



**GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**
8300 Radio Road
Naples, FL 34104

Minutes
April 15, 2021

I. Call to Order

The meeting was called to order at 2:03 PM and a quorum was established.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice-Chair (Excused); Linda Jorgensen; Jacalyn Lowry; Kathleen Slebodnik

County: Michelle Arnold, PTNE Director; Dan Schumacher, Project Manager; Rosio Garcia, Administrative Assistant

Others: Mike McGee, Landscape Architect, McGee & Associates; Gary Gorden, Superb Landscape Services; Wendy Warren, Premier Staffing; Lisa McGarity, Lely HOA President

III. Approval of Agenda

Ms. Lowry moved to approve the April 15, 2021 Agenda of the Lely Golf Estates Beautification M.S.T.U.as amended:

Add: Item V. Chairman’s Report - B. Traffic Meeting and Monthly Traffic Data.

C. Collier Metropolitan Planning Organization Proposed Georgia to Miami Bike Path.

*Item VII. Project Manager’s Report – A. Fiscal Year 2022 Proposed Budget
Second by Ms. Slebodnik. Carried unanimously 4 - 0.*

IV. Approval of Minutes – March 18, 2021

Ms. Slebodnik moved to approve the minutes of the March 18, 2021 Lely Golf Estates Beautification M.S.T.U.as presented. Second by Ms. Lowry. Carried unanimously 4 - 0.

V. Chairman’s Report – Tony Branco

A. Community Assessment

Chair Branco reported:

- Community landscaping looks good.
- Palms at entrance have been pruned.
- Ixora shrubs have leaf spot fungus.
- A vehicle overran median 19 on Pebble Beach Blvd.

B. Traffic Meeting and Monthly Traffic Data

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard by the Lely Presbyterian Church north side, *Radar 1*, and Pine Valley Circle south side, *Radar 2*.

Chair Branco distributed a daily vehicle and mph report for a thirty (30) day-time span. The Committee concurred report totals could be calculated on a thirty (30) day or monthly basis.

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- Radar 1 recorded 61,981 vehicles in the past thirty (30) days; daily activity of 1,936. Maximum speed was 61 mph.
- Radar 2 recorded 66,044 vehicles for an average of 2,063 per day. Maximum speed was 77 mph.

Ms. Arnold and **Chair Branco** attended a meeting April 1, 2021, requested by Lisa McGarity, President of the Lely Golf Estates Homeowner's Association and hosted by District 1 Commissioner Rick LoCastro to identify solutions to vehicular traffic concerns, primarily speeding. Attendees included representatives from the Sheriff's Office, Traffic Operations Division, and the Lely Country Club Homeowner's Association.

Methods discussed to deter speeding and reckless driving in the community included:

- Signage
- Speed bumps
- Cameras
- Crosswalks
- Law enforcement monitoring

A "Neighborhood Traffic Program (NTP)" petition, generated by Collier County Transportation Planning, was mailed to residents soliciting opinions on installation of speed bumps. Results will be available on completion of the survey.

C. Collier Metropolitan Planning Organization Proposed (MPO) US Bike Route 15

The Committee discussed the impact of the MPO-proposed US Bike Route 15 through Collier County. The Georgia to Miami Bike Path is supported by the American Association of State Highway and Transportation Officials (AASHTO). The proposed route directs the pathway from Santa Barbara Blvd onto the entire length of St Andrews Blvd through the Lely community to US-41. The southern half of St Andrews Blvd passes through the Lely Golf Estates MSTU district, which is already attempting to address significant traffic congestion and speeding issues.

Adding US Bike Route 15 could only compound the ongoing traffic concerns.

US Bike Route 15 is on the Collier Metropolitan Planning Organization April 20, 2021 meeting Agenda for approval. The BCC has final authority over County roads. Chair Branco plans to attend the meeting.

Ms. Lowry motioned the M.S.T.U. to oppose the use of St Andrews Blvd for the US Bike Route 15, Georgia to Miami, pending Community input. Second by Ms. Jorgensen. Carried unanimously 4 – 0.

Ms. Arnold suggested the Bike Path proposal be included on the Community Survey distributed by the M.S.T.U. *Ms. Garcia will investigate possibility of incorporating the question on the survey.*

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

Mr. McGee summarized the "Lely Golf Estates Landscape Observation Report FY20-21" dated March 2, 2021.

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All Locations

“Strike throughs” indicate jobs are complete and will be removed from next month’s report.

