

# FOREST LAKES

**ROADWAY AND DRAINAGE M.S.T.U.  
ADVISORY COMMITTEE**  
3299 East Tamiami Trail - Suite 103, Naples, FL 34112

## MINUTES

**MAY 7, 2019**

### **I. CALL TO ORDER**

**Chair Fanning** called the meeting to order at 10:00 A.M.  
A quorum was established.

### **II. ATTENDANCE**

<b>Advisory Committee</b>	Marianne Fanning – Chair Barbara Bell – Vice Chair Richard Barry George Fogg John Goody
<b>Staff</b>	Michelle Arnold – Director Dan Schumacher - Project Manager
<b>Contractors</b>	Scott Hane - Ground Zero Landscaping Wendy Warren – Premier Staffing
<b>Community Attendees</b>	Doug Burnham – GM, Quail Run GC Rick Korb – President, Quail Run GC Chuck Whitney – Member, Quail Run GC Ken Finegan – Member, Quail Run GC

### **III. APPROVAL OF AGENDA**

*Ms. Bell moved to approve the Agenda subject to the following change:  
Move Item VII. – New & Ongoing Business to Item VI. and revise Agenda sequence.  
Second by Mr. Fogg. Carried unanimously 5 - 0.*

### **IV. APPROVAL OF MINUTES – APRIL 2, 2019**

*Ms. Bell moved to approve the minutes of the April 2, 2019 Forest Lakes Advisory Committee.  
Second by Mr. Fogg. Carried unanimously 5 - 0.*

### **V. CONTRACTORS REPORTS**

#### **A. Ground Zero Landscape Maintenance – Scott Hane**

**Mr. Hane** reported on landscape maintenance as follows:

- Four trees were planted on Forest Lakes Drive bordering the golf course parking lot; bubblers have been installed to ensure adequate irrigation.
- Irrigation was repaired in the vicinity of the new tree planting on Forest Lakes Drive.
- Landscaping was pruned.
- A second round of fertilizer will be applied.

**Mr. Schumacher** will:

- Review the fertilization schedule with Mr. Gross, Ground Zero Landscaping.
- Request Ground Zero Landscaping remove the stakes from trees on Forest Lakes Drive.

## VI. NEW & ONGOING BUSINESS -

### A. Quail Run GC – Presentation of Conceptual Plans.

**Mr. Burnham**, General Manager, Quail Run Golf Club, presented the “*Long Term Infrastructure Planning Committee (LTIPC) MSTU Cooperation Proposal*” highlighting:

- The nine-member Quail Run committee formed to identify long-term infrastructure projects completed a conceptual design for golf course modifications to improve water flow and reduce ponding in the Forest Lakes community.
- The LTIPC Power Point Presentation identified both Short (2019-2022) and Long (2020-2025) term goals to benefit both the M.S.T.U. community and the Golf Club.
- The proposed joint venture offers “A Master Water Management Program using the Quail Run Golf Club,” with more storage and improved drainage through a major golf course redesign.
- The project will be considered for partnership with the M.S.T.U. after the bond payments are completed in 2022.

During Committee discussion the following was addressed:

- The Club intends to rely on public play to generate additional income.
- Current lake water levels vs. levels recorded during the prior engineering study should be reviewed.
- An engineering study should be conducted to determine if the project is beneficial in alleviating flooding and is economically viable.
- Southwest Florida Water Management District (SFWMD) approval is required for any plan that involves pumping water off of the property.
- Jerry Kurtz, Growth Management Division, Stormwater and Environmental Planning, should be consulted and invited to an M.S.T.U. meeting.

***Mr. Fogg motioned to approve the M.S.T.U. proceed with the next steps to determine the feasibility of undertaking the “Long Term Infrastructure Planning Committee (LTIPC) MSTU Cooperation Proposal” presented by the Quail Run Golf Club. Second by Ms. Bell. Carried unanimously 5 – 0.***

**Mr. Schumacher** will:

- Consult with ABB (Agnoli, Barber & Brundage) about a *Scope of Work* proposal to determine the feasibility of the concept.
- Locate the original design plan developed by WilsonMiller (acquired by STANTEC), to address the Forest Lakes community drainage issue which led to the bond initiative.
- Invite Jerry Kurtz to an M.S.T.U. meeting to address the status of the Gorden River Watershed Study and provide insight to the members on the process to implement the proposed plan.

## VII. PROJECT MANAGERS REPORT

### A. Committee Member Applications.

#### **Barbara Bell**

**Ms. Bell** expressed her desire to be reappointed to the Forest Lakes M.S.T.U Advisory Committee noting she has consistently participated in the Committee’s activities over the past four years.

