



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112
DECEMBER 17, 2019**

MINUTES

I. Call to Order

The meeting was called to order at 4:31 P.M. by Ms. Spencer. Attendance was called and a quorum of four was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Dan Schumacher – Project Manager
Landscape	Mike McGee – Landscape Architect (McGee & Associates) Armando Yzaguirre – A & M Property Maintenance (Excused)
Other	Wendy Warren – Transcriptionist (Premier)

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

V. Approval of Minutes November 19, 2019

*Ms. Spencer moved to approve the minutes of the November 19, 2019 meeting as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

MINUTES

VI. Landscape Maintenance Report

Mr. Schumacher, Mr. McGee and Mr. Yzaguirre conducted the monthly MSTU drive-through on December 10, 2019 to review landscape maintenance of the medians, noting achievements made to date.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the “*Landscape Observation Report: - December 3, 2019*” noting the overall condition of the medians is good.

General

Comments highlighted in yellow are recommended to be addressed as soon as possible.

Fertilizer

Mr. Yzaguirre will be consulted regarding appropriate timing of fertilizer application.

Tropicana Boulevard

- Sabal Palms and hardwood trees should be pruned.
- The Restoration Project is complete and there are no issues with new plants.
- The WeatherTRAK controller indicated a level amount of water flow, reporting 91,307 gallons of usage for the period from November 3, 2019 to November 20, 2019.

Sunshine Boulevard

- Tree replacements specified in the Restoration Project will be addressed upon award of the new multi-year landscape contract.
- Sabal Palms require pruning including removal of lower and/or loose frond boots removed from the trunks.
- Recommend treatment of broad leaf weeds in turf with herbicide.
- Water usage of 149,152 gallons is normal.

Coronado Parkway and Hunter Boulevard

- Perennial Peanut ground cover has been trimmed with a “String Trimmer” and weeds treated with herbicide. Plant condition will be evaluated on future tours.
- Shrubs are doing well; additional plants to complete the renovation project are necessary.
- Combined water use as per WeatherTRAK Report was 100,540 gallons.

Collier Boulevard and Golden Gate Parkway (*These arterial roadways are maintained by the County*)

Annual well water use charts for these roadways for 2012 through November 2019 were distributed for informational purposes.

Mr. McGee reported the County requested proposals for two projects in the planning stages for the roadways:

- Median landscape design for Collier Boulevard from the Golden Gate Canal to Green Boulevard.
- Plant and/or tree replacements on Golden Gate Parkway from the Naples city limits, just west of the overpass, to Collier Boulevard.

MINUTES

Quotes –

Mr. Schumacher will solicit quotes as follows:

- Spreading of seventeen (17) pallets of mulch being stored at the Transit Station on Radio Road to the medians by the County approved vendor and schedule installation.
- Structural pruning of median trees by a certified arborist.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the “*Golden Gate MSTU Fund Budget 153 dated December 17, 2019*” for information purposes and provided an overview of the budget noting:

- FY20 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 9% over FY19. The Millage rate is 0.5000 mils.
- Total revenue FY20 is \$989,209.50 including investment interest, transfers and contributions (minus a 5% reserve of \$22,600).
- Current Operating Expense Budget, excluding Landscape Maintenance and Incidentals, is \$313,309.50 of which Commitments total \$107,374.43; Expenditures \$17,516.57.
- Uncommitted Operating Expense funds available are \$188,418.60.
- A & M Property Maintenance interim contract commitment balance is \$41,700.00; expenditures \$7,300.00
- Landscape Incidentals budget, Line 19, is \$30,000.00.
- A Purchase Orders for Green Effex in the amount of \$21,209.50 will remain active pending receipt of final invoices.
- Improvements General Fund, Line 35, reserved to fund capital projects, available balance is \$580,000.00.
- Total available balance, less committed expenses, is \$861,304.30.

B. Grounds Maintenance

Invitation to Bid (ITB) package (Landscape & Irrigation)

In accordance with County practice, an *Invitation to Bid ((ITB)* for a multi-year Landscape and Irrigation Maintenance contract, will be submitted to the Procurement Division for review and on approval be advertised to qualified contractors. The contract will be awarded by the Board of County Commissioners to the lowest qualified bidder.

Mr. Schumacher will update the Committee on the status of the contract at the next meeting.

C. Bridge Paint

Mr. Schumacher reported Wright Construction Group painted the U.S. 41 Golden Gate River bridge overpass in the Bayfront/Tin City vicinity.

Pending product research and confirmation of the number of bridges to be renovated, a budgetary quote will be sought to approximate the cost and scope for a project of this type. A base paint coat plus optional anti-graffiti coat for application to the Golden Gate bridges will be specified.

Approval of the project by the by the M.S.T.U. Advisory Committee would be contingent on an agreement with the county Road Maintenance Division to assume future maintenance of the painted surfaces.

MINUTES

IX. Old Business

Mr. Schumacher and Ms. Sillery have not received a response from Sunny Hertz to confirm interest in appointment to the Golden Gate M.S.T.U. Beautification Advisory Committee have not. Ms. Spencer will also reach out to Ms. Hertz. The Vacancy will be addressed at the January 2020 meeting.

X. New Business

None

XI. Public and Board Comments

Mr. Schumacher will review signage requirements for duplicate “Welcome to Golden Gate” signs to be erected on the west side Right-of-Way (ROW) of Collier Blvd. by the canal bridge and the first median north of Green Boulevard and update the Committee at the January meeting.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:00 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2020 as presented _____, or as amended _____.

**NEXT MEETING:
JANUARY 21, 2020 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**