



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road
Naples, FL 34104

AGENDA

October 16, 2025

1. CALL TO ORDER

2. ATTENDANCE

**Kathleen Dammert - Vice Chair
(10/1/26)**

Dimitra Arneson (10/1/26)

Michael Mann (10/1/29)

Lisa McGarity (10/1/29)

-Committee Vacancy-

Ellen Sheffey – Interim Director, PTNE

Jeffrey Felger – Project Manager

Rosio Garcia – Operations Coordinator

Michael McGee – McGee & Associates

Armando Yzaguirre – A&M Property Maint.

Wendy Warren – Premier Staffing

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

a. August 21, 2025

b. September 18, 2025

5. CHAIR’S REPORT

6. CONTRACTOR REPORTS

a. Landscape Architect’s Report – M^cGee & Associates (M&A)

b. Landscape Maintenance – A&M Property Maintenance (A&M)

7. PROJECT MANAGER’S REPORT – Jeffrey Felger

a. Budget Report

b. Lighting Inspection Report

c. Radar Speed Reports

d. Committee Applications - Bonnie R. Karen

8. ONGOING BUSINESS

a. Traffic Signage

b. Sign Lights

9. NEW BUSINESS

a. 2025 Holiday Lighting - First two weeks of November installation

b. Planting Scheme B - A&M pulled plants and will be solarization will be starting soon

c. McGee & Associates

d. Irrigation issues - Pebble Beach Blvd

10. COMMITTEE MEMBER COMMENTS

11. PUBLIC COMMENT

12. ADJOURNMENT

NEXT MEETING:

NOVEMBER 20TH, 2025 AT 2:00 PM

South Regional Library

8065 Lely Cultural Pkwy

Naples, FL 34113, (239) 252-7542



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

Minutes

August 21, 2025

I. Call to Order

The meeting was called to order at 2:10 P.M. Roll call was taken, and a quorum of four was established.

II. Attendance

Committee Members: Kathleen Dammert, Vice Chair; Linda Jorgensen (Excused), Michael Mann, Lisa McGarity, Dimitra Arneson

County Staff: Ellen Sheffey, Acting Director, PTNE (Excused); Dan Schumacher, Project Manager, PTNE Division; Rosio Garcia, Operations Analyst, PTNE Division; Keyla Castro, Operations Support Specialist, PTNE

Contractors: Mike McGee, Landscape Architect, McGee & Associates; Wendy Warren, Premier Staffing

Guests: Pat McCabe, Resident

III. Approval of Agenda

Ms. McGarity moved to approve the Agenda of the Lely Golf Estates Beautification MSTU Advisory Committee as amended:

Add: Item IX. A. -Holiday Décor Lighting.

Second by Mr. Mann. Carried unanimously 4 - 0.

IV. Approval of Minutes – July 17, 2025

Vice Chair Dammert moved to approve the Lely Golf Estates Beautification MSTU Advisory Committee meeting minutes of July 17, 2025, as amended:

Page 7, Item X – Committee Member Comments, Doral Sign Light Replacement, from “... (Mr. Schumacher thanked Mr. Mann for replacing the sign light on the entry side at Doral Circle and will confirm it is functioning properly.) ...,” to ... Pinehurst Sign Light Replacement...

Mr. Schumacher thanked Mr. Mann for replacing the sign light on the entry side at Pinehurst Circle and will confirm it is functioning properly). Second by Mr. Mann. Carried unanimously 4 - 0.

V. Chair’s Report

Chair reports will commence pending the election of a Committee Chairperson.

VI. Contractor Reports

A. Landscape Architect’s Report – McGee & Associates (M&A)

Mr. McGee summarized the August 7, 2025, observation report.

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Maintenance Areas

1. St. Andrews Blvd.
2. Forest Hills Blvd. & Cart Crossing

MINUTES

3. Valley Stream Circle
4. Pebble Beach Blvd. & Cart Crossing
5. Thorncrest, Briarcliff, and Heather Grove Lanes (cul-de-sacs)
6. Baltusrol Drive & Cart Crossing
7. Doral Circle
8. Rattlesnake Hammock Rd.

Mr. McGee reported:

All Locations

Recommend herbicide spraying use a color tracer dye in the mix.

St. Andrews Blvd. & US 41

- Remove palm tree volunteers in Ixora shrubs in front of the sign.
- Replace dead Pentas at community entrance.
- The third large Royal Palm within the shopping center plantings appears to have been struck by lightning. Recommend replacement with an 8-foot clear trunk Royal palm.

St. Andrews Blvd.

- Median #1:
 - Fill in missing Pentas annual flowers.
- Median #8
 - Replace defoliated dwarf Bougainvillea 'Helen Johnson.'
- Median #10:
 - Based on a review requested by the Committee, recommend renovation of the median planted as follows:
 - (22) Dwarf Bougainvillea (East)
 - (15) Dwarf Bougainvillea (West)
 - (68) Orange Bulbine in place of Perennial Peanut.

