

Radio Road Beautification M.S.T.U.

Advisory Committee

8300 Radio Road

Naples Florida 34104

April 21, 2024

3:00 PM

AT **CAT CONFERENCE ROOM-8300 RADIO ROAD, NAPLES 34104**

Others are encouraged to attend via Zoom video conference

AGENDA

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ATTENDANCE

Advisory Committee	Vacant - Chairperson (3/3/25)
	Harry Wilson - Vice Chairman (3/3/29)
	Michael Cashman (3/3/26)
	Jason Zullo (3/3/29)
	Vacant (3/3/24)
Staff	Judy Sizensky - Project Manager
	Rosio Garcia - Operations Analyst
	Joan Cruz-Supervisor-Superior Landscaping
Transcriptionist	Wendy Warren

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES:

- A. November 13, 2023
- B. December 11, 2023
- C. February 12, 2024
- D. March 11, 2024

V. LANDSCAPE – SUPERIOR LANDSCAPE, JOAN CRUZ

VI. PROJECT MANAGER REPORT- JUDY SIZENSKY

- A. Review of **Current Budget 04/21/25**
- B. Motorola irrigation system has been installed.

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Landscaping - Discuss new landscaping in the medians.

IX. COMMITTEE MEMBER COMMENTS

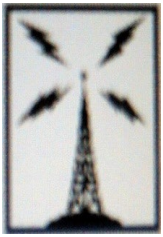
X. PUBLIC COMMENTS

XI. ADJOURNMENT

NEXT MEETING:

TBD

CAT TRANSFER STATION – CAT CONFERENCE ROOM



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

November 13, 2023

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Schoenfelder called the meeting to order at 3:00 P.M.
A quorum of four was present. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Maria Schoenfelder, Chair
Harry Wilson, Vice Chair
Michael Cashman
Frank Cooper
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division
Brian Wells, Director PTNE Division
Rosio Garcia, Operations Coordinator, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service
Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

*Mr. Cooper moved to approve the Agenda of the Radio Road Beautification MSTU meeting.
Second by Mr. Cashman. Carried unanimously 4 – 0.*

IV. APPROVAL OF MINUTES: October 9, 2023.

Mr. Cooper moved to approve the minutes of the October 9, 2023, meeting of the Radio Road Beautification MSTU as presented. Second by Chair Schoenfelder. Carried unanimously 4 – 0.

V. LANDSCAPE MAINTENANCE REPORT – Superior Landscaping, Juan Cruz

Mr. Cruz reported:

- Landscaping is in good condition.
- Mulch was applied to all medians.
- New plants will be installed on median #1 week ending November 18, 2023.
- An irrigation system “wet” check will be done November 14, 2023.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for November 13, 2023, prepared November 6, 2023.

Ms. Sizensky provided an overview of the FY-24 budget highlighting:

- **Purchase Orders**
 1. Forestry Resources – Mulch.

2. Premier Staffing – Transcription Services.
3. SiteOne Landscape Supply – Irrigation Parts & Pumps.
4. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.

- **Budget**

- a. The FY-24 millage rate, approved by the Board of County Commissioners (BCC), is 0.0000.
- b. The FY-24 budget is funded by Carry Forward Funds.
- c. Transfers and Contributions, Line 11, are (\$174,700.20), a carry-over of unexpended FY-23 funds.
- d. Total Revenue, Line 12, is (\$176,200.20).
- e. Operating Expense, Line 33: Of the \$129,900.00 budgeted, \$86,379.26 is committed to existing Purchase Orders and \$7,735.57 is expended, leaving a remainder of \$35,785.17 available within budget for additional operating expenses as needed.
- h. Transfers, Line 37 – \$46,300.00 is for MSTU Staff salaries and accrued County overhead related to MSTU operations.
- j. Total Budget, Line 42 - Of the \$176,200.00 budgeted, \$86,379.26 is committed to existing Purchase Orders and \$7,735.58 is expended leaving the remainder of \$82,085.16.
- k. The Budget amount of \$176,200.00 does not change during the fiscal year.

- **Comments**

- a. Legal Advertising, Line 28, in the amount of \$650.00 covers expenses incurred by the Board of County Commissioners (BCC) to advertise the proposed Boundary Redistricting and increased millage rate.
- b. **Ms. Sizensky** will verify the Indirect Cost budgeted expense for Collier County, Line 14, in the amount of \$3,900.00.

