

Radio Road Beautification M.S.T.U.

Advisory Committee

8300 Radio Road

Naples Florida 34104

September 8, 2025

3:00 PM

AT **CAT CONFERENCE ROOM-8300 RADIO ROAD, NAPLES 34104**

Others are encouraged to attend via Zoom video conference

AGENDA

I. CALL TO ORDER

II. ATTENDANCE

Advisory Committee

Harry Wilson - Chairperson (3/3/29)

Michael Cashman-Vice Chairman (3/3/26)

Jason Zullo (3/3/29)

-Vacant-

-Vacant-

Staff

Judy Sizensky - Project Manager

Rosio Garcia - Operations Analyst

Joan Cruz-Supervisor-Superior Landscaping

Transcriptionist

Wendy Warren

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. June 16, 2025

B. August 11, 2025

V. LANDSCAPE – SUPERIOR LANDSCAPE, JOAN CRUZ

VI. PROJECT MANAGER REPORT- JUDY SIZENSKY

A. Review of **Current Budget FY25 – September 2025**

B. Update on new plantings and irrigation.

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. COMMITTEE MEMBER COMMENTS

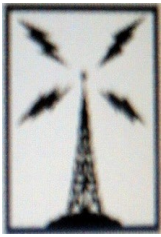
X. PUBLIC COMMENTS

XI. ADJOURNMENT

NEXT MEETING:

TBD

CAT TRANSFER STATION – CAT CONFERENCE ROOM



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

June 16, 2025

I. CALL TO ORDER

Vice Chair Wilson called the meeting to order at 3:32 P.M. A quorum of three established.

II. ATTENDANCE

Advisory Committee: Harry Wilson, Chair
Michael Cashman, Vice Chair
Jason Zullo
(Open Seat)
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division
Rosio Garcia, Operations Coordinator, PTNE Division
Keyla Castro, Operations Support Specialist, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service (Excused)

Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

Chair Wilson moved to approve the Agenda of the Radio Road Beautification MSTU Advisory Committee as presented. Second by Mr. Zullo. Carried unanimously 3 – 0.

IV. APPROVAL OF MINUTES – April 21, 2025

Chair Wilson moved to approve the minutes of the April 21, 2025, Radio Road Beautification MSTU Advisory Committee meeting as presented. Second by Mr. Zullo. Carried unanimously 3 – 0.

V. LANDSCAPE MAINTENANCE REPORT

Ms. Sizensky reported:

Devonshire Boulevard Median Landscaping

- She met Mr. Zullo and Mr. Cruz on site to review landscaping ideas for the medians.
- Mr. Zullo developed plans to incorporate plants suggested during the walk through and removing the Juniper.
- Trees in the medians obstructing line of sight were removed.
- Irrigation system communication access has been requested from the County to improve operational reliability, a key component to ensure new plantings will thrive.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for June 9, 2025, prepared June 2, 2025.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Contemporary Controls & Communications, Inc. – Motorola Irrigation Central Control Systems Parts and Services.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.

- **Budget**

1. Line 5 – Estimated Ad Valorem Tax Revenue and Interest is \$199,100.
2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$45,000.
3. All Revenues – Of the \$234,100 budgeted, \$193,120 has been collected leaving a balance of \$40,979 (including taxes, interest, carry forward funds and a 5% estimated negative revenue) to be collected.
4. Line 33, Operating Expense – Of the \$163,600 budgeted, \$53,359 is committed to existing Purchase Orders and \$69,671 is expended, leaving the remainder of \$40,569 available within budget for additional operating expenses as needed.
5. Lines 37 and 39, County Overhead – Of the \$50,500 budgeted, \$50,455 has been transferred, and a balance of \$44 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
6. Line 42, All Expenses – Of the \$234,100 budgeted, \$53,359 is committed in existing Purchase Orders, \$120,126 has been expended, leaving the remainder of \$60,613 available for MSTU expenditures.

- **General**

1. MSTU tax rate 0.0001 mills is for beautification and maintenance within the taxing district.
2. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.
3. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.
4. The FY-26 Budget is effective October 1, 2025.

Ms. Sizensky noted:

1. The Ad Valorem property tax value increased 0.91% for fiscal year 2025 over 2024 generating additional revenue of \$17,981.
2. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
3. Contemporary Controls & Communications, Inc. invoice in the amount of \$24,339, for conversion to Motorola™, was paid.
4. The irrigation pump is nearing the end of its useful life; replacement cost could be significant.
5. The Road Maintenance Division will submit an invoice for FY-25 irrigation expenses.
6. The 2023 Purchase Order for Preferred Materials will be removed.

