

FOREST LAKES

ROADWAY AND DRAINAGE M.S.T.U. ADVISORY COMMITTEE 8300 Radio Road - Naples, FL 34104

MINUTES JULY 6, 2021

I. CALL TO ORDER

Chair Fanning called the meeting to order at 10:00 A.M.
A quorum of four was present.

II. ATTENDANCE

Advisory Committee	Marianne Fanning – Chair Barbara Bell – Vice Chair Richard Barry (Excused) George Fogg John Goody
Staff	Michelle Arnold – Director Dan Schumacher – Project Manager Rosio Garcia – Operations Coordinator (Excused)
Contractors	Aaron Gross - Ground Zero Landscaping Wendy Warren - Premier Staffing (Transcription)
Community Attendees	Doug Burnham – General Manager, Quail Run GC Rick Korb – President, Quail Run GC Patrick Bernal – Forest Lakes Resident Jack Hedenstrom – Forest Lakes Resident

III. APPROVAL OF AGENDA

Mr. Fogg moved to approve the Agenda for the Forest Lakes Roadway and Drainage M.S.T.U. as presented. Second by Mr. Goody. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES – JUNE 1, 2021

Mr. Fogg moved to approve the minutes of the June 1, 2021 Forest Lakes Advisory Committee as presented. Second by Ms. Bell. Carried unanimously 4 - 0.

V. CONTRACTOR REPORTS

A. Ground Zero Landscaping – Aaron Gross

Mr. Gross reported on landscape maintenance as follows:

- Landscaping looks good.
- Tree canopies were lifted.
- Shrubs were pruned.
- Swales on the Quail Run Golf Course will be mowed and weeded within two (2) weeks.
- A proposal in the amount of \$1,430.95 to plant three (3) twenty-five (25) gallon trees between Narita Lane and Optunia Lane was submitted.

MINUTES

The Committee discussed the tree planting proposal.

- Two (2) trees bordered by the existing Oak trees would be appropriate for the space.
- Twenty-five (25) gallon size for trees is standard.
- Crepe Myrtle (multi-trunk) or Queen Crepe Myrtle (single trunk) trees in white and/or pink would be attractive.

Mr. Fogg motioned to approve Ground Zero Landscaping's proposal to plant two Crepe Myrtle trees, one white and one pink, between Narita Lane and Optunia Lane on Forest Lakes Boulevard. The quote for \$1,430.95 will be adjusted to fund the planting of two versus three trees. Second by Mr. Goody. Carried unanimously 4 – 0.

VI. PROJECT MANAGERS REPORT

A. Budget Report

Mr. Schumacher presented the Forest Lakes Roadway & Drainage MSTU Fund 159 dated July 6, 2021:

- FY-21 Ad Valorem property tax revenue budget is \$303,400.00, an increase of 3% over FY-20.
- Total revenue FY-21 is \$692,852.32 including investment interest, transfers, and contributions (minus a 5% reserve of \$15,200).
- The FY-21 Millage rate remains constant at 4.000.
- Current Operating Expense Budget is \$177,152.32.
- Commitment's total \$67,093.97; \$84,892.80 is expended.
- Uncommitted Operating Expense funds available are \$25,165.55.
- No new Purchase Orders were generated.
- In the event Line items 15 -35 would exceed the budgeted amount, funds can be accessed from Line 36, the budget remainder.
- The Landscape Ground Maintenance Purchase Order is for routine monthly maintenance, as well as new or replacement plants and trees under the line-item Landscape Incidentals.
- The Mettauer Environmental PO covers service for aquatic vegetation control in the lakes.
- Florida Power & Light expenses fund electricity for lights and pumps.
- Irrigation water costs are paid to the City of Naples.
- Hart's Electrical PO balance, Line 26, for lighting repairs is \$3,500.00.
- Transfer to Fund 111, Line 39, is for Staff salaries.
- Budget Transfers to the Appraiser and Tax Collector, Lines 42 and 43, are facilitated by other appropriate County entities.
- Improvements General Fund, Line 37, reserved to fund capital projects, available balance is \$169,000.00.
- Reserves for Insurance and Catastrophic/Hurricane funds, Lines 46, total \$230,000.00.
- Total available balance, less committed expenses, is \$458,341.70.

