



GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE
8300 Radio Road
Naples, FL 34104

Minutes
March 18, 2021

I. Call to Order

The meeting was called to order at 2:00 PM and a quorum was established.

Ms. Jorgensen motioned to allow Tony Branco to participate in the meeting via ZOOM remote access due to an extraordinary circumstance. Second by Ms. Lowry. Carried unanimously 3 – 0.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice-Chair (Excused); Linda Jorgensen; Jacalyn Lowry; Kathleen Slebodnik

County: Michelle Arnold, PTNE Director; Dan Schumacher, Project Manager; Rosio Garcia, Administrative Assistant

Others: Mike McGee, Landscape Architect, McGee & Associates; Gary Gorden, Superb Landscape Services; Wendy Warren, Premier Staffing; Lisa McGarity, Lely HOA President

III. Approval of Agenda

Ms. Lowry moved to approve the March 18, 2021 Agenda of the Lely Golf Estates Beautification M.S.T.U. as presented. Second by Ms. Slebodnik. Carried unanimously 4 - 0.

IV. Approval of Minutes – February 18, 2021

Ms. Lowry moved to approve the minutes of the February 18, 2021 Lely Golf Estates Beautification M.S.T.U. as amended:

*Page 3, Item VII Project Manager’s Report, Ai. Election of Officers: from “... Mr. Branco retained the office of Vice-Chair of the Committee...,” to ... Mr. Branco retained the office of **Chair** of the Committee....” **Second by Ms. Slebodnik. Carried unanimously 4 - 0.***

V. Chairman’s Report – Tony Branco

A. Community Assessment

Chair Branco reported:

- Community landscaping looks good.
- Seven (7) Podocarpus plants, twenty-five (25) gallon size, to replace plants bordering the fence damaged by vehicular accident have not been installed.
- A missing street name sign on Pebble Beach Boulevard has been reinstalled by Staff.
- Two (2) Traffic Logix SafePace 100 speed monitoring signs on Saint Andrews Boulevard by the Lely Presbyterian Church north side and Pine Valley Circle south side recorded daily activity of two thousand (2,000) cars in each direction. Traffic and speed reports will be included with our meeting notes and made available to the Sheriff’s Department.

VI. Contractor Reports

A. Landscape Architect's Report – McGee & Associates (M&A)

Mr. McGee summarized the “*Lely Golf Estates Landscape Observation Report FY20-21*” dated March 2, 2021.

All Locations

“Strike throughs” indicate jobs are complete and will be removed from next month’s report.

The report indicates Q (quote on file) and NTP (notice to proceed) in red for updated status of item.

Saint Andrews Boulevard & US 41 South Inbound

- Bougainvillea Silhouettes have foliage discoloration due to fungus.
- Prune entrance palms weekly.
- Apply extra fertilizer to Fox Tail palms.

Saint Andrews Boulevard

Median #8

- Remove one (1) dead Holly tree and install two (2) Jatropha trees west of the lift station. *Quoted.*
- Install four (4) Podocarpus shrubs, 25-gallon size, to screen new lift station installation in the median. *Quoted.*

Median #10

- Remove existing Juniper and plant area with Perennial Peanut, 1 gallon size. *Quoted*

Median #12

- Remove existing Juniper and plant Perennial Peanut, seventy-five (75), 1-gallon plants. *Quoted.*

Forest Hills Cart Crossing and Lake

- Turf was installed in south and northwest areas.

Baltusrol Signs

- Replace two (2) Plumbago shrubs. *Quoted.*

West R/W & Rattlesnake Hammock Rd

- Replace four (4) 3-gallon white Africa Iris plants. *Quoted.*
- Replace (7) Podocarpus plants, twenty-five (25) gallon size, to replace plants bordering the fence damaged by vehicular accident have been ordered. *NTP.*

Median #23

- Install new Jatropha tree. *NTP.*

Water Usage February 2021

Warren Street Reuse Water Use 138,590 gallons; no potable water was used.