B. Review Quotes for Devonshire Boulevard Medians

Ms. Sizensky reported:

- Superior Landscaping submitted a proposal dated May 17, 2025, in the amount of \$12,056.05 to remove deteriorating landscaping and install new plants in Devonshire Boulevard Median #4 and one-half of Median #3.
- Plant selection includes Variegated Shell Ginger, Liriope, Green Island Ficus, Red Congo, Yellow African Iris, and Panama Rose.
- Irrigation will be adjusted to accommodate new plantings.
- The available balance in the FY-25 budget for MSTU improvements is \$60,613.

Committee discussion:

- All landscaping work for the medians should be undertaken during the rainy season.

Mr. Cashman motioned to approve Superior Landscaping installing new plants on all of Devonshire Boulevards, consistent with the plant list submitted on the May 17, 2025, proposal, for an amount not to exceed \$40,000.00. Second by Chair Wilson. Carried unanimously 3 – 0.

Rich King Memorial Greenway

Ms. Sizensky reported:

- The grass buffer abutting the power line was damaged by a Florida Power & Light (FPL) contractor during maintenance.
- Sod or small white stones can be installed to refurbish the area.
- Deteriorating plants should be replaced.

Recommendation

The Committee agreed to refurbish the buffer area with small white stones and replace plants/shrubs, as necessary.

VII. OLD BUSINESS

Ms. Sizensky reported:

- Berkshire Commons is responsible for the irrigation lines on the south side of Devonshire Boulevard. Plants in the area died because of system malfunction.
- A Code Complaint has been filed with the County against Berkshire Commons for non-compliance with landscaping requirements for the area.
- Mr. Zullo will meet with County Code Enforcement Officials, Tuesday, June 17th to review the areas for which Berkshire Commons is responsible and suggest plants or shrubs to be placed which are appropriate for the area.

VIII. NEW BUSINESS

Next Meeting

The Committee agreed to schedule a meeting of the MSTU Advisory Committee for August 11, 2025, at 3:00 P.M.

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:03 P.M.

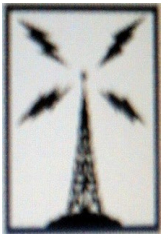
NEXT MEETING

**August 11, 2025 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE

Harry Wilson, Chair

The Minutes were approved by the Committee on _____, 2025 as presented _____ or as amended _____.



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

August 11, 2025

I. CALL TO ORDER

Vice Chair Cashman called the meeting to order at 2:58 P.M. Roll call was taken, and a quorum was not established.

II. ATTENDANCE

Advisory Committee: Harry Wilson, Chair - Excused
Michael Cashman, Vice Chair
Jason Zullo
(Open Seat)
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division
Rosio Garcia, Operations Coordinator, PTNE Division
Keyla Castro, Operations Support Specialist, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service
Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

Ms. Sizensky noted that due to absence of a quorum the meeting of the Radio Road Beautification MSTU Advisory Committee would be held as an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES – June 16, 2025

The minutes of the June 16, 2025, Radio Road Beautification MSTU Advisory Committee meeting will be considered at the September 8, 2025, meeting.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Cruz reported:

Devonshire Boulevard Median Landscaping

- Existing landscape material was removed in preparation for installation of new plantings.
- Landscaping material will be planted on all of Devonshire Boulevards week of August 16, 2025, consistent with the plant list submitted on May 17, 2025.
- The irrigation schedule will be adjusted to ensure health of new plantings. Once plants are established, water requirements will be moderate.

Mr. Zullo reported:

- Berkshire Lakes Master Association installed new landscaping at the corners of Devonshire Belleville Boulevards.

Ms. Sizensky reported:

- Bees present in the valve box, will be removed.
- Mulch will be ordered and applied for the installation of new plantings.
- Irrigation system communication access has been requested from the County to improve operational reliability, a key component to ensure new plantings will thrive.

