



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road
Naples, FL 34104

AGENDA

AUGUST 17TH, 2023

I. CALL TO ORDER

II. ATTENDANCE

Tony Branco - Chair (10/1/25)

Kathleen Dammert - Vice Chair (10/1/26)

Linda Rae Jorgensen (10/1/25)

Kathleen Slebodnik (10/1/25)

Anita Ashton (10/1/26)

Brian Wells – Director, PTNE Div.

Dan Schumacher – Project Mgr, PTNE Div.

Rosio Garcia, Operations Coord. PTNE Div.

Michael McGee – McGee & Associates

Robert Kindelan – Superb Landscape Services

Wendy Warren – Premier Staffing

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES – [JULY 20TH, 2023](#)

V. CHAIRMAN’S REPORT – TONY BRANCO

A. Community Assessment

B. St Andrews Speeds & Traffic Count

VI. CONTRACTOR REPORTS

A. [Landscape Architect’s Report](#) – M^cGee & Associates (M&A)

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

VII. PROJECT MANAGER’S REPORT – DAN SCHUMACHER

A. [Budget Report](#)

B. [Lighting Inspection Report](#) – Outages & Inspection

VIII. ONGOING BUSINESS

A. St. Andrews Entryway Monuments – Landscaping Renovation

B. Doral Circle Median 23 – Landscaping Renovation

C. Traffic Signage – Ownership & Damage Repairs

D. Holiday Décor Lighting

E. Traffic Calming

F. Pending Items

IX. NEW BUSINESS

X. COMMITTEE MEMBER COMMENTS

XI. PUBLIC COMMENT

XII. ADJOURNMENT

NEXT MEETING:

SEPTEMBER 21, 2023 AT 2:00 PM

South Regional Library

8065 Lely Cultural Pkwy

Naples, FL 34113, (239) 252-7542



GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE
8300 Radio Road
Naples, FL 34104

Minutes
July 20, 2023

I. Call to Order

The meeting was called to order at 2:04 P.M. and a quorum of four was present.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice Chair; Anita Ashton, Linda Jorgensen, Kathleen Slebodnik (Excused).

County: Dan Schumacher, Project Manager, PTNE Division; Brian Wells, Director, PTNE Division (Excused); Rosio Garcia, Operations Coordinator, PTNE Division

Others: Mike McGee, Landscape Architect, McGee & Associates; Robert Kindelan, Superior Landscape Services; Wendy Warren, Premier Staffing; Pat McCabe, Resident; Lisa McGarity, Resident

III. Approval of Agenda

Vice Chair Dammert moved to approve the Agenda of the Lely Golf Estates Beautification MSTU as amended:

Add: IX. New Business - B. Doral Flagpole.

Second by Ms. Ashton. Carried unanimously 4 - 0.

IV. Approval of Minutes – June 15, 2023

Ms. Ashton moved to approve the minutes of the June 15, 2023, Lely Golf Estates Beautification MSTU. Second by Ms. Jorgensen. Carried unanimously 4 - 0.

V. Chairman's Report – Tony Branco

A. Community Assessment

Chair Branco reported on observations made during the monthly drive through:

- The non-functioning irrigation system is causing concern due to lack of rain.
- Additional testing and repairs to the irrigation system are ongoing (details below).
- A water truck was utilized to irrigate the entryway flowers.
- The Pentas at the entrance are not growing. Fertilization and seasonal restrictions will be considered.
- The entryway monument letters that were polished looked better than the non-treated letters.
- The monuments outer bands require painting.
- The entryway mulch has not been applied.
- Generally, the medians look good. St. Andrews, Pebble Beach, and Forest Hills Boulevards and Valley Stream Circle medians are well trimmed.
- The Pinehurst Monument area needs mulch.
- An auto caused damage to median landscaping on Valley Stream Circle.
- The Hibiscus Golf Course renovation is in the final stages.

MINUTES

- Washingtonia tree removal count is now up to twenty-five (25) and should be prioritized relative to their condition and location, as some are more hazardous than others.

Irrigation

- The controller is emitting continuous “fault” system transmissions for zones one (1) through seven (7) indicating the system is not irrigating.
- An irrigation controller replacement part has been received and installation will be scheduled.
- The pump will be manually activated pending restoration of the system.

B. St Andrews Blvd. Speeds and Traffic Count

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Chair Branco distributed a daily vehicle report for data from June 18, 2023, to July 18, 2023.

- Radar 1 (110 St Andrews Blvd) recorded 47,770 vehicles averaging 1,541 vehicles per day. The maximum speed was fifty-three (53) mph.
- Radar 2 (255 Saint Andrews Blvd) recorded 49,126 vehicles for an average of 1,585 per day. The maximum speed was sixty-nine (69) mph.

VI. Contractor Reports

A. Landscape Architect’s Report – McGee & Associates (M&A)

Mr. McGee summarized the “*Lely Golf Estates Landscape Observation Report FY22-23*” dated July 6, 2023.

Saint Andrews Blvd. & US 41

- The Alexander Palms at the main entrance are showing signs of mold and possible insect issues.

Inbound R/W South

- Recommend replacement of thirty-nine (39) MSTU-maintained Allamanda shrubs with variegated Arboricola shrubs for screening.
- Queen Crape Myrtle tree staking needs to be removed and cut off from the trunk. Replace with new bracing if needed.

Outbound R/W North

- Recommend replacement of seventy-three (73) MSTU-maintained Allamanda shrubs with variegated Arboricola shrubs for screening.

Saint Andrews Blvd.

Median #1

- Replace the broken valve box.

Median #2

- Remove bees and replace valve box lid with hole in it.

Median #9

- Remove deteriorating Washingtonia Palms and add two (2) double Alexander Palms.

Median #10

- Recommend planting ninety-six (96) Perennial Peanut ‘Golden Glory’ to replace Bougainvillea and Juniper damaged by an auto accident.

MINUTES

Forest Hills Cart Crossing & Lake

- Irrigation deactivated due to renovation of the golf course. Monitor plant condition for stress and manually irrigate if necessary.
- Recommend planting twenty-nine (29) orange flowered Bulbine 'Hallmark' to replace missing Perennial Peanut when the irrigation is reactivated.

Valley Stream Circle

Median #13

- The south purple Trumpet tree needs to be replaced.

Pebble Beach Boulevard

Median #17

- Address 124: Remove strapping and old nursery center support pole from the tree.

Median #19

- Replace thirteen (13) dwarf Bougainvillea destroyed in an auto accident.
- Replace all remaining Perennial Peanut with forty-five (45) orange flowered Bulbine 'Hallmark'.

Pebble Beach Boulevard Golf Cart Crossing

- Water source is an issue due to golf course renovation.
- Plants have deteriorated due to an apparent fungus.
- Treat Spider Lily plants for leaf spot fungus and remove damaged foliage.

Thorncrest and Briarcliff Lanes

Cul-de-sacs #20 and #21

- Recommend renovation of the cul-de-sacs during the rainy season.
- Remove dead plants and apply a light layer of mulch.

Heather Grove Lane Cul-de-sac #22

- Consider removal and replacement of eight (8) Bougainvillea plants run over by an auto.

