



Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples Florida 3410

April 10, 2023, 3:00 PM

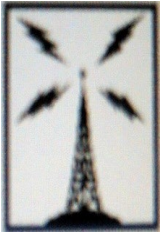
CAT TRANSFER CONFERENCE ROOM
8300 Radio Road

Others are encouraged to attend via Zoom video conference

AGENDA

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- II. ATTENDANCE**
Advisory Committee Maria Schoenfelder Chairman (3/3/25)
Harry Wilson Vice Chairman (3/3/25)
Michael Cashman (3/3/26)
Frank Cooper (3/3/24)
Vacant (3/3/24)
Staff Judy Sizensky - Project Manager
Rosio Garcia - Operations Support Specialist
Transcriptionist Wendy Warren
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES: March 21, 2023**
- V. LANDSCAPE – SUPERIOR LANDSCAPE, JOAN CRUZ**
- VI. ELECTION OF OFFICERS**
- VII. PROJECT MANAGER REPORT- JUDY SIZENSKY**
 - A. Review of **Current Budget 4/10/2023**
 - B. Status of Irrigation System-Tested systems on 4/4/23
 - C. Discussion of Meeting with Commissioner Kowal
 - D. Update on ROW plantings and irrigation (At SBB entrance to Devonshire)
- VIII. OLD BUSINESS**
 - A. Discussion of Budget Reserve Policy, **Maintenance Plan**
 - B. Discussion of **FY 24 Budget**
- IX. NEW BUSINESS**
- X. COMMITTEE MEMBER COMMENTS**
- XI. PUBLIC COMMENTS**
- XII. ADJOURNMENT**

NEXT MEETING:
MAY 8, 2023, 3:00 PM
LOCATION TBD



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

March 21, 2023

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Schoenfelder called the meeting to order at 3:30 PM.

A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Maria Schoenfelder, Chair

Harry Wilson, Vice Chair

Michael Cashman

Frank Cooper

Open Seat

County Staff: Judith Sizensky, Project Manger

Harry Sells, Project Manager

Michelle Arnold, Director PTNE

Rosio Garcia, Operations Coordinator

Landscape: Joan Cruz, Superior Landscaping and Lawn Service (Excused)

Ricardo Sosa, Superior Landscaping and Lawn Service (Excused)

Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

*Mr. Cooper moved to approve the Agenda of the Radio Road Beautification M.S.T.U. as presented.
Second by Mr. Cashman. Carried unanimously 4 - 0.*

IV. APPROVAL OF MINUTES: March 13, 2023

*Mr. Cooper moved to approve the minutes of the March 13, 2023, meeting as presented.
Second by Mr. Cashman. Carried unanimously 4 - 0.*

V. MEET AND GREET NEW PRODUCT MANAGER JUDY SIZENSKY

Ms. Sizensky, Grants Coordinator for Collier County, has assumed the position of Product Manager for the Radio Road M.S.T.U. During her six (6) years with Collier County, she has worked for the Road Maintenance Division and most recently as Grants Coordinator.

VI. OLD BUSINESS

Devonshire Boulevard Median Landscaping

Mr. Sells will:

- Inspect the medians on site and confirm the proposed Ficus and/or Dwarf Ixora are suitable for the location.
- Request a Quote (RFQ) for the material(s) and planting.
- The Committee will be notified of the project cost and approval to proceed solicited.

Clusia Hedge Devonshire Boulevard

- The Clusia hedge bordering Devonshire Blvd. was trimmed by Superior Landscape to prevent sidewalk encroachment.
- The Condominium Association Board was apprised in 2022 of their responsibility to trim and remove invasive vines from the Clusia hedge bordering Association property on their side of the hedge.
- A hedge maintenance responsibility policy will be considered at a future meeting.

Redistricting of the Radio Road M.S.T.U. Boundaries

- Commissioner Kowal proposed the possibility of redrawing the M.S.T.U. boundary lines to encompass only the properties around Devonshire Boulevard.
- Maps outlining the possible redistricting of boundary lines were distributed to the Committee at the March 13, 2023, meeting.
- The properties within the new boundaries would be taxed for landscape and irrigation maintenance of Devonshire Boulevard.
- The item is on the Board of Commissioners (BCC) Agenda who must approve the proposal by December 31, 2023.

Ms. Arnold noted:

- Two (2) members seated on the Advisory Committee will be ineligible for service if the District is redefined as they reside outside the boundary lines.
- Maintenance of the Rich King Memorial Greenway entrance will become the responsibility of the Parks and Recreation Department as it will not be within the proposed boundaries.

VII. NEW BUSINESS

A. Next Meeting

The Committee concurred the next M.S.T.U. meeting will be April 10, 2023.

VIII. COMMITTEE MEMBER COMMENTS

Staff should investigate options for M.S.T.U. meeting sites.

IX. PUBLIC COMMENTS

None

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:12 P.M.

**NEXT M.S.T.U. MEETING
APRIL 10, 2023 - 3:00 PM**

**PTNE Conference Room
8300 Radio Road
Naples, Florida 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE

Maria Schoenfelder, Chair

The Minutes were approved by the Committee on _____,2023 as presented ____ or as amended _____.

