

FOREST LAKES

**ROADWAY AND DRAINAGE M.S.T.U.
ADVISORY COMMITTEE**
3299 East Tamiami Trail - Suite 103, Naples, FL 34112

MINUTES

JULY 2, 2019

I. CALL TO ORDER

Vice Chair Bell called the meeting to order at 10:01 A.M.
A quorum was established.

II. ATTENDANCE

Advisory Committee	Marianne Fanning – Chair Barbara Bell – Vice Chair Richard Barry (Excused) George Fogg John Goody
Staff	Michelle Arnold – Director (Excused) Dan Schumacher - Project Manager
Contractors	Aaron Gross - Ground Zero Landscaping Wendy Warren – Premier Staffing
Community Attendees	Doug Burnham – GM, Quail Run GC

III. APPROVAL OF AGENDA

Mr. Fogg moved to approve the Agenda for the Forest Lakes Roadway and Drainage M.S.T.U. as presented. Second by Ms. Bell. Carried unanimously 4 - 0.

IV. APPROVAL OF MINUTES – JUNE 4, 2019

Ms. Bell moved to approve the minutes of the June 4, 2019 Forest Lakes Advisory Committee as presented. Second by Mr. Goody. Carried unanimously 4 - 0.

V. CONTRACTORS REPORTS

A. Ground Zero Landscape Maintenance – Aaron Gross

Mr. Gross reported on landscape maintenance as follows:

- Entry island Bougainvilleas were hand pruned.
- The invasive Potato Vine, encroaching the Ficus tree by the golf course maintenance building, was removed.
- A replacement tree will be added to the *Perimeter Tree Project List* for the damaged Yellow Elder removed on Forest Lakes Boulevard.
- The *Street Tree Project* plantings will be installed in July 2019.

Mr. Schumacher will:

- Provide a copy of the current “*Street Tree Project List*” to Ms. Bell.
- Drive the perimeter streets to confirm the tree selection and planting locations with Mr. Gross prior to installation.

VI. PROJECT MANAGERS REPORT

A. MSTU By-Laws

Mr. Schumacher alerted the members to a change in *The Forest Lakes Roadway & Drainage Municipal Service Taxing Unit (MSTU) Advisory Committee By-Laws* verbiage in the copy distributed for their review as follows:

- *Page 5, ARTICLE VII, Public Participation, Sections I-c and II – a.: from “...All persons wishing to speak under public comment on items not on the Agenda must register with the Staff liaison prior to this portion of the Agenda by completing a speaker’s slip) ...,” to ... **At the discretion of the Chair**, all persons wishing to speak under public comment on items not on the Agenda must register with the Staff liaison prior to this portion of the Agenda by completing a speaker’s slip ...).”*

Mr. Fogg motioned to approve the “Forest Lakes Roadway & Drainage Municipal Taxing Unit (M.S.T.U.)” By-Laws. Second by Mr. Goody. The motion passed with 3 votes in favor and 1 against. Ms. Bell opposed.

Mr. Goody motioned to rescind approval of the “Forest Lakes Roadway & Drainage Municipal Taxing Unit (M.S.T.U.)” By-Laws. Second by Mr. Fogg. Carried unanimously 4 – 0.

During Committee discussion members expressed a preference to review the revisions to the current By-Laws.

Mr. Schumacher will provide original and revised copies of the By-Laws to the Committee for review prior to signature execution at the August 2019 meeting.

B. Budget Report

Mr. Schumacher presented the “*Forest Lakes MSTU Fund 159, July 2, 2019*” for FY19 noting:

- FY19 Ad Valorem property tax revenue budget is \$278,900.00, an increase of 6.18%.
- Total revenue FY19 is \$444,027.00 including investment interest, transfers and contributions (minus a 5% reserve of \$14,000).
- Operating Expense Budget is \$178,027.00 of which \$49,545.50 is committed; \$77,804.92 expended.
- Unencumbered Operating Expense funds available are \$50,675.58.
- The Capital Outlay budget balance of \$143,630.00, Line 35, will finance special projects including tree, fencing and light pole replacement/repair and roadway signage.
- Reserves of \$23,100.00, line 42, are adequate.
- Budget funds not expended in 2019 will “roll-over” to the FY-20 budget.
- Upon termination of the bond payments in 2022, capital maintenance projects such as drainage, sidewalks and street paving will be considered.
- Total available balance for FY-19 is \$219,323.00.

C. Status Report

1. Roadway Signage.

The list for street name and traffic sign identified for replacement is complete. The 25-mph speed limit will be consistent throughout the community to comply with the standard limit potentially enforceable by the Sheriff’s department.

A Request for Quote (RFQ) for the sign replacement and installation is advertised on BidSync, the County’s internet-based quote solicitation system, with a July 16, 2019 response date. Two

local firms were also sent an Invitation to Bid. The quote results will be presented to the Committee at the August 2019 meeting.

During Committee discussion, Mr. Fogg expressed opposition to the adoption of a 25-mph speed limit and recommended a limit of 30 mph.

Mr. Schumacher will solicit professional opinions from the Sheriff's and Traffic Operations Departments for speed limit recommendations and update the Committee at the August 2019 meeting.

D. Procurement

1. Hart's Electrical – 2nd Light Pole

A light pole, identical in style to the Turtle Lakes pole, is on order and will be installed in two to three weeks.

E. Light Pole Re-Numbering.

Light pole renumbering on the north side of Forest Lakes Boulevard to eliminate numeric duplication is complete.

Mr. Schumacher will paint over the old numbers and provide an updated map identifying streetlight number designations to Committee members.

VII. NEW BUSINESS

None

VIII. ON GOING BUSINESS

A. Stormwater – Staff Gauges

Staff Gauges to measure water level and flow in the lakes can be purchased from Amazon at a nominal cost of \$40.00 each and data collection reviewed by the Stormwater Management.

The old gauge at the exit of Lake 5 will be replaced. Additional gauge installation at Lakes 15 and 16 and the weir will be considered.

Mr. Schumacher will meet with Mr. Burnham to determine viable locations for gauge installation.

Agnoli Barber and Brundage

Representatives from Agnoli, Barber and Brundage (ABB) and Mr. Schumacher conducted a site visit to view the weir. Results of the Gordon River Watershed Study are being prioritized and ABB will get back to him with findings.

Mr. Schumacher will provide a copy of the Watershed Study to Advisory Committee members on publication.

Collier County Watershed Restoration Project

Mr. Schumacher will consult **Ms. Arnold** regarding information obtained from Gary McAlpin, Director, Collier County Coastal Zone Management, on qualification requirements for water storage credits for the County's Watershed Restoration Project and update the Committee at the August meeting.

IX. PUBLIC COMMENTS

Lowell Hayes, 1055 Forest Lakes Drive, requested the M.S.T.U. provide drainage relief for water accumulation adjacent to her condominium during storm events.

Mr. Schumacher presented an overview of the M.S.T.U.'s duties and responsibilities' noting it reflects the common interest of the community. It is a County authority taxing all property owners within the defined boundaries. Monies must be expended for the equal benefit of all those within the M.S.T.U.

The Committee recommended Ms. Hayes consult the Forest Lakes Condominium Association Board, the entity responsible for property maintenance, to seek a solution to her drainage issue.

X. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:32 PM.

NEXT MEETING:

**AUGUST 6, 2019 - 10:00 A.M.
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE
1058 FOREST LAKES DRIVE, NAPLES, FL 34105
(239) 261-5497**

FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE

Marianne Fanning, Chair

The Minutes were approved by the Committee on _____, 2019, as presented _____, or as amended _____.