





# ***Vanderbilt Beach M.S.T.U.***

Advisory Committee  
8300 Radio Road  
Naples, FL 34104

**APRIL 7, 2022, 2:00 PM**

**Committee Members and Project Manager will meet at  
Claussen Family Center at St. John's Church  
625 111TH Ave., Naples, FL**

**All others are encouraged to attend via Zoom video conference**

## **AGENDA**

**I. Call to order and Pledge of Allegiance**

**II. Attendance**

Advisory Committee	Bruce Forman - Chairman	(11/13/2023)
	Bill Sjostrom - Vice Chairman	(11/13/2024)
	Mark Weber	(11/15/2025)
	Gabriella R. Miyamoto	(11/13/2023)
	William Harris	(11/13/2024)
Staff	Harry Sells – Project Manager	
	Aaron Gross, Ground Zero	
	Wendy Warren, Transcriptionist	

**III. Approval of the agenda**

**IV. Approval of the Minutes – February 3, 2022**

**V. Landscape Maintenance Report - Aaron Gross, Ground Zero Landscape**

**VI. Vanderbilt Drive Refurbishment - Mike McGee**

Project consists of Vanderbilt Drive Landscape, six paver Crosswalks, Charlie Arthur Bench, and NW Corner of VBR & VB Drive

**VII. Project Manager Report Harry Sells**

- A. FY 22 Budget report (as of 04/07/2022)
- B. Proposed FY 23 Budget
- C. Phase IV Utility Burial Status
  - a. MasTec Change Order #1
- D. Conner Park Ribbon Cutting Ceremony –March 23, 2022

**VIII. Old Business**

- A. Potential future projects

**IX. New Business**

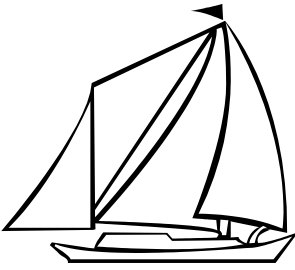
**X. Public Comment**

**XI. Adjourn**

**NEXT MEETING DATE**

**MAY 5, 2022 - 2:00 PM**

**Claussen Family Center at St. John's Church**



# **Vanderbilt Beach M.S.T.U**

## **Advisory Committee**

**8300 Radio Road  
Naples, FL 34104**

MARCH 3, 2022

### **I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Chair Forman** called the meeting to order at 2:00 P.M. A quorum of five was present.  
The Pledge of Allegiance was recited.

### **II. ATTENDANCE**

Advisory Committee:	Bruce Forman – Chairman William Sjostrom – Vice Chair Mark Weber Gabriella R. Miyamoto William Arell Harris
Staff:	Harry Sells - Project Manager Michelle Arnold – Director, PTNE (Excused) Rosio Garcia – Operations Coordinator
Others:	Aaron Gross – Ground Zero Landscaping Mike McGee – McGee & Associates, Landscape Architect (Excused) Wendy Warren - Transcriptionist

### **III. APPROVAL OF AGENDA**

*Vice Chair Sjostrom moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Ms. Miyamoto. Carried unanimously 5 - 0.*

### **IV. APPROVAL OF MINUTES**

*Ms. Miyamoto moved to approve the minutes of the February 3, 2022, Vanderbilt Beach M.S.T.U. meeting as presented. Second by Vice Chair Sjostrom. Carried unanimously 5 - 0.*

### **V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping**

**Mr. Gross** reported:

- Conner Park landscaping is doing well; maintenance was performed.
- Lack of rain, an aging irrigation system and heat from the roadway asphalt, pose difficulty curing dry spots in the turf.
- Lower fronds and seed pods were pruned from the Palm trees.
- One damaged Plumbago plant and a section of defoliating hedge will be removed.
- Ficus shrubs and Firebush plants will be monitored for Whiteflies and Aphids early spring and sprayed if necessary.
- Fertilizer has been ordered and application will be scheduled for April.

## **VI. VANDERBILT DRIVE REFUBISHMENT – Mike McGee (Excused)**

Project consists of landscape refurbishment on Vanderbilt Drive, NW Corner of VBR and VB Drive at The Regatta, The Anchorage, The Dunes of Naples, Marina Bay, installation of six (6) paver Crosswalks and the Charlie Arthur Bench.