Baltusrol Signs

Outbound Side

- The irrigation head watering the outbound sign plantings has been removed. *Confirm reinstallation with golf course superintendent.*
- Remove all Plumbago shrubs on the outbound side and replant the area with eleven (11) Plumbago plants and thirty-one (31) Perennial Peanut plants when irrigation is reactivated.
- Additional mulch is needed around the sign and toward the Philodendron plants.

Inbound Side

- Replace five (5) deteriorated Plumbago shrubs and replace Perennial Peanut with forty-five (45) orange flowered Bulbine 'Hallmark' plants.

Doral Circle

East R/W

- Replace Tabebuia tree damaged by the hurricane with a single trunk 'Golden Trumpet Tree.

West R/W & Rattlesnake Hammock Road

- Tree trimming white African Iris in replacements total fifteen (15).

MINUTES

Median #23

- Recommend planting fifteen (15) Pentas and fifteen (15) Purslane to coordinate with seasonal plantings at the Saint Andrews & US41 entrance.
- Thirty to thirty-five (30 – 35) missing Dwarf Red “Fireball” Crown-of-thorn need to be replaced. *Planting is “on hold” pending Committee review of potential renovation.*

Warren Street Pump Station

- Maintenance personnel should clean out the dirt and debris from the potable water meter box.
- Pressure gauge was removed; moist areas around the reuse water source pipe should be checked.

Water Usage

Recommend the potable water meter box, full of dirt and debris, be cleaned to enable reading of the meter.

- Warren Street
 - June 2023 - 187,630 gallons; no potable water usage.
- Valley Stream
 - June 2023 – 31,407 gallons of potable water.

Mr. Schumacher reported:

- The Request for Quote (RFQ) list is up to date and a Notice-to Proceed will be issued to SLS.
- Hibiscus Golf Course management’s plan to reconnect existing irrigation heads in three (3) MSTU locations on completion of the course renovation will be confirmed.

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

Mr. Kindelan reported:

- Due to irrigation system malfunctions, entryway flowers were watered three (3) times by truck.
- An SLS technician will check the Warren station pump to determine if it is operating correctly.
Mr. Kindelan will report the findings to Mr. Schumacher.
- Mulch application to the Baltusrol area, delayed due to irrigation issue, is scheduled for week ending July 29th.
- The purple Trumpet tree was removed.
- A re-quote for the Golden and Purple Trumpet trees, sourced with local nurseries, will be sought.
- Summer fertilization options will be reviewed.

Mr. Schumacher will confirm any fertilization restrictions with the Road Maintenance Division.

VII. Project Manager’s Report – Dan Schumacher

A. Budget Report

Lely MSTU Fund Budget 152 dated July 20, 2023

- The FY-23 Millage rate remains constant at 2.0000 mills.
- Current Ad Valorem Tax, Line 1, is \$360,700.00; an increase of 15.38% over FY-22.
- Transfers and Contributions, Line 12, are \$529,428.95; a carryover of unexpended FY-22 funds (minus 5%).

MINUTES

- Total Revenue, Line 13, is \$890,128.95, including investment interest, transfers, and contributions.
- Purchase Orders: (by Contractor):
 - Davey Tree Experts – Tree trimming Rattlesnake Hammock Road.
 - Forestry Resources – Mulch.
 - Graybar – Lumec LED Retro Fixtures.
 - Hart’s Electrical – Electrical Maintenance and LED Fixtures.
 - Howard Fertilizer.
 - McGee & Associates – Landscape Architecture.
 - McShea Contracting – Paver Crosswalks.
 - The Lump Sum Contract, in the amount of \$49,495.00 has been paid.
 - Naples Electric Motor Works – Pump Maintenance.
 - National Traffic Signs.
 - NR Contractors Inc. – Entryway Monument Refurbishment.
 - The Lump Sum Contract in the amount of \$149,750.00 has been paid.
 - Premier Staffing – Transcription Services.
 - Sight N Sound, dba Naples Christmas Lighting – Holiday Decorations.
 - SiteOne Landscape Supply – Irrigation Parts & Pumps.
 - Superb Landscaping Services –
 - Incidentals for landscape refurbishment and miscellaneous.
 - Grounds Maintenance for regularly scheduled tasks and irrigation repairs.
- Operating Expense, Line 44, budgeted at \$333,378.95; with current Commitments of \$83,506.75 Expenditures of \$167,819.19, and a Budget Remainder (unspent operating funds) of \$82,053.01.
- Capital Outlay, Line 46, budgeted at \$338,950.00, has a balance of \$189,200.00.
- Transfer to Fund 111, Line 48, in the amount of \$58,800.00, is for MSTU Staff salaries and accrued County overhead related to MSTU operations.
- Transfer to the Property Appraiser, Line 48, in the amount of \$3,100.00, is for computation of MSTU Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 39, in the amount of \$8,900.00, is for collection of MSTU millage as part of the annual tax bill, currently 2.0000 mills.
- Reserves, Line 52, in the amount of \$150,000.00, is designated for Insurance and Catastrophic damage repair.
- Total Budget, Line 53, lists FY-23 MSTU budgeted funds at \$893,128.95; with tabulated Commitments of \$83,506.75, Expenditures of \$236,630.40, and a Budget Remainder (total unspent funds) of \$423,241.80. The Budget amount of \$893,128.95 does not change during the fiscal year.

Noted:

- Removal of the Washingtonia trees will be funded from the Operating Expense category.
- Replacement of street signs, if undertaken by the MSTU, will be funded from the Other Contractual category.
- Funds for refurbishment of the Entryway Monuments have been expended with payment processed to NR Contractors Inc.
- Improvements General category balance is \$189,200.00.
- Fund 152 is exclusive to the Lely MSTU and cannot be utilized by outside entities.
- FY-23 millage rate of 2.000 accumulates funds for maintenance of community assets as identified in the Capital Asset Management Plan, updated annually, and special projects.

MINUTES

- If necessary, a budget amendment to meet Operating Expense requirements, consistent with the MSTU ordinance, can be requested upon a motion by the Advisory Committee and executed upon approval by the Board of County Commissioners (BCC).
- Modifications to the Millage Rate must be approved by the Board of County Commissioners (BCC).

Asset Management Plan

- The *Asset Management Plan* report to identify life expectancies of community assets and corresponding expenditure projections to fund this maintenance will be updated and presented to the Committee upon finalization of the FY-24 budget.

B. Lighting Inspection Report – Outages & Inspection

- Red entries indicate current lamp outages, gray for outages repaired from the previous report, and purple for Metal Halide lamp replacements.
- The July 3, 2023, report indicated no outages.
- All lamps are fitted with Lumec retrofit replacements.
- Three (3) fixtures remain in inventory.

VIII. Ongoing Business

A. St. Andrews Entryway Monuments Refurbishment – Landscaping Renovation

Mike McGee, McGee & Associates, presented landscape plan options for the Lely Golf Estates community entryway sign monuments at the intersection of St Andrews Blvd. & US-41.