Forest Hills Boulevard

- Median #12
 - Recommend replacement of a missing tree and Ilex tree in decline with Queen Crape Myrtle's.
 - An auto accident damaged palm trees and shrubs. A replacement inventory will be provided after the area has been cleaned up.
 - One double Alexander palm with ten-foot clear trunk should be planted.

Valley Stream Circle

- Reinstall two new Duckbill tree anchor cables.
- Treat tree to kill the Carpenter ants in the lower main trunk branch.
- Fill in missing Plumbago shrubs.
- Recommend replacement of purple Trumpet tree damaged during a storm.

Pebble Beach Boulevard

- Medians #14 and #15
 - Perennial Peanuts replacements noted.
- Medians #16, #18, and #19
 - Replace Perennial Peanut plants with Yellow Bulbine plants.
- Medians #17 and #18
 - Replace missing or declined Bougainvillea 'Helen Johnson' plants.

Pebble Beach Boulevard Golf Cart Crossing

- Replace twenty Spider Lily plants.

MINUTES

Thorncrest , Briarcliff and Heather Grove Lanes

- Cul-de-sacs #20, #21, and #22
- Fill in Dwarf Bougainvillea ‘Helen Johnson’ shrubs.
- Bougainvillea shrub replacements should be planted four or five feet back from the curb to protect plants from vehicular damage.

Doral Circle

- West ROW & Rattlesnake Hammock Road: Remove snake plants and other plantings from Podocarpus hedge.
- Replace ten dead/missing white African Iris.
- Median#23:
 - o Replace four Ixoras shrubs in decline.
 - o Plant two white Geiger trees at variegated ginger locations.

Treasure Point Cul-de-sac

- Median #24: Remove volunteer strangler fig vines from within Sabal palm trunks.

Irrigation

- The Valley Stream Circle irrigation water meter was not accessible to verify usage. Service and cleaning should be scheduled.

B. Landscape Maintenance Report – A & M Property Maintenance (A&M)

Mr. Schumacher reported:

- Routine maintenance is being performed as scheduled.

Committee members noted mulch run-off, impeding storm drainage in prior years, has not occurred this year.

VII. Project Manager’s Report – Dan Schumacher

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Lely Golf Estates MSTU Fund 1620 Budget for August 21, 2025, prepared August 1, 2025.

Mr. Schumacher presented an overview of the budget highlighting:

Purchase Orders

1. A & M Property Maintenance (A&M)
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance is for regularly scheduled tasks and irrigation repairs.
2. Agricultural Services International – Irrigation services
3. Collier County PUD – Water
4. FPL – Electricity
5. Howard Fertilizer & Chemical Co.- Fertilizer
6. McGee & Associates – Landscape Architecture
7. Naples Electric Motor Works – Irrigation Pump Repairs
8. Premier Staffing – Transcription Services
9. Sight N Sound, dba Naples Christmas Lighting – Holiday Decorations
10. Simmonds Electrical – Electrical Maintenance and LED Fixtures

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11. SiteOne Landscape Supply – Irrigation Parts & Pumps
 12. Southeast Spreading - Mulch
 13. Traffic Logix – Digital Solar Radar
 14. Tree Scaping of Naples – Tree Pruning and Removal
- Budget Summary
 1. Line 1, Revenues and Interest – Of the \$432,700 millage assessed, \$439,298 has been collected, a surplus of \$6,598.
 2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$394,545.
 3. All Revenues – Of the \$827,245 budgeted (millage assessed and FY-24 Carry Forward Funds), \$439,298 has been collected leaving an available balance of \$387,947 (the sum of lines 1 and 2) minus Expenditures.
 4. Line 24, Operating Expense – Of the \$366,645 budgeted, \$89,486 is committed to existing Purchase Orders and \$218,099 is expended, leaving the remainder of \$59,059 available within budget for additional operating expenses as needed.
 5. Line 28, County Overhead – Of the \$80,000 budgeted, \$79,196 has been transferred, and a balance of \$804 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
 6. Line 30, Capital Projects – A balance of \$230,600 remains for improvement projects.
 7. Line 32, Capital Reserves - \$150,000 is reserved for catastrophic events.
 8. Line 33, All Expenses – Of the \$827,245 budgeted, \$89,486 is committed in existing Purchase Orders, \$297,295 has been expended, leaving the remainder of \$440,463 available for MSTU expenditures.
 9. Line 34, FY-25 Budget Grand Total – Budgeted Revenues (Line 3) and All Expenses (Line 33) are equal and cancel-out, \$89,486 remains committed to existing Purchase Orders, collected Revenues exceed Expenses by \$142,003 and \$52,516 are Unexpended.

