

Vanderbilt Beach M.S.T.U.

Advisory Committee
8300 Radio Road
Naples, FL 34104

APRIL 3, 2025, 2:00 PM

Committee Members and Project Manager will meet at
Cocohatchee River Marina-13535 Vanderbilt Drive, Naples, FL 34110
All others are encouraged to attend via Zoom video conference

AGENDA

- I. **Call to order and Pledge of Allegiance**
- II. **Attendance**

Advisory Committee	Bruce Forman - Chairman (11/13/2027) Bill Sjostrom - Vice Chairman (11/13/2028) Mark Weber (11/15/2025) Gabriella R. Miyamoto (11/13/2027) William Harris (11/13/2028) Aaron Gross, Ground Zero Landscaping Judy Sizensky– Project Manager Rosio Garcia – Operations Coordinator Wendy Warren- Transcriptionist
--------------------	---
- III. **Approval of the agenda**
- IV. **Approval of the Minutes**
 - A. February 6, 2025
 - B. March 6, 2025
- V. **RWA representative-Christopher Wright** - To discuss the Gulf Shore Drive sidewalk plans.
- VI. **Landscape Maintenance Report** - Aaron Gross, Ground Zero Landscaping Services
- VII. **Vanderbilt Drive Refurbishment Projects– Judy Sizensky**
 - A. Crosswalks (6) along VB Dr- ROW inspection is pending, the final payments will be process and the project closed out.
- VIII. **Project Manager Report – Judy Sizensky**
 - A. Current Budget FY 25 – April 2025
 - B. The 90% plans are completed for the Greenway Multi-use Bike Path on Vanderbilt Drive the total cost for the project is \$347,593.74. RWA is extending the plans (\$33K) to incorporate the entire stretch along Vanderbilt Drive for and an additional cost of \$347K. The total project is estimated to be \$750K for construction.
 - C. Gulf Shore Drive - RWA submitted a preliminary cost estimate. We will have RWA at our April meeting to discuss options.
 - D. Le Dauphin is completed and approved
 - E. Capital Construction began the decorative fence extension project @ Connor Park. The amount is \$69,500.
 - F. Traffic signal relocation @ Vanderbilt Beach Rd & Vanderbilt Drive-Engineer has been assigned. It is DRMP, Inc, which we used on Crosswalks project. The workorder for \$44,563 is in process.
- IX. **Old Business**
 - A. Butterfly Garden still on hold.

X. New Business

- A. Wiggins Pass-An engineering firm, Cribb Philbeck Weaver Group, has met onsite. They will submit the quote for the plans and construction asap.
- B. SCS is on contract for bridges. They will have quotes asap for pressure washing and sealing. They do not recommend painting. *Should have quotes by Thursday meeting*.
- C. Quotes for Tradewinds (\$6,877) and Connor Park Parking lot (\$10,220) to discuss for approval and clean up north side community along Bluebill Bridge and plant new calusia (\$6,876.89) Connor Park new planting area along Bluebill, west end of park (\$10,219.59)

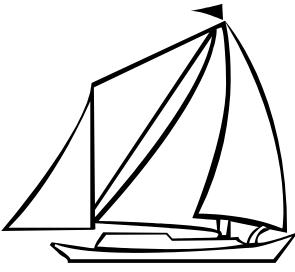
XI. Public Comment

XII. Adjourn

NEXT MEETING DATE

MAY 1, 2025

COCOHATCHEE RIVER MARINA, 13535 VANDERBILT DR, NAPLES, FL 34110



Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

FEBRUARY 6, 2025

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Forman called the meeting to order at 2:01 P.M. Roll call was taken, and a quorum of four was established. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee:

Bruce Forman – Chair
William Sjostrom – Vice Chair
Mark Weber (Excused)
Gabiella R. Miyamoto
William Arell Harris

Staff:

Judy Sizensky - Project Manager
Brian Wells – Director, PTNE (Excused)
Rosio Garcia – Operations Analyst
Keyla Castro - Operations Support Specialist

Others:

Aaron Gross – Ground Zero Landscaping
Wendy Warren - Transcriptionist

III. APPROVAL OF THE AGENDA

Ms. Miyamoto moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee as presented. Second by Vice Chair Sjostrom. Carried unanimously 4 - 0.

IV. APPROVAL OF THE MINUTES – January 7, 2025

Ms. Miyamoto move to approve the minutes of January 7, 2025, Vanderbilt Beach MSTU Advisory Committee meeting as presented. Second by Mr. Harris. Carried unanimously 4 – 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping Services

Mr. Gross reported:

- Irrigation lateral pipes were repaired from two main line breaks.
- Perennial planting beds were sprayed for weeds.
- Fertilizer will be applied in February.
- Sod will be installed between the sidewalk and the building at The Regatta of Naples.

Landscape Quotes

Ms. Sizenksy presented:

1. Delnor-Wiggins Pass State Park Entrance

- Estimate number E696, dated January 14, 2025, in the amount of \$17,110.46, for landscape restoration of the park entrance.
- Ground Zero Landscaping will replace damaged plantings in the turnaround.
- Ground Zero Landscaping will also relandscape the Park Drive area from the restroom facilities to Gulf Shore Drive by Moraya Bay Beach Tower.
- Salt tolerant landscaping will be colorful and the irrigation system for the area, an asset of the Parks and Recreation Department, will be repaired and reactivated.

Ms. Miyamoto motioned to approve Estimate number E696, dated January 14, 2025, in the amount of \$17,110.46 for landscape refurbishment of the entrance to Delnor-Wiggins Pass State Park. Second by Vice Chair Sjostrom. Carried unanimously 4 – 0.

