

FOREST LAKES

ROADWAY AND DRAINAGE M.S.T.U.
ADVISORY COMMITTEE
8300 Radio Road - Naples, FL 34104

MINUTES
AUGUST 3, 2021

I. CALL TO ORDER

Chair Fanning called the meeting to order at 10:00 A.M.
A quorum of four was present.

II. ATTENDANCE

Advisory Committee	Marianne Fanning – Chair Barbara Bell – Vice Chair Richard Barry (Excused) George Fogg John Goody
Staff	Michelle Arnold – Director (Excused) Dan Schumacher – Project Manager Rosio Garcia – Operations Coordinator (Excused)
Contractors	Aaron Gross - Ground Zero Landscaping Wendy Warren - Premier Staffing (Transcription)
Community Attendees	Doug Burnham – General Manager, Quail Run GC Patrick Bernal – Forest Lakes Resident

III. APPROVAL OF AGENDA

Ms. Bell moved to approve the Agenda for the Forest Lakes Roadway and Drainage M.S.T.U. subject to the following change:

Move Item VI. 2 – Project Managers Report, Status Report, Lake #9 Wall Repair, to VI. 3 – Project Managers Report.

Move Item VI. 3 – Project Managers Report, Status Report, Graffiti, to VI. 2 – Project Managers Report.

Second by Mr. Fogg. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES – JULY 6, 2021

Ms. Bell moved to approve the minutes of the July 6, 2021 Forest Lakes Advisory Committee as presented. Second by Mr. Fogg. Carried unanimously 4 - 0.

V. CONTRACTOR REPORTS

A. Ground Zero Landscaping – Aaron Gross

Mr. Gross reported on landscape maintenance as follows:

- Royal Palms at entrance island will be treated for crown fungus.
- The invasive potato vines on the fence bordering Naples Bath and Tennis Club will be sprayed with herbicide.
- Potato vine in the triangular area near the Quail Run Golf Club maintenance lot will be sprayed.

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- Two (2) Crepe Myrtle trees, one white and one pink, will be planted between Narita Lane and Opuntia Lane on Forest Lakes Boulevard.

The Committee discussed the condition of the front entrance landscaping:

- Seasonal weather conditions deter plant health.
- Palm tree fronds fall and damage plantings.
- Bougainvillea Standards and Crown of Thorns plants are unattractive.
- Peperomia, a Florida native ground cover, should be considered to replace the Crown of Thorns plants.

Action

- Crown of Thorns plants will be removed.
- Mulch will be applied.
- Mr. Fogg will submit pictures of recommended plant species to landscape the entrance area to Mr. Schumacher.

VI. PROJECT MANAGERS REPORT

A. Budget Report

Mr. Schumacher presented the Forest Lakes Roadway & Drainage MSTU Fund 159 dated August 3, 2021:

- FY-21 Ad Valorem property tax revenue budget is \$303,400.00, an increase of 3% over FY-20.
- Total revenue FY-21 is \$692,852.32 including investment interest, transfers, and contributions (minus a 5% reserve of \$15,200).
- The FY-21 Millage rate remains constant at 4.000.
- Current Operating Expense Budget is \$177,152.32.
- Commitment's total \$54,505.51; \$97,484.93 is expended.
- Uncommitted Operating Expense funds available are \$25,161.88.
- No new Purchase Orders were generated.
- Other Contractual budget remainder, Line 18 in the amount of \$13,700.00 (including \$10,000.00 for Landscape Incidentals) is sufficient.
- In the event Line items 15 -35 would exceed the budgeted amount, funds can be accessed from Line 36, the budget remainder.
- Purchase Orders for Agnoli, Barber & Brundage are for engineering services and the golf course swales survey and evaluation.
- The Landscape Ground Maintenance Purchase Order is for routine monthly maintenance, as well as new or replacement plants and trees under the line-item Landscape Incidentals.
- The Mettauier Environmental PO covers service for aquatic vegetation control in the lakes.
- Florida Power & Light expenses fund electricity for lights and pumps.
- Irrigation water costs are paid to the City of Naples.
- Transfer to Fund 111, Line 39, is for MSTU Staff salaries.
- Financial Transfer to the Property Appraiser, Line 42, is fees for services rendered by the department.
- Financial Transfer to the Tax Collector, Line 43, is fees incurred for verification of MSTU tax collections.
- Improvements General Fund, Line 37, reserved to fund capital projects, available balance is \$169,000.00.
- Reserves for Insurance and Catastrophic/Hurricane funds, Lines 46, total \$265,000.00.

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- Total available balance, less committed expenses, is \$460,222.26.
- Unexpended funds will roll over to the FY-22 budget.

B. Status Report

1. Swales Re-Survey

The resurvey by Agnoli, Barber & Brundage to verify changes to the swales and determine if action to remedy is necessary should be completed mid-August. Data will be collected and processed to determine:

- Variations from the previous survey.
- Identification of locations which may or may not be within the perimeter of either the easement or boundary of the golf course.

Mr. Schumacher anticipates the firm will determine the extent swales may have "filled" in and/or any elevation changes which potentially impact the original drainage design. Corrective measures would be suggested.

2. Graffiti

Mr. Schumacher revealed an unsigned letter was received by the County reporting graffiti on structures in the Forest Lakes community. Corrective action(s) include:

- Defaced poles have been painted.
- Irrigation control cabinet will be repainted with gray paint.
- STOP and crosswalk sign replacements will be ordered and installed.