General

1. MSTU Tax Rate: 2.00 Mills is for beautification improvements and maintenance within the taxing district.
2. The Ad Valorem taxable value increased 5.42% for fiscal year 2025 over 2024 generating additional revenue of \$68,920.
3. Tax millage collected and interest by the Lely Golf Estates Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- A & M Property Maintenance, Landscape Incidentals, for plant replacements has exceeded budget.
- Expenditures for Tree Scaping of Naples will increase upon receipt of outstanding invoices.
- AGRI Services completed maintenance service, including valve repairs, for the Warren Street Pump Station.
- Mulch applications exceeded the 2025 budget. Additional spreading of mulch, funded by the FY-26 budget will be undertaken in November/December.
- Simmonds Electrical: An entry will be added to Line 14, Lighting Maintenance, for the purchase and installation of sign lights for the Community Entrance and Doral Circle.
- Quotes for Holiday Decorations will be solicited from three vendors.

MINUTES

- The Doral Sign renovation project will be debited from the Capital Projects category.

Fiscal Year 2026 Budget

- The FY-26 budget is effective October 1, 2025.
- Asset Management Plan assets and expenditure projections to fund maintenance will be updated for 2026.
- Funds not spent on FY-25 will be carried forward to FY-26.

B. Lighting Inspection Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. Schumacher reported:

August 7, 2025, Observation Report

- St. Andrews Blvd: three single luminaires, four entry and two exit sign lights are out.
- Doral Circle: two sign lights are out.
- All lamp poles are fitted with Lumec-brand LED replacements.

C. Radar Speed Report

Mr. Schumacher reported:

Radar Speed Sign Report

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Daily vehicle report statistics from July 17, 2025, to August 15, 2025:

- Radar 1 (110 St Andrews Blvd) is not functioning correctly. The sign will be evaluated and repairs made.
- Radar 2 (255 Saint Andrews Blvd) recorded 47,558 vehicles for an average of 1,585 per day. The maximum speed was fifty-six to sixty (56-60) mph.
- The data indicated most vehicles were traveling between twenty-six (26) and thirty-five (35) mph. The speed limit is twenty-five (25).

Forest Hills Radar Sign

- **Mr. Schumacher** will request a quote for a Traffic Logix sign for Forest Hills Boulevard.

D. Committee Terms Expiring and Reapplications

Mr. Schumacher reported two seats, each for a four-year term, are available on the Lely Golf Estate Beautification MSTU Advisory Committee.

Ms. Jorgensen and Ms. McGarity are eligible to apply for reappointment. Ms. McGarity has applied.

Recommendation for Lisa Rice McGarity

Vice Chair Dammert moved to recommend the Board of County Commissioners appoint Lisa Rice McGarity to the Lely Golf Estates MSTU Advisory Committee. Second by Ms. Arneson. Motion carried unanimously 4 – 0.

The applicant recommended will be considered for appointment to the Advisory Committee by the Board of County Commissioners.

Linda Rae Jorgensen

Ms. Jorgensen has indicated she will not apply for reappointment.

VIII. Ongoing Business

A. Traffic Signage

Mr. Schumacher reported:

- The Board of County Commissioners (BCC) approved the transfer of street and STOP signs to the MSTU in March 2025.
- The transfer, at no cost to the MSTU, includes:
 - Sixty-two signs on decorative poles (37 street and STOP signs and twenty-five speed limit signs).
 - Fourteen signs installed by the Traffic Operations Division (on standard poles with consideration given for installation on new decorative post).
- A sign inventory with specifications, types of repairs and a financial projection of cost, was requested by the Procurement Division.
- A Request for Quote was submitted to Lykins for assorted street signs, street name blades, and decorative bases.
- The project may have to go out to bid if the cost exceeds the threshold determined by the Procurement Division.
- Upon award, a Purchase Order (PO) will be issued and sign production and installation sequences planned.

Ms. McGarity noted that research revealed the STOP sign on Augusta Boulevard at the Forest Hills Boulevard intersection is not an MSTU asset.

B. Sign Lights

Mr. Schumacher reported:

- A total of fourteen LED light fixtures is required to replace existing corroded sign lights, five for each of the two monuments at St. Andrews Blvd and two for each side of the two-sided sign at Doral Circle.
- Simmonds Electrical of Naples, Inc. submitted quote number 2516947 in the amount of \$11,302.89 to furnish and install fourteen Dabmar bronze light fixtures with LED bulbs and PermaPosts to accommodate the new fixtures.
- The light fixtures are on order with Graybar. Simmonds Electrical bills the actual fixture cost plus a 15% mark up.

C. Entryway Lighting Circuits

Mr. Schumacher reported:

- Simmonds Electrical determined the electrical circuit(s) damaged by blown fuses caused the multiple light outages on St. Andrews Boulevard.
- Twenty-two Fuse Holders were ordered for eleven poles.
- A subsequent lighting failure revealed the breaker panel itself had subsequently failed as well.
- The breaker panel housed in the stainless-steel enclosure box has been repaired.
- Three Lumec lamps are not functioning and will be replaced.