Ms. Sizensky will invite a Motorola representative and County irrigation staff to the September 8, 2025, meeting of the Radio Road MSTU to discuss a solution to irrigation system issues.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for August 11, 2025, prepared August 6, 2025.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**
 1. FPL – Electricity.
 2. Forestry Resources – Mulch.
 3. Contemporary Controls & Communications, Inc. – Motorola Irrigation Central Control Systems Parts and Services.
 4. Premier Staffing – Transcription Services.
 5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
 6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.
- **Budget**
 1. Line 5 – Estimated Ad Valorem Tax Revenue and Interest is \$199,100.
 2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$45,000.
 3. All Revenues – Of the \$234,100 budgeted, \$197,423 has been collected leaving a balance of \$1,676 (including taxes, interest, carry forward funds and a 5% estimated negative revenue) to be collected.
 4. Line 33, Operating Expense – Of the \$163,600 budgeted, \$83,386 is committed to existing Purchase Orders and \$79,644 is expended, leaving the remainder of \$569 available within budget for additional operating expenses as needed.
 5. Lines 37 and 39, County Overhead – Of the \$51,000 budgeted, \$50,519 has been transferred, and a balance of \$480 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
 6. Line 42, All Expenses – Of the \$234,100 budgeted, \$83,386 is committed in existing Purchase Orders, \$130,164 has been expended, leaving the remainder of \$20,549 available for MSTU expenditures.
- **General**
 1. MSTU tax rate 0.0001 mills is for beautification and maintenance within the taxing district.
 2. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.
 3. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.
 4. The Ad Valorem property tax value increased 0.91% for fiscal year 2025 over 2024 generating additional revenue of \$17,981.

5. The FY-26 Budget is effective October 1, 2025.

Ms. Sizensky noted:

1. Superior Landscaping's Purchase Order for Incidentals, Line 18, was increased from \$30,000 to \$56,660 to fund landscape renovation of the medians on Devonshire Boulevard.
2. Superior Landscaping's balance for 2025 monthly maintenance, Line 22, is \$17,968.
3. The balance due Contemporary Controls & Communications for conversion to the Motorola™ irrigation system will be processed on resolution of pending system malfunctions.
4. Mulch is the sole remaining expenditure for Fiscal Year 2025.
5. The Road Maintenance Division will provide an invoice for FY-25 irrigation expenses.
6. The 2023 Purchase Order for Preferred Materials will be removed.
7. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.

B. Review Status for New Plantings

Ms. Sizensky reported:

- Superior Landscaping will install new plantings including Variegated Shell Ginger, Liriope, Green Island Ficus, Red Congo, Yellow African Iris, and Panama Rose on Devonshire Boulevard medians.
- Irrigation will be adjusted to accommodate new plantings.

VII. OLD BUSINESS

Advisory Committee Seats

Ms. Sizensky reported:

- Two seats on the Radio Road Beautification MSTU Advisory Committee are available. Residency within the boundaries of the MSTU and voter registration are requirements for membership.
- Interested parties for membership on the Advisory Committee can access the Online Application at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications received will be considered by the Advisory Committee. The candidate(s) recommended will be provided to the Board of County Commissioners for appointment to the Advisory Committee.

VIII. NEW BUSINESS

Irrigation System

Ms. Sizensky reported:

- Irrigation system communication access has been requested from the County to improve operational reliability, a key component to ensure new plantings will thrive.
- Schematic drawings and instructions detailing communication details for irrigation system functions will be requested from Motorola™.
- Motorola™ and County irrigation system representatives will be invited to the September 8th meeting to discuss a resolution to the irrigation system inconsistencies.

IX. COMMITTEE MEMBER COMMENTS

Next Meeting

The Committee agreed to schedule a meeting of the MSTU Advisory Committee for September 8, 2025, at 3:00 P.M.

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:39 P.M.

NEXT MEETING

**September 8, 2025 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE

Harry Wilson, Chair

The Minutes were approved by the Committee on _____, 2025 as presented _____ or as amended _____.

