



Vanderbilt Beach M.S.T.U

Advisory Committee

3299 East Tamiami Trail Suite 103
Naples, FL 34112

FEBRUARY 7, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Bruce Forman called the meeting to order at 3:02 P.M. A quorum of three was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chairman
William Sjostrum – Vice Chair
Mark Weber (Excused)
Gabriella R. Miyamoto (Excused)
William Arell Harris

Staff: Harry Sells - Project Manager

Others: Aaron Gross – Ground Zero Landscaping
Janice Rainey – Public Utilities
Wendy Warren - Premier

III. APPROVAL OF AGENDA

Mr. Sjostrum moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. as presented. Second by Mr. Harris. Carried unanimously 3 - 0.

IV. APPROVAL OF MINUTES OF JANUARY 3, 2019

Mr. Sjostrum moved to approve the minutes of the January 3, 2019 Vanderbilt Beach M.S.T.U. meeting as presented. Second by Mr. Harris. Carried unanimously 3 - 0.

V. LANDSCAPE MAINTENANCE REPORT – AARON GROSS, GROUND ZERO LANDSCAPE

Mr. Gross reported on landscape and irrigation maintenance as follows:

- Roadway landscaping looks good.
- Rebuilt lines, nozzles and laterals damaged by construction for the main irrigation line on Vanderbilt Drive to Vanderbilt Beach Road.
- Two benches were installed on the corners of Vanderbilt Beach Road and Palm Avenue.
- A bench will be installed at the Anchorage of Vanderbilt Condominium on completion of Phase IV construction.
- Effort will be made to cut the bolts projecting from the concrete bench pad at Moraya Bay.

VI. PROJECT MANAGERS REPORT – HARRY SELLS

A. BUDGET REPORTS for 2/7/2019

Mr. Sells provided an overview of the “*Vanderbilt MSTU Budget Report on Fund 143*” FY19 dated February 7, 2019 highlighting:

- FY19 Ad Valorem property tax revenue budget is \$1,345,200.00, an increase of 5.09%.
- Total revenue FY18 is \$4,722,770.26 including investment interest, transfers and contributions (minus a 5% reserve of \$67,700).
- The Millage rate remains constant at 0.5000.
- Operating Expense Budget is \$4,568,170.26 of which \$1,360,897.05 is committed.
- Unencumbered Operating Expense funds available are \$3,177,358.76.
- Public Utility reimbursement of \$25,380.00 from Mitchell & Stark Construction for damage to M.S.T.U. property is credited under Line 17, Landscape Incidentals.
- An invoice MasTec in the \$350K range is anticipated for repair service to the washout locations.
- A change order has been issued for underground conduit replacement for the areas impacted by the Hurricane Irma washouts.
- FEMA declined reimbursement for Hurricane Irma damage; the M.S.T.U. has been charged for the expense.
- Fiscal 2019 Cash Balance as of February 7, 2019 is \$3,393,397.92.

Mr. Sells noted funds are available to finance completion of Phase III, Phase IV and the Conner Park restoration project.

B. GENERAL STATUS OF BURIAL PROJECT and DELAYS

Phases II and III Network Electrical Activation

Mr. Sells reported:

- Excluding the five finger streets and a piece of Vanderbilt Drive, utility poles have been removed.
- Utility conversion for the five remaining finger streets will be activated in approximately three weeks.
- One identified error during conversion, a hot cable, was repaired by Florida Power & Light (FPL).
- MasTec has ceased work and will be mobilized at a future date.
- Hole Montes CEI (Construction Engineering and Inspection) services do not meet the M.S.T.U.’s requirements and the contract will be terminated.

C. STATUS OF PHASE IV

Underground Facilities Conversion Agreement – GAF Waiver

Florida Power & Light Company (FPL) has approved the final contract for the “*Applicant-Installed Facilities Agreement for Underground Conversion*” (WR #5686943) with minor modifications to enable the M.S.T.U. to assume responsibility as a sub-contractor for burying the utilities for the Vanderbilt Drive Phase IV Project, encompassing the section from 111th Avenue to the north side of the third bridge.

Mr. Sells will prepare a “*Scope of Work*” and distribute *Invitations to Bid (IBD)* for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link installations and networks to qualified contractors in accordance with County procedure.

The bids will be submitted to the Board of County Commissioners for approval.

Proposals will be solicited for a new CEI (Construction Engineering and Inspection) firm.