IX. New Business

A. Holiday Décor Lighting

St. Andrews Boulevard Entrance and Doral Circle

- A quote to install holiday decorations and lighting at the Lely MSTU entrances on Saint Andrews Boulevard and Doral Circle in November 2025 will be requested from Naples Christmas Lighting.
- The design will replicate the 2024 plan.

Forest Hills and Augusta Boulevards Sign

- Ms. McGarity volunteered to decorate the sign and donate a wreath.
- Information regarding the purchase of recommended lights will be submitted to Mr. Schumacher.

Committee discussion:

- Light outages were frequent in 2024.
- Suggest contract inclusions:
 - Specify frequency of weekly vendor checks to verify lights are functioning.
 - Detail response time for the vendor to restore the lights upon notification of malfunction.

Comments Mr. Schumacher

- The electrical outlets have ground fault interrupters (GFI's) which "trip" easily.
- The light equipment installed is new annually.
- He will research feasibility of inserting a "maintenance" clause, perhaps at an additional cost.

X. Committee Member Comments

None

XI. Public Comments

None

Mr. Schumacher reported that he is retiring at the end of September 2025. A successor will be announced at a later date.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:04 P.M.

LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE

Kathleen Dammert, Vice Chair

These Minutes were approved by the Committee on _____, 2025 as presented ____ or as amended ____.

[Lely Golf Estates Beautification MSTU/CollierPTNE](#)

MINUTES

NEXT MEETING:

SEPTEMBER 18, 2025 – 2:00 PM
SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

Minutes

SEPTEMBER 18, 2025

I. Call to Order

The meeting was called to order at 2:00 P.M. Roll call was taken, and a quorum was not established.

II. Attendance

Committee Members: Kathleen Dammert, Vice Chair; Linda Jorgensen (Excused), Michael Mann, Lisa McGarity (Excused), Dimitra Arneson (Excused)

County Staff: Ellen Sheffey, Acting Director, PTNE (Excused); Dan Schumacher, Project Manager, PTNE Division; Judith Sizensky, Project Manager, PTNE Division; Rosio Garcia, Operations Analyst, PTNE Division; Keyla Castro, Operations Support Specialist, PTNE

Contractors: Mike McGee, Landscape Architect, McGee & Associates; Armando Yzaguirre, A & M Property Maintenance; Wendy Warren, Premier Staffing

Guests: Pat McCabe, Resident; Laura Mann, Resident

III. Approval of Agenda

Staff noted that due to absence of a quorum the meeting would be held as an informational meeting in accordance with the Agenda as amended:

Add: Item 7E - McGee & Associates FY26 Landscape Architectural Maintenance Consulting Services.

Item 7F - Irrigation.

IV. Approval of Minutes – August 21, 2025

The minutes of August 21, 2025, Lely Golf Estates Beautification MSTU Advisory Committee meeting, will be considered at the October 16, 2025, meeting.

V. Chair's Report

Summary reports will commence pending the election of a Committee Chairperson.

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. McGee summarized the September 3, 2025, observation report noting format highlighting designation:

- Yellow - maintenance recommendation.
- Red - multiple plant loss will occur if not addressed.
- Purple - items are under warranty.
- Blue (RFQ) – a quote for replacement plants has been requested.
- Strikethrough – items have been, or are being, addressed.

MINUTES

Maintenance Areas

1. St. Andrews Blvd.
2. Forest Hills Blvd. & Cart Crossing
3. Valley Stream Circle
4. Pebble Beach Blvd. & Cart Crossing
5. Thorncrest, Briarcliff, and Heather Grove Lanes (cul-de-sacs)
6. Baltusrol Drive & Cart Crossing
7. Doral Circle
8. Rattlesnake Hammock Rd.

All Locations

Recommend herbicide spraying use a color tracer dye in the mix.

Apply fertilizer in accordance with recommended schedule, report#8, in October 2025.

St. Andrews Blvd. & US 41

- Prune Paurotis palm sprouts away from sidewalk edge.
- Remove palm tree volunteers in Ixora shrubs in front of the sign.
- The third large Royal Palm within the shopping center plantings appears to have been struck by lightning. Recommend replacement with an 8-foot clear trunk Royal palm.
- Treat Torpedo grass in Blueberry Flax lilies.

St. Andrews Blvd.

- Median #5
 - o Remove Holly tree in decline and replace it with Crape Myrtle tree.
 - o Replace yellow African Iris in locations noted.
- Median #8
 - o Replace defoliated dwarf Bougainvillea 'Helen Johnson.'

Valley Stream Circle

- Reinstall two new Duckbill tree anchor cables.
- Fill in missing Plumbago shrubs.
- Recommend replacement of purple Trumpet tree damaged during a storm.

