

**Vanderbilt Waterway MSTU
Advisory Committee
8300 Radio Road
Naples, FL 34104**



OCTOBER 9, 2025 2:00 PM – 3:00 PM

**Committee Members and Project Manager will meet at
Cocohatchee River Marina-13535 Vanderbilt Drive, Naples, FL 34110
All others are encouraged to attend via Zoom video conference**

1. Call to order and Pledge of Allegiance

2. Attendance

Advisory Committee	Clint Cuny, Chair (2/12/25)
	Nancy Koeper, Vice Chair (2/12/27)
	Charles Kelly (2/12/27)
	Thomas M. Burke (2/12/25)
	Rob Talford (2/12/27)
Staff	Judy Sizensky – PTNE Project Manager
	Rosio Garcia – Operations Coordinator
Transcriptionist	Wendy Warren

3. Approval of Agenda

4. Approval of Minutes – March 26, 2024

5. Committee Terms Expired & Re-application

- a. Clinton Cuny
- b. Thomas M. Burke, Jr

6. Project Manager Report – Judy Sizensky

- a. Channel Status, Procedure for future dredging.
- b. Discuss scheduling the Sea Grass survey and Estuary survey
- c. Budget Report

7. Old Business

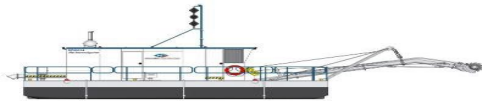
8. New Business

9. Public Comments

10. Member Comments

11. Adjourn

NEXT MEETING DATE: TO BE DETERMINED



**Vanderbilt Waterway MSTU
Advisory Committee
8300 Radio Road
Naples, FL 34104**

MARCH 26, 2024 11:00 A.M.

I. Call to order and Pledge of Allegiance

The meeting was called to order by Chair Cuny at 11:04 AM. The Pledge of Allegiance was recited.

Attendance

Advisory Committee	Clint Cuny - Chair Nancy Koeper – Vice Chair Thomas M. Burke (Excused) Charles Kelly Rob Talford
Staff	Judith Sizensky – Project Manager Brian Wells – PTNE Director Rosio Garcia – Operations Coordinator
Transcriptionist	Wendy Warren - Premier Staffing

Chair Cuny motioned to allow Mr. Kelly to participate in the meeting via ZOOM remote access due to an extraordinary circumstance. Second by Vice Chair Koeper. Carried unanimously 3 – 0. A quorum of four was present.

III. Approval of Agenda

Chair Cuny moved to approve the Agenda of the Vanderbilt Waterway MSTU Advisory Committee as presented. Second by Vice Chair Koeper. Carried unanimously 4 - 0.

IV. Approval of Minutes – November 28, 2023

Chair Cuny moved to approve the November 28, 2023, minutes of the Vanderbilt Waterway MSTU Advisory Committee as presented. Second by Mr. Kelly. Carried unanimously 4 - 0.

V. Project Manager Report – Judy Sizensky

A. Channel Status, Procedure for Future Dredging

Ms. Sizensky provided an update noting:

- The Vanderbilt Waterway MSTU is allowed to partner with Coastal Zone Management to maintain the waterway from the Vanderbilt Channel bridge north to Wiggins Pass (the marked channel) when the County dredges Wiggins Pass.

- This activity provides cost savings to the MSTU for maintaining their portion of the waterways.
- The Vanderbilt Beach canals are not within the scope of the MSTU's responsibility.
- The "Wiggins Pass 11/14/2022 *Soundings in MLLW (Mean Lower Low Water)" survey measured the channel depth to confirm the 2020 "After Dredge Survey" Mean Low Tide depth of about 6.5 feet still exists.
- The dredging projects undertaken by the MSTU in Vanderbilt Channel and Water Turkey Bay require permits from the Florida Department of Environmental Protection.
- Certified engineering survey(s) are required for the permit applications and funds are available in the MSTU budget for the activity.