2. 1118 Gulf Shore Drive Beautification

- Estimate number E698, dated January 14, 2025, in the amount of \$2,732.00, to prune trees and clean the southwest side of the Bluebill Avenue Bridge.
- Prune Seagrape trees, clean wooded areas and remove debris on Conner Park's south property line, southwest of the Bluebill Avenue Bridge.

Mr. Harris motioned to approve Estimate number E696, dated January 14, 2025, in the amount of \$2,732.00 to prune Seagrape trees and clean the area on the southwest side of the Bluebill Avenue bridge. Second by Ms. Miyamoto. Carried unanimously 4 – 0.

3. Conner Park and Vanderbilt Drive

- Responsibility for repairs to park landscaping damaged during a County construction project will be requested.
- Estimate number E697, dated January 14, 2025, in the amount of \$4,280.95, will be considered at a future date.

VI. VANDERBILT DRIVE REFURBISHMENT – Judy Sizensky

Ms. Sizensky reported:

A. Regatta Corner of Vanderbilt Drive and Vanderbilt Beach Road

- The project, undertaken with Infinite Construction, is near completion.
- Upon completion of a few punch list items and passage of Right of Way (ROW) inspection, the final payment will be processed and the project closed out.
- A section of asphalt for the turn lane into the Regatta Vanderbilt Beach is cracking apart. The Director of Road Maintenance reviewed the area and agreed to redo it, a cost savings of \$11,500.00 to the MSTU.
- Retention of a Construction, Engineering & Inspection (CEI) firm was beneficial to the process.

B. Crosswalks (6 with 1 alternate) Along Vanderbilt Beach Drive

Ms. Sizensky reported:

- Preferred Materials was awarded a contract to install six paver crosswalks, three north of The Regatta of Naples and three at the Anchorage at Vanderbilt, The Dunes of Naples and Marina Bay.

- A large culvert was uncovered during excavation for the crosswalk at the entrance of The Dunes of Naples creating a dip in the crosswalk slope. The crosswalk will be redone to correct the slope and eliminate the dip. A significant portion of the \$26,000.00 repair cost is attributed to construction mobilization and Maintenance of Traffic (MOT). The contingency fee provision in the Purchase Order will fund the expense.
- With passage of the ROW inspection, final payments will be processed and the project closed out.

VII. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-25

Vanderbilt Beach MSTU Fund 1617 Budget for February 7, 2025, prepared January 29, 2025.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Capital Contractors – Sidewalk and bench refurbishment.
4. DRMP, Inc. – Greenway multi-use pathway.
5. Ground Zero Landscaping –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Ground Maintenance includes Conner Park and irrigation repairs.
 - Non-Bid Items: Vanderbilt Drive Landscape Refurbishments.
6. Infinite Construction – Renovation of the corner of The Regatta of Naples and Vanderbilt Drive.
7. Landert Landscape Design – Plant materials for Butterfly Garden.
8. Preferred Materials – Installation of crosswalks.
9. McGee & Associates – Architectural Landscape services.
10. Premier Staffing – Transcription services.
11. Q Grady Minor & Associates - West Vanderbilt Drive sidewalks.
12. RWA Engineering – Design services for the Greenway multi-use path project, Phase I and II.
13. Site One Landscape Supply – Irrigation parts & pumps.

Budget Summary

- a. Line 1, Ad Valorem Tax Millage: Of the Millage assessed and to be collected of \$1,786,300, \$1,495,324 has been collected, leaving an outstanding balance of \$290,975.
- b. Line 5, Investment Interest: Of the \$28,000 budgeted, \$23,035 has been credited, leaving a balance of \$4,964 to collect.
- c. Line 11, Carry Forward – Unexpended prior year funds of \$5,052,000.
- d. Line 15, Total Revenue - \$7,780,367, including investment interest, transfers, and contributions, minus a 5% (\$90,800) reserve for estimated uncollected revenue.
- e. Line 37, Operating Expense - Of the \$6,576,867 budgeted, \$856,349 is committed to existing Purchase Orders and \$563,533 has been spent, leaving a budget remainder of \$5,156,983 available within budget for additional operating expenses as needed.
- f. Line 39, Capital Outlay - Budgeted at \$1,000,000 is for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
- g. Line 40, Transfer to Fund 111 - Of the \$102,300 budgeted \$0 has been transferred (PTNE Staff and Support).
- g. Line 44, Transfer Construction – Of the \$51,200 Budgeted, \$37,205 has been transferred and a balance of \$13,994 remains for transfer (Property Appraiser and Tax Collector).

- h. Line 46, Capital Reserves - Of the \$50,000 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$50,000 remains.
- j. Line 47, Total Budget – Of the \$7,780,367, tabulated commitments to existing purchase orders total \$856,349, \$600,739 has been expended leaving a remainder of \$6,323,277 for FY-25 MSTU expenditures.

Ms. Sizensky noted:

- RWA Engineering plans for the Greenway multi use sidewalk improvements were completed in two phases. The work order for Phase II is pending. Plans for Phase I will be presented to the Committee at the March meeting.
- Phases I and II of the Greenway multi use sidewalk improvement project on Vanderbilt Drive north will be undertaken simultaneously, possibly in summer 2025.
- Capital Contractors will proceed with the sidewalk repair on Gulf Shore Drive on receipt of a County issued permit.
- A balance of \$40,000.00 is due Infinite Construction, LLC for the renovation project at Regatta at Vanderbilt Beach.
- Two additional invoices are pending from Preferred Materials for brick paver crosswalk construction,

General

- a. Available funds are sufficient to satisfy outstanding invoices for the landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive, the crosswalks, the Greenway Multi-Use Path and sidewalk installation on the east side of Vanderbilt Drive.
- b. The Ad Valorem property tax value increased 11.17% for fiscal year 2025 over 2024 generating additional revenue of \$30,000.
- c. Funds not spent in FY-25 (fiscal year 2025) will be carried forward into FY-26.
- d. Tax millage collected and interest can only be utilized by the MSTU and within the district boundary.