### Vanderbilt Drive Landscape Refurbishment

**Mr. McGee** will present a proposal for the Vanderbilt Drive landscape refurbishment to the Committee at the April 2022 meeting.

### Next Steps

- Finalize landscape drawings and approval of the design.
- Obtain input and secure agreement from residents.
- Prepare Scope of Work (SOW), post on Bid-Sync for quotes, and award contract.
- Installation of landscaping.

Estimated period for project initiation is spring/summer 2023.

### Vanderbilt Beach Road and Vanderbilt Drive at The Regatta Project

The final landscape and paver crosswalk design by McGee & Associates for the intersection of the northwest corner of Vanderbilt Beach Road and Vanderbilt Drive has been approved by the Committee and Representatives of the Regatta.

**Mr. Sells** will:

- Prepare a Scope of Work.
- Obtain County approvals and Right of Way (ROW) permits.
- Request cost quotes (RFQ) for the landscape and paver project.
- Estimated start date for the five (5) month project is July 2022.

### The Anchorage, The Dunes of Naples, and Marina Bay Landscaping and Paver Crosswalks

Landscape planting to replace material damaged during Phase IV construction will be undertaken upon completion of light pole removal by Florida Power & Light (FPL). Three (3) Paver crosswalks and the Charles Arthur bench will be installed post construction.

## **VII. PROJECT MANAGER REPORT – Harry Sells**

### **A. Budget Report for 3/03/2022**

#### Vanderbilt Beach MSTU Fund Budget 143 dated March 3, 2022

- The FY-22 Millage Rate remains constant at 0.5000 mills.
- Current Ad Valorem tax, Line 1, is \$1,488,600.00, an increase of 3% over FY-21.
- Transfers and Contributions, Line 13, in the amount of \$4,791,595.90, is a carry-over of unexpended FY-21 funds (minus a 5% reserve of \$75,600).
- Total Revenue, Line 14, is \$6,302,195.90, including investment interest, transfers, and contributions.
- Purchase Orders: (Contractors)
  - Capital Contractors – Paver Sidewalk Installation – \$236,524.23 expended; purchase order balance \$11,301.12.
  - Century Link – Engineering Design & Supervision, Phase IV Utility.
  - Ground Zero Landscaping – Grounds & Irrigation Maintenance & Incidentals.

- Hannula Landscaping – Conner Park Refurbishment & Irrigation – invoice processed for \$126,604.90; purchase order balance \$9,660.00.
- Hart’s Electrical – Relocation of Dock service.
- MasTec North America – Contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
- McGee & Associates – Landscape Architecture – Refurbishment of Vanderbilt Drive and miscellaneous projects.
- Premier Staffing – Transcription Services.
- Stantec Consulting – CEI Professional Services, Phase IV Utility – \$100,460.00 invoiced; purchase order remaining balance \$118,301.25.
- Site One Landscape Supply – Irrigation Parts & Pumps.
- Purchase Orders Closed Out (Contractors):
  - Hart’s Electrical.
  - Florida Power & Light – Materials for Phase IV,
  - Premier Staffing FY21.
  - Southern Signal and Lighting.
- Red indicates the Purchase Order is closed and the money expended.
- Operating Expense, Line 36, is budgeted at \$5,669,095.90 with current Commitments of \$2,147,204.81, Expenditures of \$686,950.65, and a Budget Remainder (unspent operating funds) of \$2,834,940.44.
- Capital Outlay, Line 38, budgeted at \$500,000.00, is available to fund special projects.
- Transfer to Fund 111, Line 39, in the amount of \$85,000.00, is for M.S.T.U. Staff salaries and accrued County overhead related to M.S.T.U. operations.
- Transfer to the Property Appraiser, Line 40, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
- Transfer to the Tax Collector, Line 41, is for collection of M.S.T.U. millage as part of the tax bill, currently 0.5000 mills.
- Total Budget, Line 43, lists FY-22 M.S.T.U. budgeted funds at \$6,302,195.90; with tabulated Commitments of \$2,147,204.81, Expenditures of \$718,696.82, and a Budget Remainder (unspent operating funds) of \$3,436,294.27. The budget amount of \$6,302,195.90 does not change during the fiscal year.