- Designs LC1 and LC2 feature variances in proposed plant selection and color.
- Outbound side: The proposed plan is compact due to the presence of utilities with low plantings in the front of the sign. Sod will be added where necessary.
- Inbound side: A lush tropical look is proposed with Blueberry Flax Lilies planted in the vacant area and higher foliage surrounding the Paroutis Palms in the rear.
- The seasonal flower bed of annuals will be a focal point of the design.
- Irrigation may be rezoned with a single zone for the annuals and heads added to the outbound side.
- An *Opinion of Cost* was submitted.

Mr. McGee will:

- Submit a spreadsheet of the material selection and quantities for Plan LC2 to Mr. Schumacher.
- Confirm number of irrigation zones and rework the irrigation flow.

Ms. Ashton motioned to approve McGee & Associates Landscape Plan LC2, for the landscape renovation of the Lely Golf Estates Entryway Monument area, at a cost not to exceed fifteen thousand dollars (\$15,000.00). Second by Vice Chair Dammert. Carried unanimously 4 – 0.

B. Doral Circle

Median 23 Renovation

- **Mr. McGee** proposed designing a landscape plan incorporating the same varieties of plant species as the Entryway Monument Plan.
- The Foxtail Palm tree will remain.

Flagpole

- **Mr. McGee** presented a concept recommending the flagpole be installed in the Right-of-Way (ROW) on the corner Doral Circle and Rattlesnake Hammock Road.
- Plant selection would coordinate with median plant selection.
- The Podocarpus hedge would extend to the bridge.
- Benches would be considered as part of the design scheme.

Mr. McGee will:

- Prepare a plan for the renovation of Median 23 for review by the Committee at the August 2023 meeting.
- Research feasibility of a flagpole installation and landscaping in the ROW at the entrance to Doral Circle.

C. Traffic Signage Damage Repairs

Donation of Decorative Traffic Signs to the MSTU

- Twenty-seven (27) signs damaged by Hurricane Ian need various levels of repair.
- Transfer of ownership of all decorative signs by the Homeowners Association (HOA) to the MSTU is required for MSTU-funded repairs.
- Staff has consulted with the County Attorney's Office on the process for the Lely Civic Assn. to transfer assets and maintenance responsibilities for the LGE traffic signs to the MSTU.
- The Board of County Commissioners (BCC) must approve the transfer.
- Repairs are "on hold" pending resolution of issues with the recently amended Lely Civic Association documents.

HOA Documents

- On review, the Civic Association's claim of jurisdiction over assets and easements within LGE which conflict with the MSTU or the County, must be corrected in the HOA documents and approved by the community.
- The Board of Directors amended HOA documents as follows:
 - Eliminated reference to the Association's claims to easements within the ROW and responsibility for common fixtures.
 - Verification of HOA financial accounts, audited, and corresponding cash balances was completed August 15, 2023.
 - The amended documents will go to the HOA Attorney for final opinion.

Mr. Schumacher and **Chair Branco** will:

- Review the amended HOA documents prior to submission to the HOA's attorney.

D. Traffic Calming

The consensus of the Committee is to postpone considering speed deterrent devices until the Public Utilities Renewal (PUR) project is completed.

E. Pending Items

1. Washingtonia Palms Removal

- Staff has prepared a grid identifying the Washingtonia Palms which require removal due to their height and deteriorating condition.
- A Request for Quote (RFQ) has been issued.
- Removal will be staged for budgetary purposes.

MINUTES

- Mr. McGee will assist with prioritizing trees for removal.

2. Grounds Maintenance – Multi-Year Contract

- *Invitation to Bid (ITB)* proposals for a new Grounds Maintenance contract for the MSTU are due week ending July 29, 2023.
- The contract will be awarded to the lowest qualified bidder.
- The contract is subject to approval by the Board of County Commissioners (BCC).

IX. New Business

A. Holiday Lighting

Mr. Schumacher will seek quotes to install holiday decorations and lighting at the Lely MSTU entrances on Saint Andrews Boulevard and Doral Circle in November 2023. Last season proposals were received from two local vendors, Sight N Sound and Whited Holiday Décor.

B. Doral Flagpole

Mr. Schumacher reported:

- Seven (7) of the forty-nine (49) residents of Doral Circle expressed interest in installing a flagpole in the community.
- Approval of the installation site is required by the Road Maintenance Division.
- The American flag must be lit at night.
- An individual must volunteer to accept the responsibility for ensuring the requirements are met for displaying the flag.

X. Committee Member Comments

None

XI. Public Comments

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:04 P.M.

LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE

Tony Branco, Chair

These Minutes were approved by the Committee on _____, 2023 as presented ____ or as amended ____.

NEXT MEETING:

AUGUST 17, 2023
SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542

Count by Speed Range Report

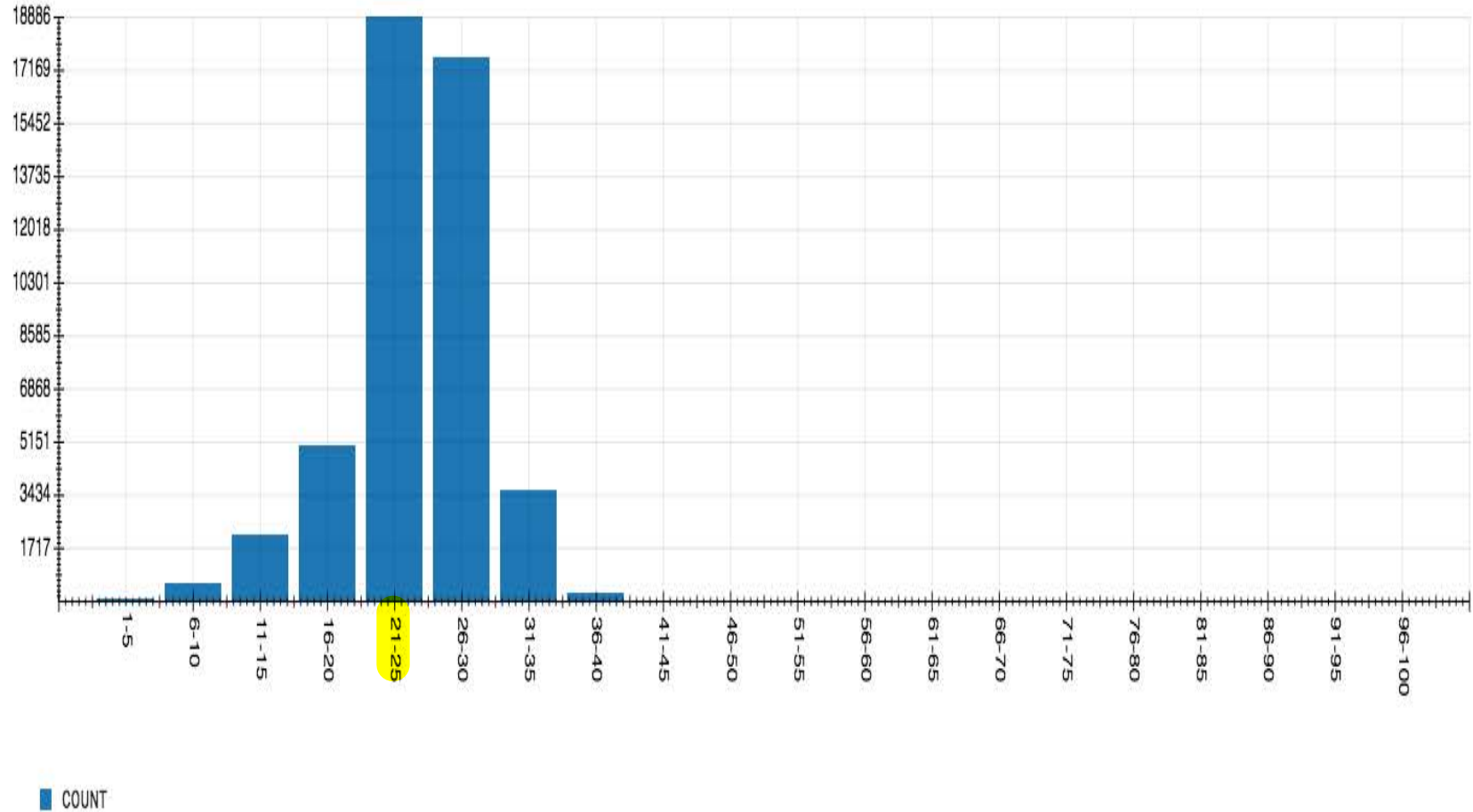
Location: Radar 1

Report period: 2023-07-15 to 2023-08-15

Address: Saint Andrews Boulevard

Count By Speed Range

Speed (mph)	Count
1-5	89
6-10	578
11-15	2128
16-20	5038
21-25	18886
26-30	17603
31-35	3552
36-40	275
41-45	32
46-50	8
51-55	1
56-60	0
61-65	0
66-70	0
71-75	0
76-80	0
81-85	0
86-90	0
91-95	0
96-100	0
Total	48190



Radar 1 Traffic Report 7/15-->8/15/23

Location: **Radar 1**
 Address: Saint Andrews Boulevard
 Speed Limit: From schedule 25 mph

Report Period: 2023-07-15 to **2023-08-15**
 Total Vehicle Count: **48190**

Date/Time	Total Vehicle	# of Speed Violations	% of Speed Violations	Max Speed (mph)
2023-07-15	1405	713	51 %	44
2023-07-16	1156	621	54 %	45
2023-07-17	1644	655	40 %	50
2023-07-18	1609	861	54 %	39
2023-07-19	1636	893	55 %	40
2023-07-20	1718	H 944	55 %	42
2023-07-21	H 1753	874	50 %	46
2023-07-22	1463	749	51 %	47
2023-07-23	1237	624	50 %	37
2023-07-24	1650	737	45 %	40
2023-07-25	1636	839	51 %	45
2023-07-26	1643	847	52 %	46
2023-07-27	1692	890	53 %	41
2023-07-28	1727	890	52 %	43
2023-07-29	1355	738	54 %	47
2023-07-30	1240	703	H 57 %	49
2023-07-31	1746	735	42 %	43
2023-08-01	1572	804	51 %	43
2023-08-02	1569	841	54 %	41
2023-08-03	1515	820	54 %	42
2023-08-04	1560	826	53 %	40
2023-08-05	1275	689	54 %	43
2023-08-06	1152	655	H 57 %	40
2023-08-07	1551	722	47 %	42
2023-08-08	1551	786	51 %	39
2023-08-09	1587	884	56 %	43
2023-08-10	1428	713	50 %	40
2023-08-11	1616	770	48 %	H 51
2023-08-12	1337	683	51 %	39

2023-08-13	1111	579	52 %	41
2023-08-14	1594	704	44 %	43
2023-08-15	1462	749	51 %	41
Summary	SUM: 48190	SUM: 24538	AVG: 51 %	

Count by Speed Range Report

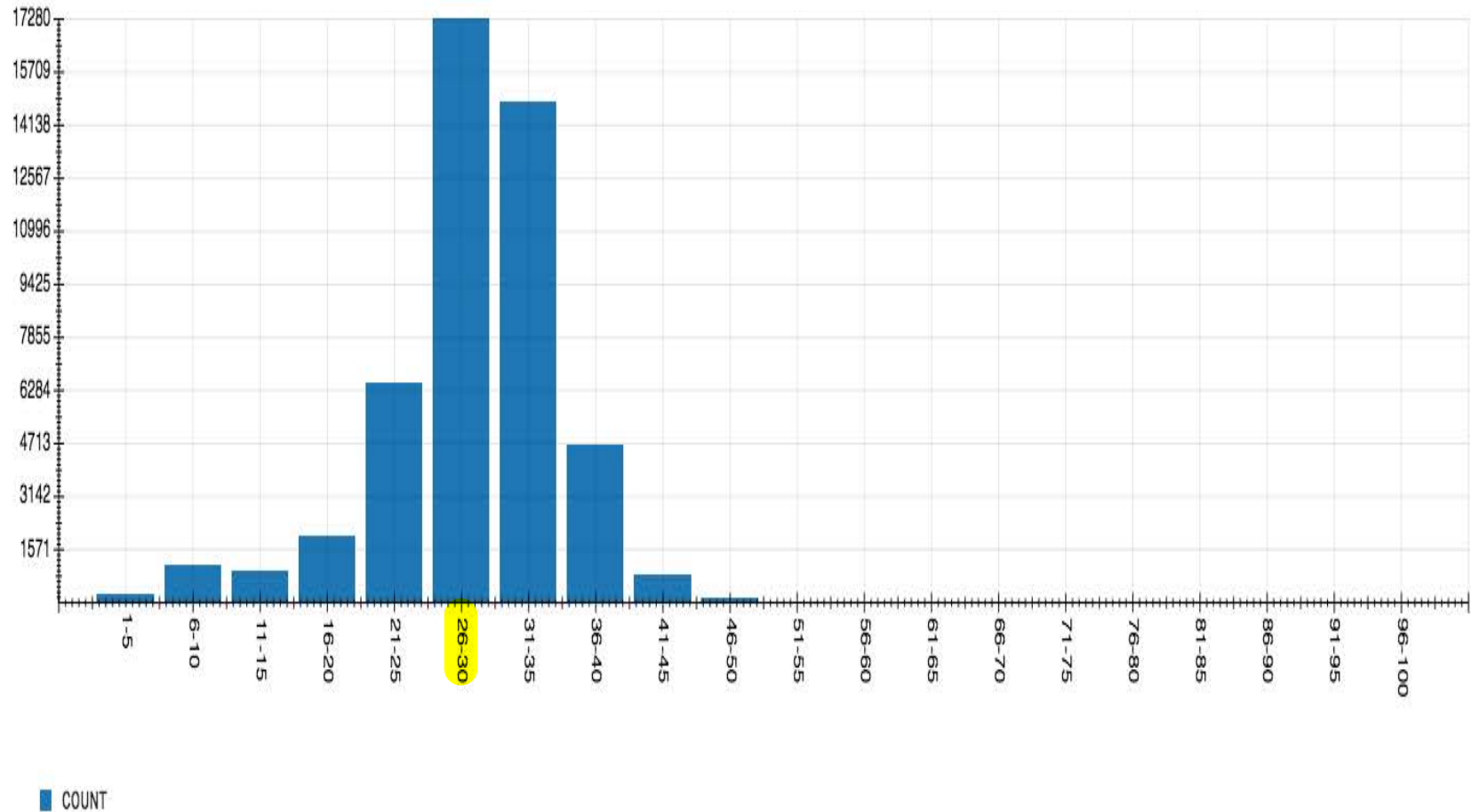
Location: Radar 2- 20120088

Report period: 2023-07-15 to 2023-08-15

Address: 255 Saint Andrews Blvd Naples

Count By Speed Range

Speed (mph)	Count
1-5	215
6-10	1084
11-15	944
16-20	1928
21-25	6511
26-30	17280
31-35	14804
36-40	4655
41-45	814
46-50	94
51-55	31
56-60	7
61-65	4
66-70	0
71-75	0
76-80	1
81-85	0
86-90	0
91-95	0
96-100	0
Total	48372



