

# Radio Road Beautification M.S.T.U.

Advisory Committee

8300 Radio Road

Naples Florida 34104

August 11, 2025

3:00 PM

AT \*\*CAT CONFERENCE ROOM-8300 RADIO ROAD, NAPLES 34104\*\*

Others are encouraged to attend via Zoom video conference

## AGENDA

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

### II. ATTENDANCE

Advisory Committee

Harry Wilson - Chairperson (3/3/29)

Michael Cashman-Vice Chairman (3/3/26)

Jason Zullo (3/3/29)

-Vacant-

-Vacant-

Staff

Judy Sizensky - Project Manager

Rosio Garcia - Operations Analyst

Joan Cruz-Supervisor-Superior Landscaping

Transcriptionist

Wendy Warren

### III. APPROVAL OF AGENDA

### IV. APPROVAL OF MINUTES – June 16, 2025

### V. LANDSCAPE – SUPERIOR LANDSCAPE, JOAN CRUZ

### VI. PROJECT MANAGER REPORT- JUDY SIZENSKY

A. Review of Current Budget FY25 – August 2025

B. Review status for new plantings.

### VII. OLD BUSINESS

### VIII. NEW BUSINESS

### IX. COMMITTEE MEMBER COMMENTS

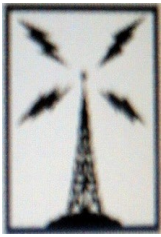
### X. PUBLIC COMMENTS

### XI. ADJOURNMENT

NEXT MEETING:

TBD

CAT TRANSFER STATION – CAT CONFERENCE ROOM



**Radio Road Beautification M.S.T.U.  
Advisory Committee  
8300 Radio Road  
Naples, Florida 34104**

**June 16, 2025**

**I. CALL TO ORDER**

**Vice Chair Wilson** called the meeting to order at 3:32 P.M. A quorum of three established.

**II. ATTENDANCE**

Advisory Committee: Harry Wilson, Chair  
Michael Cashman, Vice Chair  
Jason Zullo  
(Open Seat)  
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division  
Rosio Garcia, Operations Coordinator, PTNE Division  
Keyla Castro, Operations Support Specialist, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service (Excused)

Transcriptionist Wendy Warren, Premier Staffing

**III. APPROVAL OF AGENDA**

*Chair Wilson moved to approve the Agenda of the Radio Road Beautification MSTU Advisory Committee as presented. Second by Mr. Zullo. Carried unanimously 3 – 0.*

**IV. APPROVAL OF MINUTES – April 21, 2025**

*Chair Wilson moved to approve the minutes of the April 21, 2025, Radio Road Beautification MSTU Advisory Committee meeting as presented. Second by Mr. Zullo. Carried unanimously 3 – 0.*

**V. LANDSCAPE MAINTENANCE REPORT**

**Ms. Sizensky** reported:

Devonshire Boulevard Median Landscaping

- She met Mr. Zullo and Mr. Cruz on site to review landscaping ideas for the medians.
- Mr. Zullo developed plans to incorporate plants suggested during the walk through and removing the Juniper.
- Trees in the medians obstructing line of sight were removed.
- Irrigation system communication access has been requested from the County to improve operational reliability, a key component to ensure new plantings will thrive.

**VI. PROJECT MANAGER REPORT – Judy Sizensky**

**A. Budget Report**

Radio Road MSTU Fund 1625 Budget for June 9, 2025, prepared June 2, 2025.

**Ms. Sizensky** provided an overview of the budget highlighting:

- **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Contemporary Controls & Communications, Inc. – Motorola Irrigation Central Control Systems Parts and Services.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
  - Incidentals are for landscape refurbishment and miscellaneous.
  - Grounds Maintenance includes irrigation repairs.

- **Budget**

1. Line 5 – Estimated Ad Valorem Tax Revenue and Interest is \$199,100.
2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$45,000.
3. All Revenues – Of the \$234,100 budgeted, \$193,120 has been collected leaving a balance of \$40,979 (including taxes, interest, carry forward funds and a 5% estimated negative revenue) to be collected.
4. Line 33, Operating Expense – Of the \$163,600 budgeted, \$53,359 is committed to existing Purchase Orders and \$69,671 is expended, leaving the remainder of \$40,569 available within budget for additional operating expenses as needed.
5. Lines 37 and 39, County Overhead – Of the \$50,500 budgeted, \$50,455 has been transferred, and a balance of \$44 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
6. Line 42, All Expenses – Of the \$234,100 budgeted, \$53,359 is committed in existing Purchase Orders, \$120,126 has been expended, leaving the remainder of \$60,613 available for MSTU expenditures.

- **General**

1. MSTU tax rate 0.0001 mills is for beautification and maintenance within the taxing district.
2. Funds not spent in Fiscal Year 2025 will be carried forward into Fiscal Year 2026.
3. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.
4. The FY-26 Budget is effective October 1, 2025.