RADIO ROAD MSTU

FUND 158

April 10, 2023

	Vendor	Item	FY 23	PO#	Budget	Commitments	Expenditures	Total
1		OVERNIGHT INTEREST			\$ -	\$ -	\$ (2,082.04)	\$ 2,082.04
2		INVESTMENT INTEREST			\$ (1,700.00)	\$ -	\$ (781.28)	\$ (918.72)
3		REVENUE STRUCTURE			\$ (1,700.00)	\$ -	\$ (2,863.32)	\$ 1,163.32
4		TRANSFERS FROM PROP APP			\$ -	\$ -	\$ -	\$ -
5		TRANSFERS FROM TAX COLL			\$ -	\$ -	\$ -	\$ -
6		CARRY FORWARD GEN			\$ (314,400.00)	\$ -	\$ -	\$ (314,400.00)
7		CARRY FORWARD OF ENCUMB			\$ (18,026.20)	\$ -	\$ -	\$ (18,026.20)
8		NEG 5% EST REV			\$ 100.00	\$ -	\$ -	\$ 100.00
9		TRANSFERS & CONTRIB			\$ (332,326.20)	\$ -	\$ -	\$ (332,326.20)
10		TOTAL REVENUE			\$ (334,026.20)	\$ -	\$ (2,863.32)	\$ (331,162.88)
11		ENGINEERING FEES			\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
12	Collier County	INDIRECT COST		Direct Pay	\$ 3,400.00	\$ 1,700.00	\$ 1,700.00	\$ -
13		INTERDEPT PAYMENT			\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
14	Superb Landscaping	Landscape Incidentals		4500220272			\$ 2,575.16	
	Superior Landscaping	Landscape Incidentals		4500222418		\$ 21,000.00		
		LANDSCAPE INCIDENTALS			\$ 30,000.00	\$ 21,000.00	\$ 2,575.16	\$ 6,424.84
15	Superb Landscaping	Grounds Maintenance		4500220272		\$ -	\$ 17,870.00	
	Superior Landscaping	Grounds Maintenance		4500222418		\$ 36,953.04	\$ 15,631.16	
	THE FA BARTLETT TREE EXPERT COMPANY	Tree Removal		4500223175		\$ 455.00	\$ 1,770.00	
		OTHER CONTRACTUAL			\$ 100,000.00	\$ 37,408.04	\$ 35,271.16	\$ 27,320.80
16	FP&L	ELECTRICITY		4700004665	\$ 2,000.00	\$ 1,247.79	\$ 612.21	\$ 140.00
17	Collier County	INSURANCE GENERAL		Direct Pay	\$ 300.00	\$ 150.00	\$ 150.00	\$ -
18	SiteOne Landscape Supply	SPRINKLER MAINTENANCE		4500220274	\$ 5,000.00	\$ 2,185.55	\$ 1,314.45	\$ 1,500.00
19		MULCH			\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
20		LEGAL ADVERTISING			\$ 300.00	\$ -	\$ -	\$ 300.00
21	Premier Staffing	OTHER MISCELLANEOUS		4500221197	\$ 2,000.00	\$ 2,600.00	\$ 148.50	\$ (748.50)
22	JM TODD	COPY CHARGES		4500221236	\$ 200.00	\$ 115.95	\$ 84.05	\$ -
23		FERT HERB CHEM			\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
24		OTHER OPERATING SUPPLIES			\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
25		OPERATING EXPENSE			\$ 154,700.00	\$ 66,407.33	\$ 41,855.53	\$ 46,437.14
26	Hannula Landscaping	IMPROVEMENTS GENERAL		4500217712	\$ 68,026.20	\$ -	\$ 10,026.20	\$ 58,000.00
27		CAPITAL OUTLAY			\$ 68,026.20	\$ -	\$ 10,026.20	\$ 58,000.00
28		Reimbursement for Staff Support			\$ 43,900.00	\$ -	\$ 43,900.00	\$ -
29		TRANSFERS			\$ 43,900.00	\$ -	\$ 43,900.00	\$ -
30		RESERVE FOR CAPITAL			\$ 67,400.00	\$ -	\$ -	\$ 67,400.00
31		RESERVES			\$ 67,400.00	\$ -	\$ -	\$ 67,400.00
32		TOTAL BUDGET			\$ 334,026.20	\$ 66,407.33	\$ 95,781.73	\$ 171,837.14

1,214,337,046 FY 10 Final Taxable value
 1,039,288,028 FY 11 Final Taxable value
 984,103,688 FY 12 Final Taxable Value
 955,918,992 FY 13 Final Taxable Value
 967,155,849 FY 14 Final Taxable Value

Total Available Balance \$ 171,837.14
 Plus Committed And Not Spent \$ 66,407.33

**RADIO ROAD MSTU
FUND 158
April 10, 2023**

	996,994,678	FY 15 Final Taxable Value	
	1,066,174,009	FY 16 July Taxable Value	
	1,145,697,249	FY 17 July Taxable Value	
	1,242,647,732	FY 18 July Taxable Value	
	1,304,336,542	FY 19 July Taxable Value	
	1,358,426,325	FY 20 July Taxable Value	
		FY 21 July Taxable Value	
	1,492,545,736	FY 22 July Taxable Value	
	1,752,064,682	FY 23 July Taxable Value	
	17.39%		Adj. FY 22 to FY23
	FY 23 July Taxable Value		FY 22
Millage	0.0000		0.0000
Extension	0		0
			Maximum Cap = .5000

Estimated Cash	\$ 238,244.47
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Prepared 3/3/23