



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104  
OCTOBER 20, 2020**

**MINUTES** (via *ZOOM* remote access)

## **I. Call to Order**

The meeting was called to order at 4:32 P.M. by Ms. Spencer. Attendance was called and a quorum of four was present.

## **II. Attendance**

**Advisory Committee** Patricia Spencer – Chair

Paula Rogan

Florence “Dusty” Holmes

Ron Jefferson

Vacancy

**Staff**

Dan Schumacher, Collier County – Project Manager

Rosio Garcia, Collier County – Administrative Assistant

**Landscape**

**Other**

Wendy Warren, Premier Staffing – Transcriptionist

## **III. Pledge of Allegiance**

The Pledge of Allegiance was not recited (virtual meeting).

## **IV. Approval of Agenda**

*Chair Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.*

## **V. Approval of Minutes September 15, 2020**

*Chair Spencer moved to approve the minutes of the September 15, 2020 meeting as presented. Second by Ms. Rogan. Carried unanimously 4 - 0.*

**VI. Landscape Maintenance Report – Mainscape Landscaping Company**

**Mr. Schumacher** reported:

- Structural pruning and canopies were lifted on one hundred three (103) live oaks, one hundred sixty-two (162) Sabal palms and three (3) Fox Tail palms.
- Silk Floss and Hong Kong Orchid trees will also be pruned.
- Mr. McGee and he will verify the counts on all trees for invoice verification.
- Medians have been cleaned; weed control has been applied.
- Mainscape will update tree and plant counts for median renovation and provide quotes by roadway.

In response to the Committee's inquiry regarding maintenance between the north end bridge and Green Boulevard, Mr. Schumacher advised the Road Maintenance Department is responsible for mowing the area. He will follow-up to ensure maintenance is performed in a timely manner.

**VII. Landscape Architect's Report – McGee & Associates**

**Mr. Schumacher** will issue a Notice-to-Proceed (NTP) to Mr. McGee for Landscape Architectural Services on approval of the 2021 County contract for the Golden Gate M.S.T.U.

**VIII. Project Manager's Report****A. Budget Report**

**Mr. Schumacher** summarized the "*Golden Gate MSTU Fund Budget 153 dated October 20, 2020*" for information purposes and provided an overview of the budget noting:

- FY21 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 11.44% over FY20.
- Total revenue FY21 is \$1,354,434.75 including investment interest, transfers, and contributions.
- The FY-21 Millage rate remains constant at 0.5000%.
- Current Operating Expense Budget is \$330,834.75 of which Commitments total \$185,022.61; Expenditures \$127.14.
- Uncommitted Operating Expense funds available are \$145,685.00.
- Purchase Orders for standard maintenance contracts have or are being processed.
- The Landscape Ground Maintenance Purchase Order is for routine monthly maintenance; Landscape Incidentals PO covers plant replacements.
- Florida Power & Light expense funds electricity for lights and pumps.
- Forestry Resources, operating under a County Contract, will supply mulch for application on completion of median refurbishment.
- HydroPoint's annual subscription Purchase Order for a suite of ongoing performance management tools, will be issued.
- The FY-20 Purchase Order balance for Premier Staffing in the amount of \$1,534.75, available for outstanding 2020 invoice submissions, will be closed out.
- Transfer to 111, Line 37, is for Staff salaries.
- Budget Transfers Appraiser and Tax Collector, Lines 38 and 39, are fees billed by the appropriate entities.
- Improvements General Fund, Line 35, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$905,000.00.
- Total available balance, less committed expenses, is \$1,303,184.57.

*Hart's Electrical will investigate the reported daytime lighting malfunction on Median # 6, Tropicana Blvd, and repair, as necessary.*

**B. Welcome Sign - Collier Blvd. (South)**

- In accordance with County policy, a “Quick Quote” solicitation was posted online to install a new replacement “Welcome to Golden Gate” sign in the west right-of-way (ROW) by the canal bridge.
- Eight (8) proposals were received; five (5) were rejected due to failure to meet project specifications.
- Qualified contractors will be contacted to provide additional details for the turnkey project related to permitting, manufacturing of the sign, and installation.

*Mr. Schumacher contacted the Collier County Sign Review and Permitting Departments to verify the sign, as designed, conforms to County standards. The Committee will be updated on the project at a future meeting.*

**C. Bridge Painting**

**Mr. Schumacher** reported:

- **Albert English**, Director of Road Maintenance Division, has expressed preliminary interest in the Golden Gate MSTU’s offer to help fund painting of bridges in Golden Gate City.
- Select bridge sites were visited to review the scope of the project and ear mark potential bridges for refurbishment.
- A bridge inventory list for seventeen (17) bridges in the Golden Gate community was previously received from the Road Maintenance Division.
- The project would pertain to bridges on secondary roads.
- Approval of the project by the M.S.T.U. Advisory Committee would be contingent on an agreement with the county Road Maintenance Division to assume future maintenance of the painted surfaces.
- Paint cost will be borne by the M.S.T.U.; labor cost will be the responsibility of Road Maintenance.
- Bridge paint color will comply to the Florida DOT standard.

*Mr. Schumacher will update the Committee on the status of the project at a future meeting.*

**D. Leaning FPL Light Poles**

**Mr. Schumacher** is awaiting confirmation from the Collier County liaison for Florida Power & Light (FPL) verifying the concrete light poles on Coronado Parkway and Hunter Boulevard have been straightened.

**E. Structural Pruning**

This topic was discussed under Item VI. Landscape Maintenance Report.

**IX. Old Business**

**None**

**X. New Business****A. Parkway Bridge Replacement**

**Mr. Schumacher** reported the Santa Barbara canal bridge on Golden Gate Parkway has a structural defect and the Road Maintenance Department plans to replace it.

**He will:**

- Request a drawing of the new bridge and forward it to the Committee,
- Clarify the status of the accompanying pedestrian bridge.
- Inquire if a public meeting will be held for residents.
- Ascertain funding and implementation sequence for the project.
- Confirm entity responsible for irrigation and landscape installation.

*The Committee will work with McGee & Associates to design an irrigation and landscape plan if the M.S.T.U. assumes responsibility for this feature.*

**XI. Public and Board Comments**

**Mr. Jefferson** attended a meeting of the Collier County Economic Development Council (EDC) during which the feasibility of expanding Collier Boulevard, US 951 to six (6) lanes was discussed. Development of the Golden Gate Country Club 167-acre golf course by the County may necessitate the infra-structure modification.

**He** noted the M.S.T.U. may want to consider postponing the “Welcome to Golden Gate” sign in the west right-of-way (ROW) by the canal bridge project as the sign location may interfere with the expanded roadway.

*Mr. Schumacher will research plans, establish a timeline for potential roadway expansion in the area and add the item to the November Agenda.*

**XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**


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**Patricia Spencer, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2020 as presented \_\_\_\_\_, or as amended \_\_\_\_\_.

**NEXT MEETING:  
NOVEMBER 17, 2020 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**

-Subject to permission from the County Manager-