Pebble Beach Boulevard

- Medians #14, 15, 16 and 18
 - o Replace Perennial Peanut plants with yellow Bulbine plants.
- Medians #17
 - o Replace dead Holly tree with Crape Myrtle tree.

Doral Circle

- Treat Torpedo grass at benches with herbicide.
- West ROW & Rattlesnake Hammock Road: Remove snake plants and other plantings from Podocarpus hedge.
- Replace ten dead/missing white African Iris.
- Median#23:
 - o Replace four Ixoras shrubs in decline.
 - o Plant two white Geiger trees at variegated ginger locations.

Treasure Point Cul-de-sac

- Median #24: Remove volunteer strangler fig vines from within Sabal palm.

Mr. Schumacher reported:

- Tree Scaping of Naples will remove the Holly tree on Median #5 by the end of FY-25.
- Quotes have been requested to remove Perennial Peanut plants, spray areas with herbicide, remove 3-inches of vegetation and soil, and replant areas with yellow Bulbine.

Winter Annual Plantings

St Andrews Median #1 and Doral Circle Median #23

Mr. McGee will present planting schemes for the winter season at the October meeting noting:

- 2024: Scheme B modified, consisting of Patriot Berry Parfait and Savannah Pink Geraniums surrounded by Salvia on the inner border and an outer border of white Alyssum will be planted in both locations.
- Flowers container size should be greater than 2024.
- Plant quantities and estimated cost will be provided.
- Solarization of the annual planting areas for St. Andrews Blvd. and Doral Circle to reduce weeds, insects and/or disease will be complete in two weeks prior to installation of the winter plantings.

B. Landscape Maintenance Report – A & M Property Maintenance (A&M)

Mr. Yzaguirre reported:

- Routine maintenance is being performed as scheduled.
- Fertilizer will be applied in October.
- Geiger trees have been secured for planting in Median #23.

VII. Project Manager's Report – Dan Schumacher

Mr. Schumacher reported:

A. Budget Report

Lely Golf Estates MSTU Fund 1620 Budget for September 18, 2025, prepared September 11, 2025.
(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. Schumacher presented an overview of the budget highlighting:

Purchase Orders

1. A & M Property Maintenance (A&M)
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance is for regularly scheduled tasks and irrigation repairs.
2. Agricultural Services International – Irrigation services
3. Collier County PUD – Water
4. FPL – Electricity
5. Howard Fertilizer & Chemical Co.- Fertilizer
6. McGee & Associates – Landscape Architecture
7. Naples Electric Motor Works – Irrigation Pump Repairs
8. Premier Staffing – Transcription Services
9. Sight N Sound, dba Naples Christmas Lighting – Holiday Decorations
10. Simmonds Electrical – Electrical Maintenance and LED Fixtures
11. SiteOne Landscape Supply – Irrigation Parts & Pumps
12. Southeast Spreading - Mulch
13. Traffic Logix – Digital Solar Radar
14. Tree Scaping of Naples – Tree Pruning and Removal

MINUTES

- **Budget Summary**
 1. Line 1, Revenues and Interest – Of the \$432,700 millage assessed, \$439,298 has been collected, a surplus of \$6,598.
 2. Line 2, Carry Forward – Unexpended Prior Year (2024) Funds total \$394,545.
 3. All Revenues – Of the \$827,245 budgeted (millage assessed and FY-24 Carry Forward Funds), \$439,298 has been collected leaving an available balance of \$387,947 (the sum of lines 1 and 2) minus Expenditures.
 4. Line 24, Operating Expense – Of the \$366,645 budgeted, \$86,102 is committed to existing Purchase Orders and \$222,202 is expended, leaving the remainder of \$58,341 available within budget for additional operating expenses as needed.
 5. Line 28, County Overhead – Of the \$80,000 budgeted, \$79,196 has been transferred, and a balance of \$804 remains for transfer (PTNE Staff & Overhead, Property Appraiser, & Tax Collector).
 6. Line 30, Capital Projects – A balance of \$230,600 remains for improvement projects.
 7. Line 32, Capital Reserves - \$150,000 is reserved for catastrophic events.
 8. Line 33, All Expenses – Of the \$827,245 budgeted, \$86,102 is committed in existing Purchase Orders, \$301,398 has been expended, leaving the remainder of \$439,745 available for MSTU expenditures.
 9. Line 34, FY-25 Budget Grand Total – Budgeted Revenues (Line 3) and All Expenses (Line 33) are equal and cancel-out, \$86,102 remains committed to existing Purchase Orders, collected Revenues exceed Expenses by \$137,900 and \$51,798 are Unexpended.