*Available funds are sufficient to complete Phase IV construction, landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive and the Vanderbilt Drive landscape renovation project.*

#### **Landscape Maintenance – Multi-Year Contract**

- Ground Zero Landscaping’s contract expires in January 2023.
- An *Invitation to Bid (ITB)* Landscaping Contract request for the Vanderbilt Beach M.S.T.U. will be posted and, in accordance with County practice, awarded to the lowest qualified bidder.

***Mr. Sells will provide a quote for Committee consideration as soon as it is completed and before the November 2022 meeting.***

#### **B. Proposed Fiscal Year 2023 Budget**

A preliminary FY-23 budget, effective October 1, 2022, with a millage rate consistent with FY-22 was presented for informational purposes.

- Total Revenue, Line 14, is \$4,907,879.00, including Ad Valorem tax revenue, investment interest, transfers, and contributions (minus a 5% reserve).
- Operating Expense, estimated at \$4,407.879.00, reflects cost of Phase IV construction.
- The Committee will evaluate the Millage Rate with consideration for current and future expenses and adopt a “Millage Neutral” or “Revenue Neutral” policy.

#### **Asset Inventory Review & Cost Estimates**

The Vanderbilt Beach MSTU Capital Maintenance Plan FY-23 identifies community assets and defines financial requirements to maintain these assets. The following was noted:

- Asset Management Principles include identifying *Inventory with Determined Quantities Target Dates for Install and Replacement* and *Prepare Schedules for Repair/Replacement with Cost*.
- Asset responsibility and maintenance includes, but is not limited to, landscaping, irrigation, access lighting, two (2) monument signs, fencing, buffer walls, and eleven (11) benches.
- The *Asset Inventory* FY-23 annual maintenance cost projections are \$90,350.00.
- A “Capital Replacement Reserve” of \$134,970.00 will be reflected in the FY-23 budget.

#### **C. Phase IV Utility Burial Status**

**Mr. Sells** reported:

- Phase IV construction started September 10, 2021.
- The MOT (Maintenance of Traffic) site plan, required by OSHA (Occupational Safety and Health Administration), is being enforced.
- MasTec North America is the contractor for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
- ADS Contracting, Inc. has executed a sub-contract with MasTec for the task of boring and conduit installation for Florida Power & Light (FPL) and Century Link.
- FPL and Century Link feeder cables and equipment are installed and ready for testing and turnover.
- Vista vaults are in the ground; conduit is installed to pull cable fiber.
- All except two (2) pieces of conduit are installed.
- Six (6) conduits were extended into The Dunes. One circuit was split in half to enable conduit to connect to the (2) vista junction boxes, one for each of three (3) buildings.
- The last twenty (20) feet of conduit is scheduled to be cut into The Dunes March 7<sup>th</sup>.
- Conduit for The Anchorage and Marina Bay will be cut in following The Dunes installation.
- The design for installation of stainless-steel conduit for Century Link and Comcast on the bridge was modified to two (2) brackets and two (2) conduits.
- Documentation reflecting the design alteration for the Cocohatchee Bridge cable installation, required to obtain A Right of Way (ROW) permit, is pending. The bridge construction, a “stand alone” operation, will not affect progress of other aspects of the Phase IV project.
- Stantec’s services will be ongoing until FPL removes the utility poles, and the project is complete.
- The target completion date, including FPL pole removal, is July 2022.

#### Florida Power & Light Power Line Failure

A power line between Egret Avenue and the north side of Bluebill Avenue failed. An area south of Flamingo Avenue has been excavated to cut and replace the conduit and pull cable to repair the line.

*Mr. Sells will provide a project status update at a future meeting.*

#### **D. Conner Park Ribbon Cutting Ceremony**

An event is scheduled for March 23<sup>rd</sup> at 11 a.m. to celebrate the landscape renovation of Conner Park. The tentative Agenda highlighted the sequence of events and guest speakers.

- A tent will be erected at the site.
- Connie Dean sent event invitations to residents, public guests, and the media.
- A “ribbon cutting” may be incorporated into the program.

The Committee suggested the Vanderbilt Beach Residents Association (VBRA) members and Charles Arthur, former Chairman of the Vanderbilt Beach M.S.T.U., be included in the list of invitees.