The transfer of funds from Capital Outlay to Operating Expense for engineering projects including the golf course swale survey and structural evaluation, design plans and permitting of the Lake 9 retaining wall replacement, should be reflected in the August 2021 budget report, pending approval by the Board of County Commissioners (BCC).

B. Status Report

1. Swales Re-Survey

The resurvey to verify changes to the swales and determine if action to remedy is prudent has begun. Agnoli, Barber & Brundage (ABB) have plotted two (2) swales. ABB's survey manager noted two (2) variables have slowed the process:

- Moderate to heavy rain produces a negative effect.
- Overcast weather impedes GPS signal clarity and accurate measurements cannot be obtained.

Mr. Schumacher will inform ABB of the golf course's seasonal closures to assist the firm in scheduling work without interference from golf play activity.

2. Lake #9 Wall Repair

Three engineering companies were interviewed to provide an evaluation of the wooden retaining wall re-construction project on Lake 9.

Mr. Schumacher has been working with Jacobs Engineering Group, Inc. who will provide a "Scope of Service" for the following tasks:

- A. Evaluation of the failure of the existing wall.
- B. Design of a replacement wall with an "Opinion of Cost" for two construction methods:
 - A wooden vertical wall similar to the original.
 - Continuation of rip rap around the impacted segment.
- C. Evaluation and life expectancy prediction of three (3) additional lakes with wooden retainer walls.

A proposal for task A is anticipated week ending July 11, 2021. The project will go out to bid upon completion of the design phase.

3. Forest Lakes Blvd (FLB) Pump Station & Camelia Ln Swale

Mader Electric's electrical sub-contractor completed repairs to the electrical cabinet and the pump is up and running.

- Installation of an alarm bell to sound if the system fails, including a "silence" button to actuate manually.
- Installation of an annunciator on top of the control enclosure to flash red if pump fails.
- Manual start-up of pump resulted in a thirty-six (36) hour run cycle, after which the sub-contractor adjusted the float levels to actuate at a higher water level.
- The pump is functioning, and stormwater flows down the swale as planned.

VII. NEW BUSINESS

A. Sidewalk on Forest Lakes Drive – Proposed

1. Patrick Bernal Survey Data

Mr. Bernal presented consolidated results of his Walkway Survey emailed to 250 of the 352 FLCA owners between November 30 and December 2, 2020.

A breakdown of the 178 resident responses:

- **Safety:** 75% of respondents voted "likely or very likely" a sidewalk will make the community safer.

MINUTES

- **Enjoyment:** 57% of the respondents voted “likely or very likely” a sidewalk will add to their enjoyment.
- **Property Value Increase:** 55% of the respondents voted “likely or very likely” property values will increase.
- **Beautification:** 66% of the respondents voted “likely or very likely” a walkway will enhance beautification of the landscape.

A second membership vote on May 25, 2021, requesting an opinion of support or non-support for a feasibility study on the sidewalk yielded opposition to the walkway. However, five (5) of the nine (9) board members voted in support of the walkway feasibility study. Opposition concerns included:

- Cost - Study cost is estimated in the \$20,000.00 range and may have led to the negative votes.
- Landscape damage (one (1) Pygmy Palm would be removed on the proposed route).
- Privacy issue for Phase IV residents.

Mr. Bernal distributed a proposed pathway route comprised of sections A, B and C and suggested the M.S.T.U. consider a modification or a “limited sidewalk” proposal for section “A” that is located totally within the existing access easement along Forest Lakes Drive.