Millage Rate

The Committee will analyze the Millage Rate for FY-26 with consideration for current and future expenses in the first quarter of 2025. Options are:

- Revenue Neutral: Lower the current millage rate to maintain the FY-25 income level.
- Millage Neutral: Maintain the current millage rate of 0.5000 mills, increasing revenue equal to the Ad Valorem property value increase assessed by the County appraiser.

B. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- RWA Engineering provided an “Engineer’s Opinion of Probable Cost” for improvements to the infrastructure of 2075 linear feet of the Vanderbilt Drive sidewalk in the amount of \$347,593.74 including engineering services and a 10% contingency. The plans are 90% complete.
- RWA is extending the plans to incorporate the entire stretch of the pathway from The Dunes of Naples to the Anchorage Vanderbilt and Marina Bay.
- RWA’s estimated cost for design services and construction for the revised project is \$750,000.00.

- The South Florida Water Management District (SFWMD) will be consulted on the project.
- Plans are subject to Road Maintenance approval prior to construction.
- The Road Maintenance Division may consider undertaking construction with costs borne by the MSTU.
- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.

C. Gulf Shore Drive Sidewalks

Ms. Sizensky reported RWA Engineering designed plans to install a new concrete sidewalk and improve drainage on the northeast corner of Gulf Shore Drive and Vanderbilt Beach Road from Buzz’s Lighthouse Restaurant to LaPlaya’s service building.

The *Opinion of Cost* for the project exceeded the MSTU’s expectations. The project is on hold.

D. Bench and Sidewalk Project

Ms. Sizensky reported:

- The south portion of the new concrete sidewalk between *Le Dauphin* and *La Playa*, constructed by Capital Contractors, did not pass inspection due to paving aggregates surfacing during a rain event post construction.
- The Permitting Department also determined a handrail is required in front of the drain.
- Capital Contractors submitted revised engineering plans addressing the Right-of-Way (ROW) issues cited by the County.
- Construction is pending receipt of a concrete delivery.

E. Decorative Wall Extension Conner Park

Ms. Sizensky reported:

- A permit to extend the decorative post and rail wall on the south side of the park has been submitted.
- The fence will be extended approximately sixty-two feet with columns spaced 15 feet apart.
- A gate to enable maintenance access for the Parks and Recreation Department is incorporated in the design and construction plans.
- The construction contract has been awarded to Capital Contractors, the vendor for the original fence installation, in the amount of \$69,500.00.
- Ground Zero Landscaping will locate and “flag” the irrigation system in preparation for construction.
- Ground Zero Landscaping will remove vegetation and mow the grass on the south side of Conner Park in preparation for installation of the new fence at a cost of \$1,316.00 if the Parks and Recreation Department fails to prepare the area.
- Construction should commence soon.

F. Butterfly Garden Restoration

Ms. Sizensky reported:

- The Parks and Recreation Department is surveying all parks.
- The original garden and creation of a new garden, east of the tree, will be undertaken by resident volunteers on completion of the survey.
- The plant cost for the projects, \$956.00, will be funded by the MSTU.

VIII. OLD BUSINESS

Ms. Sizensky reported:

A. Traffic Signal Box

- The Committee motioned to approve \$100,000.00 to relocate the County's Traffic Signal Box on the northwest corner of Vanderbilt Drive to the Right of Way (ROW) on the south side of Vanderbilt Beach Road.
- DRMP, Inc., a licensed engineer on contract with the County, submitted a proposal in the amount of \$44,000.00, to prepare plans for the relocation of the box.
- The plans will be submitted to Southern Signal for a quote to remove the signal box in its entirety and relocate it to the south side of Vanderbilt Beach Road by the entrance to the parking garage.
- The project is contingent upon approval of the Traffic Operations Division.
- The MSTU will be invoiced for the project cost.
- Relocation of the box will improve the appearance of the landscaped areas at The Regatta Vanderbilt Beach.

IX. NEW BUSINESS

Ms. Sizensky reported:

A. Wiggins Pass Entrance Beautification

- An on-site meeting with Cribb, Philbeck & Weaver Group, engineering consultants, was held to review the scope of the project.
- The firm will submit a quote proposal for design plans and construction costs to reconfigure the turn-around section at the entrance to Delnor-Wiggins Pass State Park. The design will enable vehicles to navigate the turnaround effectively.
- In coordination with the engineering designer, Ground Zero Landscaping will replace damaged plantings in the turnaround.
- Ground Zero Landscaping will also relandscape the Park Drive area from the restroom facilities to Gulf Shore Drive by Moraya Bay Beach Tower.
- Salt tolerant landscaping will be colorful and the irrigation system for the area, an asset of the Parks and Recreation Department, will be repaired and reactivated.
- A bench with an MSTU plaque will be installed.
- MSTU participation in cost sharing the project will be at the discretion of the Committee.
- A Memorandum of Understanding for the Program (MOA) will be written.

B. Bluebill Avenue Bridge Cleaning

- SCS cost quotes to pressure wash and seal the Bluebill Avenue Bridge, including removal of peeling paint from the vertical support structures (pylons), will be presented at the March meeting.
- SCS will submit separate quotes for condition restoration of all bridges within the MSTU boundaries.

C. Ground Zero Landscaping Quotes

These items were discussed under Item V, Landscape Maintenance Report.

D. Solar Lights on Vanderbilt Drive

- Solar spotlights to enhance landscaping on Vanderbilt Drive will be considered. Property owners will be consulted if the light installation borders their residence.

X. COMMITTEE COMMENTS

Future improvements to the Vanderbilt Beach MSTU for Committee consideration include:

Vanderbilt Drive North

Ms. Sizensky will consult with RWA Engineering on opportunities to improve drainage and beautify Vanderbilt Drive around the Anchorage, The Dunes of Naples and Marina Bay.