3. Lake #9 Wall Repair

Jacobs Engineering Group Inc. submitted a proposal dated July 28, 2021, for *Scope of Services for Structural Analysis, Engineering and Design for "Quail Run Golf Club: Lake Wall Site Evaluation(s), Mitigation, and Construction Monitoring."*

The primary objective of the project is to repair a Lake #9 retaining wall failure. The Jacobs proposal to assess the failure and design a replacement lake retaining wall, totaling a not-to-exceed price of \$108,260.00, was presented.

The Committee discussed the proposal:

- Life span of current lake walls is unknown.
- Cost of inspection of walls for Lakes 14,15 and 16 is not a major contributor to project expense.
- Wall repair in entirety is necessary.
- Acceleration of the project schedule timeline is not feasible.
- Hours of field inspection services during construction affect cost.
- Riprap wall design will significantly reduce cost due to elimination of TASKS III and IV.

Next Steps

Mr. Burnham will:

- Poll the Quail Run Golf Club Board members for feedback on the two (2) proposed options.
- Report Board member comments to Mr. Schumacher.

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Mr. Schumacher will:

- Review the Committee's direction to scale back the project with Ms. Arnold.
- Request Jacobs Engineering, Inc. submit a re-structured proposal for continuation of sloped riprap wall repair on Lake 9.
- Poll the Committee members on acceptance/non-acceptance of the revised proposal.
- If necessary, schedule a "special" meeting of the M.S.T.U. to review and approve the proposal.

VIII. ONGOING BUSINESS

Australian Pine Maintenance

Mr. Schumacher responded to the Committee's inquiry regarding trimming of Australian Pines bordering Pine Ridge Road noting:

- The Australian Pines are not a community asset within the M.S.T.U.'s scope of responsibility.
- Collier County stated the trees are on private property and the County will not assume the expense of trimming.
- Assumption of responsibility for tree maintenance by the M.S.T.U. would require an amendment to the Ordinance.
- Consideration of responsibility would necessitate a Public Meeting "in season" to solicit community feedback to support a proposed change in the Ordinance incorporating "trees" within the scope of Roadway and Drainage.

Mr. Schumacher recommended addressing the project upon completion of the Lake #9 wall project.

IX. PUBLIC COMMENTS

None

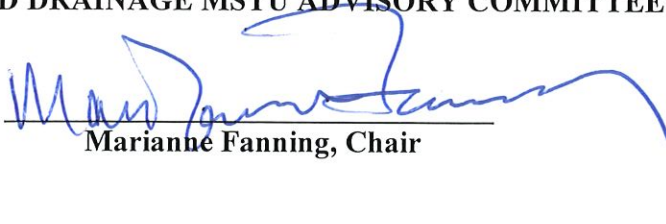
X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:32 P.M.

NEXT MEETING:

**SEPTEMBER 7, 2021 - 10:00 A.M.
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE
1058 FOREST LAKES DRIVE, NAPLES, FL 34105
(239) 261-5497**

FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE



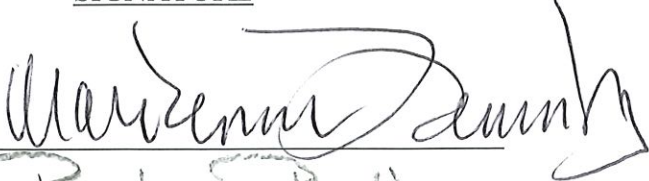
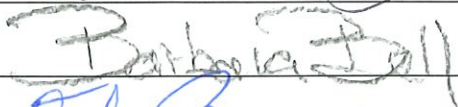


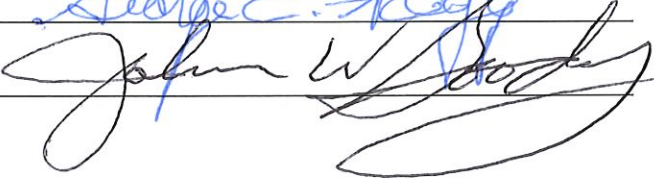
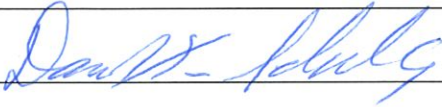


Marianne Fanning, Chair

The Minutes were approved by the Committee on _____, 2021 as presented _____, or as amended _____.

MEETING ATTENDANCE

FOREST LAKES M.S.T.U. ADVISORY COMMITTEE

Date: **September 07, 2021**

<u>NAME</u>	<u>POSITION</u>	<u>SIGNATURE</u>
<u>COMMITTEE MEMBERS</u>		
Marianne Fanning	Chair	
Barbara Bell	Vice Chair	
Dick Barry		
George Fogg		
John Goody		
<u>COUNTY STAFF</u>		
Michelle Arnold	Director - PTNE	
Dan Schumacher	MSTU - Project Manager	
Harry Sells	MSTU - Project Manager	
Rosio Garcia	Administrative Assistant	
<u>CONTRACTORS</u>		
Aaron Gross	Ground Zero (Landscaping)	
Scott Hane	Ground Zero (Landscaping)	
<u>OTHERS</u>		
Rick Korb	Quail Run GC (President)	
Doug Burnham	Quail Run GC (General Manager)	
JOM Kinniry	QUAIL RUN	thomaskinniry@yahoo.com
Patrick Bernal	Forest Lakes	