### **VIII. OLD BUSINESS**

#### **A. Potential Future Projects as of March 3, 2022**

##### **1. Refurbish Bridge of Channel on Bluebill**

The Committee suggested cleaning the waterway bridge and researching the feasibility of installing veneer stone on the structure.

**Mr. Sells** reported the Road Maintenance Division noted cleaning and/or painting of the structure will be considered if necessary. Painting the bridge requires a Right of Way (ROW) permit and would be undertaken if the structure were painted previously.

The MSTU will consider pressure washing the bridge if the task is supported by the Road Maintenance Division.

##### **2. Sidewalks East and West Side of Gulf Shore Drive**

The Road Maintenance Division is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation. Project timeline depends on coordination with Road Maintenance and many issues which were discussed at a meeting July 16, 2021.

*Mr. Sells will discuss the project with the County’s Capital Project Planning Division and update the Committee at a future meeting.*

##### **3. Install 8” reuse water line from US41 to Conner Park.**

Vanderbilt Drive’s current annual water bill is approximately \$35,000.00 and Conner Park’s approximately \$30,000.00 per year. Investigating to determine if underwriting the cost of a water line installation from US 41 to Conner Park makes financial sense. One potential quote placed the cost at \$550,000.00 for the conversion which would supply water to Conner Park

and Vanderbilt Drive. Reuse Water management has not agreed to allow this as of March 3, 2022.

4. SE corner (right of way) of Gulf Shore Drive and Bluebill Avenue. Clean up area between Gulf Shore Drive and Vanderbilt waterway. Prune trees, general cleanup. Photos of the County property were circulated, and members expressed their interest in beautifying the area.

*Mr. Sells will Request a Quote for landscape maintenance of the area for presentation to the Committee at a future meeting.*

**IX. NEW BUSINESS**

None

**X. PUBLIC COMMENTS**

None

**XI. ADJOURN**

**There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:30 P.M.**

**VANDERBILT BEACH MSTU ADVISORY COMMITTEE**

---

Bruce Forman, Chairman

The minutes approved by the Board/Committee on \_\_\_\_\_, 2022 “as submitted” [ ] or “as amended” [ ].