A surveyor (RWA) has been retained to define easements required and facilitate issuance of DEP (Department of Environmental Protection) and AC of E (Army Corps of Engineers) permits.

D. STREET WIDENING, SIDEWALK REPAIR, CURBING

The Public Utilities Department contractor, Mitchell & Stark, has agreed to increase the radius at the corners and widen street entrances to twenty feet for eleven finger street intersections. Sight distances will be improved by relocating the sidewalks at each intersection to the edge of Vanderbilt Drive and removing existing Right-of-Way landscaping. Curbing will be relocated to accommodate the widening and paver crosswalks installed by the M.S.T.U. upon completion of the asphalt paving.

E. CONNER PARK STATUS

Mr. Sells updated the Committee on the Conner Park project as follows:

Fence Design

- The fence will border both sides of the park.
- The concrete posts will be faced in stone.
- Two iron fence panel designs from Iron Fence Shop were presented:
 - a. Puppy Picket Fence with two picket levels – 4’ H x 8’ W
 - b. Classic Picket Fence – 6’ H x 8’ W
- Material options include:
 - a. Steel - welded, galvanized and painted; the vendor noted this product is easier to clean.
 - b. Aluminum with pieces screwed in place. The aluminum product weight is not as physically strong and harder to maintain.
- Opinion of Cost is \$360 per panel or \$15,000.00 total.

The Committee expressed a preference for the Puppy Picket Fence style in steel and requested Staff determine the affect salt air may have on the product.

Mr. Sells noted three quotes are required to order the fencing.

Grubbing and Clusia Hedge Planting

Mr. Sells will request bids for grubbing from County approved vendors week ending February 16, 2019. The contract quote will specify a licensed Arborist participate on site during project execution. A Purchase Order can be generated if the bid is below \$50,000.00.

Staff will notify Ground Zero Landscaping to order an estimated one-hundred eighty feet (180) of tall Clusia for hedge planting.

In a meeting with the Parks and Recreation Department, Mr. Sells was informed the water is shut off on part of the sidewalk, but the connection is still available. The M.S.T.U. will connect to the existing water line and drip irrigate the Clusia hedge

Mound behind the Park Sign

The mound will be increased in size, graded and irrigated post fence installation. Planting will be installed in conjunction with park landscape planting during the rainy season.

Mr. Sells will:

- Apply for a Building Permit for the south side of the road and a Right of Way (ROW) permit for the north side of the road.
- Determine ownership of the sewer manhole in the mound.

Staff estimates time frame for grubbing, fencing and hedge planting is two to three months.

Exercise Station

The Parks and Recreation Department has applied for a \$250,000.00 grant to install an Exercise Station in Conner Park.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

A. Possible New Projects

Mr. Sells introduced concepts for future improvements to the Vanderbilt Beach M.S.T.U. for Committee consideration including:

- **Refurbishment of Vanderbilt Drive Landscape**
This project will be considered upon completion of Public Utility construction and the underground utility project.
- **Sidewalks east and west side of Gulf Shore Drive**
Project pending direction from the Road Maintenance Department. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW).
- **Trees in ROW Finger Streets**
This item is not under consideration and will be removed from the Agenda.
- **Lighted Street Name Signs at Intersections**
Mr. Sells distributed brochures from Transportation Solutions & Lighting for solar lighting options for traffic and street signs, a company he is meeting with February 8.

X. PUBLIC COMMENT

Resident Request for Tree Removal Reimbursement

The Committee advised Alan Yarusevich the M.S.T.U. is not responsible for reimbursement in the amount of \$450.00 for removal of a palm tree between the right of way (ROW) line and the sidewalk abutting his property.

Truck Weight Restrictions on Vanderbilt Drive

Mr. Sells will follow up with Traffic Operations to determine standards for weight restriction sign placement and basis for removal of original signage. The Committee will be updated at a future meeting.

Bahia Grass

Bahia grass was temporarily planted in the Public Utility washout areas where irrigation is not present. All other areas on the west side of Vanderbilt Drive were planted with Floratam grass. Bahia grass will be replaced with Floratam grass once irrigation is installed.

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 4:02 P.M.

VANDERBILT BEACH MSTU ADVISORY COMMITTEE

Bruce Forman, Chairman

The minutes approved by the Board/Committee on _____, 2019
“as submitted” [___] or “as amended” [___].

NEXT MEETING DATE: MARCH 7, 2019 3:00 P.M.
NAPLES PARK COMMUNITY CENTER
654 104TH AVENUE, NAPLES, FL