



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

3299 East Tamiami Trail, Suite 103

Naples, FL 34112

FEBRUARY 18, 2020

MINUTES

I. Call to Order

The meeting was called to order at 4:29 P.M. by Ms. Spencer. Attendance was called and a quorum of four was present.

II. Attendance

| | |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Advisory Committee | Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Vacancy |
| Staff | Dan Schumacher, Collier County – Project Manager |
| Landscape | Michael McGee, McGee & Assoc – Landscape Architecture Armando Yzaguirre, A & M Property – Grounds Maintenance (Excused) |
| Other | Wendy Warren, Premier Staffing – Transcriptionist |

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.

V. Approval of Minutes January 21, 2019

Ms. Spencer moved to approve the minutes of the January 21, 2020 meeting as presented. Second by Mr. Jefferson. Carried unanimously 4 - 0.

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VI. Landscape Maintenance Report – A & M Property Maintenance

This item was tabled till March 19, 2020.

- Landscape maintenance of the medians is performed every three (3) weeks to preserve Purchase Order funds prior to award of a multi-year contract.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the "*Landscape Observation Report: - February 7, 2020*" noting items highlighted in yellow should be addressed as soon as possible. *Restoration Project* planting will be addressed with the landscape service provider awarded the multi-year contract.

A. Tropicana Boulevard

- New plants are healthy.
- Median #1 Perennial Peanut installation requested.
- Median #5: Remove Oak tree, grind stump to planting depth and remove debris.
- The WeatherTRAK controller indicated 172,415 gallons of water utilized from January 1, 2020 to January 31, 2020.

B. Sunshine Boulevard

- Median #2 north end light poles 3 and 4 are coming on during the day.
- Seven (7) Tabebuia will be planted during renovation.
- Water usage of 257,886 gallons is high.

C. Coronado Parkway and Hunter Boulevard

- Replace Perennial Peanut ground cover damaged by weed overgrowth.
- Enhance irrigation for newly installed trees by placing triple "bubblers" on site.
- Additional plants to complete the renovation project are necessary.
- Combined water use as per WeatherTRAK Report was 124,283 gallons.

D. Collier Boulevard and Golden Gate Parkway (*arterial roadways are maintained by the County*)

Mr. McGee reported the County has two projects in the planning stages for the roadways:

- Mulch installation is complete.
- Median landscape design for Collier Boulevard from the Golden Gate Canal to Green Boulevard.
- Plant and/or tree replacements on Golden Gate Parkway from the Naples city limits, just west of the overpass to Collier Boulevard.

E. Irrigation

Mr. Schumacher reported:

- A WeatherTRAK alert notified Staff of a malfunction in the irrigation system.
- Multiple valves were opening simultaneously; one valve indicated low pressure; an additional valve was running in conjunction with other zones.
- Valve twelve (12) was replaced by A & M Property Maintenance.
- A new Timer Controller Backplane Assembly Circuit Board, under warranty, will be installed on receipt.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the "*Golden Gate MSTU Fund Budget 153 dated February 18, 2020*" for information purposes and provided an overview of the budget noting:

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- FY20 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 9% over FY19. The Millage rate is 0.5000 mils.
- Total revenue FY20 is \$989,209.50 including investment interest, transfers and contributions (minus a 5% reserve of \$22,600).
- Current Operating Expense Budget, excluding Landscape Maintenance and Incidentals, is \$313,309.50 of which Commitments total \$86,007.71; Expenditures \$37,132.41.
- Uncommitted Operating Expense funds available are \$190,169.38.
- A & M Property Maintenance interim contract in the amount of \$49,000.00 has a commitment balance of \$27800.00; expenditures \$21,200.00
- Landscape Incidentals budget, Line 19, is \$30,000.00.
- A Purchase Orders for Green Effex in the amount of \$21,209.50 will remain active pending receipt of final invoices.
- Improvements General Fund, Line 35, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$580,000.00.
- Total available balance, less committed expenses, is \$856,434.44.

B. Multi-Year Contract - Grounds Maintenance

Invitation to Bid (ITB) package (Landscape & Irrigation)

An *Invitation to Bid* ((ITB) for a multi-year Landscape and Irrigation Maintenance contract will be posted on *BidSync* February 19, 2020, the County's Internet based bid notification system. The contract will be awarded by the Board of County Commissioners to the lowest qualified bidder.

Mr. Schumacher will update the Committee on the status of the contract at the next meeting.

C. Mulch

A & M Property Maintenance will apply an 8-0-12-180 fertilizer provided by Howard Fertilizer and Chemical to median turf.

Mr. Schumacher contracted Southeast Spreading Company to apply thirteen and one-half (13-1/2) pallets of mulch to Golden Gate roadway medians.

D. Welcome Sign – Collier Blvd (South)

Mr. Schumacher reported:

- Sign and Right-of-Way permits are required for installation of a “*Welcome to Golden Gate*” sign on the west side of Collier Blvd. by the canal bridge.
- Plans and specifications must be submitted to the ROW permit department for structural evaluation.
- Signs & Things produced the original sign erected in the area. Mike Boyd, principal, will research historical records for drawings and provide specifications for shearing bolts.
- Signs & Things will provide a quote for permitting, sign production and installation.

Mr. Schumacher will verify presence of irrigation in the area and update the Committee on the project at the March 2020 meeting.

E. Bridges

Mr. Schumacher reported:

- He received a bridge inventory list and diagram for seventeen (17) Golden Gate bridges from the Road Maintenance and Landscape Division.

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- A Quick Quote will be sought to approximate the cost and scope for two (2) different size bridges.
- Approval of the project by the by the M.S.T.U. Advisory Committee would be contingent on an agreement with the county Road Maintenance Division to assume future maintenance of the painted surfaces.

Mr. Schumacher will update the Committee on the project status at the March 2020 meeting.

IX. Old Business

A. Light Pole Replacement

Hart's Electric will replace the light pole damaged by an auto accident on Sunshine Boulevard, Median #1.

X. New Business

Ms. Spencer reported the "Welcome to Golden Gate" sign needs cleaning.

Mr. Schumacher will consult Lykins-Signtek to ascertain appropriate method for sign cleaning to ensure the paint is not damaged and report his findings to the Committee at the March meeting.

XI. Public and Board Comments

Mr. Jefferson observed:

- Coronado Parkway and Hunter Boulevard intersection landscape should be maintained in accordance with M.S.T.U. standards; Juniper trees require irrigation.
- Leaning concrete light poles on Coronado Parkway should be straightened by Florida Power & Light (FPL).

Mr. Schumacher will contact FPL to request light poles be erected properly to ensure safety compliance.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2020 as presented _____, or as amended _____.

**NEXT MEETING:
MARCH 19, 2020 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**