Comments

Chair Cuny will:

- Request that the Estuary Conservation Association (ECA) perform a complimentary survey of the bottom of the channel.
- Notify Ms. Sizensky of the survey schedule and the report on the findings on completion.
- Request an MSTU meeting be convened if warranted due to the results of the survey.

B. Discuss Scheduling the Sea Grass Survey and Estuary Survey.

Chair Cluny reported:

- Ms. Sizensky, Alan Ritchie, Chair ECA and he met with Andy Miller, Coastal Zone Management (CZM), and his team.
- Mr. Miller noted that the division plans to perform a sea grass survey prior to any dredging being performed.
- The timing of the survey is unknown.

Mr. Wells joined the meeting at 11:17 A.M.

C. Budget Report

Vanderbilt Waterway MSTU Fund Budget 1635 dated March 26, 2024, prepared March 5, 2024

Ms. Sizensky provided an overview of the budget highlighting:

- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$497,900 budgeted, \$422,828 has been collected and a balance of \$75,071 remains to collect.
 2. Line 9, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU are \$858,600.
 3. Line 12, Total Revenue – \$1,334,500 is budgeted for 2024.
 4. Line 14, Other Contractual, budgeted at \$102,700.00, is a contingency allocated for engineering expenses, insurance, surveys, spot dredging, soil fill and unanticipated expenses.
 5. Line 20, Operating Expense – Of \$105,400 budgeted, \$1,087 is committed on MSTU-issued Purchase Orders and \$815 has been spent, leaving the remainder of \$103,497 available within budget for additional operating expenses as needed.

6. Line 26, County Overhead – Of the \$35,500 budgeted, \$10,524 has been transferred, with a balance of \$24,975 remaining to be assessed (PTNE Staff & Support, Property Appraiser, & Tax Collector).
 7. Line 28, Reserves for Capital – The 1,193,600 budgeted is for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan.
 8. Line 29, Total Budget – Of \$1,334,500 budgeted, \$1,087 is committed to existing Purchase Orders, and \$11,339 in total expenditures, leaving a remainder of \$1,322,072 available within the FY-24 budget.
- General
 - a. MSTU Tax Rate: 0.3000 Mills for waterway maintenance within the taxing district.
 - b. Future dredging costs are unknown and may be borne by the MSTU in its entirety.
 - c. Long term maintenance projected expense: \$30,000 for an engineering survey in the year 2024 and \$1.6M for dredging in the year 2032 (without inflation).
 - d. Funds not spent in 2024 (FY-24) will be carried forward into FY-25.
 - f. Tax millage collected, and interest accumulated by the Vanderbilt Waterway MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Ms. Sizensky noted:

- Ad Valorem tax dollars allocated to the MSTU budget increased 5.5% for FY-24.
- The Budget must identify the Other Contractual item as an Operating Expense for a Purchase Order to be issued. This enables solicitation of quotes and award of contracts.

Millage Rate:

The millage rate of 0.3000 will remain in effect until MSTU accumulated funds are sufficient to independently finance dredging the waterway.

VI. Old Business

None

VII. New Business

Ms. Sizensky will:

- Contact Andy Miller, Coastal Zone Management, to determine if a plan to perform Sea Grass maintenance and dredging of Wiggins Pass is on the County's schedule.
- Determine if an open permit is on file for future dredging projects in the Vanderbilt Channel and Water Turkey Bay.
- Verify with the County Appraiser to ascertain if The Ritz Carlton Residences (Stock Development) will be included in the Vanderbilt Waterway MSTU Ad Valorem tax assessment and contribute to millage collected.

VIII. Public Comments

None

IX. Member Comments

None

X. Adjourn

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 11:35 A.M.

VANDERBILT WATERWAY MSTU ADVISORY COMMITTEE

Clint Cuny, Chair

The minutes approved by the Advisory Committee on _____, 2024 “*as submitted*” [____] or “*as amended*” [____].