Radar 2 Traffic Report 7/15-->8/15/23

Location: **Radar 2** - 20120088
 Address: 255 Saint Andrews Blvd Naples
 Speed Limit: From schedule 25 mph

Report Period: 2023-07-15 to **2023-08-15**
 Total Vehicle Count: **48372**

Date/Time	Total Vehicle	# of Speed Violations	% of Speed Violations	Max Speed (mph)
2023-07-15	1366	1079	79 %	62
2023-07-16	1138	908	80 %	61
2023-07-17	1696	1382	81 %	53
2023-07-18	1669	1362	82 %	55
2023-07-19	1640	1348	82 %	52
2023-07-20	1678	1349	80 %	50
2023-07-21	1666	1374	82 %	56
2023-07-22	1470	1200	82 %	48
2023-07-23	1178	949	81 %	53
2023-07-24	H 1697	H 1396	82 %	54
2023-07-25	1641	1293	79 %	56
2023-07-26	1610	1296	80 %	55
2023-07-27	1604	1292	81 %	52
2023-07-28	1632	1283	79 %	51
2023-07-29	1354	1109	82 %	64
2023-07-30	1199	970	81 %	51
2023-07-31	1676	1312	78 %	51
2023-08-01	1693	1346	80 %	50
2023-08-02	1574	1276	81 %	53
2023-08-03	1479	1209	82 %	59
2023-08-04	1595	1321	H 83 %	48
2023-08-05	1276	1022	80 %	61
2023-08-06	1095	863	79 %	49
2023-08-07	1674	1369	82 %	60
2023-08-08	1573	1266	80 %	47
2023-08-09	1642	1328	81 %	47
2023-08-10	1574	1260	80 %	55
2023-08-11	1627	1329	82 %	55
2023-08-12	1306	1079	H 83 %	55

2023-08-13	1112	880	79 %	58
2023-08-14	1647	1347	82 %	H 78
2023-08-15	1591	1244	78 %	54
Summary	SUM: 48372	SUM: 39041	AVG: 81 %	

McGee & Associates

Landscape Architecture

Project: LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U. **Landscape Architect Observation Report:** August 2023
Location: MSTU DISTRICT ROADWAYS
Project Manager: Dan Schumacher, Collier County Public Services Division, Public Transportation & Neighborhood Enhancements Department
Consultant: McGee & Associates **Consultant's Representative:** Michael A. McGee, rla, isa
Contractor: Superb Maintenance **Contractor's Representative:** Robert Kindelan
Report Date: FY22-23, 08/03/2023 **Observation Date:** 08/03/2023

Report No. 10 (FY23)

AC - Indicates major or repeating items recommended to be discussed by the Advisory Committee

S - Indicates items to be addressed by staff. **C** - Indicates items to be addressed by Contractor


Contractor is requested to address items as soon as possible and indicate in **RESPONSE/COMMENTS** column when and which items are corrected.


Note: Copy picture out of comment boxes and then paste to additional sheet if picture is desired in larger size.

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
All locations		X	X		At US 41 and ST. Andrews Blvd. all Alexander palms should be reviewed for insect issues based upon sooty mold being present around crown shaft and upper trunks.	Strikethrough indicates items that have been addressed or being addressed and will be removed from the next month's report. Yellow highlighting indicates items that need to be addressed as soon as possible for safety issues, potential plant damage or to reduce future maintenance issues.
St. Andrews Blvd. & US 41 Inbound R/W South	X	X	X	3	R.O.W. area east of shopping center entrance, last 6 parking spaces across from median #2: Existing yellow Allamanda shrub hedge required by the LDC buffer requirements has declined and it is recommended to replace it with Variegated Schefflera Arboricola 'Trinette' 3 gal. size. (39) required to plant double staggered row hedge as required by LDC.	
		X	X	3	R.O.W. area east of shopping center entrance across from median #2: Queen Crape Myrtle tree staking has failed and needs to be removed. Bracing strapping needs to be cut off trunk because it is starting to girdle the trunk. If bracing is need then completely replace.	
		X	X	2	R.O.W. area east of shopping center entrance, last 6 parking spaces across from median #2: Remove volunteer Oyster plants.	
Outbound R/W North Suncoast Credit Union side	X	X	X	3	The existing yellow Allamanda shrub hedge that is part of the LDC code buffer requirements for screening parking areas have decline and it is recommended to remove existing and continue replanting of Variegated Schefflera Arboricola 'Trinette' 3 gal. size as replacements. (73) required to plant double staggered row hedge as required by LDC.	
St. Andrews Blvd. Median #1		X	X	2	Second valve box from east end is damaged and needs replacement.	
Median #2		X	X	2	The fourth valve box from the east end has hole in lid and bees are present. Recommend removing bees and replace box lid.	
Median #3	X	X	X	9	At address 105: Recommend removal of all remaining Plumbago shrubs, fill in low area with clean local topsoil (2-3 C.Y.+/-), and replant area with a single row of (14) African Iris 3 gal. size. Existing irrigation layout will need to be adjusted so that coverage is from the back of curbing if Iris installed,	
Median #4		X	X	6	Two west end Foxtail palms are being monitored for signs of Ganoderma fungus.	
Median #5		X			No major issues observed.	
Median #6		X			No major issues observed.	
Median #7		X			No major issues observed.	

Design * Environmental Management * Planning * Arborist

5079 Tamiami Trail East / P. O. Box 8052 Naples, Florida 34101
 Phone (239) 417-0707 * Fax (239) 417-0708
 LC 098 * FL 1023A