The report indicates Q (quote on file) and NTP (notice to proceed) in red for updated status of item.

Saint Andrews Boulevard & US 41 South Inbound

- Bougainvillea Silhouettes are reviving.
- Prune entrance palms weekly.

Saint Andrews Boulevard

Median #8

- Remove one (1) dead Holly tree and install two (2) Jatropha trees west of the lift station. *NTP.*
- Install four (4) Podocarpus shrubs, 25-gallon size, to screen new lift station installation in the median. *NTP.*

Median #10

- Juniper was removed and seventy-five (75), 1-gallon Perennial Peanut plants installed.

Forest Hills Boulevard

Median #12

- Juniper was removed and seventy-five (75), 1-gallon Perennial Peanut plants installed.

Pebble Beach Boulevard

- Replace Bougainvilleas damaged by auto accident.

West R/W & Rattlesnake Hammock Rd

- Prune seed stalks on Fox Tail Palms.
- Apply additional palm special fertilizer and install fertilizer spikes around all palms.

Water Usage March 2021

Warren Street Reuse Water Use 195,680 gallons; no potable water was used.

Valley Stream’s meter indicated 12,050 gallons of potable water use.

Irrigation

- In accordance with Superb Landscaping’s instructions, irrigation was increased in the eight (8) or ten (10) zones housing new plantings.
- Superb Landscaping will be notified to increase the watering in the zones of the new Perennial Peanut installation.

Mr. Schumacher suggested the Committee consider selection of seasonal flowers for the St. Andrews Blvd. entry to plant in June. Planting options will be reviewed at the May meeting.

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

Mr. Gorden reported:

- Seven (7) Podocarpus plants, twenty-five (25) gallon size, to replace plants bordering the fence damaged by vehicular accident were installed April 15, 2021.

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- A multi trunk Jatropha tree was planted on Rattlesnake Hammock Road at Doral Circle, Median #23.
- African Iris were planted in area of previous accident on Rattlesnake Hammock Road.
- Four (4) Podocarpus shrubs will be planted to screen the lift station at Median #8 on Saint Andrews Boulevard as soon as the Utility Locator service flags the area.

VII. Project Manager's Report – Dan Schumacher

A. Budget Report

Lely MSTU Fund Budget 152 dated April 15, 2021

FY-21 Ad Valorem property tax revenue budget is \$306,100.00, an increase of 6.29% over FY-20.

- Total revenue FY-21 is \$659,639.37 including investment interest, transfers, and contributions (minus a 5% reserve of \$15,400).
- The FY-21 Millage rate remains constant at 2.000%.
- Current Operating Expense Budget is \$275,229.37 of which Commitment's total \$127,409.97; \$95,580.11 is expended.
- Uncommitted Operating Expense funds available are \$49,239.29.
- Items recorded in "red" reflect carry-over balances from FY-20.
- Superb Landscape Services balance remaining for landscape incidentals, line 14, is \$32,837.69.
- Line 16, McShea Contracting, Budget Remainder reflects a negative \$17,460 because this purchase was directed to be reclassified as an Operating expense, versus a Capital expense.
- Florida Power & Light expense funds electricity for lights and pumps.
- Collier County Utilities funds water and sewer for Warren Street, Valley Stream and Doral Circle.
- Hart's Electrical PO balance is negative as LED replacement lamp installations exceeded plan.
- A Purchase Order was generated, Line 25, for Whited Holiday Décor in the amount of \$3,000.00 for 2021 Holiday Light installation.
- Transfer to Fund 111, Line 37, is for Staff salaries.
- Budget Transfers under the headings Appraiser and Tax Collector, Lines 38 and 39, are fees billed by the respective entities.
- Capital Outlay Fund, Line 36, reserved to fund capital projects, available balance is \$171,010.00.
- Reserves for Insurance and Catastrophic/Hurricane funds total \$150,000.00.
- Total available balance, less committed expenses, is \$424,504.14.

Lely MSTU Proposed Fund Budget Fiscal Year 2022 dated April 12, 2021

Mr. Schumacher presented the "Lely Golf Estates MSTU Fund 152, proposed budget for Fiscal Year 2022" effective October 1, 2021 noting:

- Operating Expense Budget FY22 proposed is \$229,300.00, a decrease of 14.34%.
- Funds not expended in FY-21 are carried forward into the FY-22 budget.
- Capital Outlay Funds can be transferred to Operating Expense via a budget amendment approved by the Board of County Commissioners (BCC). Estimated time frame for transfer process is six (6) weeks.