- **General**

- a. Funds can be transferred between categories if a shortfall occurs.
- b. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- c. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

B. The New Turn Lane Project

Ms. Sizensky provided an update on the “*Collier County Board of Commissioners Landscape & Irrigation Intersection Improvement Plan*” noting:

- Construction to modify the Radio Road left turn lanes at the intersection of Devonshire Blvd. and Countryside Dr. by twelve (12) feet is complete.
- The MSTU’s project cost, originally budgeted at \$16,311.95, will be significantly lower as the existing irrigation lines were utilized.
- Cost borne by the MSTU will be provided on final payment to the County.

C. Mulch

As addressed under Item V. Landscape Contractors Report, the mulch installation is completed.

D. Status of Irrigation System

Ms. Sizensky reported:

Irrigation Pump

The irrigation pump is functioning but has reached the end of its useful life. Naples Electric will provide two (2) cost quotes for the Devonshire Blvd. pump as follows:

- a) Immediate repairs.
- b) A new pump.

Mixing Chamber

- Reclaimed water is provided to the MSTU by the County for irrigation.
- Water is supplied to the tank chamber as needed and the cost expensed to the MSTU.
- The tank tends to function effectively except during the weekly test period.
- The chamber's pump shuts down if the water level drops below one-half.
- A submersible pump will be researched as a solution to the condition occurrence.

Irrigation Devonshire Blvd. - Commercial Side

- A system evaluation by SprinklerWorks determined malfunctioning of the irrigation system was due to communication interference caused by transformers located around the shopping center.
- A WeatherTRAK 2-way cellular antenna booster kit and twenty-five feet of coax antenna cable, purchased from SiteOne Landscape Supply, were installed by SprinklerWorks.
- The system will be monitored for connectivity effectiveness.

E. Revised Boundary Update

Ms. Sizensky reported:

- A request to advertise the redistricting boundary change to the Ordinance and establish a millage rate of .0001, was on the Board of County Commissioners (BCC) Consent Agenda and approved at the October 24, 2023, meeting.
- The Ordinance Change for the MSTU was approved at the November 14, 2023, BCC meeting.
- The new tax base will be effective October 1, 2024.
- Funds will be collected commencing October 1, 2025.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

Ms. Sizensky noted:

- The Radio Road Beautification MSTU is a County operated authority taxing all property owners within the defined boundaries.
- Advisory Committee members are required to reside within the new boundary Ordinance.
- The County Attorney will be consulted to determine the date Mr. Cooper's term will expire if the new Ordinance is adopted.

IX. COMMITTEE MEMBER COMMENTS

Berkshire Lakes

- **Ms. Sizensky** toured Devonshire Boulevard with the new landscaping contractor retained by the Berkshire Lakes Master Association to provide an overview of assets maintained by the MSTU.

- The Master Homeowner Association newsletter notified the Condominium Association of their responsibility to trim and remove invasive vines from the Clusia hedge bordering Association property on their side of the hedge.
- The Mahogany trees are planted in the Right of Way easement, not on private property.

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:38 P.M.

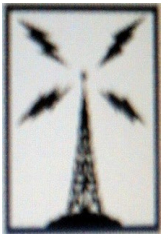
NEXT MEETING

**DECEMBER 11, 2023 - 3:00 PM
BERKSHIRE LAKES MASTER ASSOCIATION CLUBHOUSE
495 BELVILLE BOULEVARD
NAPLES, FLORIDA 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE

Maria Schoenfelder, Chair

The Minutes were approved by the Committee on _____, 2023 as presented _____ or as amended _____.



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

December 11, 2023

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Schoenfelder called the meeting to order at 3:01 P.M. A quorum not established.
The Pledge of Allegiance was recited.

Ms. Sizensky reported that Mr. Cooper resigned.

II. ATTENDANCE

Advisory Committee: Maria Schoenfelder, Chair
Harry Wilson, Vice Chair
Michael Cashman (Excused)
(Open Seat)
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division
Brian Wells, Director PTNE Division (Excused)
Rosio Garcia, Operations Coordinator, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service (Absent)

Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

The Committee agreed to hold an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES: November 13, 2023.

The minutes of the November 13, 2023, Radio Road Beautification MSTU meeting will be considered at the January 8, 2024, meeting.

