

GOLDEN GATE BEAUTIFICATION M.S.T.U.

**8300 Radio Road
Naples, FL 34104**

NOVEMBER 21, 2023

I. CALL TO ORDER

II. ATTENDANCE

Advisory Committee Patricia Spencer – Chair (10/06/2025)
Paula Rogan – Vice Chair (10/06/2027)
Florence “Dusty” Holmes (10/06/2025)
Ron Jefferson (10/06/2026)
Oscar Marimon (10/06/2026)

Staff Brian Wells – Director, PTNE*
Dan Schumacher – Project Manager, PTNE
* Public Transit & Neighborhood Enhancement Division

Contractors Mike McGee – Landscape Architect (McGee & Assoc)
Pedro Espinoza – Grounds Maintenance (Mainscape)
Wendy Warren – Transcription (Premier)

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES – SEPTEMBER 19, 2023

VI. LANDSCAPE MAINTENANCE REPORT – MAINSCAPE

VII. LANDSCAPE ARCHITECT’S REPORTS – M^CGEE & ASSOCIATES

- No Reports for November -

- A. Tropicana Boulevard**
- B. Sunshine Boulevard**
- C. Coronado Parkway & Hunter Boulevard**

VIII. PROJECT MANAGER’S REPORT

- A. Budget Report**
- B. Replacement Bridge – Santa Barbara Canal**
- C. Lighted Holiday Decorations – 2023**
- D. Community Welcome Sign Renovation – Golden Gate Pkwy (west)**

IX. OLD BUSINESS

X. NEW BUSINESS

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

**NEXT MEETING:
DECEMBER 19, 2023 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104
September 19, 2023**

MINUTES

I. Call to Order

The meeting was called to order at 4:39 P.M. by Chair Spencer. Attendance was called, with only two committee members in attendance. Thus, only procedural motions were made.

II. Attendance

Advisory Committee

Patricia Spencer – Chair
Paula Rogan – Vice Chair
Florence “Dusty” Holmes
Ron Jefferson
Oscar Marimon

Staff

Dan Schumacher – Project Manager
Rosio Garcia – Administrative Assistant (Excused)

Contractors

Mike McGee – Landscape Architect, McGee & Assoc.
Francisco Gonzalez – Grounds Maintenance, Mainscape (Un-excused)
Wendy Warren – Transcription, Premier (Excused)

III. Pledge of Allegiance

The pledge was not recited as no US flag was available in the meeting room.

IV. Approval of Agenda

Mr. Jefferson moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented. Second by Chair Spencer. Carried unanimously 2 - 0.

V. Approval of Minutes March 21, 2023

Mr. Jefferson moved to approve the Agenda of the Golden Gate Beautification M.S.T.U. as presented. Second by Chair Spencer. Carried unanimously 2 - 0.

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Gonzalez reported:

- Unexcused Absence - did not attend.

Irrigation

Mr. Schumacher reported:

- A new Bermad flow meter has been installed by Naples Electric Motor Works (NEMW) inside the Sunshine Blvd pump enclosure is operational.
- Though operational, recalibration of the meter is required due to flow readings that are one-third of the normal amounts.
- Both HydroPoint and NEMW are being consulted for a solution.

VI. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the September reports, observations made 9/5/2023.

(full reports are included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes)

A. Maintenance Reports

1. Coronado Pkwy & Hunter Blvd
2. Sunshine Blvd, plus two “teardrop” medians at 18th Ave SW and 18th Pl SW
3. Tropicana Blvd

B. Comments

Mr. McGee

1. Weed removal has improved.
2. All locations with Torpedo grass weed in the plantings need to be treated for removal.
3. Medians 18th Pl SW and 18th Ave. SW require monthly maintenance.
4. Recommend replanting Median #5 on Hunter Blvd. with Bromeliads.
5. A project to install irrigation and sod at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign, should be considered. The Road Maintenance Division is responsible for maintaining the area and must approve the project. Pam Lulich, Landscape Operations Manager, will be contacted to discuss refurbishment of the area and next steps.

Mr. Schumacher

1. A cost proposal for plant replacements in the medians will be presented at the October meeting.
2. Tree Scaping of Naples will be issued a Purchase Order FY-24 for hardwood canopy tree pruning.
3. Mulch will be applied to the medians in FY-24 pending eradication of weeds.
4. Removal of debris from the fallen concrete light pole is the responsibility of FPL.

VII. Project Manager's Report

A. Budget Report

(the full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes)

Golden Gate MSTU Fund 1621 Budget for August 15, 2023, prepared 8/8/23

- Purchase Orders
 1. FPL – electricity.
 2. Hart's Electrical – lighting & general electrical services.
 3. Mainscape Landscaping – grounds maintenance.
 4. Incidentals – landscape plants, materials, and refurbishment.
 5. Maintenance – regular landscape & irrigation maintenance.
 6. McGee & Associates – landscape architectural services.
 7. Naples Electric Motor Works (NEMW) – pump station maintenance
 8. Premier Staffing – transcription services.
 9. SiteOne Landscape Supply – irrigation parts & components.