**Ms. Sizensky** noted:

1. The Ad Valorem property tax value increased 0.91% for fiscal year 2025 over 2024 generating additional revenue of \$17,981.
2. Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
3. Contemporary Controls & Communications, Inc. invoice in the amount of \$24,339, for conversion to Motorola™, was paid.
4. The irrigation pump is nearing the end of its useful life; replacement cost could be significant.
5. The Road Maintenance Division will submit an invoice for FY-25 irrigation expenses.
6. The 2023 Purchase Order for Preferred Materials will be removed.

## **B. Review Quotes for Devonshire Boulevard Medians**

**Ms. Sizensky** reported:

- Superior Landscaping submitted a proposal dated May 17, 2025, in the amount of \$12,056.05 to remove deteriorating landscaping and install new plants in Devonshire Boulevard Median #4 and one-half of Median #3.
- Plant selection includes Variegated Shell Ginger, Liriope, Green Island Ficus, Red Congo, Yellow African Iris, and Panama Rose.
- Irrigation will be adjusted to accommodate new plantings.
- The available balance in the FY-25 budget for MSTU improvements is \$60,613.

**Committee discussion:**

- All landscaping work for the medians should be undertaken during the rainy season.

*Mr. Cashman motioned to approve Superior Landscaping installing new plants on all of Devonshire Boulevards, consistent with the plant list submitted on the May 17, 2025, proposal, for an amount not to exceed \$40,000.00. Second by Chair Wilson. Carried unanimously 3 – 0.*

### Rich King Memorial Greenway

**Ms. Sizensky** reported:

- The grass buffer abutting the power line was damaged by a Florida Power & Light (FPL) contractor during maintenance.
- Sod or small white stones can be installed to refurbish the area.
- Deteriorating plants should be replaced.

### Recommendation

The Committee agreed to refurbish the buffer area with small white stones and replace plants/shrubs, as necessary.

## **VII. OLD BUSINESS**

**Ms. Sizensky** reported:

- Berkshire Commons is responsible for the irrigation lines on the south side of Devonshire Boulevard. Plants in the area died because of system malfunction.
- A Code Complaint has been filed with the County against Berkshire Commons for non-compliance with landscaping requirements for the area.
- Mr. Zullo will meet with County Code Enforcement Officials, Tuesday, June 17<sup>th</sup> to review the areas for which Berkshire Commons is responsible and suggest plants or shrubs to be placed which are appropriate for the area.

## **VIII. NEW BUSINESS**

### Next Meeting

The Committee agreed to schedule a meeting of the MSTU Advisory Committee for August 11, 2025, at 3:00 P.M.

## **IX. COMMITTEE MEMBER COMMENTS**

None

## **X. PUBLIC COMMENTS**

None

**XI. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:03 P.M.*

**NEXT MEETING**

**August 11, 2025 - 3:00 PM  
CAT Transfer Station – CAT Conference Room  
8300 Radio Road  
Naples, Florida 34104**

**RADIO ROAD MSTU ADVISORY COMMITTEE**

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**Harry Wilson, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2025 as presented \_\_\_\_\_ or as amended \_\_\_\_\_.