V. LANDSCAPE MAINTENANCE REPORT

Ms. Sizensky reported:

Rich King Memorial Greenway

- A water main break damaged the Rich King Memorial Greenway landscaping.
- The County repaired the pump and the pipe.
- Superior Landscaping will refurbish the area including grading and replacement of white perimeter rocks.

Devonshire Boulevard Landscaping

- Dead plants were removed from median #1.
- Median plants will be replaced when available inventory meets the landscaping contractors' standards.

The Committee requested Superior Landscaping remove all declining plant material from the medians.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for December 11, 2023, prepared December 4, 2023.

Ms. Sizensky provided an overview of the FY-24 budget highlighting:

- **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Preferred Materials – Asphalt Paving.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.

- **Budget**

- a. The FY-24 millage rate, approved by the Board of County Commissioners (BCC), is 0.0000.
- b. Line 8, Carry Forward Funds – Unspent funds from previous fiscal years and retained within the MSTU, in the amount to \$174,800, are financing the annual costs.
- c. Line 12, Total Revenue, Line 12, is (\$176,200.20).
- d. Line 33, Operating Expense: Of \$121,177.00 budgeted, \$81,430.90 is committed to existing Purchase Orders and \$12,683.94 is expended, leaving a remainder of \$27,062.16 available within budget for additional operating expenses as needed.
- e. Line 35, Capital Outlay – Of the \$8,723.00 budgeted, \$7,032.00 is committed to existing Purchase Orders and \$1,691 has been expended, leaving a balance of \$0.
- h. Line 37, – Of the \$46,300.00 budgeted, \$0 has been transferred and a balance of \$46,400.00 remains for transfer (PTNE Staff and Overhead).
- j. Total Budget, Line 42 - Of the \$176,200.00 budgeted, \$88,462.90 is committed to existing Purchase Orders and \$14,374.94 has been expended, leaving the remainder of \$73,362.16 available for MSTU expenditures.

- **Comments**

- a. Legal Advertising, Line 28, in the amount of \$650.00 covers expenses incurred by the Board of County Commissioners (BCC) to advertise the proposed Boundary Redistricting and increased millage rate.
- b. **Ms. Sizensky** will verify the Indirect Cost budgeted expense for Collier County, Line 14, in the amount of \$3,900.00.

- **General**

- a. Funds can be transferred between categories if a shortfall occurs.
- b. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- c. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

B. The New Turn Lane Project

Ms. Sizensky provided an update on the “*Collier County Board of Commissioners Landscape & Irrigation Intersection Improvement Plan*” noting:

- Construction to modify the Radio Road left turn lanes at the intersection of Devonshire Blvd. and Countryside Dr. by twelve (12) feet is complete.
- The MSTU’s project cost, originally budgeted at \$16,311.95, will be significantly lower as the existing irrigation lines were utilized.
- Cost borne by the MSTU will be provided on final payment to the County.

C. Mulch

The mulch installation is completed.

D. Status of Irrigation System

Ms. Sizensky reported the irrigation system is functioning as intended.

- A WeatherTRAK 2-way cellular antenna booster kit and twenty-five feet of coax antenna cable, purchased from SiteOne Landscape Supply, were installed by SprinklerWorks on November 6, 2023.
- SprinklerWorks revisited the site and corrected installation of the SIM card.
- The irrigation pump was repaired.
- A quote for purchase of a new pump is outstanding.

E. Revised Boundary Update

Ms. Sizensky reported:

- The new boundary proposal and millage rate for Radio Road were advertised.
- The Ordinance Change for the MSTU and reinstatement of a millage rate of .0001 was approved at the November 14, 2023, Board of County Commissioners (BCC) meeting.
- The new tax base will be effective October 1, 2024.
- Funds will be collected commencing October 1, 2025.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

Advisory Committee Open Seats

Ms. Sizensky reported there are two (2) seats available on the Radio Road Beautification MSTU Advisory Committee. The Board of County Commissioners (BCC) will post the positions. Appointments for a four-year term are subject to approval by the BCC.

- Advisory Committee members are required to reside within the new boundary Ordinance.
- Interested parties for membership on the Advisory Committee can submit Online Applications at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications are reviewed by the Committee at an upcoming monthly meeting for consideration to recommend approval of an applicant to the Board of County Commissioners (BCC).