General

1. MSTU Tax Rate: 2.00 Mills is for beautification improvements and maintenance within the taxing district.
2. The Ad Valorem taxable value increased 5.42% for fiscal year 2025 over 2024 generating additional revenue of \$68,920.
3. Tax millage collected and interest by the Lely Golf Estates Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- A & M Property Maintenance, Landscape Incidentals, for plant replacements has exceeded budget.
- Mulch applications exceeded the 2025 budget. Additional spreading of mulch, funded by the FY-26 budget will be undertaken in November/December.
- Simmonds Electrical: An entry will be added to Line 14, Lighting Maintenance, for the purchase and installation of sign lights for the Community Entrance and Doral Circle.
- The Doral Sign renovation project will be debited from the Capital Projects category.

Fiscal Year 2026 Budget

- The FY-26 budget is effective October 1, 2025.
- The Ad Valorem taxable value will be updated in the FY-26 budget.
- Funds not spent on FY-25 will be carried forward to FY-26.
- Asset Management Plan assets and expenditure projections to fund maintenance will be updated for 2026.

B. Lighting Inspection Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. Schumacher reported:

September 4, 2025, Observation Report

- St. Andrews Blvd: three single luminaires, four entry and two exit sign lights are out.
- Doral Circle: two sign lights are out.
- All lamp poles are fitted with Lumec-brand LED replacements.

C. Radar Speed Report

Mr. Schumacher reported:

Radar Speed Sign Report

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Daily vehicle report statistics from August 25, 2025, to September 15, 2025:

- Radar 1 (110 St Andrews Blvd, eastbound) is not functioning correctly. The sign will be evaluated for repair.
- Radar 2 (255 Saint Andrews Blvd, westbound) recorded 38,426 vehicles for an average of 1,478 per day. The maximum speed was seventy-one to seventy-five (71-75) mph.
- The data indicated most vehicles were traveling between twenty-six (26) and thirty-five (35) mph. The speed limit is twenty-five (25).

Radar Speed Signs

Mr. Schumacher noted:

- The Traffic Logix speed signs were installed in January 2021.
- Radar signs have a life expectancy of five years.
- It may be more cost effective to purchase new signs versus repairing existing signs.
- A “time of day” feature should be incorporated into the replacement sign.

D. Committee Terms Expiring and Reapplications

Mr. Schumacher reported that two seats, each for a four-year term, are available on the Lely Golf Estate Beautification MSTU Advisory Committee.

Linda Rae Jorgensen

Ms. Jorgensen did not re-apply for Advisory Committee membership.

Lisa Rice McGarity

Ms. McGarity’s application for re-appointment to the Advisory Committee is on September 23, 2025, Board of County Commissioners Agenda for approval.

E. McGee & Associates FY-26 Landscape Architectural Maintenance Consulting Services.

McGee & Associates submitted a proposal in the amount of \$21,375.00, for Annual Services for Landscape Architectural Maintenance Consulting Services for the Lely Golf Estates Beautification MSTU for FY-26.

The proposal will be considered at the meeting on October 16, 2025.

F. Irrigation

Mr. Schumacher reported:

- The Road Maintenance Division utilizes the Motorola™ system for irrigation for all County roadways.
- Conversion of the MSTU's irrigation system from HydroPoint to Motorola™ would provide continuity with the County standard.
- The HydroPoint controller(s) would be replaced with Motorola™ controllers.
- A quote(s) will be requested from a qualified contractor(s) for the purchase and installation of the Motorola™ controller(s).

The Committee will consider conversion of the irrigation system to Motorola™ at the October meeting.

VIII. Ongoing Business

A. Traffic Signage

Mr. Schumacher reported:

- The Board of County Commissioners (BCC) approved the transfer of street and STOP signs to the MSTU in March 2025.
- A *Traffic Signs* inventory report by location with financial projection of cost replacement was prepared for the Procurement Division.
 - Sixty-four signs on decorative poles (36 street name and STOP signs and twenty-eight speed limit and crosswalk signs).
 - Estimated replacement cost is \$109,912.00.
- The project will go "out to bid" as the cost exceeds the threshold determined by the Procurement Division.
- Upon quote approval, a contract will be awarded and sign production and installation sequences planned.

B. Sign Lights

Mr. Schumacher reported:

- Simmonds Electrical of Naples, Inc. installed nine Dabmar bronze light fixtures with LED bulbs and PermaPosts at the St. Andrews Boulevard sign monuments. One additional light will be installed on the entrance side.
- Two Dabmar light fixtures will be installed for each side of the Doral Circle sign.
- The work will be completed by the end of September.

IX. New Business

A. Holiday Décor 2025

St. Andrews Boulevard Entrance and Doral Circle

- Naples Christmas Lighting, a division of Sight N Sound, submitted quote #1095, dated September 5, 2025, in the amount of \$4,600.00 to install holiday decorations and LED lighting at the Lely MSTU entrances on Saint Andrews Boulevard and Doral Circle in November 2025.
- An option to upgrade lighting to coaxial lights for \$1,000.00 was offered.
- The design will replicate the 2024 plan.
- Text and email contact information was provided to report seasonal light outages.