Minutes

- Budget Summary
 1. Line 1, Ad Valorem Tax Collections – Of the \$607,400 budgeted, \$574,212 has been collected and a balance of \$33,188 remains to collect.
 2. Line 31, Operating Expense – Of \$348,566 budgeted, \$134,849 is committed on existing Purchase Orders and \$173,632 has been spent, leaving a remainder of \$40,085 available within budget for additional operating expenses as needed.
 3. Line 33, Capital Outlay – Of the \$1,464,700 budgeted, \$22,116 have been spent and a balance of \$1,420,468 available for projects.
 4. Line 35, Transfers – Of the \$63,300 budgeted, \$63,300 has been transferred and a balance of \$0 remains for transfer. (PTNE Staff & Overhead).
 5. Line 39, Total Expenditures – Of \$1,891,366 budgeted, \$156,965 is committed on existing Purchase Orders, with \$272,382 in total expenditures, leaving a remainder of \$1,462,019 within the FY-23 budget.
- General
 - a. MSTU Tax Rate: 0.50 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
 - b. Funds not spent in fiscal year 2023 (FY-23) will be carried forward into FY-24.
 - c. Tax millage collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The Capital Outlay Commitment and Expenditure recorded on Line 33 is for the upgraded Sunshine Motif Infill Panel for the Santa Barbara canal replacement bridge.
- Consideration will be given to the establishment of an Insurance Reserve Fund for catastrophic events.
- This is the final MSTU budget for the current fiscal year.
- The 2024 fiscal year (FY-24) will commence on October 1st, with any funds remaining in
- Line 39 carried forward into the FY-24 budget.

B. Committee Membership Application

Mr. Schumacher reported Paula Rogan has applied for the open seat on the Golden Gate MSTU Advisory Committee. The four (4) year term commences October 7, 2023.

Recommendation for Paula Rogan

Chair Spencer moved to recommend the Board of County Commissioners re-appoint Paula Rogan to the Golden Gate MSTU Advisory Committee. Second by Mr. Marimon.

Motion carried 4 - 0.

Ms. Rogan abstained.

C. Replacement Bridge – Santa Barbara Canal

- The project is scheduled for completion in October 2023.

IX. Old Business

None.

X. New Business

A. Community Welcome Sign Renovation – Golden Gate Pkwy (west)

Minutes

The surface finish on the “Welcome to Golden Gate City Sign” is peeling and showing evidence of mold.

1. NGS Manufacturing, a sign vendor, submitted a design for a new sign.
 - The updated sign will incorporate the features of the existing sign.
 - A new sign, including the metal frame, will be constructed.
 - The existing signposts will be utilized.

The Committee discussed:

- Elements of the original design should be maintained.
- A more vibrant color scheme should be considered to enhance visibility.
- The project should be undertaken at the end of the hurricane season.

Mr. Schumacher will:

- Request NGS submit three sign design options for Committee consideration.
- Solicit a cost quote for the construction and installation of the sign.

B. Lighted Holiday Decorations – 2023

Naples Christmas Lighting, Division of Sight N Sound, submitted a proposal for holiday lighting in the Right-of-Way (ROW) on Golden Parkway, at the intersection of Santa Barbara Blvd.

- A prelit garland with a red bow and warm white lights will swag the top, and cascade down the sides, of the *Welcome Sign*.
- Four Palm trees will be wrapped with lights.
- A Christmas tree design of multi-color lights utilizing the flagpole will be approximately twenty (20) to twenty-five (25) feet high.

The Committee discussed:

- Palm tree lighting should be limited to the two (2) trees visible from the roadway.
- Colored lights are the preferred choice for the Christmas tree.

Ms. Holmes motioned to approve Naples Christmas Lighting, Division of Sight N Sound, proposal number 643, dated September 18, 2022, in the amount of \$3,400.00. Second by Chair Spencer. Carried unanimously 5 – 0.

Mr. Schumacher will meet with the vendor to determine if the price of the work can be reduced.

XI. Public Comment

None.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:25 P.M.

Minutes
GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2023 as presented ____ or as amended _____.

<https://www.collierptne.com/mtsu/golden-gate-beautification-advisory-committee/>

NEXT MEETING:

**OCTOBER 17, 2023 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**

Golden Gate M.S.T.U.