**NEXT MEETING DATE:**

**APRIL 7, 2022**

**Claussen Family Center at St. John’s Church**

**625 111<sup>th</sup> Avenue**

**NAPLES, FL 34108**



VANDERBILT BEACH MSTU  
FUND 143  
April 7, 2022  
FY22

	Vendor	Item	PO#	Budget	Commitments	Expenditures	Total
1		CUR AD VALOREM TAX		\$ (1,488,600.00)	\$ -	\$ (1,347,409.68)	\$ (141,190.32)
2		DEL AD VALOREM		\$ -	\$ -	\$ -	\$ -
3		OVERNIGHT INTEREST		\$ -	\$ -	\$ (1,115.90)	\$ 1,115.90
4		INVESTMENT INTEREST		\$ (22,000.00)	\$ -	\$ (9,774.55)	\$ (12,225.45)
5		INTEREST TAX COLL		\$ -	\$ -	\$ (84.50)	\$ 84.50
6		REVENUE STRUCTURE		\$ (1,510,600.00)	\$ -	\$ (1,358,384.63)	\$ (152,215.37)
7		TRANSFERS FROM PROP APP		\$ -	\$ -	\$ -	\$ -
8		TRANSFERS FROM TAX COLL		\$ -	\$ -	\$ -	\$ -
9		REIMBURSEMENT -INTERDEPT.		\$ -	\$ -	\$ -	\$ -
10		CARRY FORWARD GEN		\$ (2,302,200.00)	\$ -	\$ -	\$ (2,302,200.00)
11		CARRY FOR OF ENCUMB AMT		\$ (2,564,995.90)	\$ -	\$ -	\$ (2,564,995.90)
12		NEG 5% EST REV		\$ 75,600.00	\$ -	\$ -	\$ 75,600.00
13		TRANSFERS & CONTRIB		\$ (4,791,595.90)	\$ -	\$ -	\$ (4,791,595.90)
14		TOTAL REVENUE		\$ (6,302,195.90)	\$ -	\$ (1,358,384.63)	\$ (4,943,811.27)
15		SURVEYING FEES		\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
16	Collier County	Indirect Cost	Direct Pay	\$ 8,800.00	\$ 4,400.00	\$ 4,400.00	\$ -
17	Collier County	Indirect Cost	Direct Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
18	Ground Zero Landscaping Serv	Landscape Incidentals	4500213683	\$ 60,000.00	\$ 41,095.22	\$ 18,904.78	\$ -
	Century Link	Engineering Design & Supervision	4500197394		\$ 8,000.00	\$ -	
	Ground Zero Landscaping Serv.	Ground Maintenance	4500213683		\$ 27,933.20	\$ 27,186.80	
	Stantec Consulting	CEI Prof. Services	4500208896		\$ 195,683.50	\$ 123,543.75	
	Mastec North America	Bury & Activate overhead utilities	4500210804		\$ 1,765,869.40	\$ -	
	Hannula Landscaping	Install Irrigation at Bluebill/Vanderbilt Dr.	4500211928		\$ 9,660.00	\$ 126,604.90	
	Harts Electrical	Relocation of Dock service	4500214855		\$ 2,355.99	\$ 9,034.01	
	McGee & Associates	Landscape Arch. Serv.	4500216419		\$ 10,775.00	\$ -	
	Johnson Engineering Inc.	Engineering Services	4500209492		\$ -	\$ -	
	Capital Contractors	Install Paver Sidewalk	4500210389		\$ -	\$ 247,825.35	
	Q. Grady Minor	Engineering Survey	4500213265		\$ -	\$ 5,125.00	
	Florida Power & Light	Materials for Phase IV	4500210839		\$ -	\$ 162,359.00	
	Harts Electrical	Adjust height of inground electrical box	4500215439		\$ -	\$ 200.00	
	Southern Signal and Lighting	Adjust elevation of inground junction boxes	4500215438		\$ -	\$ 2,314.05	
	REP Services Inc	Replace Defective Benches at Conner Pk	VISA		\$ -	\$ 2,998.90	
19		OTHER CONTRACTUAL		\$ 5,539,195.90	\$ 2,020,277.09	\$ 707,191.76	\$ 2,811,727.05
20		POST FREIGHT UPS		\$ 100.00	\$ -	\$ -	\$ 100.00
21	FPL	Electricity	4700004546	\$ 300.00	\$ 221.52	\$ 78.48	\$ (0.00)
22	Collier County Utility	Water & Sewer	4700004563	\$ 30,000.00	\$ 17,704.94	\$ 12,295.06	\$ 0.00
23	St. John the Evangelist	Meeting Room Rental	4500213101	\$ -	\$ 700.00	\$ 300.00	\$ (1,000.00)
24		RENT EQUIPMENT		\$ 300.00	\$ -	\$ -	\$ 300.00
25	Collier County	Insurance General		\$ 800.00	\$ 400.00	\$ 400.00	\$ -
26	Site One	Irrigation Parts	4500214479	\$ 5,000.00	\$ 1,486.68	\$ 1,513.32	\$ 2,000.00
27		MULCH		\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
28	Collier County	ROW Permit Extension	VISA	\$ 1,000.00	\$ -	\$ 514.45	\$ 485.55
29		CLERKS RECORDING FEES		\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
	Premier Staffing	Transcriptionist Serv.	4500214133		\$ 1,241.70	\$ 1,158.30	
	Premier Staffing	Transcriptionist Serv. (FY21 invoice)	4500215548		\$ -	\$ 222.75	
30		OTHER MISCELLANEOUS		\$ 2,500.00	\$ 1,241.70	\$ 1,381.05	\$ (122.75)
31		OFFICE SUPPLIES		\$ 300.00	\$ -	\$ -	\$ 300.00
32	JM Todd	Monthly CPC (shared) (monthly lease)	4500214501	\$ 300.00	\$ 66.34	\$ 47.98	\$ 185.68
33		MINOR OFFICE EQUIP		\$ 300.00	\$ -	\$ -	\$ 300.00
	Mar Green Resources	Fertilizer	4500215421		\$ -	\$ 477.00	
	Howard Fertilizer	Fertilizer	VISA		\$ -	\$ 1,486.80	
34		FERT HERB CHEM		\$ 2,000.00	\$ -	\$ 1,963.80	\$ 36.20
35	Home Depot/Amazon/Naples Aw	Marking Paint/Stretch Wrap	VISA	\$ 200.00	\$ -	\$ 107.44	\$ 92.56
36		OPERATING EXPENSE		\$ 5,669,095.90	\$ 2,087,593.49	\$ 749,098.12	\$ 2,832,404.29
37		IMPROVEMENTS GENERAL		\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
38		CAPITAL OUTLAY		\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
39		TRANS TO 111 UNINCOR		\$ 85,000.00	\$ -	\$ -	\$ 85,000.00
40		Budget Trans from Appraiser		\$ 13,100.00	\$ -	\$ 5,916.71	\$ 7,183.29
41		Budget Trans from Tax Collector		\$ 35,000.00	\$ -	\$ 27,198.19	\$ 7,801.81
42		TRANSFERS		\$ 133,100.00	\$ -	\$ 33,114.90	\$ 99,985.10
43		TOTAL BUDGET		\$ 6,302,195.90	\$ 2,087,593.49	\$ 782,213.02	\$ 3,432,389.39