Valley Stream’s meter indicated 2090 gallons of potable water use.

B. Landscape Maintenance Report – Superb Landscape Services (SLS)

Mr. Gorden reported:

- A fungicide treatment was applied to the root system of the Bougainvilleas at front entrance on Saint Andrews Boulevard.
- Plumbagoes and Bougainvilleas were sprayed with pesticide.
- One Queen Palm of Valley Stream Circle has Ganoderma. *Mr. Schumacher will request a quote from Superb for removal.*
- Turf was treated for bug infestation and weeds.
- Seven (7) Podocarpus plants, twenty-five (25) gallon size, to replace plants bordering the fence damaged by vehicular accident have been ordered.
- A multi trunk Jatropha tree to plant on Rattlesnake Hammock Road at Doral Circle, Median #23, will be planted in tandem with Podocarpus installation.
- Fertilizer will be applied week ending March 20, 2021.

Mr. McGee directed Superb Landscape Services to review and adjust seven (7) irrigation heads in the west right of way (ROW) on Rattlesnake Hammock and six (6) heads along Doral Circle under the Podocarpus hedge to ensure proper coverage of planted areas.

VII. Project Manager’s Report – Dan Schumacher

A. Budget Report

Mr. Schumacher summarized the “*Lely MSTU Fund Budget 152 dated March 18, 2021*” for information purposes and provided an overview of the budget noting:

- FY-21 Ad Valorem property tax revenue budget is \$306,100.00, an increase of 6.29% over FY-20.
- Total revenue FY-21 is \$659,639.37 including investment interest, transfers, and contributions (minus a 5% reserve of \$15,400).
- The FY-21 Millage rate remains constant at 2.000%.
- Current Operating Expense Budget is \$275,229.37 of which Commitment’s total \$146,043.80; \$77,839.73 is expended.
- Uncommitted Operating Expense funds available are \$51,345.84.
- Items recorded in “red” reflect carry-over balances from FY-20.
- Superb Landscape Services balance remaining for landscape incidentals, line 14, is \$32,801.73.
- Line 16, McShea Contracting, Budget Remainder reflects a negative \$17,460 because this purchase was directed to be reclassified as an Operating expense, versus a Capital expense.
- Florida Power & Light expense funds electricity for lights and pumps.
- Collier County Utilities funds water and sewer for Warren Street, Valley Stream and Doral Circle.
- Payment for HydroPoint’s annual Cloud Services subscription will be issued when invoiced.
- Transfer to Fund 111, Line 37, is for Staff salaries.
- Budget Transfers under the headings Appraiser and Tax Collector, Lines 38 and 39, are fees billed by the respective entities.
- Capital Outlay Fund, Line 36, reserved to fund capital projects, available balance is \$171,010.00.
- Reserves for Insurance and Catastrophic/Hurricane funds total \$150,000.00.
- Total available balance, less committed expenses, is \$427,296.67.

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Budget proposed by the Collier County Budget Office for FY-22 will be reviewed in April. The Lely Entryway Sign project will be reflected in long term Capital Replacement.

B. Asset Inventory & Maintenance Estimates

Mr. Schumacher presented an updated Capital Asset List prepared for the Lely Golf Estates MSTU, dated March 18, 2021.

- The objective is to forecast both long-term asset replacement costs and annual asset maintenance expenditures.
- Assets currently under MSTU responsibility include flagpoles, signs, irrigation systems, light poles and fixtures, landscaping, benches, crosswalks, etc.
- This modified Capital Asset List shows two totals:
 - \$646,550 Long-term asset replacements. (out to 2035)
 - \$ 39,245 Short-term (annual) asset maintenance.
- Cost estimates will be updated periodically to improve accuracy.

C. Lighting Inspection Report

- Current outages are shown in red, previous outages in grey.
- The Lely M.S.T.U. Lighting Inspection summary dated March 1, 2021 indicated one (1) sign light outage at Doral Circle which subsequently was repaired.
- Twelve (12) Lumec LED fixtures ordered from Graybar have been received; seven (7) lamps remain in inventory. Lamps will be ordered when four (4) remain.

