

FOREST LAKES

**ROADWAY AND DRAINAGE M.S.T.U.
ADVISORY COMMITTEE**
8300 Radio Road
Naples, FL 34104

AGENDA

August 4, 2026

1. **CALL TO ORDER**
2. **ATTENDANCE**

Advisory Committee:

Greg Pollock – Chair (4/21/2030) Jerry Norsic (4/21/2028)
Kathy Thomson – Vice Chair (4/21/2027) Michael Hazel
Patrick Bernal (4/21/2027)

County Staff:

Ellen Sheffey – Director, PTNE
Jeffrey Felger – MSTU Project Manager

Contractor(s):

Aaron Gross – Ground Zero Landscaping

3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES – JULY 7, 2026**
5. **CONTRACTOR REPORTS**
 - a. Ground Zero Landscaping – Aaron Gross
6. **PROJECT MANAGERS REPORT – Jeffrey Felger**
 - a. **BUDGET REPORT**
 - b. **OPEN SEAT** - Michael Hazel - Documents submitted to BCC. It is on the 8-11-26 Agenda. Letter from BCC will follow. Congratulations Michael!
7. **ONGOING BUSINESS**
 - a. Simmonds Electric – Replacement of burnt-out bulbs. Completed 7-25-26
 - b. RDA Consulting Engineering, LLC –Notice to Proceed (NTP) has been Issued. 60% Plans will be submitted from RDA in a few weeks.
8. **NEW BUSINESS**
 - a. Valley Gutters on Forest Lakes Dr. – I have asked for an opinion from our in-house Engineering Team. *Discussion*
 - b. Forest Lakes Dr. - Roadway is 18 years old.
9. **COMMITTEE MEMBER COMMENTS**
10. **PUBLIC COMMENTS**
11. **ADJOURNMENT**

NEXT MEETING

SEPTEMBER 1ST, 2026 - 10:00 AM
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE
1058 FOREST LAKES DRIVE, NAPLES, FL 34112
(239) 261-5497

FOREST LAKES

ROADWAY AND DRAINAGE M.S.T.U. ADVISORY COMMITTEE 8300 Radio Road - Naples, FL 34104

MINUTES

JULY 7, 2026

I. CALL TO ORDER

Chair Pollock called the meeting to order at 10:00 A.M. Roll call was taken, and a quorum of three were present.

II. ATTENDANCE

Advisory Committee

Greg Pollock – Chair
Kathy Thomson – Vice Chair
Patrick Bernal (Excused)
Jerry Norsic
Open Seat

Staff

Ellen Sheffey – Director, PTNE (Interim – Excused)
Jeffrey Felger – Project Manager
Rosio Garcia – Operations Analyst

Contractors

Aaron Gross - Ground Zero Landscaping (Excused)
Wendy Warren - Premier Staffing, Transcription

Public

Doug Burnham – QRGCC, General Manager
William Csogi - Resident
Michael Hazel - Resident

III. APPROVAL OF AGENDA

Vice Chair Thomson moved to approve the Agenda of the Forest Lakes Roadway and Drainage MSTU Advisory Committee. Second by Mr. Norsic. Carried unanimously 3 - 0.

IV. APPROVAL OF MINUTES – June 2, 2026

Vice Chair Thomson moved to approve the minutes of the June 2, 2026, Forest Lakes Roadway and Drainage MSTU Advisory Committee meeting subject to the following changes:

*Page 3, Item V. Project Manager's Report, B. Open Committee Seat, from "Applicants will be considered at the July 5, 2026, meeting for consideration and recommendation to the BCC), . . ." to ... Applicants will be considered at the **July 7, 2026**, meeting for consideration and recommendation to the BCC ...).*

*Page 5, Item Next Meeting, from " JULY 5, 2026 - 10:00 A.M.) ...," to ... **JULY 7, 2026 - 10:00 A.M.)**.*

Second by Mr. Norsic. Carried unanimously 3 – 0.

V. CONTRACTOR REPORTS

A. Ground Zero Landscaping – Aaron Gross

Mr. Gross reported:

- Lantana was planted in the entry island.
- Landscaping is in good condition.
- The Clusia hedge was pruned.

VI. PROJECT MANAGERS REPORT

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Forest Lakes MSTU Fund 1626 Budget for July 7, 2026, prepared June 30, 2026.

Mr. Felger provided an overview of the budget highlighting:

Purchase Orders

1. City of Naples – reclaimed irrigation water.
2. Carter Fence Company – Woodshire Lane fence.
3. Florida Service Painting Inc. – power washing.
4. FPL – electricity.
5. Ground Zero Landscaping Services Inc. – grounds maintenance.
 - a. Incidentals – landscape materials and refurbishment.
 - b. Maintenance – regular landscape, swales & irrigation maintenance.
6. The Lake Doctors, Inc. – lake fountains.
7. Naples Electric Motor Works – pump station services.
8. Pavement Maintenance, Inc. – Sidewalk and curb repairs.
9. Premier Staffing Source, Inc. – transcription services.
10. Shenandoah General Construction – drainage project.
11. Simmonds Electrical of Naples, Inc. – lighting & general electrical services.
12. SiteOne Landscape Supply – irrigation parts and pumps.
13. TIGRIS Aquatic Services, LLC – Lake's maintenance, aquatic vegetation control.
14. Tree Scaping of Naples – Tree pruning.