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Millage Rate

The M.S.T.U. has 2 options for the millage rate currently assessed at 2.000:

1. Lower the current millage rate to maintain the FY21 MSTU income level, a “Revenue Neutral” millage rate.
2. Continue the current millage rate to enable MSTU revenues to fluctuate in tandem with ad-valorem taxable property values, a “Millage Neutral” rate.

Ms. Slebodnik motioned to maintain the current millage rate of 2.0000 for FY22. Second by Ms. Lowry. Carried unanimously 4 – 0.

B. Lighting Inspection Report

- Current lamp outages are shown in red, previous outages in grey.
- The Lely M.S.T.U. Lighting Inspection summary dated April 6, 2021 indicated seven (7) outages.

Mr. Schumacher will confirm the report accuracy and verify LED outages, if any.

C. Plant and Tree Replacements

This topic was discussed under Item VI, Contractor’s Reports.

D. Non-potable Signs

County and Superb Landscaping staff will install signs on the median tips. Posts will be shorter in medians with Perennial Peanut.

VIII. Ongoing Business

A. St. Andrews Entryway Monuments Refurbishment

A drawing by McGee & Associates, prepared in compliance with the Sign Permitting Department’s requirements for the Entryway Monument Signs at St Andrews Blvd & US-41, was posted on Bid Sync for a Quick Quote bid solicitation.

One contractor, Capital Contractors submitted a bid of \$112,600.00. Capital Contractors is performing similar sign work elsewhere in Collier County. In the previous 2019 monuments renovation solicitation, the second lowest bid was \$142,000.00.

The expenditure would be funded from the Capital Outlay MSTU budget category, which has a balance of \$171,010.00.

The project can be re-submitted for bids to a broad spectrum of contractors.

Chair Branco suggested Staff consider applying for a Permit variance to approve the McGee design as submitted.

B. Thermoplastic Crosswalks – Paver Style

To approximate the price of eight (8) additional crosswalks, **Mr. Schumacher** measured the square footage of thermoplastic tiles and striping to arrive at an estimated range of \$75,000 to \$80,000.

The Committee would like to implement parallel projects if the budget supports the expenditure.

Mr. Schumacher will Request a Quote (RFQ) for the proposed paver crosswalks for the May 2021 meeting.

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C. Tuscany Villa Landscaping

Mr. Schumacher has not received a response from Tuscany Villa to his email inquiry week of April 10th.

The Code Enforcement Division will be notified if Tuscany Villa management does not take action to replace the deteriorated Italian Cypress trees around the backup generator on St Andrews Blvd.

IX. New Business

None

X. Committee Member Comments

None

XI. Public Comments

Guest Speaker – Lisa McGarity

Ms. McGarity, President, Lely Homeowners Association, requested the Committee consider solutions to the HOA's areas of concern including:

1. Replacement of the fence on Rattlesnake Hammock Road and Doral Circle.

Chair Branco reviewed the history of the fence construction and determined the fence, bordered by M.S.T.U. landscaping, is on private property and maintenance is the responsibility of the homeowners.

2. Street Light Installation Doral Circle

The HOA is requesting an upgrade to street lighting on Doral Circle citing aesthetic and safety concerns.

During Committee discussion the following was noted:

- The M.S.T.U.'s duties and responsibilities reflect the common interest of the community. It is a County run authority taxing all property owners within the defined boundaries. Monies must be expended for the equal benefit of all those within the M.S.T.U.
- The M.S.T.U.'s primary function is landscaping. Lighting, other than to enhance landscaping, would require an amendment to the original Ordinance.
- Mr. Schumacher previously prepared a lighting layout for the Doral Circle neighborhood at the request of residents for discussion of FPL light pole alternatives.

Chair Branco suggested the HOA establish a "Lighting District" with the County and FPL, further recommending lighting enhancement for the MSTU district at large be considered as future Agenda item.

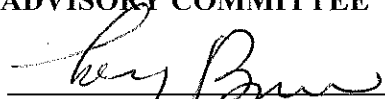
XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:43 PM.

LELY GOLF ESTATES BEAUTIFICATION MSTU

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ADVISORY COMMITTEE



Tony Branco, Chairman

The Minutes were approved by the Committee on _____, 2021 as presented or as amended ____.

NEXT MEETING:

MAY 20, 2021 – 2:00 PM
COLLIER COUNTY LIBRARY
EAST NAPLES BRANCH
8787 TAMiami TRAIL EAST
NAPLES, FL 34113
(239) 775-5592