The Committee agreed to accept the option to upgrade lighting to coaxial lights for a total contract cost of \$5,600.00 for holiday lighting.

MINUTES

The contract will be considered at the meeting on October 16, 2025.

X. Committee Member and Staff Comments

Judy Sizensky will host the October 2025 meeting and assist the new Project Manager during the transitional period.

XI. Public Comments

None

Mr. Schumacher thanked the Committee for their congeniality over the past ten years and expressed his enjoyment working together.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:04 P.M.

LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE

Kathleen Dammert, Vice Chair

These Minutes were approved by the Committee on _____, 2025 as presented ____ or as amended ____.

[Lely Golf Estates Beautification MSTU/CollierPTNE](#)

NEXT MEETING:

OCTOBER 16, 2025 – 2:00 PM
SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542

LELY GOLF ESTATES M.S.T.U.

Fund 1620

October 16, 2025

	FY-26	Vendor	Item	PO#	Budget	Commitments	Expenditures	Available
1	MILLAGE COLLECTED & INTEREST		MSTU Revenues		\$ (457,200.00)	\$ -	\$ -	\$ (457,200.00)
2	CARRY FORWARD		Unexpended Prior Year Funds		\$ (755,459.65)	\$ -	\$ -	\$ (755,459.65)
3	ALL REVENUES				\$ (1,212,659.65)	\$ -	\$ -	\$ (1,212,659.65)
		McGee & Associates	Landscape Architect (FY-25)	4500234203		\$ 10,474.50	\$ -	
4	ENG. FEES & OTHERS				\$ 25,000.00	\$ 10,474.50	\$ -	\$ 14,525.50
5	INDIRECT COST REIMBURSE	Collier County	Indirect Cost	Direct Pay	\$ 6,400.00	\$ 6,400.00	\$ -	\$ -
		A&M Property Maint	Landscape Incidentals	4500234775	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
6	LANDSCAPE INCIDENTALS (634990)				\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
7	OTHER CONTRACTUAL (634999)	A&M Property Maint	Grounds Maintenance		\$ 142,700.00	\$ 100,000.00	\$ -	\$ 42,700.00
8	OTHER CONTRACTUAL (639990)	Tree Scaping	Tree & Palm - Pruning	4500241338	\$ 47,700.00	\$ 15,000.00	\$ -	\$ 32,700.00
9	ELECTRICITY	FPL	Electricity	4700005320	\$ 5,200.00	\$ 5,330.00	\$ -	\$ (130.00)
10	WATER AND SEWER	Collier County Public Utilities	Water - Irrigation	4700005160	\$ 10,000.00	\$ 12,100.00	\$ -	\$ (2,100.00)
11	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 800.00	\$ 800.00	\$ -	\$ -
		SiteOne	Irrigation Parts & Pumps			\$ 9,000.00	\$ -	\$ 9,000.00
		Agricultural Services International	Warran Street Pump Station	4500241210	\$ -	\$ 5,000.00	\$ -	\$ -
		Agricultural Services International	Warran Street Pump Station	4500238658		\$ 3,859.65	\$ -	\$ 3,859.65
12	SPRINKLER SYSTEM				\$ 8,859.65	\$ 17,859.65	\$ -	\$ (9,000.00)
13	MULCH	Southeast Spreading	Mulch		\$ 10,000.00	\$ 17,400.00	\$ -	\$ (7,400.00)
14	LIGHTING MAINTENANCE	Simmonds Electrical	Electrical Services	4500241141	\$ 35,000.00	\$ 20,000.00	\$ -	\$ 15,000.00
15	LICENSE & PERMITS				\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
16	BUILDING RM							
		Naples Christmas Lighting	Holiday Decorations		\$ 4,600.00	\$ -	\$ -	\$ 4,600.00
		Premier Staffing	Transcription		\$ -	\$ 6,600.00	\$ -	\$ (6,600.00)
17	OTHER MISCELLANEOUS (649990)				\$ 13,000.00	\$ 6,600.00	\$ -	\$ 6,400.00
18	OFFICE SUPPLIES				\$ 100.00	\$ -	\$ -	\$ 100.00
19	COPYING CHARGES	J.M. Todd	Copier CPC	4500241387	\$ 200.00	\$ 150.00	\$ -	\$ 50.00
20	FERT HERB CHEM	Howard Fertilizer	Fertilizer		\$ 3,500.00	\$ -	\$ -	\$ 3,500.00
21	COMPUTER SOFTWARE				\$ -	\$ -	\$ -	\$ -
22	OTHER OPERATING				\$ 200.00	\$ -	\$ -	\$ 200.00
23	TRAFFIC SIGNS				\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
24	OPERATING EXPENSES				\$ 370,659.65	\$ 257,114.15	\$ -	\$ 113,545.50
25	PTNE STAFF & DIVISION OVERHEAD				\$ 68,100.00	\$ -	\$ -	\$ 68,100.00
26	PROPERTY APPRAISER				\$ 3,400.00	\$ -	\$ 838.47	\$ 2,561.53
27	TAX COLLECTOR				\$ 9,900.00	\$ -	\$ -	\$ 9,900.00
28	COUNTY OVERHEAD				\$ 81,400.00	\$ -	\$ 838.47	\$ 80,561.53
29	IMPROVEMENTS GENERAL				\$ 610,600.00	\$ -	\$ -	\$ 610,600.00
30	CAPITAL PROJECTS				\$ 610,600.00	\$ -	\$ -	\$ 610,600.00
31	RESERVES FOR INSURANCE				\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
32	CAPITAL RESERVES				\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
33	ALL EXPENSES				\$ 1,212,659.65	\$ 257,114.15	\$ 838.47	\$ 954,707.03
34	FY-26 BUDGET GRAND TOTAL		= ALL REVENUES - ALL EXPENSES		\$ -	\$ 257,114.15	\$ 838.47	\$ (257,952.62)