2,088,487,415  
2,005,897,752  
1,910,384,837  
1,904,053,751  
1,945,640,639  
2,044,186,286  
2,195,715,846  
2,385,578,106

FY 10 Final Taxable Value  
FY 11 Final Taxable Value  
FY 12 Final Taxable Value  
FY 13 July 1 Taxable Value  
FY 14 July 1 Taxable Value  
FY 15 July 1 Taxable Value  
FY 16 July 1 Taxable Value  
FY 17 July 1 Taxable Value

2,580,181,524  
2,673,862,805  
2,805,690,115  
2,874,630,743

FY 18 July 1 Taxable Value  
FY 19 July 1 Taxable Value  
FY 20 July 1 Taxable Value  
FY 21 July 1 Taxable Value

3.00% Adj. 20 to 21  
FY 21 0.5000  
FY 20 1,402,845  
Millage Extension 1,444,891

Millage Cap = .5000

Total Available Balance \$ 3,432,389.39  
Plus Committed And Not Spent \$ 2,087,593.49

Estimated Cash \$ 5,519,982.88

Estimated Cash Less  
Uncollected Ad Valorem Taxes \$ 5,378,792.56

Actual Cash

Prepared on 3-30-22

Vanderbilt Beach MSTU Maintenance Plan FY 23

Category	Sub Category	Type/Location	(Current) OMS Numbers	Quantity	Units	Year (Install)	Year (Replace)	\$Cost (then YR)	Annual Reserve Additon	Annual Maint
Irrigation	Controller	Willet & Vanderbilt Dr; Lift Station	2	2	ea	2019	2026	\$2,500	\$625	\$450
	Valves	Along Vanderbilt Dr.	28	24	ea	2020	2040	\$18,000	\$1,000	\$1,500
		Lift Station (NW Cnr Vand & Bluebill	4	4	ea	2020	2040	\$1,800	\$100	\$300
	Flowmeters	Willet and Lift Station	2	2	EA	2019	2030	\$3,000	\$430	\$200
Landscaping	Side of Road landscaping	West side of Vanderbilt Drive	1.4 Miles	1.4	miles	1999	2024	\$200,000	\$100,000	\$70,000
	Park Entry landscaping	SW cnr of Vand Dr & Bluebill	20,000 Sq ft	20,000	sq ft	2021	2041	\$60,000	\$2,150	\$8,000
	Lfit Station buffer	NW cnr of Vand Dr & Bluebill	10000 sq ft	10,000	sq ft	2021	2041	\$100,000	\$5,500	\$2,500
Lighting	Accent	Conner Park; Lift Station	30	30	ea	2020	2030	\$20,000	\$300	\$500
Benches	Benches	Vanderbilt Drive	7	7	ea	2020	2045	\$60,000	\$2,860	\$500
		Conner Park	2	2	ea	2020	2045	\$3,500	\$170	\$200
		Gulfshore Drive	2	2	ea	2020	2045	\$3,500	\$160	\$200
Signs	Monument Signs	SW & NW cnr of Vand Dr & Bluebill	2	2	ea	2020	2045	\$260,000	\$11,300	\$3,000
Fence	Iron fencing	Southern boundary of Conner Pk	260	260	LF	2020	2045	\$170,000	\$7,725	\$1,500
Wall	Buffer Wall	NW cnr of Vand Dr & Bluebill	161	161	LF	2021	2061	\$100,000	\$2,650	\$1,500

