen Carella; Frank Cooper; Harry Wilson

County Staff: Harry Sells, Project Manager; Pamela Lulich, Manager, Landscape Operations

Others: Gary Gorden, Commercial Land Maintenance; Wendy Warren, Premier

III. WELCOME TO FRANK COOPER

The Board of County Commissioners appointed Frank Cooper to the Radio Road Beautification M.S.T.U. Advisory Committee for the remainder of a four-year term ending 3/20/20.

IV. APPROVAL OF MINUTES

Mr. Lewis moved to approve the Agenda of the Radio Road Beautification M.S.T.U. as presented. Second by Mr. Wilson. Carried unanimously 5 - 0.

V. APPROVAL OF MINUTES – November 13, 2018

Mr. Lewis moved to approve the minutes of the November 13, 2018 meeting as presented. Second by Mr. Wilson. Carried unanimously 5 – 0.

VI. RADIO ROAD MAINTENANCE – PAM LULICH

Radio Road Maintenance Report

Pam Lulich, Landscape Operations, reviewed landscape maintenance standards for Radio Road noting:

- The budget for Capital Improvement is four million dollars annually.
- Twenty-seven miles of new roadways are “out to bid” for refurbishment.
- Superior Landscaping and Lawn Service, Inc. is the maintenance contractor for Radio Road.
- Roadway has been fertilized; palms will also be fertilized.
- Cold weather limited cut back amount for shrubs.
- Tree replacements due to Hurricane Irma damage will be done.

During Committee discussion the following was addressed:

- Ms. Lulich will inspect the Bougainvillea’s by Windjammer Village which are interfering with the sight lines to determine any measures which may need to be taken.
- During Community Outreach meetings, residents have expressed they would like to see landscape improvements as soon as possible.
- The new full services maintenance contract specifies weekly mowing on medians and ROW (Right of Way).

Traffic Accident Radio Road and Sherbrook Drive

Ms. Lulich submitted a quote from Superior Landscaping & Lawn Service in relation to traffic accident report #3020 for replacement of a fourteen to sixteen-foot Foxtail Palm and ten Ilex Schillings destroyed by a car and requested the Radio Road M.S.T.U. fund the project.

Mr. Lewis motioned to approve Superior Landscaping & Lawn Service, Inc.’s proposal dated December 31, 2018 in the amount of \$1,000.00 for replacement of one fourteen to sixteen-foot Foxtail Palm and ten Ilex Schillings at the intersection of Radio Road and Sherbrook Drive destroyed by an auto accident. Second by Ms. Schoenfelder. Carried unanimously 5 – 0.

VII. LANDSCAPE MAINTENANCE REPORT – Gary Gorden, Commercial Land Maintenance

Mr. Gorden reported on maintenance as follows:

- Structural pruning including the Sabal Palms will be done the beginning of February 2019.
- Banding on existing tree stakes was tightened.
- Black Olives were fertilized; minimum pruning is necessary.
- Shrubs in medians were pruned to comply with County standards for sight line visibility.
- Two inches of mulch will be placed on the medians on Devonshire Boulevard.

Mr. Sells reported trees damaged by Hurricane Irma have not been replaced. The Committee should review replacement of missing or damaged trees at a future meeting.

VIII. PROJECT MANAGER REPORT – Harry Sells

A. BUDGET REPORT January 28, 2019

Mr. Sells distributed the “Radio Road MSTU Funds 158 Budget for January 28, 2019 for information purposes highlighting as follows:

- FY19 Ad Valorem property tax revenue budget is \$130,800.00.
- Taxable value FY18 vs FY17 rose 5.27%.
- Total revenue FY19 is \$936,499.44 including investment interest, transfers and contributions (minus a 5% reserve of \$6,700).
- The Millage rate remains constant at 0.1000.
- Operating Expense Budget is \$126,799.44 of which \$86,188.58 is committed; \$15,377.73 expended.
- The \$12,000.00 allocated for Landscape Architecture will be credited to the budget as the Committee elected not to renew the firm’s contract.
- Unencumbered Operating Expense funds available are \$25,233.13.
- General Funds for Improvements of \$734,149.90, Line 34, are available to fund special projects or operating expense shortages if a budget amendment is approved by the Board of County Commissioners.
- Total Available Balance is \$808,623.60.