IX. COMMITTEE MEMBER COMMENTS

Ficus Hedge Replacement

Chair Schoenfelder was contacted by a homeowner inquiring about replacement of a declining Ficus hedge abutting their property on Devonshire Boulevard.

Ms. Sizensky will determine if the hedge is an MSTU or homeowner asset and report her findings at a future meeting.

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:26 P.M.

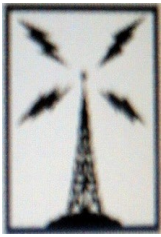
NEXT MEETING

**FEBRUARY 12, 2024 - 3:00 PM
BERKSHIRE LAKES MASTER ASSOCIATION CLUBHOUSE
495 BELVILLE BOULEVARD
NAPLES, FLORIDA 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE

Maria Schoenfelder, Chair

The Minutes were approved by the Committee on _____, 2024 as presented ____ or as amended ____.



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

February 12, 2024

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Schoenfelder called the meeting to order at 3:03 P.M. A quorum was not established.
The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Maria Schoenfelder, Chair
Harry Wilson, Vice Chair
Michael Cashman (Excused)
(Open Seat)
(Open Seat)

County Staff: Judith Sizensky, Project Manager, PTNE Division
Brian Wells, Director PTNE Division (Excused)
Rosio Garcia, Operations Coordinator, PTNE Division

Landscape: Joan Cruz, Superior Landscaping and Lawn Service (ZOOM)

Transcriptionist Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

The Committee agreed to hold an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES: November 13, 2023 and December 11, 2023.

The minutes of the November 13, 2023 and December 11, 2023, Radio Road Beautification MSTU meetings will be considered at the March 11, 2024, meeting.

Mr. Cruz joined the meeting at 3:10 p.m.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Cruz reported:

Devonshire Boulevard Landscaping

- Caterpillars destroyed Bougainvillea shrub foliage.
- Roadway plantings were treated with insecticide.
- A *spraying schedule* to control insect activity on the plant material will be provided to Ms. Sizensky.

Committee comments:

- The declining Ficus hedge abutting residential property on Devonshire Boulevard was deemed a homeowner asset. The property owner installed a Clusia hedge.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for February 12, 2024, prepared February 5, 2024.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Preferred Materials – Asphalt Paving.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.

- **Budget**

- a. The FY-24 millage rate, approved by the Board of County Commissioners (BCC), is 0.0000.
- b. Line 8, Carry Forward Funds – Unspent funds from previous fiscal years and retained within the MSTU, in the amount to \$174,800, are financing the annual costs.
- c. Line 12, Total Revenue, Line 12, is (\$176,200.00).
- d. Line 33, Operating Expense: Of \$121,177.00 budgeted, \$63,152.38 is committed to existing Purchase Orders and \$31,504.86 is expended, leaving a remainder of \$26,519.76 available within budget for additional operating expenses as needed.
- e. Line 35, Capital Outlay – Of the \$8,723.00 budgeted, \$1,691 has been expended, leaving a balance of \$7,032.00.
- h. Line 37, – Of the \$46,300.00 budgeted, \$0 has been transferred and a balance of \$46,300.00 remains for transfer (PTNE Staff and Overhead, Property Appraiser, Tax Collector).
- j. Total Budget, Line 42 - Of the \$176,200.00 budgeted, \$63,152.38 is committed to existing Purchase Orders and \$33,195.86 has been expended, leaving the remainder of \$79,851.76 available for MSTU expenditures.

- **Comments**

- a. The Purchase Order issued to Preferred Materials is recorded in the Improvements General Category.
- b. **Ms. Sizensky** will verify the Indirect Cost budgeted expense for Collier County, Line 14, in the amount of \$3,900.00.

- **General**

- a. Funds can be transferred between categories if a shortfall occurs.
- b. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- c. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

B. The New Turn Lane Project

Ms. Sizensky provided an update on the “*Collier County Board of Commissioners Landscape & Irrigation Intersection Improvement Plan*” noting:

- Construction to modify the Radio Road left turn lanes at the intersection of Devonshire Blvd. and Countryside Dr. by twelve (12) feet is complete.

- The MSTU’s project cost was budgeted at \$16,311.95.
- The main irrigation line was in the turn lane, not the median as indicated on the as-built drawings provided.
- The final invoice was \$1,512,60 higher than originally budgeted due to the relocation cost of the irrigation main line.
- Updated as -built drawings of the project will be provided to the MSTU.
- The MSTU has made the final payment for the project to the County.