Total	\$134,970	\$90,350
-------	-----------	----------



Procurement Services  
Change Order Form

☐ Contract Modification

☐ Work Order Modification

Contract #:

20-7791

Change #:

1

Purchase Order #:

4500210804

Project #:

NA

Contractor/Firm Name:

MasTec North America, Inc.

Contract/Project:

Vanderbilt Drive Underground Utility conversion

Project Manager Name:

Harry Sells

Division Name:

PTNE

Original Contract/Work Order Amount	\$ 1,765,869.40	2/23/21 : 11	Original BCC Approval Date; Agenda Item #
Current BCC Approved Amount	\$ 1,765,869.40	2/23/21 : 11	Last BCC Approval Date; Agenda Item #
Current Contract/Work Order Amount	\$ 1,765,869.40	5/17/2022	SAP Contract Expiration Date (Master)
Dollar Amount of this Change	\$ 124,919.50	7.07%	Total Change from Original Amount
Revised Contract/Work Order Total	\$ 1,890,788.90	7.07%	Change from Current BCC Approved Amount
Cumulative Changes	\$ 124,919.50	7.07%	Change from Current Amount

Completion Date, Description of the Task(s) Change, and Rationale for the Change

Notice to Proceed  
Date

05/17/2021

Original  
Completion Date

5/17/2022

Last Approved  
Date

5/17/2022

Revised Date  
(Includes this change)

9/1/2022

# of Days Added

107

Select Tasks

☒ Add new task(s) ☐ Delete task(s) ☒ Change task(s) ☐ Other

Provide a response to the following: 1.) detailed and specific explanation/rationale of the requested change(s) to the task(s) and / or the additional days added (if requested); 2.) why this change was not included in the original contract; and, 3.) describe the impact if this change is not processed. Attach additional information from the Design Professional and/or Contractor if needed.

1. This Change Order Request include the addition of time by 107 days and cost by \$124,919.50 for increases to 7 items and the addition of 1 item not previously on the contract.
2. Delays in acquiring material and creating scheduling conflicts will push the completion date very close to the scheduled completion. The change in completion will ensure that the contract does not expire before completion. The increases of items are a result of required modifications discovered in the field due to physical right-of-way constraints.
3. If this change is not processed, it will prevent the energizing of the network and completion of the project.

Placing conduit, pasds, and Vaults-01010

Item #8 boring with six 2" conduits - Increase by 200 feet at \$18.44 = \$3,688.00

Item #9 Boring with one 6" and six 2" conduits sub Aqueous Crossing - Increase by 200 feet at \$66.80 = \$13,360.00

Item #10 Boring one 6" conduit sub aqueous crossing - Increase by 100 feet at \$46.63 = \$4,663.00

Item #11A (New Item) direction bore one 6" and three 2" conduits - Add 2,000 feet at \$45.23 = \$90,460.00

Item #21 Soft dig pit - Increase by 10 digs at \$408.45 = \$4,084.50

FPL Network - 01011

Item #20 100253004 Cable Alum 600V 4/0 3/c TPL HM/HD Poly - Increase by 300 feet at \$10.00 = \$3000.00

Item #21 100261007 Cable Al 25 KV 2/c #1/0 3 paralleled - Increase by 300 feet at \$10.00 = \$3000.00

Item #23 100298008 Cable AL 25KV 2/c 1000 KCMIL - Increase by 900 feet at \$2.96 = \$2,664.00

SellsHarry

Digitally signed by SellsHarry

Date: 2022.03.14 13:27:27 -04'00'

Prepared by:

(Project Manage, Harry Sells, PTNE)

Date:

Acceptance of this Change Order shall constitute a modification to contract / work order identified above and will be subject to all the same terms and conditions as contained in the contract / work order indicated above, as fully as if the same were stated in this acceptance. The adjustment, if any, to the Contract shall constitute a full and final settlement of any and all claims of the Contractor / Vendor / Consultant / Design Professional arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted by:

(MasTec North America),

Date:

3/21/2022

Accepted by:

(Marc Lean, CEI, Stantec)

Date:

03/21/2022

Revised: 01/14/2021

(Divisions who may require additional signatures may include on separate sheet.)