2. County Attorney’s Office – Easement Opinion

Mr. Schumacher requested the County Attorney’s office render a legal opinion on which entity would be authorized to grant easements for the six (6) condominium associations.

Mr. Schumacher noted the entity/entities in Forest Lakes Phase IV Condominium which possesses authority to grant permanent easements (the Master Association or individual Condominium Associations) would need to be determined.

Mr. Bernal will send Mr. Schumacher the link for Forest Lake IV, a Condominium, documents review.

The Committee discussed the following:

- Viability of project depends on release of easements.
- Long term infrastructure expenditures must be quantified.
- The MSTU ordinance allows sidewalks.
- It is not necessary to further survey the Forest Lakes community on the project.

Ms. Arnold requested future surveys be submitted to her for review prior to distribution.

Next Steps

- Easement grant verification.
- Forest Lakes Phase IV resident support.
- Engineering feasibility study and cost.
- Design study and cost.

Mr. Fogg motioned to Request a Quote for a technical engineering feasibility study for a sidewalk on Forest Lakes Drive bordering Forest Lakes IV, a Condominium. Second by Ms. Bell. Motion failed 2 “yes” - 2 “no.” Ms. Fanning and Mr. Goody voted “no.

MINUTES

VIII. ONGOING BUSINESS

None

IX. PUBLIC COMMENTS

Mr. Burnham reported "off roading" vandalism by vehicles resulted in damage to the golf course greens and fairways. The incidents have been reported to the police.

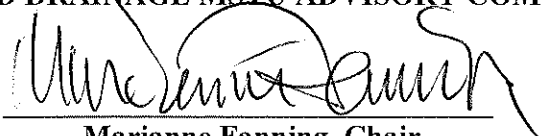
X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:43 P.M.

NEXT MEETING:

**AUGUST 3, 2021 - 10:00 A.M.
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE
1058 FOREST LAKES DRIVE, NAPLES, FL 34105
(239) 261-5497**

FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE



Marianne Fanning, Chair

The Minutes were approved by the Committee on _____, 2021 as presented _____, or as amended _____.

MEETING ATTENDANCE

FOREST LAKES M.S.T.U. ADVISORY COMMITTEE

Date: **August 03, 2021**

NAME

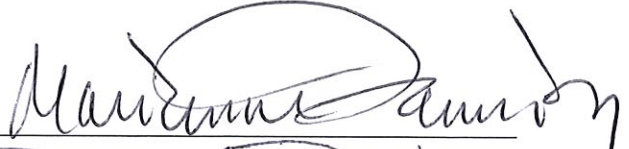
POSITION

SIGNATURE

COMMITTEE MEMBERS


Marianne Fanning

Chair



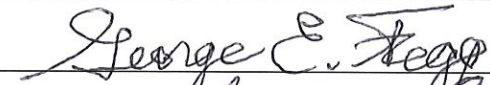
Barbara Bell

Vice Chair

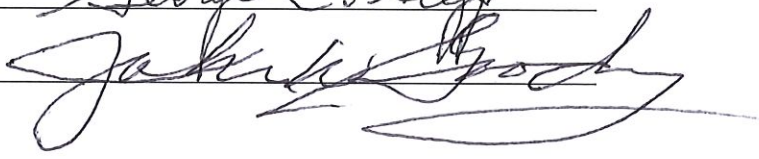


Dick Barry

George Fogg



John Goody



COUNTY STAFF

Michelle Arnold

Director - PTNE

Dan Schumacher

MSTU - Project Manager

Harry Sells

MSTU - Project Manager

Rosio Garcia

Administrative Assistant

CONTRACTORS

Aaron Gross

Ground Zero (Landscaping)



Scott Hane

Ground Zero (Landscaping)

OTHERS

Rick Korb

Quail Run GC (President)

Doug Burnham

Quail Run GC (General Manager)



Patrick BERNAL

Forest Lake Condominiums