The Halas and Blue Bill Bridges

Opportunities to enhance landscaping in the vicinity and entrances to the bridges will be researched.

Gulf Shore Drive Sidewalks

Contributions to sidewalk improvements will be considered.

Ms. Sizensky will address the ongoing sidewalk construction undertaken after Hurricane Milton on the west side of Gulf Shore Drive, north of LaPlaya, with the County to determine a completion date.

Solar Lights on Vanderbilt Drive

Solar spotlights to enhance landscaping on Vanderbilt Drive will be considered. Property owners will be consulted if the light installation borders their residence.

Irrigation Reuse Water

Consideration should be given to underwriting the cost for the installation of a water line from US41 to Conner Park. The line would convert supply water to reuse water for Vanderbilt Drive and Conner Park.

Ms. Sizensky will consult with the Wastewater Division and request attendance at an MSTU meeting to discuss the proposal.

XII. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by the Chair at 3:01 P.M.

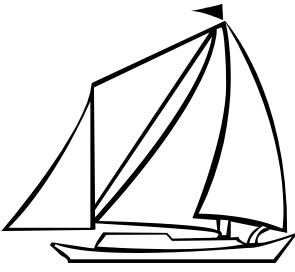
VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE

Bruce Forman, Chair

The minutes approved by the Board/Committee on _____, 2025 “as submitted” [] or “as amended” [].

NEXT MEETING

MARCH 6, 2025 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, Florida



Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

MARCH 6, 2025

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Forman called the meeting to order at 2:01 P.M. Roll call was taken, and a quorum was not established. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chair
William Sjostrom – Vice Chair
Mark Weber (Excused)
Gabiella R. Miyamoto (ZOOM)
William Arell Harris (Excused)

Staff: Judy Sizensky - Project Manager
Brian Wells – Director, PTNE (ZOOM)
Rosio Garcia – Operations Analyst

Others: Aaron Gross – Ground Zero Landscaping
Wendy Warren – Transcriptionist
Michael Pappas - RWA Engineering, Inc.

III. APPROVAL OF THE AGENDA

The Committee agreed to hold an informational meeting in accordance with the Agenda.

IV. APPROVAL OF THE MINUTES – February 6, 2025

The minutes of the February 6, 2025, Vanderbilt Beach MSTU Advisory Committee meeting will be considered at the April meeting.

V. RWA Engineering - Greenway Multi-Use Bike Path Plans

Mr. Pappas, P.E., reported:

- The asphalt sidewalk will extend from The Dunes of Naples north to the first bridge and continue beyond the Marina Bay Club of Naples to the second bridge.
- The sidewalk elevation will increase two and one-half feet.
- The swale will be improved; mangroves will be slightly lower.
- Downward slopes can be stabilized with sod.
- Plans will be completed within three weeks.
- Two sets for Maintenance of Traffic (MOT), with and without lane closures, are included in the specifications.

- RWA will obtain the required County permit.
- Environmental Protection Agency (EPA) permits were issued for the original bridge construction and pathway; EPA will receive a copy and review the new permit.
- An Opinion of Cost will be submitted at the April meeting.

Ms. Sizensky reported:

- The Director of Road Maintenance noted water drainage concerns. *Mr. Pappas noted “fill” can be utilized if it does not affect the wetlands.*
- The final design will be sent out to bid in April to a firm(s) on contract with the County.
- Phases I and II of the Greenway multi use sidewalk improvement project on Vanderbilt Drive north will be undertaken simultaneously.
- Construction will commence based on the contractor’s availability.

VI. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping Services

Mr. Gross reported:

Delnor-Wiggins Pass State Park Entrance

- Landscape refurbishment from the Park Drive area from the restroom facilities to Gulf Shore Drive by Moraya Bay Beach Tower landscape is complete.
- The salt tolerant landscaping is colorful and the irrigation system for the area, an asset of the Parks and Recreation Department, was repaired and reactivated.
- Two new wrought iron benches will be installed, and commemorative plaques will be placed later.
- Photographs of the plantings were distributed in the Agenda packet.

Landscape Quotes

Ms. Sizensky presented:

1. Vanderbilt Drive

- Estimate number E703, dated February 17, 2025, in the amount of \$6,876.89, for replacement of an existing Myrsine hedge with a Clusia hedge north of the Vanderbilt Drive and Tradewinds Avenue intersection.
- The landscaping bordering Vanderbilt Drive is maintained by the MSTU.

Ms. Sizensky and Mr. Gross will meet on site to review landscape options. Ground Zero Landscaping will present two landscaping plan proposals for consideration at the April meeting.

2. Bluebill Avenue

- Estimate number E704, dated February 17, 2025, in the amount of \$10,219.59 for landscaping on Bluebill Avenue and Conner Park, west of the newly sodded area.

The proposal will be presented to the Committee for consideration at the April meeting.

VII. VANDERBILT DRIVE REFURBISHMENT – Judy Sizensky

Ms. Sizensky reported:

A. Crosswalks (6) Along Vanderbilt Beach Drive

Ms. Sizensky reported:

- Preferred Materials was awarded a contract to install six paver crosswalks, three north of The Regatta of Naples and three at the Anchorage at Vanderbilt, The Dunes of Naples and Marina Bay.

- A large culvert was uncovered during excavation for the crosswalk at the entrance of The Dunes of Naples creating a dip in the crosswalk slope. The crosswalk will be redone to correct the slope and eliminate the dip. A sizable portion of the \$26,000.00 repair cost is attributed to construction mobilization and Maintenance of Traffic (MOT). The contingency fee provision in the Purchase Order will fund the expense.
- With passage of the ROW inspection, final payments will be processed and the project closed out.