Fund 1621

November 21, 2023

	FY-24	Vendor	Item	PO#	Budget	Commitments	Expenditures	Available
1	MILLAGE COLLECTED & INTEREST		MSTU Revenues		\$ 682,100.00	\$ -	\$ 7,329.45	\$ 674,770.55
2	CARRY FORWARD		Unexpended Prior Year Funds		\$ 1,713,176.44	\$ -	\$ -	\$ 1,713,176.44
3	ALL REVENUES				\$ 2,395,276.44	\$ -	\$ 7,329.45	\$ 2,387,946.99
		McGee & Associates	Landscape Architect (FY-23)	4500221879		\$ 9,062.00		
		McGee & Associates	Landscape Architect (FY-24)	4500228494		\$ 25,615.00		
4	ENG. FEES & OTHERS				\$ 39,062.00	\$ 34,677.00	\$ -	\$ 4,385.00
5	INDIRECT COST REIMBURSE	Collier County	Indirect Cost	Direct Pay	\$ 5,900.00	\$ 5,900.00	\$ -	\$ -
		Mainscape	Landscape Incidentals	4500226952		\$ 30,000.00		
6	LANDSCAPE INCIDENTALS (634990)				\$ 30,000.00	\$ 30,000.00	\$ -	\$ -
		Mainscape	Grounds Maintenance	4500226952		\$ 109,628.63		
7	OTHER CONTRACTUAL (634999)				\$ 174,200.00	\$ 109,628.63	\$ 10,371.37	\$ 54,200.00
		Tree Scaping	Palm Pruning	4500225911		\$ -	\$ 8,898.00	
		NEMW	Pump Station Maintenance	450022 - - - -		\$ 1,275.00		
8	OTHER CONTRACTUAL (639990)				\$ 38,898.30	\$ 1,275.00	\$ 8,898.00	\$ 28,725.30
9	ELECTRICITY	FPL	Electricity	4700004885	\$ 3,500.00	\$ 4,000.21	\$ 498.79	\$ (999.00)
10	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 500.00	\$ 500.00	\$ -	\$ -
11	SPRINKLER SYSTEM	SiteOne	Irrigation Parts & Pumps	4500227230	\$ 5,000.00	\$ 2,500.00	\$ -	\$ 2,500.00
12	MULCH				\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
		Simmonds Electrical (FY-24)	Electrical Services	4500227227		\$ 5,000.00		
13	LIGHTING MAINTENANCE				\$ 10,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
14	LICENSE & PERMITS				\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
		Naples Christmas Tree Lighting	Holiday Decorations	4500228355		\$ 2,850.00		
		Premier Staffing	Transcription	4500227901		\$ 2,977.90		
15	OTHER MISCELLANEOUS (649990)				\$ 3,000.00	\$ 5,827.90	\$ -	\$ (2,827.90)
16	OFFICE SUPPLIES				\$ 100.00	\$ -	\$ -	\$ 100.00
17	COPYING CHARGES	J.M. Todd	Copier CPC	4500227403	\$ 200.00	\$ 131.08	\$ 18.92	\$ 50.00
18	FERT HERB CHEM				\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
19	OTHER OPERATING				\$ 500.00	\$ -	\$ -	\$ 500.00
20	OPERATING EXPENSES				\$ 332,860.30	\$ 199,439.82	\$ 19,787.08	\$ 113,633.40
21	PTNE STAFF & DIVISION OVERHEAD				\$ 65,000.00	\$ -	\$ -	\$ 65,000.00
22	PROPERTY APPRAISER				\$ 5,300.00	\$ -	\$ 1,267.77	\$ 4,032.23
23	TAX COLLECTOR				\$ 13,700.00	\$ -	\$ 219.88	\$ 13,480.12
24	COUNTY OVERHEAD				\$ 84,000.00	\$ -	\$ 1,487.65	\$ 82,512.35
25	IMPROVEMENTS GENERAL	Thomas Marine (CO1)	GG Pkwy Bridge - MSTU Railing Upgrade	4500215903	\$ 1,978,416.14	\$ 22,116.14	\$ -	\$ 1,956,300.00
26	CAPITAL PROJECTS				\$ 1,978,416.14	\$ 22,116.14	\$ -	\$ 1,956,300.00
27	RESERVES FOR INSURANCE				\$ -	\$ -	\$ -	\$ -
28	CAPITAL RESERVES				\$ -	\$ -	\$ -	\$ -
29	ALL EXPENSES				\$ 2,395,276.44	\$ 221,555.96	\$ 21,274.73	\$ 2,152,445.75
30	FY-24 BUDGET GRAND TOTAL		= ALL REVENUES - ALL EXPENSES		\$ -	\$ (221,555.96)	\$ (13,945.28)	\$ 235,501.24

**Golden Gate M.S.T.U.
Fund 1621
November 21, 2023**

516,253,177	FY 13 Final Taxable Value	7.8%
533,888,677	FY 14 Final Taxable Value	3.4%
575,541,732	FY 15 Final Taxable Value	7.8%
611,031,317	FY 16 Final Taxable Value	6.2%
673,743,701	FY 17 Final Taxable Value	10.3%
749,340,700	FY 18 Final Taxable Value	11.2%
813,136,298	FY 19 Final Taxable Value	8.5%
885,583,987	FY 20 Final Taxable Value	8.9%
987,248,891	FY 21 Final Taxable Value	11.5%
1,067,233,321	FY 22 Final Taxable Value	8.1%
1,214,827,173	FY 23 Final Taxable Value	13.8%
\$1,351,201,209	FY 24 Gross Taxable Value	
11.23%	Adjustment FY 23 to FY 24	
	FY 24 Gross MSTU Revenue	FY 23
Millage 0.5000		0.5000
Tax Dollars \$675,601		\$607,414

+8.9% Average

**0.5 mill cap
\$68,187**

Total Available Balance	\$ 2,152,445.75
Plus Committed And Not Spent	\$ 221,555.96

Estimated Cash	\$ 2,374,001.71
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Prepared 11/13/23 GH

Increase