PROCUREMENT USE ONLY		
Admin	BCC Rpt	BCC ES

Approved by: arnold\_m Digitally signed by arnold\_m  
Date: 2022.03.22 14:59:40 -04'00'  
(Michelle Arnold, PTNE Director) Date: \_\_\_\_\_

CS **ScottTrinity** Digitally signed by ScottTrinity  
Date: 2022.03.24 17:33:31 -04'00'  
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Trinity Scott, Department Head, Transportation Management Services)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Procurement Professional)

PROCUREMENT USE ONLY		
Admin	BCC Rpt	BCC ES

[illegible]

**From:** [Eric Adkins](#)  
**To:** [SellsHarry](#)  
**Cc:** [Nicholas Sheckler](#); [Jose Novo](#); [Joelle Hammesfahr](#); [Charles Robinson](#)  
**Subject:** CHANGE ORDER VANDERBILT DR.  
**Date:** Monday, March 14, 2022 12:47:01 PM

---

**EXTERNAL EMAIL:** This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Good Afternoon, Mr. Sells

I am requesting a change order on the following items.

Placing Conduit, Pads, and vaults 01010

Item #8 Six 2" conduits 200 Feet Additional @ \$18.44 for a total of \$3,688.00

Item # 9 One 6" plus six 2" Conduits, Sub Aqueous Crossing. Charge for actual length Pt to Pt 300' wire line or equivalent. 200 FEET ADDITIONAL @\$66.80 for a total of \$13,360.00

Item # 10 One 6" Conduit Sub Aqueous Crossing. Charge for actual length Pt to Pt 800' wire line or equivalent. 100 FEET ADDITIONAL @ \$46.63 for a total of \$4,663.00

Item # 11A Directional Bore one 6" and three 2" in one bore 2000 FEET at \$45.23 per foot for a total of \$90,460.00

Item # 20 Soft Dig Pit Need to add 10 at \$408.49 for a total of \$4,084.90

FPL Network 01011

Item # 52 100253004- Cable, ALUM., 600 V, 4/0 3/cTPLX HM/ HD POLY. 300 FEET ADDITIONAL at \$10.00 for a total of \$3000.00

Item # 53 100261007- Cable, AL, 25 KV, 2/c #1/0, 3 Paralleled. 300 FEET ADDITIONAL @ \$10.00 for a total of \$3,000.00

Item # 55 100298008- Cable, AL, 25KV,2/C 1000KCMIL. 900 FEET ADDITIONAL @ \$2.96 for a total of \$2,664.00

Thank You,

Eric Adkins

Supervisor

239-689-9911

Eric Adkins

Supervisor

239-689-9911

## **Potential Future Project for Discussion As of April 7, 2022**

1. **Refurbish bridge of channel on Bluebill**

The Committee suggested cleaning the waterway bridge and/or researching application of a veneer stone.

PM met with Director Road Maintenance July 16 and received somewhat positive feedback.

2. **Install Sidewalks east and west side of Gulf Shore Drive**

The Road Maintenance Division is considering sidewalk installation on the east side of Gulf Shore Drive for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Drainage would have to be redesigned to accommodate the installation.

Project timeline depends on coordination with Road Maintenance and many issues which were discussed July 16.

3. **Install 8" reuse water line from US41 to Conner Park.**

Vanderbilt Drive has currently annual water bills of around \$35,000 and Conner Park has current water bills of around \$30,000 per year. This is an investigation to see if it makes financial sense to underwrite the cost of the actual water line. One potential quote placed the cost at \$550,000 for the conversion which would supply water to Conner Park and Vanderbilt Drive. Reuse Water management hasn't agreed to allow this as of this writing.

4. **SE corner (right of way) of Gulf Shore Drive and Bluebill .** Clean up area between Gulf Shore and Vanderbilt waterway. Prune trees, general cleanup.