VIII. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-25

Vanderbilt Beach MSTU Fund 1617 Budget for March 6, 2025, prepared January 27, 2025.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Capital Contractors – Sidewalk and bench refurbishment.
4. DRMP, Inc. – Greenway multi-use pathway.
5. Ground Zero Landscaping –
 - Incidentals include landscape refurbishment and miscellaneous.
 - Ground Maintenance and Non-Bid Items include Conner Park and irrigation repairs.
6. Infinite Construction – Renovation of the corner of The Regatta of Naples and Vanderbilt Drive.
7. Landert Landscape Design – Plant materials for Butterfly Garden.
8. Preferred Materials – Installation of crosswalks.
9. McGee & Associates – Architectural Landscape services.
10. Premier Staffing – Transcription services.
11. Q Grady Minor & Associates - West Vanderbilt Drive sidewalks.
12. RWA Engineering – Design services for the Greenway multi-use path project, Phase I and II.
13. Site One Landscape Supply – Irrigation parts & pumps.

Budget Summary

- a. Line 1, Ad Valorem Tax Millage: Of the Millage assessed and to be collected of \$1,786,300, \$1,552,941 has been collected, leaving an outstanding balance of \$233,358.
- b. Lines 4, 5 and 6, Interest: Overnight interest of \$45,272, Investment Interest of \$8,413 and Interest on Taxes Collected of \$1,285 has been credited.
- c. Line 11, Carry Forward – Unexpended year funds of \$5,052,000.
- d. Line 15, Total Revenue - \$7,780,367, including investment interest, transfers, and contributions, minus a 5% (\$90,800) reserve for estimated uncollected revenue.
- e. Line 37, Operating Expense - Of the \$6,576,867 budgeted, \$675,509 is committed to existing Purchase Orders and \$791,843 has been spent, leaving a budget remainder of \$5,109,523 available within budget for additional operating expenses as needed.
- f. Line 39, Capital Outlay - Budgeted at \$1,000,000 is for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
- g. Line 40, Transfer to Fund 111 - Of the \$102,300 budgeted \$0 has been transferred (PTNE Staff and Support).
- h. Line 44, Transfer Construction – Of the \$51,200 Budgeted, \$38,358 has been transferred and a balance of \$12,841 remains for transfer (Property Appraiser and Tax Collector).

- i. Line 46, Capital Reserves - Of the \$50,000 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$50,000 remains.
- j. Line 47, Total Budget – Of the \$7,780,367, tabulated commitments to existing purchase orders total \$675,509 and \$830,192 has been expended leaving a remainder of \$6,274,665 for FY-25 MSTU expenditures.

General

- a. Available funds are sufficient to satisfy outstanding invoices for the crosswalks, the Traffic Signal box relocation at Vanderbilt Beach Road and Vanderbilt Drive, and the Greenway Multi-Use Path and sidewalk installation on the east side of Vanderbilt Drive.
- b. The Ad Valorem property tax value increased 11.17% for fiscal year 2025 over 2024 generating additional revenue of \$30,000.
- c. Funds not spent in FY-25 (fiscal year 2025) will be carried forward into FY-26.
- d. Tax millage collected and interest can only be utilized by the MSTU and within the district boundary.

Millage Rate

The Committee will analyze the Millage Rate for FY-26 with consideration for current and future expenses in the first quarter of 2025. Options are:

- Revenue Neutral: Lower the current millage rate to maintain the FY-25 income level.
- Millage Neutral: Maintain the current millage rate of 0.5000 mills, increasing revenue equal to the Ad Valorem property value increase assessed by the County appraiser.

B. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- RWA Engineering provided an “Engineer’s Opinion of Probable Cost” for improvements to the infrastructure of 2075 linear feet of the Vanderbilt Drive sidewalk in the amount of \$347,593.74 including engineering services and a 10% contingency. The plans are 90% complete.
- RWA is extending the plans to incorporate the entire stretch of the pathway from The Dunes of Naples to the Anchorage Vanderbilt and Marina Bay.
- RWA’s estimated cost for design services and construction for the revised project is \$750,000.00.
- The South Florida Water Management District (SFWMD) will be consulted on the project.
- Plans are subject to Road Maintenance approval prior to construction.
- The Road Maintenance Division may consider undertaking construction with costs borne by the MSTU.
- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.

C. Gulf Shore Drive Sidewalks

Ms. Sizensky reported:

- RWA Engineering designed plans to install a new concrete sidewalk and improve drainage on the northeast corner of Gulf Shore Drive and Vanderbilt Beach Road from Buzz’s Lighthouse Restaurant to LaPlaya’s service building.

- The preliminary *Opinion of Cost* for the project exceeded the MSTU’s expectations.
- An RWA representative will attend the April meeting to discuss sidewalk improvement options.

D. Bench and Sidewalk Project

Ms. Sizensky reported:

- The south portion of the new concrete sidewalk between *Le Dauphin* and *La Playa*, constructed by Capital Contractors, LLC was repaired.
- Right-of-Way (ROW) and paving aggregates surfacing issues cited by the County were addressed and the project passed inspection.

E. Decorative Wall Extension Conner Park

Ms. Sizensky reported:

- The construction contract has been awarded to Capital Contractors, the vendor for the original fence installation, in the amount of \$69,500.00, and a permit application has been submitted.
- The fence will be extended approximately sixty-two feet with columns spaced fifteen feet apart.
- A gate to enable maintenance access for the Parks and Recreation Department is incorporated in the design and construction plans.
- Ground Zero Landscaping will locate and “flag” the irrigation system in preparation for construction.
- Ground Zero Landscaping will remove vegetation and mow the grass on the south side of Conner Park in preparation for installation of the new fence at a cost of \$1,316.00 if the Parks and Recreation Department fails to prepare the area.
- Construction will commence soon.