C. Median Landscaping

Ms. Sizensky and **Mr. Cruz** reported:

- Nursery inventory for Green Island Ficus plants, three (3) gallon container, did not meet the landscaping contractor’s standards.
- Acceptable plant material has been located and the median should be replanted by the end of February 2024.
- Mulch will be applied to the median on completion of landscape installation.

D. Jasmine Plants Devonshire Boulevard

Ms. Sizensky reported:

- Jasmine plants in the road “verge” is not thriving.
- Declining Jasmine plants will be removed, and the area mulched.

E. Revised Boundary Update

Ms. Sizensky reported:

- The Ordinance Change for the MSTU and reinstatement of a millage rate of .0001 was approved at the November 14, 2023, Board of County Commissioners (BCC) meeting.
- The new tax base will be effective October 1, 2024.
- Funds will be collected commencing October 1, 2024.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

Advisory Committee Open Seats

Ms. Sizensky reported there are two (2) seats available on the Radio Road Beautification MSTU Advisory Committee. The Board of County Commissioners (BCC) will post the positions. Appointments for a four-year term are subject to approval by the BCC.

- Advisory Committee members are required to reside within the new boundary Ordinance.
- Interested parties for membership on the Advisory Committee can submit Online Applications at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications are reviewed by the Committee at an upcoming monthly meeting for consideration to recommend approval of an applicant to the Board of County Commissioners (BCC).

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:24 P.M.

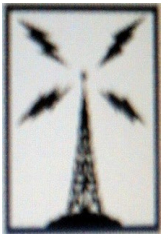
NEXT MEETING

**MARCH 11, 2024 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE

Harry Wilson, Vice Chair

The Minutes were approved by the Committee on _____, 2024 as presented ____ or as amended ____.



**Radio Road Beautification M.S.T.U.
Advisory Committee
8300 Radio Road
Naples, Florida 34104**

MARCH 11, 2024

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Sizensky called the meeting to order at 3:01 P.M. A quorum was not established.
The Pledge of Allegiance was not recited.

Ms. Sizensky reported that Maria Schoenfelder has resigned from the Radio Road MSTU Advisory Committee.

II. ATTENDANCE

Advisory Committee:	Open Seat, Chair
	Harry Wilson, Vice Chair
	Michael Cashman
	Open Seat
	Open Seat
County Staff:	Judith Sizensky, Project Manager, PTNE Division
	Brian Wells, Director PTNE Division
	Rosio Garcia, Operations Coordinator, PTNE Division
Landscape:	Joan Cruz, Superior Landscaping and Lawn Service
Transcriptionist	Wendy Warren, Premier Staffing

III. APPROVAL OF AGENDA

The Committee agreed to hold an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES: November 13, 2023, December 11, 2023, and February 12, 2024.

The minutes of the November 13, 2023, December 11, 2023, and February 12, 2024, Radio Road MSTU meetings will be considered at the April 8, 2024, meeting.

V. LANDSCAPE MAINTENANCE REPORT

Mr. Cruz reported:

Devonshire Boulevard Landscaping

- Chinch bugs damaged the grass between the road and the sidewalk on the corner of Santa Barbara and Devonshire Boulevards.
- The affected area will be treated with insecticide.

VI. PROJECT MANAGER REPORT – Judy Sizensky

A. Budget Report

Radio Road MSTU Fund 1625 Budget for March 11, 2024, prepared March 4, 2024.

Ms. Sizensky provided an overview of the budget highlighting:

- **Purchase Orders**

1. FPL – Electricity.
2. Forestry Resources – Mulch.
3. Preferred Materials – Asphalt Paving.
4. Premier Staffing – Transcription Services.
5. SiteOne Landscape Supply – Irrigation Parts & Pumps.
6. Superior Landscaping Services –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance includes irrigation repairs.