**RADIO ROAD MSTU**

**FUND 1625000000**

**August 11, 2025**

		Vendor	Item	FY 25	PO#	Amended Budget	Commitments	Expenditures	Total
1		OVERNIGHT INTEREST				\$ -	\$ -	\$ (2,138.58)	\$ 2,138.58
2		INVESTMENT INTEREST				\$ (1,500.00)	\$ -	\$ (1,637.26)	\$ 137.26
3		DEL AD VALOREM				\$ (197,600.00)		\$ (193,465.32)	\$ (4,134.68)
4		INTEREST TAX COLLECTOR						\$ (182.70)	\$ 182.70
5		<b>REVENUE STRUCTURE</b>				<b>\$ (199,100.00)</b>	<b>\$ -</b>	<b>\$ (197,423.86)</b>	<b>\$ (1,676.14)</b>
6		TRANSFERS FROM PROP APP				\$ -	\$ -	\$ -	\$ -
7		TRANSFERS FROM TAX COLL				\$ -	\$ -		\$ -
8		CARRY FORWARD GEN				\$ (45,000.00)	\$ -	\$ -	\$ (45,000.00)
9		CARRY FORWARD OF ENCUMB					\$ -	\$ -	\$ -
10		NEG 5% EST REV				\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
11		<b>TRANSFERS &amp; CONTRIB</b>				<b>\$ (35,000.00)</b>	<b>\$ -</b>		<b>\$ (35,000.00)</b>
12		<b>TOTAL REVENUE</b>				<b>\$ (234,100.00)</b>	<b>\$ -</b>	<b>\$ (197,423.86)</b>	<b>\$ (36,676.14)</b>
13	631403	ENGINEERING FEES				\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
14	634970	INDIRECT COST	Collier County			\$ 2,600.00	\$ -	\$ 2,600.00	\$ -
15	634980	INTERDEPT PAYMENT				\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
16			All Sod Nursery	Sod	P-Card			\$ 12.39	
17			Superior Landscaping	Landscape Incidentals	4500233510		\$ 56,660.00	\$ 1,340.00	
18		<b>LANDSCAPE INCIDENTALS</b>				<b>\$ 30,000.00</b>	<b>\$ 56,660.00</b>	<b>\$ 1,352.39</b>	<b>\$ (28,012.39)</b>
21			CONTEMPORARY CONTROLS & COMM INC		4500235430		\$ 5,091.07	\$ 24,339.37	
22			Superior Landscaping		4500233510		\$ 17,968.47	\$ 45,151.53	
23	634999	<b>OTHER CONTRACTUAL</b>				<b>\$ 111,500.00</b>	<b>\$ 23,059.54</b>	<b>\$ 69,490.90</b>	<b>\$ 18,949.56</b>
24	643100	ELECTRICITY	FP&L	Electricity	4700005092	\$ 2,500.00	\$ 602.23	\$ 1,257.77	\$ 640.00
25	645100	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 300.00	\$ 75.00	\$ 225.00	\$ -
							\$ 677.23	\$ 1,482.77	\$ 640.00
26				P-card Sprinkler Works	TXN#6241-4			\$ 190.00	
			SP Weize	P-card	TXN#6166-12			\$ 161.49	
			SiteOne		4500233509		\$ 1,749.01	\$ 4,250.99	
	646311	<b>SPRINKLER MAINTENANCE</b>				<b>\$ 5,500.00</b>	<b>\$ 1,749.01</b>	<b>\$ 4,602.48</b>	<b>\$ (851.49)</b>
27	646318	MULCH	Forestry Resources			\$ 1,500.00		\$ -	\$ 1,500.00
28	649100	LEGAL ADVERTISING	Gannett Media NDN			\$ 500.00		\$ -	\$ 500.00
29	649990	OTHER MISCELLANEOUS	Premier Staffing	Transcriptionist Services		\$ 2,500.00	\$ 1,200.00	\$ 6.60	\$ 1,293.40
30	651210	COPY CHARGES	JM TODD	Monthly CPC (Shared)	4500234730	\$ 200.00	\$ 40.29	\$ 109.71	\$ 50.00
31	652310	FERT HERB CHEM				\$ -	\$ -	\$ -	\$ -
32	652990	OTHER OPERATING SUPPLIES				\$ -	\$ -	\$ -	\$ -
33		<b>OPERATING EXPENSE</b>				<b>\$ 163,600.00</b>	<b>\$ 83,386.07</b>	<b>\$ 79,644.85</b>	<b>\$ 569.08</b>
34	763100	IMPROVEMENTS GENERAL	Preferred Materials		4500224693	\$ 19,500.00		\$ -	\$ 19,500.00
35		<b>CAPITAL OUTLAY</b>				<b>\$ 19,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,500.00</b>
36		911011 TRANS to 1011				\$ 46,600.00	\$ -	\$ 46,600.00	\$ -
37		<b>TRANSFERS</b>				<b>\$ 46,600.00</b>	<b>\$ -</b>	<b>\$ 46,600.00</b>	<b>\$ -</b>
		930700 TC BUDGET TRANS				\$ 4,400.00		\$ 3,919.31	\$ 480.69
39		<b>TRANSFERS CONST</b>				<b>\$ 4,400.00</b>	<b>\$ -</b>	<b>\$ 3,919.31</b>	<b>\$ 480.69</b>
42		<b>TOTAL BUDGET</b>				<b>\$ 234,100.00</b>	<b>\$ 83,386.07</b>	<b>\$ 130,164.16</b>	<b>\$ 20,549.77</b>

Taxable Value	Fiscal Year	% from prior fiscal year
984,103,688	FY 12 Final Taxable Value	
955,918,992	FY 13 Final Taxable Value	-2.86%
967,155,849	FY 14 Final Taxable Value	1.18%
996,994,678	FY 15 Final Taxable Value	3.09%

Total Available B: \$ 20,549.77

Plus Committed A \$ 83,386.07

**Estimated Cash \$ 103,935.84**

RADIO ROAD MSTU  
FUND 1625000000  
August 11, 2025

1,066,174,009	FY 16 July Taxable Value	6.94%
1,145,697,249	FY 17 July Taxable Value	7.46%
1,242,647,732	FY 18 July Taxable Value	8.46%
1,304,336,542	FY 19 July Taxable Value	4.96%
1,359,693,426	FY 20 July Taxable Value	4.24%
1,414,713,178	FY 21 July Taxable Value	4.05%
1,492,545,736	FY 22 July Taxable Value	5.50%
1,752,181,904	FY 23 July Taxable Value	17.40%
1,958,171,593	FY 24 July Taxable Value	11.76%
1,975,936,056	FY 25 July Taxable Value	0.91%

25

Prepared 08/6/25 MV