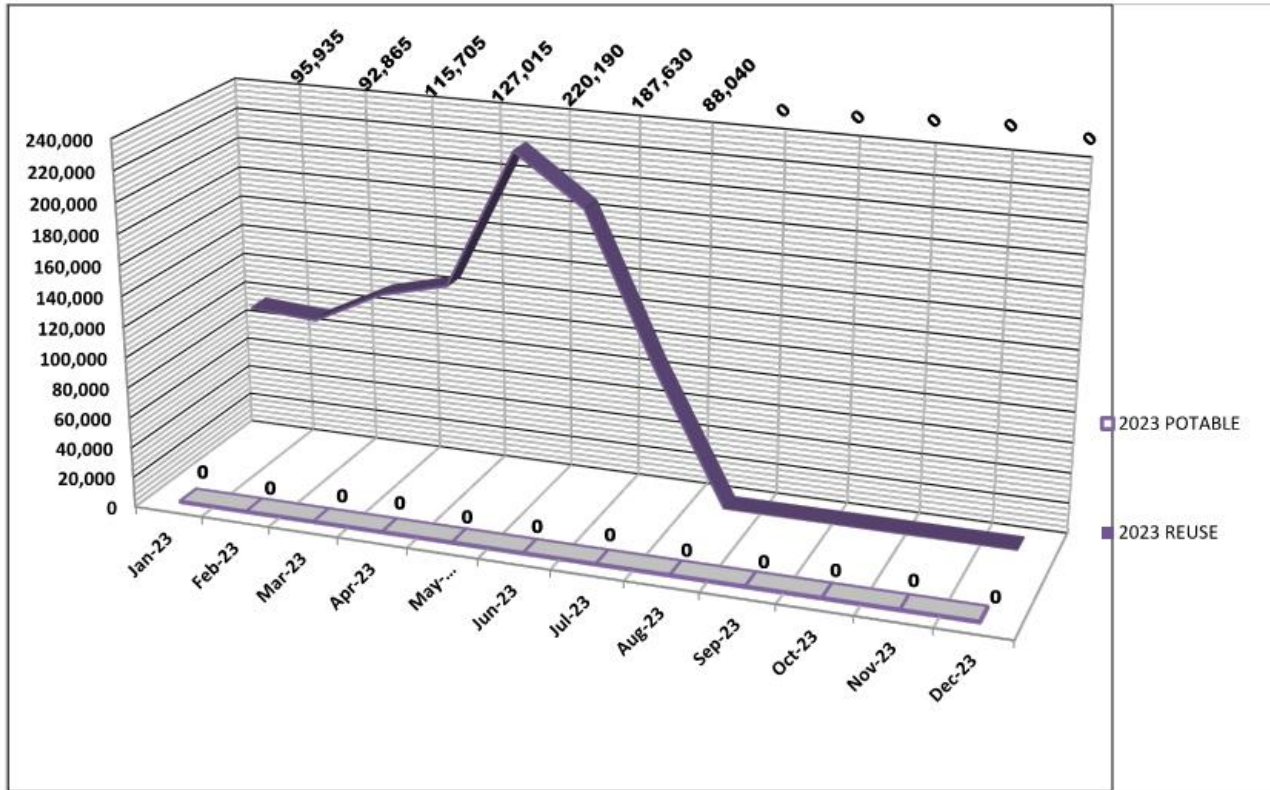
LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
Median #8		X			No major issues observed.	
Median #8A		X			No major issues observed.	
Median #9		X			One Washingtonia palm group location did not get renovation double Alexander palms planted. If Washingtonia palms are to be removed then Alexander palm installation is recommended.	M&A 6/1/23: Location is at address 388: (2) Double Alexander palms are recommended to be planted in the two enter gaps between the three palms.
Median #10		X	X	2	Auto accident has occurred on west end. The Juniper and a portion of the Bougainvillea have been heavily damaged. It is recommended due to the amount of damage and the east end has already been renovated with perennial peanut that the west end be renovated with a new planting of perennial peanut 'Golden Glory' (96) 1 gal. 4-rows, 18" o.c. 3' off back of curbs & palm tree. Irrigation coverage exist but minor adjustments may need to occur.	 (photo)
Forrest Hills Blvd Median #11		X			No major issues observed.	
Median #12		X			No major issues observed.	
Forest Hills Cart Crossing & Lake		X	X	2	The golf course is under renovation so water source will be an issue. Water truck maybe needed based upon rainy season arrival.	M&A 6/1/23: Currently existing rains are adequate for the turf and planting areas they are not under water stress.
	X	X	X	4	The Perennial peanut in front of sign is gone. Recommend replanting area with (29) 1 gal. orange flowered Bulbine 'Hallmark' 12" o.c.	M&A 6/1/23: With golf course irrigation cut off it is recommended to wait until full rainy season if planting is desired.
Valley Stream Cr. Median #13	X	X		9	The south purple Trumpet tree was rolled over during the storm. It was observed that the trunk had rotated out of the root ball and may have broken some main roots. Based upon what was observed while the tree was down it is recommended this tree be replaced because it may no ever re-root properly and become secure.	M&A 05/04/23: Handroanthus impetiginosis (Purple Trumpet tree) 11'-13' Ht., 3.5 Cal., 5'-6' Spr., 36" dia. B&B or 65 Gal. size container.
Pebble Beach Blvd. Median #14		X			No major issues observed.	
Median #15		X			No major issues observed.	
Median #16		X			No major issues observed.	
Median #17	X	X	X		At address 108: Holly trunk has decayed to over 50% of the trunk diameter due to a previous branch failure. Removal and replace is recommended and should be scheduled.	
		X	X		At address 140: (2) Dwarf Bougainvillea is missing. Replace with 3 gal. Dwarf Bougainvillea 'Helen Johnson'	
		X	X		At address 148: (10) Dwarf Bougainvillea are missing. Replace with 3 gal. Dwarf Bougainvillea 'Helen Johnson'	
Median #18		X	X		At address 164: Washington palm has received a lightning strike. Removal is not urgent.	
		X	X		Perennial peanut plantings on north end of median is dry.	
Median #19		X	X	2	Auto accident has caused the removal of (13) existing dwarf Bougainvillea 'Helen Johnson'. Remaining stumps should be removed, and replacement should be with 3 gal. size plants, but no until rainy season unless irrigation is present.	
		X	X	2	The Perennial peanut has been planted twice and it is basically gone again believed to be due to Rabbits. Recommend replanting area with (45) 1 gal. orange flowered Bulbine	M&A 05/04/23; Perennial peanut plantings on north and south ends of median are dry.

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
					'Hallmark', 18" o.c.	
Pebble Beach Blvd. Golf Cart Crossing		X	X		The golf course is under renovation so water source will be an issue. Water truck maybe needed based upon rainy season arrival.	
		X	X	4	All Sider lily plants need to be treated for leaf spot fungus as soon as possible and remove heavily damaged foliage from the bottom up. Do not remove any new sprouts just foliage.	M&A 7/6/23: Plants have generally deteriorated due to apparent fungus issues. (photo) 
Thorncrest Ln. cul-de-sac #20	X	X			Due to age and amount of decline it is recommended to renovate this cul-de-sac during this rainy season.	M&A 09/08/22: Renovation on hold, Remove dead plants. M&A 11/4/22: (15-20) dwarf Bougainvillea plants are dead, missing or declined and need to be replaced. Replace with Bougainvillea 'Helen Johnson' 3 gal. size
Briarcliff Ln. Cu-de-sac #21	X	X			Due to age and amount decline it is recommended to renovate this cul-de-sac during this rainy season.	M&A 09/08/22: Renovation on hold
Heather Grove Ln. Cul-de-sac #22		X			(8) Bougainvillea plants on the eastern side have been run over and need to be reviewed for removal. Any replacements would need to wait until rainy season has started.	
Baltusrol Signs		X	X		Prune Philodendron off and away from sign wall.	
		X	X	4	The golf course is under renovation so water source will be an issue. Water truck maybe needed based upon rainy season arrival.	M&A 6/1/23: The Golf course irrigation head that waters the outbound sign plantings has been removed.
		X	X	4	Outbound side: Additional mulch is needed around front & back of sign directly and toward Philodendron plants.	
	X	X	X	8	Outbound side: Remove all Plumbago shrubs and replant area with (11) 3 gal. size replacements. Replant Perennial peanut area with (31) 1 gal. size 'Golden Glory'. Inbound side: (5) Plumbago shrubs need to be replaced with 3 gal. size.	M&A 4/6/23: Since there have been issues with Perennial peanut establishing and growing in this location it is recommended that (45) 1 gal. orange flowered Bulbine 'Hallmark', 18" o.c. be planted to replace peanut. M&A 6/1/23: Place plantings on hold until full rainy season or until golf course irrigation is restored.
Doral Cr. East R/W		X	X	3	The first Tabebuia tree from Rattlesnake Hammock Rd. needs to be replaced due to previous hurricane damaged. Install Handoanthus chrysotrichus 'Golden Trumpet Tree', 11'-13' ht., 3.5" cal., 5'-6' spr., 36" B&B or 65 Gal. Single leader trunk.	
West R/W & Rattlesnake Hammock Rd.		X	X	5	Pull mulch away from being in contact with Iris plant bases or foliage.	
		X	X	5	(5) White African Iris plants are missing along back of sidewalk in front of Podocarpus hedge. Replace with 3 gal. size plants.	M&A 6/1/23: After tree trimming there are a total of 15 white Iris plants that should be replaced. (10) White African Iris 3 gal. size recommended. M&A 7/6/23 (5)