Mr. Sells will prepare the FY19 budget for presentation to the M.S.T.U. Beautification Advisory Committee and submit millage rate recommendations to the budget committee in March 2019. A Revenue Neutral budget is preferred as M.S.T.U. costs have stabilized.

B. COMMUNITY OUTREACH FEEDBACK

The “MSTU Community Outreach Plan,” outlining the public outreach efforts to provide information and solicit input from tax paying residents, is being implemented in Homeowner Associations within the M.S.T.U. boundaries.

Thirteen association meetings have been conducted by Staff with primarily positive comments expressed by residents. Mr. Sells has reservations for fifteen additional seminars. A total of fifty-seven associations exist in the district and it is the goal of Staff to meet with all groups to ascertain actions and projects property owners would like to see implemented by the M.S.T.U.

Mr. Sells will report to the Board of County Commissioners in March on the survey results and progress of the Community Outreach Plan highlighting:

- Monthly Meetings
- Community Surveys
- Public Meetings
- Comprehensive Mailings

Mr. Sells requested members submit ideas to him defining the direction of the M.S.T.U. and what they would like him to convey to the BCC.

During Committee discussion the following strategies were considered:

- Maintain status quo.
- Continue solely for Devonshire Boulevard landscape.
- Pursue projects based on feedback from residents.
- Sunset the M.S.T.U.

The Committee suggested an annual mailing to all residents updating M.S.T.U. activities.

C. IRRIGATION SYSTEM AND CONTROLLERS STATUS

The system is now totally automated and operating on a single isolation transformer. The system calculates water requirement usage for which the Road and Maintenance Division bills monthly.

D. MARLENE SHERMAN PUBLIC COMMENT AT BCC MEETING

Ms. Sherman initiated two action requests to the Board of County Commissioners as follows:

1. a. A request to sunset the Radio Road Beautification M.S.T.U.
b. A policy change on the ordinance modification procedure which would require notification and agreement by all taxpaying residents in the form of a letter or direct communication.

Under the BCC's policy, a request for a change in the Ordinance is heard by the Board and, if approved, it is advertised and placed on an Agenda for consideration at a future meeting.

2. Sunset/remove the ordinance change from 2013.

This ordinance modification applies to the Rich King Greenway Entryway project.

Dale Lewis made a motion to recommend to the Board of County Commissioners to continue the M.S.T.U., remove the project freeze, and resume beautification. Second by Mr. Cooper. Carried unanimously 5 - 0.

Mr. Sells will email a copy of the Board of County Commissioners minutes to the Advisory Committee members.

E. STATUS OF RICH KING ENTRY

At the November 13, 2018 meeting the Committee recommended the Board of County Commissioners (BCC) proceed with the “Rich King Greenway Entryway” refurbishment project. The project was originally approved by the Board of County Commissioners in June of 2013 but delayed pending final authorization to proceed. Financing is available for the project.

Mr. Sells will present the Committee’s November 2018 recommendation to the Board of County Commissioners.

IX. OLD BUSINESS

None

X. NEW BUSINESS

A. ELECTION OF OFFICERS

Election & Installation of 2019-20 Officers

i. Nominations for Chair

Mr. Wilson nominated Dale Lewis for the position of Chair of the Radio Road Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed.

Second by Ms. Schoenfelder. Nominations were closed and no others were tendered.

Mr. Lewis assumed the Chair.

ii. Nominations for Vice-Chair

Mr. Cooper nominated Maria Schoenfelder for the position of Vice-Chair of the Radio Road

M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by

Mr. Lewis. Nominations were closed and no others were tendered. Ms. Schoenfelder assumed Vice-Chair.

XI. COMMITTEE MEMBER COMMENTS

The Committee discussed meeting dates and agreed the next regularly scheduled meeting will be March 11, 2019.

XII. PUBLIC

None

XIII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:25 P.M.

NEXT M.S.T.U. MEETING: MARCH 25, 2019

Berkshire Lakes Master Association Clubhouse

495 Belville Boulevard, Naples, FL 34105

RADIO ROAD MSTU ADVISORY COMMITTEE

Dale Lewis, Chairman

The Minutes were approved by the Committee on _____, 2019 as presented _____, or as amended _____.