NEXT MEETING

TO BE DETERMINED
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, FL 34110

VANDERBILT WATERWAYS MSTU
FUND 1635
October 2025
FY26

	Vendor	Item	PO#	Budget	Commitments	Expenditures	Total
1		CUR AD VALOREM TAX		\$ (585,100.00)	\$ -	\$ -	\$ (585,100.00)
2		DEL AD VALOREM		\$ -	\$ -	\$ -	\$ -
3		STATE REVENUE - OTHER				\$ -	
4		OVERNIGHT INTEREST		\$ -	\$ -	\$ -	\$ -
5		INVESTMENT INT.		\$ -	\$ -	\$ -	\$ -
6		REVENUE STRUCTURE		\$ (585,100.00)	\$ -	\$ -	\$ (585,100.00)
7		TRANS FROM PROP. APPR.		\$ -	\$ -	\$ -	\$ -
8		TRANS FROM TAX COLL.		\$ -	\$ -	\$ -	\$ -
9		CARRY FOR OF ENCUMB AMT		\$ (1,872,700.00)	\$ -	\$ -	\$ (1,872,700.00)
10		NEG 5% EST REV		\$ 29,300.00	\$ -	\$ -	\$ 29,300.00
11		TRANSFERS & CONTRIB		\$ (1,843,400.00)	\$ -	\$ -	\$ (1,843,400.00)
12		TOTAL REVENUE		\$ (2,428,500.00)	\$ -	\$ -	\$ (2,428,500.00)
13	Collier County	INDIRECT COST	Direct Pay	\$ 800.00	\$ 800.00	\$ -	\$ -
14		OTHER CONTRACTUAL		\$ 507,200.00	\$ -	\$ -	\$ 507,200.00
15		RENT BUILDINGS		\$ -	\$ -	\$ -	\$ -
16		INSURANCE GENERAL		\$ 100.00	\$ 100.00	\$ -	\$ -
17	Premier Staffing	OTHER MISCELLANEOUS	Transcriptionist Services	\$ 600.00	\$ -	\$ -	\$ 600.00
18	JM Todd	COPYING CHARGES	Copier Lease	\$ 200.00	\$ 150.00	\$ -	\$ 50.00
19		OTHER OPER SUPPLIES		\$ 500.00	\$ -	\$ -	\$ 500.00
20		OPERATING EXPENSE		\$ 509,400.00	\$ 1,050.00	\$ -	\$ 508,350.00
21		TRANS TO 111 UNINCOR		\$ 22,900.00	\$ -	\$ -	\$ 22,900.00
22		ADV/REPAY TO 001 GENERAL FUND			\$ -	\$ -	\$ -
23		ADV/REPAY TO 111 UNINCORPORATED			\$ -	\$ -	\$ -
24		Budget Trans from Appraiser		\$ 5,100.00	\$ -	\$ -	\$ 5,100.00
25		Budget Trans from Tax Collector		\$ 11,600.00	\$ -	\$ -	\$ 11,600.00
26		TRANSFERS		\$ 39,600.00	\$ -	\$ -	\$ 39,600.00
27		RESV FOR CAPITAL		\$ 1,879,500.00	\$ -	\$ -	\$ 1,879,500.00
28		RESERVES		\$ 1,879,500.00	\$ -	\$ -	\$ 1,879,500.00
29		TOTAL BUDGET		\$ 2,428,500.00	\$ 1,050.00	\$ -	\$ 2,427,450.00

Total Available Balance \$ 2,427,450.00
Plus Committed And Not Spent \$ 1,050.00

Estimated Cash \$ 2,428,500.00

**Estimated Cash Less
Uncollected Ad Valorem Taxes \$ 1,843,400.00**

Updated 10/06/25 MV

VANDERBILT WATERWAYS MSTU

FUND 1635

October 2025

FY26