- **Budget**

- a. The FY-24 millage rate, approved by the Board of County Commissioners (BCC), is 0.0000.
- b. Line 8, Carry Forward Funds – Unspent funds from previous fiscal years and retained within the MSTU, in the amount to \$174,800, are financing the annual costs.
- c. Line 12, Total Revenue, Line 12, is (\$176,200).
- d. Line 33, Operating Expense: Of \$121,177.00 budgeted, \$65,624.88 is committed to existing Purchase Orders and \$39,013.96 is expended, leaving a remainder of \$16,538.16 available within budget for additional operating expenses as needed.
- e. Line 35, Capital Outlay – Of the \$8,723.00 budgeted, \$1,691.00 has been expended, leaving a balance of \$7,032.00.
- h. Line 37, Transfers – Of the \$46,300.00 budgeted, \$0 has been transferred and a balance of \$46,300.00 remains for transfer (PTNE Staff and Overhead, Property Appraiser, Tax Collector).
- j. Total Budget, Line 42 - Of the \$176,200.00 budgeted, \$63,624.88 is committed to existing Purchase Orders and \$40,704.96 has been expended, leaving the remainder of \$69,870.16 available for MSTU expenditures.

- **Comments**

- a. The Purchase Order issued to Preferred Materials is recorded in the Improvements General Category.
- b. Ad Valorem Tax Funds, assessed at a millage rate of 0.0001, are available October 1, 2024 (FY-25).

- **General**

- a. Funds can be transferred between categories if a shortfall occurs.
- b. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- c. Tax millage collected by the Radio Road Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

B. Median Plantings

Ms. Sizensky reported:

- Green Island Ficus plants were installed in the medians March 8, 2024.

C. Jasmine Plants Devonshire Boulevard

Ms. Sizensky reported:

- Jasmine plants bordering the roadway were sprayed with fertilizer to enhance growth.
- Mulch will be applied as needed.

VII. OLD BUSINESS

Advisory Committee Open Seats

Ms. Sizensky reported there are three (3) seats available on the Radio Road Beautification MSTU Advisory Committee. The Board of County Commissioners (BCC) will post the positions. Appointments for a four-year term are subject to approval by the BCC.

- One (1) application was received from a party who works, but does not reside, in the community.
- Advisory Committee members are required to reside within the new boundary Ordinance.
- The Ordinance can be modified to allow membership to individuals who work within the community.
- Ms. Sizensky and Committee members will reach out to HOA associations to invite residents to seek appointments on the Committee.
- Interested parties for membership on the Advisory Committee can submit Online Applications at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- Applications are reviewed by the Committee at an upcoming monthly meeting for consideration to recommend approval of an applicant to the Board of County Commissioners (BCC).

VIII. NEW BUSINESS

None

IX. COMMITTEE MEMBER COMMENTS

None

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Vice Chair at 3:38 P.M.

NEXT MEETING

**APRIL 8, 2024 - 3:00 PM
CAT Transfer Station – CAT Conference Room
8300 Radio Road
Naples, Florida 34104**

RADIO ROAD MSTU ADVISORY COMMITTEE

Harry Wilson, Vice Chair

The Minutes were approved by the Committee on _____, 2024 as presented ____ or as amended ____.