***Mr. Barry moved to recommend the Board of County Commissioners reappoint Ms. Bell***

*to the Forest Lakes Roadway and Drainage M.S.T.U. Advisory Committee for a four-year term. Second by Mr. Goody. Carried unanimously 5 - 0.*

**John Goody**

Mr. Goody shared his interest in continuing to serve as a member of the Forest Lakes M.S.T.U. Advisory Committee noting his contributions to the Committee’s activities over the past four years.

*Mr. Fogg moved to recommend the Board of County Commissioners reappoint Mr. Goody to the Forest Lakes Roadway and Drainage M.S.T.U. Advisory Committee for a four-year term. Second by Mr. Barry. Carried unanimously 5 - 0.*

**B. Budget Report**

Mr. Schumacher presented the “Forest Lakes MSTU Fund 159, May 7, 2019” for FY19 noting:

- FY19 Ad Valorem property tax revenue budget is \$278,900.00, an increase of 6.18%.
- Total revenue FY18 is \$444,027.00 including investment interest, transfers and contributions (minus a 5% reserve of \$14,000).
- Operating Expense Budget is \$178,027.00 of which \$54,364.55 is committed; \$53,423.37 expended.
- Unencumbered Operating Expense funds available are \$70,239.08.
- The Capital Outlay budget balance of \$143,630.00, Line 35, will finance special projects including tree, fencing and light pole replacement/repair and roadway signage.
- Reserves of \$23,100.00, line 42, are adequate.
- Budget funds not expended in 2019 will “roll-over” to the FY-20 budget.
- The FY-20 millage rate will remain consistent at 1.3793.
- Upon termination of the bond payments in 2022, capital maintenance projects such as drainage, sidewalks and street paving will be considered.
- Total available balance for FY-19 is \$232,481.52.

*Mr. Schumacher advised annotations to the FY-20 budget recommended by the Committee for the Other Contractual, Lighting Maintenance and Engineering Fees categories at the April 2019 M.S.T.U. meeting were made.*

**C. Status**

**1. Fence Repairs.**

Woodshire Lane

- Century Fence Company completed the initial fence re-build.
- A fallen tree limb destroyed two (2) sections of the repaired fence.
- Responses to an open Request for Quote (RFQ) posted on BidSync is due May 14, 2019.

Mr. Schumacher will:

- Determine feasibility for repair to two (2) sections of damaged fence.
- Confer with the County Attorney’s office to determine procedure to notify Naples Bath and Tennis of large trees leaning over the fence and potential future liability for damages.
- Send pictures of the trees to Naples Bath and Tennis management.
- Research the party responsible for the original fence installation.

**2. Roadway Signage.**

A Request for Quote (RFQ) for the Traffic Sign replacement and installation was previously advertised on BidSync, the County’s internet-based quote solicitation system. No vendor bids were submitted. Funds for the project were approved by the Committee on October 2, 2018.

**Mr. Schumacher** will:

- Update the Committee on the signage project bid status at the June meeting.
- Talk with Lee Dixon to request agreement to increase the speed limit sign in the vicinity of the Turtle Lake Golf Colony Condominium from 20 mph to 25 mph to potentially enable the Sheriff’s department to enforce speed limits.

**D. Procurement**

**1. PO’s Requested: n/a**

No new Purchase Orders were issued.

**E. Light Pole Number Duplicates.**

Light pole renumbering to eliminate numeric duplication is approximately fifty (50) percent complete.

**F. Perimeter Tree Replacements.**

**Mr. Schumacher** will review the perimeter tree list for the *Street Tree Replacement Project* and request two quotes from Ground Zero Landscaping for irrigated areas and non-irrigated areas. Quotes will be presented for review at the June 2019 meeting and a final decision solicited regarding planting of non-irrigated areas, particularly at the southwest corner of the property.

**G. Snakes**

A flyer from the *Florida Fish and Wildlife Conservation (FWC)* web site titled “*Living with Snakes*” highlighted the valuable place snakes occupy in Florida’s ecosystem and noted only six (6) of the forty-four (44) snake species are venomous. The memo stated a snake should not be killed unless it is posing immediate danger to people or pets.

**VIII. OLD BUSINESS**

None

**IX. PUBLIC COMMENTS**

None

**X. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:58 PM.*

**NEXT MEETING:**

**JUNE 4, 2019 - 10:00 A.M.  
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE  
1058 FOREST LAKES DRIVE, NAPLES, FL 34105  
(239) 261-5497**

**FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE**

\_\_\_\_\_  
**Marianne Fanning, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2019, as presented \_\_\_\_\_, or as amended \_\_\_\_\_.