F. Butterfly Garden Restoration

Ms. Sizensky reported:

- The project is “on hold” pending the Parks and Recreation Department completion of park surveys.
- The original garden and creation of a new garden, east of the tree, will be undertaken by resident volunteers with approval from the Parks Department.
- The plant cost for the projects, \$956.00, will be funded by the MSTU.

Ms. Sizensky will contact the Parks and Recreation Department to request permission for the MSTU to proceed with the project.

IX. OLD BUSINESS

Ms. Sizensky reported:

A. Traffic Signal Box

- The Committee motioned to approve \$100,000.00 to relocate the County’s Traffic Signal Box on the northwest corner of Vanderbilt Drive to the Right of Way (ROW) on the south side of Vanderbilt Beach Road.
- A work order in the amount of \$44,563 is in process for DRMP, Inc., a licensed engineer on contract with the County, to prepare plans for the relocation of the box.
- The plans will be submitted to Southern Signal for a quote to remove the signal box and relocate it to the south side of Vanderbilt Beach Road by the entrance to the parking garage.

- The project is contingent upon approval of the Traffic Operations Division.
- The MSTU will be invoiced for the project cost.
- Relocation of the box will improve the appearance of the landscaped areas at The Regatta Vanderbilt Beach.

X. NEW BUSINESS

Ms. Sizensky reported:

A. Wiggins Pass Entrance Beautification

- Cribb, Philbeck & Weaver Group, engineering consultants, will submit a quote proposal for design plans and construction costs to reconfigure the turn-around section at the entrance to Delnor-Wiggins Pass State Park. The design will enable vehicles to navigate the turnaround effectively.
- In coordination with the engineering designer, Ground Zero Landscaping will replace damaged plantings in the turnaround.
- MSTU participation in cost sharing the project will be at the discretion of the Committee.
- A Memorandum of Understanding for the Program (MOA) will be written.

B. Bluebill Avenue Bridge Cleaning

- SCS will submit cost quotes to pressure wash and seal the Bluebill Avenue Bridge, including removal of peeling paint from the vertical support structures (pylons).
- Separate quotes for condition restoration of all bridges within the MSTU boundaries will also be presented.

C. 11118 Gulf Shore Drive Beautification

- The project to prune Seagrape trees and remove debris on Conner Park's south property line, southwest of the Bluebill Avenue Bridge, is complete.

XI. COMMITTEE COMMENTS

Vice Chair Sjoström queried regarding responsibility for dead palm tree removal in the vicinity of 25 Bluebill Avenue, Naples.

Ms. Sizensky will research entity responsible for maintenance of the trees and report her findings at a future meeting.

Future improvements for Committee Consideration

Vanderbilt Drive North

Ms. Sizensky will consult with RWA Engineering on opportunities to improve drainage and beautify Vanderbilt Drive around the Anchorage, The Dunes of Naples and Marina Bay.

The Halas and Blue Bill Bridges

Opportunities to enhance landscaping in the vicinity and entrances to the bridges will be researched.

Gulf Shore Drive Sidewalks

Contributions to sidewalk improvements will be considered.

Solar Lights on Vanderbilt Drive

Solar spotlights to enhance landscaping on Vanderbilt Drive will be considered. Property owners will be consulted if the light installation borders their residence.

Irrigation Reuse Water

Consideration should be given to underwriting the cost for the installation of a water line from US41 to Conner Park. The line would convert supply water to reuse water for Vanderbilt Drive and Conner Park.

XII. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by the Chair at 2:47 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE

Bruce Forman, Chair

The minutes approved by the Board/Committee on _____, 2025 “*as submitted*” [___] or “*as amended*” [___].