92,697,303	FY 13 Final Taxable Value	-3.3%
95,718,423	FY 14 Final Taxable Value	3.3%
99,596,489	FY 15 Final Taxable Value	4.1%
106,888,467	FY 16 Final Taxable Value	7.3%
116,823,687	FY 17 Final Taxable Value	9.3%
127,802,080	FY 18 Final Taxable Value	9.4%
135,136,761	FY 19 Final Taxable Value	5.7%

Total Available Balance	\$ 954,707.03
Plus Committed And Not Spent	\$ 257,114.15

Estimated Cash	\$ 1,211,821.18
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Prepared 10/14/25 MV

LELY GOLF ESTATES M.S.T.U.

Fund 1620

October 16, 2025

142,494,654	FY 20 Final Taxable Value	5.4%		
152,194,183	FY 21 Final Taxable Value	6.8%		
156,289,928	FY 22 Final Taxable Value	2.7%		
180,384,272	FY 23 Final Taxable Value	#####	+6.3% Average	
203,796,660	FY 24 Final Taxable Value	#####		
\$214,844,295	FY 25 Gross Taxable Value			
5.42%	Adjustment FY 24 to FY 25			
	FY 25 Gross MSTU Revenue	FY 24		
Millage	2.0000	2.0000	2.0 mill cap	
Tax Dollars	\$429,688.59	\$407,600	\$68,920	Increase

<u>LELY MSTU LIGHTING INSPECTION</u>			Inspection Date:		10/2/2025	
ST. ANDREWS ENTRANCE - FROM US-41						
TUBE		A	B	C	D	E
Sign - Enter	1					
Sign - Exit	2					
SPOT		○	A	B	Notes	
Flagpole - US	1				▪ Current outages are sequenced in RED .	
Flagpole - FL	2					
Flagpole - BCC	3					
LUMINAIRE		○	A	B	▪ Outages repaired in the past month are sequenced in GRAY .	
Single	1					
Single	2					
Single	3	●				
Single	4					
Single	5					
Single	6					
Single	7					
Single	8	●				
Single	9					
Single	10	●				
Single	11					
PEBBLE BEACH BLVD						
LUMINAIRE		○	A	B		
Double	1					
Double	2					
Double	3					
Double	4					
Double	5					
Double	6					
Double	7					
Double	8					
Double	9					
Double	10					
Double	11					
Double	12					
Double	13					
Double	14					
Double	15					
Double	16					
Double	17					
Double	18					
Double	19					
Double	20					
Double	21					
Single	22					
Single	23					

1909

1909

<u>LELY MSTU LIGHTING INSPECTION</u>		10/2/2025		
FOREST HILLS @ AUGUSTA				
'LELY' SIGN		○	A	B
Solar Light	--			
DORAL CIRCLE				
TUBES		○	A	B
Sign - Enter	1			
Sign - Exit	2			
LUMINAIRE		○	A	B
Double	1			
Double	2			
Single	3			
Single	4			
Single	5			
Single	6			

1909

1909

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 10/01/2025 10:53:09 AM

Name: Bonnie R Karen

Email Address: bonkaren@live.com

Home Address: 351 Hidden Valley Drive

City/Zip Code: Naples, 34113

Primary Phone: 239-682-9191

Secondary Phone:

Board or Committee: Lely Golf Estates Beautification MSTU Advisory Committee

Category (if Applicable):

Place of Employment? Self Employed

Do you or your employer do business with the County? No

How many years have you lived in Collier County? More than 15

Home many months out of the year do you reside in Collier County? I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Would you and/or any organizations with which you are affiliated benefit from decisions or recommendations made by this advisory board? No

Are you a registered voter in Collier County? Yes

Do you currently hold an elected office? No

Do you now serve, or have you ever served on a Collier County board or committee? No

Please list your community activities and positions held:

Education: College

Experience / Background: College