RADIO ROAD MSTU

FUND 1625000000

October 8, 2024

		Vendor	Item	FY 25	PO#	Amended Budget	Commitments	Expenditures	Total
1		OVERNIGHT INTEREST				\$ -	\$ -	\$ (1,030.39)	\$ 1,030.39
2		INVESTMENT INTEREST				\$ (1,500.00)	\$ -	\$ (721.17)	\$ (778.83)
3		DEL AD VALOREM				\$ (197,600.00)		\$ (180,756.98)	\$ (16,843.02)
4		INTEREST TAX COLLECTOR						\$ (139.32)	\$ 139.32
5		REVENUE STRUCTURE				\$ (199,100.00)	\$ -	\$ (182,647.86)	\$ (16,452.14)
6		TRANSFERS FROM PROP APP				\$ -	\$ -	\$ -	\$ -
7		TRANSFERS FROM TAX COLL				\$ -	\$ -		\$ -
8		CARRY FORWARD GEN				\$ (45,000.00)	\$ -	\$ -	\$ (45,000.00)
9		CARRY FORWARD OF ENCUMB					\$ -	\$ -	\$ -
10		NEG 5% EST REV				\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
11		TRANSFERS & CONTRIB				\$ (35,000.00)	\$ -		\$ (35,000.00)
12		TOTAL REVENUE				\$ (234,100.00)	\$ -	\$ (182,647.86)	\$ (51,452.14)
13	631403	ENGINEERING FEES				\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
14	634970	INDIRECT COST	Collier County			\$ 2,600.00	\$ 1,300.00	\$ 1,300.00	\$ -
15	634980	INTERDEPT PAYMENT				\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
16									
17			Superior Landscaping	Landscape Incidentals	4500233510		\$ 16,660.00	\$ 1,340.00	
18		LANDSCAPE INCIDENTALS				\$ 30,000.00	\$ 16,660.00	\$ 1,340.00	\$ 12,000.00
19							\$ -		
20							\$ -	\$ -	
21		CONTEMPORARY CONTROLS & COMM INC		4500235430			\$ 17,096.88	\$ 12,333.56	
22		Superior Landscaping		4500233510			\$ 36,889.35	\$ 26,230.65	
23	634999	OTHER CONTRACTUAL				\$ 111,500.00	\$ 53,986.23	\$ 38,564.21	\$ 18,949.56
24	643100	ELECTRICITY	FP&L	Electricity	4700005092	\$ 2,500.00	\$ 908.22	\$ 951.78	\$ 640.00
25	645100	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 300.00	\$ 150.00	\$ 150.00	\$ -
							\$ 1,058.22	\$ 1,101.78	\$ 640.00
								\$ -	
							\$ -	\$ -	
26				P-card Sprinkler Works	TXN#6241-4			\$ 190.00	
			SP Weize	P-card	TXN#6166-12			\$ 161.49	
			SiteOne		4500233509		\$ 2,216.51	\$ 3,783.49	
	646311	SPRINKLER MAINTENANCE				\$ 5,500.00	\$ 2,216.51	\$ 4,134.98	\$ (851.49)
27	646318	MULCH	Forestry Resources			\$ 1,500.00		\$ -	\$ 1,500.00
28	649100	LEGAL ADVERTISING	Gannett Media NDN			\$ 500.00		\$ -	\$ 500.00
29	649990	OTHER MISCELLANEOUS	Premier Staffing	Transcriptionist Services		\$ 2,500.00	\$ 1,200.00	\$ 6.60	\$ 1,293.40
30	651210	COPY CHARGES	JM TODD	Monthly CPC (Shared)	4500234730	\$ 200.00	\$ 63.72	\$ 86.28	\$ 50.00
31	652310	FERT HERB CHEM				\$ -	\$ -	\$ -	\$ -
32	652990	OTHER OPERATING SUPPLIES				\$ -	\$ -	\$ -	\$ -
33		OPERATING EXPENSE				\$ 163,600.00	\$ 76,484.68	\$ 46,533.85	\$ 40,581.47
34	763100	IMPROVEMENTS GENERAL	Preferred Materials		4500224693	\$ 20,000.00		\$ -	\$ 20,000.00
35		CAPITAL OUTLAY				\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
36		911011 TRANS to 1011				\$ 46,600.00	\$ -	\$ 46,600.00	\$ -
37		TRANSFERS				\$ 46,600.00	\$ -	\$ 46,600.00	\$ -
		930700 TC BUDGET TRANS				\$ 3,900.00		\$ 3,665.14	\$ 234.86
39		TRANSFERS CONST				\$ 3,900.00	\$ -	\$ 3,665.14	\$ 234.86
42		TOTAL BUDGET				\$ 234,100.00	\$ 76,484.68	\$ 96,798.99	\$ 60,816.33

Taxable Value	Fiscal Year	% from prior fiscal year
984,103,688	FY 12 Final Taxable Value	

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955,918,992	FY 13 Final Taxable Value	-2.86%
967,155,849	FY 14 Final Taxable Value	1.18%
996,994,678	FY 15 Final Taxable Value	3.09%
1,066,174,009	FY 16 July Taxable Value	6.94%
1,145,697,249	FY 17 July Taxable Value	7.46%
1,242,647,732	FY 18 July Taxable Value	8.46%
1,304,336,542	FY 19 July Taxable Value	4.96%
1,359,693,426	FY 20 July Taxable Value	4.24%
1,414,713,178	FY 21 July Taxable Value	4.05%
1,492,545,736	FY 22 July Taxable Value	5.50%
1,752,181,904	FY 23 July Taxable Value	17.40%
1,958,171,593	FY 24 July Taxable Value	11.76%
1,975,936,056	FY 25 July Taxable Value	0.91%

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Total Available B: \$ 60,816.33
Plus Committed A \$ 76,484.68

Estimated Cash \$ 137,301.01

Prepared 02/03/2025 ZS