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
						more are needed.
Median #23		X	X	5	All the Geraniums and 5-6 Alyssum annuals are missing from the north end. Replacement is recommended.	M&A 4/6/23: Generally, all annuals are gone. M&A 7/6/23 Recommend planting annuals at this time due to median renovation may not occur for some time. (15) Pentus & (15) Purdlane match plsnts used at US 41 & St. Andrews.
		X	X	6	(20) Dwarf Red "Fireball" Crown of thorn are missing or need to be replaced.	M&A 11/4/22: The areas of declined plants have expanded and an additional (10-15) replacement plants will be needed. 3 gal. size plants are recommended. M&A 12/4/22 On the southwest end of median Crown of thorn plants were run over. M&A 3/2/23 Plantings on hold until further review by Committee concerning renovation.
Median #24 Treasure Point Cul-de-sac		X			No major issues observed.	
Warren St. Pumping Station		X	X		Pressure gauge has been removed but there appears to be a very moist areas around the reuse water source pipe	
		X	X	3	The potable water meter box is full of dirt & debris. Could maintenance personal cleanout the box so that it can be read. See water use schedule.	
Valley Stream Cr. Irrigation					See water use schedule.	
Fertilization		X	X		See schedule.	

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
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Lely Golf Estates Beautification MSTU Reuse Mixing Chamber Annual Water Use thru 7/23



Notes: 2019 Total Water Use: Reuse 1,618,748 gallons, Potable 27,680 gallons
 2020 Total Water Use: Reuse 1,340,040 gallons, Potable 44,945 gallons
 12/2021 New potable water meter installed.
 2021 Total Water Use: Reuse 1,562,060 gallons, Potable 31,740 gallons
 2022 Total Water Use: Reuse 1,591,970 gallons, Potable 64,374 gallons

8/3/2023

Warren Street Mixing Chamber Water Use Data: 7/2023						
DATE	REUSE PSI	POTABLE WATER METER (X 100)	POTABLE WATER USE GALLONS	REUSE WATER METER READING (X x 100)	REUSE WATER USE GALLONS	TOTAL WATER APPLIED
7/1/2023	no guage	64,300.20		50,593.80		-
7/11/2023	no guage	64,300.20	-	51,291.30	69,750.00	69,750.00
7/21/2023	no guage	64,300.20	-	51,340.20	4,890.00	4,890.00
8/1/2023	no guage	64,300.20	-	51,474.20	13,400.00	13,400.00
TOTALS:			0.00		88,040.00	88,040.00
PERCENTAGE OF TOTAL VOLUME USED			0.0%		100.0%	

Valley Stream Circle Water Use Data: 7/2023		
DATE	POTABLE WATER METER READING (X 1)	POTABLE WATER USE GALLONS
7/1/2023	472040.09	
7/11/2023	488250.01	16210
7/21/2023	500350.07	12100
8/1/2023	513470.06	13120
		41,430

LELY GOLF ESTATES M.S.T.U.