D. Plant and Tree Replacements

1. Quote – Perennial Peanut

Mr. Schumacher presented four (4) proposals dated March 16, 2021, from Superb Landscape Services to plant material in various locations as follows:

- Estimate #1105669 in the amount of \$ 1,700.00
 - Estimate #1105670 in the amount of \$ 710.00
 - Estimate #1105671 in the amount of \$ 710.00
 - Estimate #1105672 in the amount of \$ 330.00
- Total** **\$3,450.00**

Ms. Lowry motioned to approve Superb Landscape Services, Inc. Estimate #'s 1105669, 1105670, 1105671 and 1105672, dated March 16, 2021, for the total amount of \$3, 450.00 to replace plant materials in various locations of the Lely MSTU community. Second by Ms. Sleboknik. Carried unanimously 4 - 0.

E. Non-potable Signs

One non-potable water sign was installed on Forest Hills Boulevard. Additional signs will be placed in locations on the median tips. Signs will not be placed in locations slated for Perennial Peanut planting until the material is installed.

VIII. Ongoing Business

A. Thermoplastic Crosswalks – Paver Style

McShea Contracting's invoice for the thermoplastic paver installation at the intersection of St. Andrews and Pebble Beach Boulevards, now accepted by the Clerk's office, will be on the March 23, 2021 Board of County Commissioners consent agenda for approval.

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To approximate the price of eight (8) additional crosswalks, **Mr. Schumacher** measured the square footage of thermoplastic tiles and striping to arrive at an estimated range of \$75,000 to \$80,000. The Committee will evaluate this project at a future meeting.

B. Tuscany Villa Landscaping

The Code Enforcement Division responded to the complaint filed regarding the deterioration of Italian Cypress trees around the backup generator at Tuscany Villa on St Andrews Blvd.

The landscape director for Tuscany Villa is now proceeding with plans to install replacement Clusia or Podacarpus shrubs for screening.

C. Refurbishment of St. Andrews Entryway Monuments

A drawing by McGee & Associates, prepared in compliance with the Sign Permitting Department's requirements, for the Gateway Monument Entrance Sign, was posted on Bid Sync for a full bid solicitation.

One contractor, Capital Contractors submitted a bid of \$112,600.00. Capital Contractors is performing work in this category for other entities in Collier County. In a previous solicitation, the next lowest bid was \$142,000.00.

The expenditure would be funded from the Capital Outlay category, which has a balance of \$171,010.00.

The project will be reviewed for consideration at a future meeting.

IX. New Business

None

X. Committee Member Comments

None

XI. Public Comments

Guest Speaker – Lisa McGarity

Ms. McGarity, President, Lely Homeowners Association, requested the Committee consider solutions to the HOA's areas of concern including:

- Incidents involving vehicle speed and negligent driving resulting in harm to community residents and pets.
- The sale of the Hidden Valley Drive and St. Andrews Blvd land abutting the pump station by the County.
 - Would the MSTU consider developing a park should it be purchased by the HOA or request the County develop a park to be maintained by the MSTU.

Ms. Arnold noted the MSTU cannot improve or maintain private property. Improvements to the property can only be done if it remains under the ownership of the County.

Chair Branco suggested requesting a meeting with various individuals such as Commissioner LoCastro, MSTU staff and committee members, law enforcement etc. to discuss solutions to the Homeowners Association's concerns.

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XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:22 PM.

**LELY GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**

Tony Branco, Chairman

The Minutes were approved by the Committee on _____, 2021 as presented ____ or as amended ____.

NEXT MEETING:

APRIL 15, 2021 – 2:00 PM
COLLIER COUNTY LIBRARY
EAST NAPLES BRANCH
8787 TAMiami TRAIL EAST
NAPLES, FL 34113
(239) 775-5592