NEXT MEETING

APRIL 3, 2025 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, Florida

VANDERBILT MSTU
FUND 161700000
April 3, 2025

	Vendor	Item	FY25	PO#	Budget	Commitments	Expenditures	Total
1		CUR AD VALOREM TAX			\$ (1,786,300.00)	\$ -	\$ (1,609,093.37)	\$ (177,206.63)
2		DEL AD VALOREM			\$ -	\$ -	\$ -	\$ -
3		STATE REVENUE			\$ -	\$ -	\$ -	\$ 64,023.57
4		OVERNIGHT INTEREST			\$ -	\$ -	\$ (55,905.62)	\$ 55,905.62
5		INVESTMENT INTEREST			\$ (28,000.00)	\$ -	\$ (48,297.11)	\$ 20,297.11
6		INTEREST TAX COLL.			\$ -	\$ -	\$ (1,285.51)	\$ 1,285.51
7		REVENUE STRUCTURE			\$ (1,814,300.00)	\$ -	\$ (1,714,581.61)	\$ (99,718.39)
8		TRANSFERS FROM PROP APP			\$ -	\$ -	\$ -	\$ -
9		TRANSFERS FROM TAX COLL			\$ -	\$ -	\$ -	\$ -
10		REIMBURSEMENT -INTERDEPT.			\$ -	\$ -	\$ -	\$ -
11		CARRY FORWARD GENERAL			\$ (5,052,000.00)	\$ -	\$ -	\$ (5,052,000.00)
12		CARRY FOR OF ENCUMB AMT			\$ (1,004,867.28)	\$ -	\$ -	\$ (1,004,867.28)
13		NEG 5% EST REV			\$ 90,800.00	\$ -	\$ -	\$ 90,800.00
14		TRANSFERS & CONTRIB			\$ (5,966,067.28)	\$ -	\$ -	\$ (5,966,067.28)
15		TOTAL REVENUE			\$ (7,780,367.28)	\$ -	\$ (1,714,581.61)	\$ (6,065,785.67)
16		ENG FEES			\$ -	\$ 44,563.00	\$ -	\$ (44,563.00)
17		SURVEYING FEES			\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
18	Collier County	Indirect Cost		Direct Pay	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
19	Collier County	Real Property Department		Direct Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	Ground Zero Landscaping Serv	Landscape Incidentals PO TBD		4500233442	\$ 102,000.00	\$ 23,974.17	\$ 78,025.83	\$ -
					\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -	\$ -
20		LANDSCAPE INCIDENTALS			\$ 100,000.00	\$ 23,974.17	\$ 78,025.83	\$ (2,000.00)
	LANDERT LANDSCAPE DESIGN	Plant materials for Butterfly Garden		4500236759	\$ 956.00	\$ 956.00	\$ -	\$ -
	RWA Engineering	Sidewalk Improvements - Phase II		4500236702	\$ 33,632.00	\$ 9,112.00	\$ 24,520.00	\$ -
	Capital Contractors	Connor Park-Decorative Fence Extension		4500236174	\$ 69,500.00	\$ 69,500.00	\$ -	\$ -
	INFINITE CONSTRUCTION LLC	Vanderbilt Dr Sidewalk& Landscape Improv		4500232472	\$ 419,171.98	\$ 41,800.00	\$ 377,371.98	\$ -
	Ground Zero	Maintainance		4500233442	\$ 80,500.00	\$ 35,666.05	\$ 44,833.95	\$ -
	Ground Zero	Non Bid		4500233442	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -
	DRMP, INC	CAI Project Admin and Inspection Services		4500232514	\$ 58,760.00	\$ 18,732.00	\$ 40,028.00	\$ -
	Preferred Materials	Brick paver crosswalk		4500232149	\$ -	\$ 240,646.70	\$ 196,478.10	\$ -
	RWA Engineering	Sidewalk Improvements - Phase I		4500231986	\$ 58,363.00	\$ 31,513.75	\$ 26,849.25	\$ -
	MCGEE & ASSOCIATES	MCGEE & ASSOCIATES		4500231013	\$ 6,197.50	\$ 900.00	\$ 5,297.50	\$ -
	Q Grady Minor	WO West Vanderbilt Dr Sidewalks		4500225615	\$ 76,976.00	\$ 45,734.15	\$ 31,241.85	\$ -
	Capital Contractors	Sidewalk and bench refurbishment		4500231023	\$ -	\$ -	\$ 25,250.00	\$ -
21		OTHER CONTRACTUAL			\$ 6,244,867.28	\$ 497,560.65	\$ 771,870.63	\$ 4,975,436.00
22		POST FREIGHT UPS			\$ 100.00	\$ -	\$ -	\$ 100.00
23	FPL	Electricity		4700005131	\$ 700.00	\$ 394.04	\$ 155.96	\$ 150.00
24	Collier County Utility	Water & Sewer		4700005130	\$ 100,000.00	\$ 34,399.01	\$ 25,600.99	\$ 40,000.00
25		RENT BUILDINGS			\$ -	\$ -	\$ -	\$ -
26	Collier County	Insurance General		Direct	\$ 800.00	\$ 400.00	\$ 400.00	\$ -
27	Site One	Irrigation Parts		4500233443	\$ 10,000.00	\$ 1,661.14	\$ 1,338.86	\$ 7,000.00
28		MULCH			\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
29		LICENCES AND PERMITS			\$ 2,000.00	\$ -	\$ 2,469.10	\$ (469.10)
30		CLERKS RECORDING FEES			\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
31		LEGAL ADVERTISMENT			\$ -	\$ -	\$ -	\$ -
32	Premier Staffing	Transcriptionist Serv.		4500234383	\$ 2,500.00	\$ 1,638.70	\$ 4,875.52	\$ (4,014.22)
33		Office Supplies			\$ 200.00	\$ -	\$ -	\$ 200.00
34	JM Todd	Monthly CPC (shared) (monthly lease)		4500234730	\$ 200.00	\$ 75.50	\$ 74.50	\$ 50.00
35		FERT HERB CHEM			\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
36		OTHER OPER SUPPLIES			\$ 500.00	\$ -	\$ -	\$ 500.00
37		OPERATING EXPENSE			\$ 6,576,867.28	\$ 607,666.21	\$ 887,811.39	\$ 5,081,389.68
38		IMPROVEMENTS GENERAL			\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00
39		CAPITAL OUTLAY			\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00

VANDERBILT MSTU
FUND 161700000
April 3, 2025

40	TRANS TO 1011 UNINCOR			\$ 102,300.00	\$ -	\$ 102,300.00	\$ -	
41	TRANSFERS			\$ 102,300.00	\$ -	\$ 102,300.00	\$ -	
42	Budget Trans from Appraiser			\$ 14,500.00	\$ -	\$ 10,494.95	\$ 4,005.05	
43	Budget Trans from Tax Collector			\$ 36,700.00	\$ -	\$ 32,414.37	\$ 4,285.63	
44	TRANSFERS CONST			\$ 51,200.00	\$ -	\$ 42,909.32	\$ 8,290.68	
45	RESV For Capital Out			\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	
46	RESERVES			\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	
47	TOTAL BUDGET			\$ 7,780,367.28	\$ 607,666.21	\$ 1,033,020.71	\$ 6,139,680.36	

2,068,487,415	FY 10 Final Taxable Value
2,005,897,752	FY 11 Final Taxable Value
1,910,384,837	FY 12 Final Taxable Value
1,904,053,751	FY 13 July 1 Taxable Value
1,945,640,639	FY 14 July 1 Taxable Value
2,044,186,286	FY 15 July 1 Taxable Value
2,195,715,846	FY 16 July 1 Taxable Value
2,385,578,106	FY 17 July 1 Taxable Value
2,560,181,524	FY 18 July 1 Taxable Value
2,673,862,805	FY 19 July 1 Taxable Value
2,805,690,115	FY 20 July 1 Taxable Value
2,874,630,743	FY 21 July 1 Taxable Value
2,977,182,419	FY22 July 1 Taxable Value
3,404,417,979	FY23 July 1 Taxable Value
3,512,537,975	FY24 July 1 Taxable Value
3,841,472,517	FY25 July 1 Taxable Value
	11.17%
	FY 25
	FY 24