Fund 1620

August 17, 2023

	FY-23	Vendor	Item	PO#	Budget	Commitments	Expenditures	Budget Remainder
1	CUR AD VALOREM TAX				\$ (360,700.00)	\$ -	\$ (342,772.16)	\$ (17,927.84)
2	DEL AD VALOREM TAXES				\$ -	\$ -	\$ (4,992.54)	\$ 4,992.54
3	OVERNIGHT INTEREST				\$ -	\$ -	\$ (7,415.56)	\$ 7,415.56
4	INVESTMENT INTEREST				\$ -	\$ -	\$ (1,984.66)	\$ 1,984.66
5	INTEREST TAX COLL.				\$ -	\$ -	\$ (230.29)	\$ 230.29
6	REVENUE STRUCTURE				\$ (360,700.00)	\$ -	\$ (357,395.21)	\$ (3,304.79)
7	TRANS FROM PROPERTY APPRAISER				\$ -	\$ -	\$ -	\$ -
8	TRANS FROM TAX COLL				\$ -	\$ -	\$ -	\$ -
9	CARRY FORWARD GEN				\$ (341,400.00)	\$ -	\$ -	\$ (341,400.00)
10	CARRY FORWARD OF ENCUMB				\$ (206,328.95)	\$ -	\$ -	\$ (206,328.95)
11	NEG 5% EST REV				\$ 18,300.00	\$ -	\$ -	\$ 18,300.00
12	TRANSFERS & CONTRIB				\$ (529,428.95)	\$ -	\$ -	\$ (529,428.95)
13	TOTAL REVENUE				\$ (890,128.95)	\$ -	\$ (357,395.21)	\$ (532,733.74)
14	ENG. FEES & OTHERS	McGee & Associates	Landscape Architecture	4500221878	\$ 29,083.95	\$ 7,295.05	\$ 10,824.95	\$ 10,963.95
15	ABSTRACT FEES				\$ -	\$ -	\$ -	\$ -
16	INDIRECT COST REIMBURSE	Collier County	Indirect Cost	Direct Pay	\$ 7,200.00	\$ 3,600.00	\$ 3,600.00	\$ -
17	INTERDEPT PAYMENT		Sign Monument Easements		\$ -	\$ -	\$ 408.00	\$ (408.00)
18	LANDSCAPE INCIDENTALS	Superb Landscape Services	Landscape Incidentals	4500220470	\$ 40,000.00	\$ 31,035.02	\$ 8,964.98	\$ -
19	OTHER CONTRACTUAL (999)	Superb Landscape Services	Grounds Maintenance	4500220470	\$ 125,000.00	\$ 9,910.00	\$ 80,090.00	\$ 35,000.00
20				Pcard		\$ -	\$ 61.10	
21		McShea Contracting	Paver Style Crosswalks	4500216252		\$ -	\$ 49,495.00	
22		Davey Tree Expert	Tree Pruning	4500224112		\$ -	\$ 2,400.00	
23		Naples Electric Motor Works	Pump Maintenance	4500224286		\$ -	\$ 200.00	
24	OTHER CONTRACTUAL (990)				\$ 74,495.00	\$ 9,120.00	\$ 52,156.10	\$ 13,218.90
25	ELECTRICITY	FPL	Electricity	4700004739	\$ 4,000.00	\$ 1,073.62	\$ 3,376.38	\$ (450.00)
26	WATER AND SEWER	Collier County Utilities	Water - Irrigation	4700004740	\$ 10,000.00	\$ 2,464.95	\$ 7,285.05	\$ 250.00
27	INSURANCE GENERAL	Collier County	Insurance General	Direct Pay	\$ 600.00	\$ -	\$ 600.00	\$ -
28	SPRINKLER SYSTEM	SiteOne	Irrigation Parts & Pumps	4500220473	\$ 3,000.00	\$ 1,385.78	\$ 1,114.22	\$ 500.00
29	MULCH	Forestry Resources		Pcard	\$ 5,000.00	\$ -	\$ 2,998.92	\$ 2,001.08
30		Graybar	Lumec LED Retro Fixtures	4500222912		\$ -	\$ 7,293.48	
31		Hart's Electrical	Electrical Repairs	4500220480		\$ 3,754.81	\$ 2,245.19	
32	LIGHTING MAINTENANCE				\$ 15,000.00	\$ 3,754.81	\$ 9,538.67	\$ 1,706.52
33	LICENSE & PERMITS				\$ 2,000.00	\$ -	\$ 102.89	\$ 1,897.11
34		Premier Staffing	Transcription (FY23)	4500220472		\$ 9.95	\$ 2,569.05	
35		Sight N Sound LLC	Holiday Decorations	4500221732		\$ -	\$ 3,800.00	
36		Amazon	Holiday Lights	Pcard 5535-49		\$ -	\$ 9.89	
37		Special Service	American Flags			\$ -	\$ 355.10	
38	OTHER MISCELLANEOUS				\$ 11,000.00	\$ 9.95	\$ 6,734.04	\$ 4,256.01
39	OFFICE SUPPLIES				\$ 100.00	\$ -	\$ -	\$ 100.00
40	COPYING CHARGES	J.M. Todd	Copier CPC	4500221236	\$ 200.00	\$ 57.28	\$ 142.72	\$ -
41	FERT HERB CHEM	Howard Fertilizer		Pcard 5515-11	\$ 3,500.00	\$ -	\$ 2,274.56	\$ 1,225.44
42	OTHER OPERATING				\$ 200.00	\$ -	\$ -	\$ 200.00
43	TRAFFIC SIGNS	National Traffic Sgins		Pcard 5513-5	\$ 3,000.00	\$ -	\$ 2,228.00	\$ 772.00
44	OPERATING EXPENSE				\$ 333,378.95	\$ 69,706.46	\$ 192,439.48	\$ 71,233.01
45	IMPROVEMENTS GENERAL	NR Contractors Inc.	Entryway Monuments	4500217688	\$ 338,950.00	\$ -	\$ 149,750.00	\$ 189,200.00
46	CAPITAL OUTLAY				\$ 338,950.00	\$ -	\$ -	\$ 189,200.00
47	TRANS FROM FUND 152 TO FUND 111		Reimbursement for Staff Support		\$ 58,800.00	\$ -	\$ 58,800.00	\$ -
48	TRANS FROM FUND 152 TO PROPERTY APPRAISER				\$ 3,100.00	\$ -	\$ 2,732.71	\$ 367.29
49	TRANS FROM FUND 152 TO TAX COLLECTOR				\$ 8,900.00	\$ -	\$ 7,955.29	\$ 944.71
50	TRANSFERS				\$ 70,800.00	\$ -	\$ 10,688.00	\$ 1,312.00
51	RESERVES FOR CONTINUING OPERATIONS - INSURANCE				\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
52	RESERVES				\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
53	TOTAL BUDGET				\$ 893,128.95	\$ 69,706.46	\$ 261,927.48	\$ 411,745.01

LELY GOLF ESTATES M.S.T.U.

Fund 1620

August 17, 2023

95,871,609	FY 12 Final Taxable Value	
92,697,303	FY 13 Final Taxable Value	-3.3%
95,718,423	FY 14 Final Taxable Value	3.3%
99,596,489	FY 15 Final Taxable Value	4.1%
106,888,467	FY 16 Final Taxable Value	7.3%
116,823,687	FY 17 Final Taxable Value	9.3%
127,802,080	FY 18 Final Taxable Value	9.4%
135,136,761	FY 19 Final Taxable Value	5.7%
142,494,654	FY 20 Final Taxable Value	5.4%
152,194,183	FY 21 Final Taxable Value	6.8%
156,289,928	FY 22 Final Taxable Value	2.7%

\$180,331,047	FY 23 Gross Taxable Value	
15.38%	Adjustment FY 22 to FY 23	
	FY 23 Gross Taxable Value	FY 22
Millage	2.0000	2.0000
Tax Dollars	\$360,662	\$312,580

2.0 mill cap
+\$48,082 0.00%

Total Available Balance	\$	411,745.01
Plus Committed And Not Spent	\$	69,706.46

Estimated Cash	\$	481,451.47
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Estimated Cash Less Uncollected Taxes	\$	463,523.63
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Prepared on 8/10/23

Lely Beautification MSTU

<u>LELY MSTU LIGHTING INSPECTION</u>		<i>Inspection Date:</i>			8/3/2023	
ST. ANDREWS ENTRANCE - FROM US-41						
TUBE		A	B	C	D	E
Sign - Enter	1					
Sign - Exit	2					
SPOT		○	A	B	Notes ▪ Current outages are sequenced in RED . ▪ Outages repaired in the past month are sequenced in GRAY . ▪ Dim Metal Halide replacements in PURPLE .	
Flagpole - US	1					
Flagpole - FL	2					
Flagpole - BCC	3					
LUMINAIRE		○	A	B		
Single	1					
Single	2					
Single	3					
Single	4					
Single	5					
Single	6					
Single	7					
Single	8					
Single	9					
Single	10					
Single	11					
PEBBLE BEACH BLVD						
LUMINAIRE		○	A	B		
Double	1					
Double	2					
Double	3					
Double	4					
Double	5					
Double	6					
Double	7					
Double	8					
Double	9					
Double	10					
Double	11					
Double	12					
Double	13					
Double	14					
Double	15					
Double	16					
Double	17					
Double	18					
Double	19					
Double	20					
Double	21					
Single	22					
Single	23					

1909

Lely Beautification MSTU

<u>LELY MSTU LIGHTING INSPECTION</u>		8/3/2023		<u>Notes</u>	
FOREST HILLS @ AUGUSTA					
'LELY' SIGN		●	A		B
Solar Light	--				
DORAL CIRCLE					
TUBES		●	A		B
Sign - Enter	1				
Sign - Exit	2				
LUMINAIRE		●	A		B
Double	1				
Double	2				
Single	3				
Single	4				
Single	5				
Single	6				

1909