



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

JANUARY 19, 2021

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of three was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan (Excused) Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Michelle Arnold – PTNE Director (Excused) Dan Schumacher, Collier County – Project Manager Rosio Garcia, Collier County – Administrative Assistant (Excused)
Landscape	Mike McGee – Landscape Architect (McGee & Assoc) Chris Bretz – Grounds Maintenance (Mainscape) Greg Ford – Grounds Maintenance (Mainscape)
Other	Wendy Warren, Premier Staffing – Transcriptionist

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Chair Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 3 - 0.*

V. Approval of Minutes November 17, 2020

*Chair Spencer moved to approve the minutes of the November 17, 2020 meeting as presented.
Second by Mr. Jefferson. Carried unanimously 3 - 0.*

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VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Schumacher introduced Chris Bretz, regional manager for Mainscape. Greg Ford will assume field manager duties and Greg Goddard continues to be responsible for irrigation.

Mr. Bretz reported the company is working on the median refurbishment proposal which is based on “time and materials” per Mr. Schumacher’s request.

Irrigation

Mr. Schumacher will solicit a quote to lower irrigation heads to conform to County specifications and direct the irrigation crew to perform the task upon completion of median refurbishment.

Bus Stop Turf Maintenance

Ms. Holmes queried regarding responsibility for mowing the bus stop area grass located on the northeast side between Green Boulevard and the bridge.

After the new sidewalks were installed, the Road Maintenance Department advised Mr. Schumacher the MSTU was not responsible for maintaining the area. Mainscape’s contract specifies they are responsible for one (1) mower width along the side of the road.

Ms. Holmes will forward a copy of the Code Complaint filed to enable Mr. Schumacher to follow up and determine the entity responsible for maintenance.

VII. Landscape Architect’s Report – McGee & Associates

The Summary dated January 4, 2021 primarily reflects plant and tree replacements needed. Future report items will indicate when replacements are installed.

Mr. McGee noted:

- Mulch should be applied to medians.
- Irrigation heads should be flush with ground level.
- Irrigation is adequate for median landscape renovation.
- Stumps from Alexander Palm removal will be excavated out, soil replenished, and irrigation updated as part of the median renovations.

Water Usage

December 2020’s water use total per WeatherTrak controller estimates:

- Tropicana Boulevard – 146,562 gallons.
- Sunshine Boulevard – 175,439 gallons.
- Coronado Pkwy & Hunter Boulevard – 89,573 gallons.

VIII. Project Manager’s Report

A. Election of Officers – February 2021

Mr. Schumacher reported an election for “Officers” for the Golden Gate Beautification M.S.T.U. will be held in February 2021.

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B. Budget Report

Mr. Schumacher summarized the “*Golden Gate MSTU Fund Budget 153 dated January 19, 2021*” for information purposes and provided an overview of the budget noting:

- FY21 Ad Valorem property tax revenue budget is \$493,900.00, an increase of 11.44% over FY20.
- Total revenue FY21 is \$1,304,234.75 including investment interest, transfers, and contributions (minus a 5% reserve of \$25,100.00 – based on total revenue plus Investment Interest of \$8,000.00).
- The FY-21 Millage rate remains constant at 0.5000%.
- Current Operating Expense Budget is \$330,834.75 of which Commitments total \$170,155.00; Expenditures \$22,481.00.
- Uncommitted Operating Expense funds available are \$138,198.75.
- The Landscape Ground Maintenance Purchase Order is for routine monthly maintenance; Landscape Incidentals PO covers plant refurbishment.
- Florida Power & Light expense funds electricity for lights and pumps.
- Forestry Resources, operating under a County Contract, will supply mulch for application upon completion of median refurbishment.
- SiteOne supplies parts for the irrigation system.
- The FY-20 Purchase Order balance for Premier Staffing in the amount of \$1,534.75, was closed out.
- Transfer to 111, Line 37, is reimbursement for Staff salaries.
- Improvements General Fund, Line 31, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$905,000.00. *Funds may be moved from Improvements General to Landscape Incidentals to fund the cost of median landscape refurbishment.*
- Budget Transfers Appraiser and Tax Collector, Lines 35 and 36, are fees billed by the appropriate entities.
- Total available balance, less committed expenses, is \$1,100,571.40.

Mr. Schumacher will:

- Determine components of Indirect Cost Reimbursement in the amount of \$3,500.00 to Collier County, Line 14.
- Identify basis of \$4,123,285.00 deduction, New Construction Annex, from the FY-20 Gross Taxable Value.

C. Complete Streets Report – Johnson Engineering – Present in February

A representative from the “Complete Streets” program which proposes a safe and comprehensive bicycle and pedestrian network encouraging community use and enjoyment, including traffic roundabouts, bike lanes, and pedestrian walkways (sidewalks) on Golden Gate Pkwy, will be invited to make a presentation to the Committee in February 2021.

D. Median Refurbishment – Plant Replacements

A spread sheet detailing landscape replacement for all roadways was created by Mr. McGee to enable Mainscape Landscaping to provide quotes for median refurbishment.

The lead page of the summary report provided cost quotes by roadway as follows:

1. Hunter Boulevard: \$18,465.75
2. Coronado Parkway: \$16,180.50

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3. Sunshine Boulevard:	\$10,225.75
4. Tropicana:	\$ 4,802.00
Grand Total:	\$49,674.00

The invoices will be based on actual hours of work performed plus cost of materials and a mark-up percentage (on product) as specified in the Mainscape county contract.

During Committee discussion the following was addressed:

- Roadway refurbishment will be staged, Hunter Boulevard first.
- Completion date for the Golden Gate City stormwater improvements project to replace existing Corrugated Metal Pipe (CMP) with Reinforced Concrete Pipe (RCP) has not been determined due to earmarking of available funding.
- Existing Perennial Peanut on Hunter Boulevard and Coronado Parkway failed due to lack of maintenance during transition to a multi-year contract.
- Perennial Peanut planted in median tear drops on 18th Place SW and 18th Avenue SW died due to accidental spraying with herbicide by the MSTU's interim landscape company.

Mr. Jefferson motioned to approve Mainscape Landscaping's proposal for the Golden Gate median refurbishment project at a cost not to exceed \$55,000.00. Second by Ms. Holmes. Carried unanimously 3 – 0.

E. Parkway Bridge Replacement – Transportation Engineering – Present in March?

Dennis McCoy, Senior Engineering Project Manager, will be invited to present the Golden Gate Parkway bridge replacement project to the Committee at the March 2021 meeting. The project is scheduled to be completed in 2022 and involves the following:

- Replacement of three existing bridges with a single span bridge that includes two travel lanes, a shoulder, and a sidewalk in each direction.
- Landscaping in the thirteen-foot (13) median.

Mr. Schumacher will notify Transportation Engineering of the MSTU's interest in utilizing the removed pedestrian bridges in alternate locations.

F. FPL – Leaning Poles

FPL confirmed leaning pole numbers were identified and tickets issued. Five (5) work orders are completed, two (2) work orders noted poles are within the limits and do not require correction and one (1) work order is outstanding.

Mr. Schumacher will follow-up on the remaining work order to ensure repair is completed.

IX. Old Business

None

X. New Business

None

XI. Public and Board Comments

None

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XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2021 as presented ___ or as amended _____.

**NEXT MEETING:
FEBRUARY 16, 2021 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**