Total Available Balance \$ 6,139,680.36
Plus Committed And Not Spent \$ 607,666.21

Estimated Cash \$ 6,747,346.57

**Estimated Cash Less
Uncollected Ad Valorem Taxes \$ 6,570,139.94**

Actual Cash

Prepared on 03/28/2025 T

GROUND ZERO LANDSCAPING

Services Inc.
 1907 Fairfax Circle
 Naples Fl. 34109
 239-821-3472 Phone 239-597-7365 Fax

Estimate

Number: E703
 Date: February 17, 2025

Bill To:

Collier County County Commiss
 Att:Accounts Payable
 3299 Tamiami Tr. E.
 Ste 700
 Naples, Fl. 34112-5749

Ship To:

--

PO Number	Terms	Project
4500233442		Vanderbilt Bch. MSTU

Date	Description	Hours	Rate	Amount
	Remove existing 6 foot myrsine Hedge and clean area and replant North of tradewinds along sidewalk		0.00	
	Labor	96.00	38.00	3,648.00
	Supervision	8.00	50.00	400.00
	Calusia 15 gallon	41.00	40.00	1,640.00
	Mulch	140.00	2.86	400.40
	15 % mark up	1.00	306.06	306.06
	Tax	1.00	122.43	122.43
	Irrigation labor	8.00	45.00	360.00
			Total	\$6,876.89

GROUND ZERO LANDSCAPING

Services Inc.

1907 Fairfax Circle

Naples Fl. 34109

239-821-3472 Phone 239-597-7365 Fax

Bill To:

Collier County County Commiss
 Att:Accounts Payable
 3299 Tamiami Tr. E.
 Ste 700
 Naples, Fl. 34112-5749

Estimate

Number: E704

Date: February 17, 2025

Ship To:

--

PO Number	Terms	Project
4500226992		Vanderbilt Bch. MSTU

Date	Description	Hours	Rate	Amount
	Second area New planting along blue bell ConnerPark West of newley sodded area towards the bridge			
	truck and operator	32.00	55.00	1,760.00
	Labor	96.00	38.00	3,648.00
	Supervision	14.00	50.00	700.00
	cleradendrun 7 gallon	4.00	35.00	140.00
	Bougainvillea	45.00	6.00	270.00
	Variegated arbicola	90.00	5.50	495.00
	Calusia 7 gallon	46.00	18.00	828.00
	Fire bush 3 gallon	46.00	4.25	195.50
	liriopi	120.00	1.85	222.00
	Mulch	140.00	2.86	400.40
	15 % mark up	1.00	382.64	382.64
	Tax	1.00	153.05	153.05

GROUND ZERO LANDSCAPING

Services Inc.

1907 Fairfax Circle

Naples Fl. 34109

239-821-3472 Phone 239-597-7365 Fax

Bill To:

Collier County County Commiss
 Att:Accounts Payable
 3299 Tamiami Tr. E.
 Ste 700
 Naples, Fl. 34112-5749

Estimate

Number: E704

Date: February 17, 2025

Ship To:

--

PO Number	Terms	Project
4500226992		Vanderbilt Bch. MSTU

Date	Description	Hours	Rate	Amount
	Delivery charge	1.00	100.00	100.00
	Irrigation labor	15.00	45.00	675.00
	Irrigation Supervision	5.00	50.00	250.00
Total				\$10,219.59

GROUND ZERO LANDSCAPING

Services Inc.

1907 Fairfax Circle

Naples Fl. 34109

239-821-3472 Phone 239-597-7365 Fax

Bill To:

Collier County County Commiss
 Att:Accounts Payable
 3299 Tamiami Tr. E.
 Ste 700
 Naples, Fl. 34112-5749

Estimate

Number: E708

Date: March 08, 2025

Ship To:

--

PO Number	Terms	Project
4500233442		Vanderbilt Bch. MSTU

Date	Description	Hours	Rate	Amount
	North side over bridge off bluebill cut down dead royal palm, remove dead calusia and replace them.		0.00	
	Labor	32.00	38.00	1,216.00
	Supervision	3.00	50.00	150.00
	Calusia 15 gallon	12.00	40.00	480.00
	Mulch	70.00	2.86	200.20
	15 % mark up	1.00	105.03	105.03
	Tax	1.00	42.02	42.02
			Total	\$2,193.25

GROUND ZERO LANDSCAPING

Services Inc.
 1907 Fairfax Circle
 Naples Fl. 34109
 239-821-3472 Phone 239-597-7365 Fax

Estimate

Number: **E709**
 Date: **March 11, 2025**

Bill To:

Collier County County Commiss
 Att:Accounts Payable
 3299 Tamiami Tr. E.
 Ste 700
 Naples, Fl. 34112-5749

Ship To:

PO Number	Terms	Project
4500233442		Vanderbilt Bch. MSTU

Date	Description	Hours	Rate	Amount
	Conner park plantings		0.00	
	Labor	24.00	38.00	912.00
	Supervision	8.00	50.00	400.00
	Dwf Ixora 3 gallon	25.00	4.50	112.50
	Coral creeper	25.00	5.75	143.75
	Foxtail Fern	20.00	7.75	155.00
	Bougainvillea	28.00	5.85	163.80
	Iris	16.00	5.50	88.00
	Mulch	140.00	2.86	400.40
	Foxtail palm 25 gallon	1.00	90.00	90.00
	Coco plum	5.00	16.50	82.50
	15 % mark up	1.00	185.39	185.39
	Tax	1.00	77.15	77.15
	Irrigation labor	6.00	45.00	270.00
	Delivery charge	1.00	100.00	100.00
			Total	\$3,180.49