RADIO ROAD MSTU

FUND 1625000000

September 9, 2025

			Vendor	Item	FY 25 PO#	Amended Budget	Commitments	Expenditures	Total
1		OVERNIGHT INTEREST				\$ -	\$ -	\$ (2,329.35)	\$ 2,329.35
2		INVESTMENT INTEREST				\$ (1,500.00)	\$ -	\$ (2,034.44)	\$ 534.44
3		DEL AD VALOREM				\$ (197,600.00)		\$ (193,503.66)	\$ (4,096.34)
4		INTEREST TAX COLLECTOR						\$ (182.70)	\$ 182.70
5		REVENUE STRUCTURE				\$ (199,100.00)	\$ -	\$ (198,050.15)	\$ (1,049.85)
6		TRANSFERS FROM PROP APP				\$ -	\$ -	\$ -	\$ -
7		TRANSFERS FROM TAX COLL				\$ -	\$ -		\$ -
8		CARRY FORWARD GEN				\$ (45,000.00)	\$ -	\$ -	\$ (45,000.00)
9		CARRY FORWARD OF ENCUMB					\$ -	\$ -	\$ -
10		NEG 5% EST REV				\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
11		TRANSFERS & CONTRIB				\$ (35,000.00)	\$ -		\$ (35,000.00)
12		TOTAL REVENUE				\$ (234,100.00)	\$ -	\$ (198,050.15)	\$ (36,049.85)
13	631403	ENGINEERING FEES				\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
14	634970	INDIRECT COST	Collier County			\$ 2,600.00	\$ -	\$ 2,600.00	\$ -
15	634980	INTERDEPT PAYMENT				\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
16			All Sod Nursery	Sod	P-Card			\$ 12.39	
17			Superior Landscaping	Landscape Incidentals	4500233510		\$ 56,660.00	\$ 1,340.00	
18		LANDSCAPE INCIDENTALS				\$ 30,000.00	\$ 56,660.00	\$ 1,352.39	\$ (28,012.39)
21			CONTEMPORARY CONTROLS & COMM INC		4500235430		\$ -	\$ 24,339.37	
22			Superior Landscaping		4500233510		\$ 12,358.14	\$ 50,761.86	
23	634999	OTHER CONTRACTUAL				\$ 111,500.00	\$ 12,358.14	\$ 75,101.23	\$ 24,040.63
24	643100	ELECTRICITY	FP&L	Electricity	4700005092	\$ 2,500.00	\$ 401.41	\$ 1,458.59	\$ 640.00
25	645100	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 300.00	\$ -	\$ 300.00	\$ -
							\$ 401.41	\$ 1,758.59	\$ 640.00
26				P-card Sprinkler Works	TXN#6241-4			\$ 190.00	
			SP Weize	P-card	TXN#6166-12			\$ 161.49	
			SiteOne		4500233509		\$ 2,035.17	\$ 5,464.83	\$ 35.28
	646311	SPRINKLER MAINTENANCE				\$ 5,500.00	\$ 2,035.17	\$ 5,816.32	\$ (2,351.49)
27	646318	MULCH	Forestry Resources			\$ 1,500.00		\$ -	\$ 1,500.00
28	649100	LEGAL ADVERTISING	Gannett Media NDN			\$ 500.00		\$ -	\$ 500.00
29	649990	OTHER MISCELLANEOUS	Premier Staffing	Transcriptionist Services		\$ 2,500.00	\$ 1,200.00	\$ 6.60	\$ 1,293.40
30	651210	COPY CHARGES	JM TODD	Monthly CPC (Shared)	4500234730	\$ 200.00	\$ 35.28	\$ 114.72	\$ 50.00
31	652310	FERT HERB CHEM				\$ -	\$ -	\$ -	\$ -
32	652990	OTHER OPERATING SUPPLIES				\$ -	\$ -	\$ -	\$ -
33		OPERATING EXPENSE				\$ 163,600.00	\$ 72,690.00	\$ 86,749.85	\$ 4,160.15
34	763100	IMPROVEMENTS GENERAL	Prefered Materials		390	\$ 19,500.00		\$ -	\$ 19,500.00
35		CAPITAL OUTLAY				\$ 19,500.00	\$ -	\$ -	\$ 19,500.00
36		911011 TRANS to 1011				\$ 46,600.00	\$ -	\$ 46,600.00	\$ -
37		TRANSFERS				\$ 46,600.00	\$ -	\$ 46,600.00	\$ -
		930700 TC BUDGET TRANS				\$ 4,400.00		\$ 3,920.08	\$ 479.92
39		TRANSFERS CONST				\$ 4,400.00	\$ -	\$ 3,920.08	\$ 479.92
42		TOTAL BUDGET				\$ 234,100.00	\$ 72,690.00	\$ 137,269.93	\$ 24,140.07

Taxable Value	Fiscal Year	% from prior fiscal year
984,103,688	FY 12 Final Taxable Value	
955,918,992	FY 13 Final Taxable Value	-2.86%
967,155,849	FY 14 Final Taxable Value	1.18%
996,994,678	FY 15 Final Taxable Value	3.09%

Total Available Ba \$ 24,140.07

Plus Committed Ar \$ 72,690.00

Estimated Cash \$ 96,830.07

RADIO ROAD MSTU
FUND 1625000000
September 9, 2025

Y 25

1,066,174,009	FY 16 July Taxable Value	6.94%
1,145,697,249	FY 17 July Taxable Value	7.46%
1,242,647,732	FY 18 July Taxable Value	8.46%
1,304,336,542	FY 19 July Taxable Value	4.96%
1,359,693,426	FY 20 July Taxable Value	4.24%
1,414,713,178	FY 21 July Taxable Value	4.05%
1,492,545,736	FY 22 July Taxable Value	5.50%
1,752,181,904	FY 23 July Taxable Value	17.40%
1,958,171,593	FY 24 July Taxable Value	11.76%
1,975,936,056	FY 25 July Taxable Value	0.91%

Prepared 09/04/25 MV