



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**APRIL 20, 2021**

## MINUTES

### **I. Call to Order**

The meeting was called to order at 4:31 P.M. by Chair Spencer. Attendance was called and a quorum of three was present.

### **II. Attendance**

**Advisory Committee** Patricia Spencer – Chair  
Paula Rogan – Vice Chair  
Florence “Dusty” Holmes  
Ron Jefferson  
Vacancy

**Staff** Michelle Arnold – PTNE Director (Excused)

Dan Schumacher, Collier County – Project Manager Rosio  
Garcia, Collier County – Administrative Assistant (Excused)

**Landscape** Mike McGee – Landscape Architect, McGee & Assoc.

Marcus May – Grounds Maintenance, Mainscape (Excused)

Greg Ford – Grounds Maintenance, Mainscape (Excused)

Mike Conover – Grounds Maintenance, Mainscape (Excused)

**Other** Wendy Warren, Premier Staffing – Transcriptionist

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Chair Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.  
Second by Ms. Holmes. Carried unanimously 3 - 0.*

### **V. Approval of Minutes March 16, 2021**

*Chair Spencer moved to approve the minutes of the February 16, 2021 meeting as presented.  
Second by Ms. Holmes. Carried unanimously 3 - 0.*

**VI. Landscape Maintenance Report – Mainscape Landscaping Company**

**Mr. Schumacher** reported:

- Landscape renovation of both Hunter Blvd and Coronado Pkwy is complete.
- Refurbishment of Tropicana Boulevard will commence week ending May 1, 2021.
- Forms reflecting correct pricing for mulch (per 2 cu ft bag) have been submitted to the Procurement Department for modification of the Mainscape bid tab.
  - \$2.50 Labor for application (spreading).
  - \$5.00 Mulch and application.

Irrigation

- Irrigation water usage for Hunter Boulevard and Coronado Parkway was increased to ensure adequate coverage for new landscaping.
- Moonscape's irrigation crew lowered irrigation heads on Hunter Boulevard and Coronado Parkway to conform to recommended specifications.

**VII. Landscape Architect's Report – McGee & Associates**

The Summary dated April 6, 2021 reflects plant and tree replacements specified under the *Median Refurbishment Project*.

Tropicana Boulevard

No horticultural issues noted.

Sunshine Boulevard

- Mainscape's Agronomy group will spray turf gradually for excessive weeds.
- McGee & Associates will update the refurbishment plan and replace dwarf Bougainvillea and Blueberry Flax Lily with Bougainvillea Silhouette and Yellow African Iris.
- Irrigation heads will be lowered to conform to County specifications prior to mulch application.

Coronado Parkway

- Mulch application to be scheduled.
- Spray areas for weed control where existing Perennial Peanut is/was located.
- Mainscape's Agronomy Department to inspect Paroutis Palms and recommend palm fertilizer and nutrients.
- Remove dead stalks, thin out and treat (including the root ball) Paroutis Palms for fungus.
- Median #13: remove existing Society Garlic and spray for weeds; provide counts for replacement.
- Median #14: Replace Alexander Palm damaged by auto accident.

Hunter Boulevard

- Mulch application to be scheduled.

Water Usage

March 2021 water usage per WeatherTrak controller:

- Tropicana Boulevard – 373,388 gallons.
- Sunshine Boulevard – 398,444 gallons.
- Coronado Pkwy & Hunter Boulevard – 345,807 gallons. Six (6) day irrigation schedule implemented due to landscape refurbishment.

*Mr. McGee will provide Mr. Schumacher an updated list of recommended plantings for Sunshine Boulevard so he can solicit a quote.*

*Mr. Jefferson arrived. A quorum of four was present.*

## VIII. Project Manager's Report

### A. Budget Report

Mr. Schumacher summarized the "Golden Gate MSTU Fund Budget 153 dated April 20, 2021" for information purposes and provided an overview of the budget noting:

- FY21 Ad Valorem property tax revenue budget is \$493,900.00, an increase of 11.44% over FY20.
- Total revenue FY21 is \$1,304,234.75 including investment interest, transfers, and contributions (minus a 5% reserve of \$25,100.00 – based on total revenue plus Investment Interest of \$8,000.00).
- The FY-21 Millage rate remains constant at 0.5000%.
- Current Operating Expense Budget is \$330,834.75 of which Commitments total \$153,180.06; Expenditures \$46,528.33.
- Uncommitted Operating Expense funds available are \$131,126.36.
- The Landscape Ground Maintenance Purchase Order, Line 17, is for routine monthly maintenance. Resolution of inconsistencies between contract specifications and actual bills submitted resulted in payments processed for September through November 2020.
- When the amount of funds expended in Line 16 exceeds the amount budgeted, the negative figure in budget remainder column will be shown in red through the end of the fiscal year.  
\*
- The Landscape Incidentals PO, Line 16, will fund median landscape refurbishment. The budgeted amount will be increased from \$30,000.00 to \$55,000.00, as approved by the Committee, via a transfer of funds out of Capital Outlay or expending Operating Expense balance.
- Florida Power & Light expense funds electricity for lights and pumps.
- Forestry Resources, operating under a County Contract, will supply mulch for application upon completion of median refurbishment.
- SiteOne supplies parts for the irrigation system.
- Transfer to 111, Line 35, is reimbursement for Staff salaries.
- Improvements General Fund, Line 32, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$904,300.00, a reduction of \$700.00 for purchase of a laptop for Staff.
- Budget Transfers Appraiser and Tax Collector, Lines 36 and 37, are fees billed by the appropriate entities.
- Total available balance, less committed expenses, is \$1,091,755.38.

\* Mr. Schumacher noted the negative dollar figure for Line 16, Landscape Incidentals, will be offset by the reserve surplus in Operating Expense, Line 32.

### B. FY-22 Budget

#### Golden Gate MSTU Proposed Fund Budget Fiscal Year 2022

Mr. Schumacher presented the "Golden Gate MSTU proposed budget for Fiscal Year 2022" effective October 1, 2021 noting:

- Funds not expended in FY-21 are carried forward into the FY-22 budget.
- Capital Outlay Funds
  - FY-21 budget of \$905,000.00 will increase to \$1,181,200.00 in FY-22.
  - Overall budget expenses are decreased by 6.5%.
  - Capital is accumulating in anticipation of the MSTU participating financially in community redevelopment projects that are consistent with the MSTU ordinance.

## MINUTES

- If necessary, funds can be transferred from Capital Outlay to Operating Expenses via a budget amendment approved by the Board of County Commissioners (BCC). Estimated time frame for transfer process is six (6) weeks.

The Committee queried funding sources available for catastrophic events.

*Mr. Schumacher noted the Capital Outlay Fund can be accessed by the Committee to finance repairs/replacement of assets related to a catastrophic event such as a hurricane.*

*Mr. Schumacher will investigate establishing a separate "Reserve" line item within the Capital budget to be designated for hurricane preparedness.*

*Chair Spencer motioned to approve the proposed FY-22 budget for the Golden Gate Beautification M.S.T.U. Second by Mr. Jefferson. Carried unanimously 4 – 0.*

### Millage Rate

The M.S.T.U. has 2 options for the millage rate currently assessed at 0.5000:

1. Lower the current millage rate to maintain the FY21 MSTU income level, a "Revenue Neutral" millage rate.
2. Continue the current millage rate to enable MSTU revenues to fluctuate in tandem with ad-valorem taxable property values, a "Millage Neutral" rate.

*Ms. Holmes motioned to maintain the current millage rate of 0.5000 for FY-22. Second by Mr. Jefferson. Carried unanimously 4 – 0.*

### **C. Median Refurbishment – Plant Replacements**

Discussed under Item VII

### **IX. Old Business**

**Mr. McGee** will submit a proposal to research decorative fence options for the Parkway Bridge.

### **X. New Business**

None

### **XI. Public and Board Comments**

**Mr. Jefferson** reported:

The Parkway Bridge project was discussed at the Golden Gate Development Zone meeting including the feasibility of narrowing the medians and traffic lanes on Golden Gate Parkway and installing sidewalks.

A Civic Association meeting addressed redevelopment options for the Golden Gate Golf Course owned by the County. The Board of County Commissioners (BCC) ultimately determines the use.

### **XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:20 P.M.*

MINUTES

**GOLDEN GATE MSTU ADVISORY COMMITTEE**

  
**Patricia Spencer, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2021 as presented or as amended \_\_\_\_\_.

**NEXT MEETING:**

**MAY 18, 2021 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**