Budget Summary

1. Line 1, Revenue – Millage assessed and Interest totals \$849,700, a decrease of \$419,100 over 2024, due to a millage rate reduction from 4.000 to 2.5000.
2. Line 2, Carry Forward – Unexpended Prior Year (2025) Funds total 3,617,825.
3. Line 3, Revenue Total – Of the \$4,467,525 (Millage Assessed and FY-25 Carry Forward), \$880,743 in tax revenue has been credited and \$31,043 remains for collection.
4. Line 23, Operating Expense – Of the \$349,225 budgeted, \$127,733 is committed to existing Purchase Orders and \$180,610 is expended, leaving the remainder of \$40,881 available within budget for additional operating expenses as needed.
5. Line 28, County Overhead – Of the \$109,200 budgeted, \$100,143 has been transferred, and a balance of \$9,056 remains for transfer. (PTNE Staff & support, Property Appraiser & Tax Collector).
6. Line 31, Capital Reserves - \$4,009,100 remains for future improvements.
7. Line 32, All Expenses – Of the \$4,467,525 budgeted, \$127,733 remains committed to existing Purchase Orders and \$280,753 is expended leaving \$4,059,037 available within budget for additional expenses as needed.

General

1. The Fiscal Year 2026 budget is effective October 1, 2025. Unspent Fiscal Year 2025 funds were carried forward to 2026.
2. The Ad Valorem property tax value increased 7.03% for fiscal year 2025 over 2024.
3. The MSTU Millage Rate for 2026 is 2.5000 per \$1000.00 of taxable value.

4. The Office of Budget Management assumes 5% of the millage assessed will be delinquent and factors the assumption into the budget.
5. Tax Millage collected and interest, to maintain and improve MSTU assets, can only be utilized by the MSTU and within the district boundary.

Mr. Felger noted:

- Funds were transferred to finance the Shenandoah storm drain cleaning project.
- Funds will be transferred from Reserves for Capital to Other Contractual (634999) to fund the roadway paving and Lake #15 wall replacement projects.
- The budget process for Fiscal Year 2027 commenced in April 2026.
- The *Asset Management Plan*, prepared June 4, 2024, which estimates life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance and repairs of these assets through 2028, totaling \$2,140,995, will be updated.

B. Open Committee Seat

Mr. Felger reported one seat is available on the Forest Lakes Roadway and Drainage MSTU Advisory Committee for a four-year term.

Applications were received from Michael Anthony Hazel and William Csogi.

Recommendation for Michael Anthony Hazel

Mr. Norsic moved to recommend the Board of County Commissioners appoint Michael Anthony Hazel to the Forest Lakes Roadway and Drainage M.S.T.U. Advisory Committee. Second by Vice Chair Thomson. Motion carried 2 – yes; 1 – no. Chair Pollock voted “no.”

The applicants will be considered for appointment to the Committee by the Board of County Commissioners.

VII. ONGOING BUSINESS

A. Shenandoah Project

- Shenandoah General Construction submitted Proposal No. P51044-v1, dated May 27, 2026, in the amount of \$40,965.75, to undertake a video inspection and stormwater drainpipe cleaning along Forest Lakes Boulevard and Quail Forest Boulevard to Woodshire Lane.
- The paperwork has been submitted to the Procurement Division.
- Mr. Felger recommended the project to be undertaken in 2027.

B. Simmonds Electrical, Inc.

Simmonds Electrical of Naples, Inc. submitted Quote No. 2617275, dated May 22, 2026, in the amount of \$4,566.78 to replace up to thirty lamps, supplied by Collier County, and twenty fuses. Eighty bulbs are currently in inventory.

Mr. Felger will confirm scheduling with Simmonds Electrical.

C. Lake No. 15 Wall Study

- A work order was submitted to the Procurement Division for RDA Consulting Engineers, LLC. in the amount of \$11,092.00 for design and post design services for replacement of the Quail Run Golf Club (QRGC) bulkhead at Hole 15. A Notice-to-Proceed will be issued.

- Work includes pre and post design services.
- The proposal is for the replacement of the bulkhead with vinyl sheet pile and a concrete cap.
- Existing riprap will be augmented with additional larger riprap on the ends of the replacement area.
- The project will go out to bid for construction.
- A building permit is needed and will be obtained by the contractor.
- The project will be undertaken in 2027.

VIII. NEW BUSINESS

Mr. Felger reported:

A. **Ground Zero Landscaping**

Quote

Estimate No. E761, dated June 19, 2026, in the amount of \$3,019.21, was presented to mulch around the light clearings in the front entry bed and plant Variegated Arboricola and Iris around the boulders on the east side of Forest Lakes Boulevard.

Vice Chair Thomson motioned to approve Ground Zero Landscaping's Estimate No. E761, dated June 19, 2026, in the amount of \$3,019.21, to mulch around the light clearings in the front entry bed and plant Variegated Arboricola and Iris around the boulders on the east side of Forest Lakes Boulevard. Second by Mr. Norsic. Carried unanimously 3 – 0.

B. **Irrigation Pump**

- Naples Electric Motor Works serviced the irrigation pump and inspected the discharge area.
- Debris was removed.
- The pump is functioning as intended.

C. **Drainage Meeting**

- Mr. Felger, Mr. Burnham, and Committee Members toured the Golf Course and Community to review drainage in the area.
- It was determined the swales were working as intended.
- A prior proposal for a swale bordering Lake #14 was not executed; the Committee recommends this swale be installed.
- Trebilcock Consulting Solutions PA has been selected from the County Library of Contractors to perform a drainage study commencing in Fiscal Year 2027

D. **Valley Gutters on Forest Lakes Drive.**

- An opinion on the proposed valley gutter project has been solicited from Collier County's "in house" Engineering Team.
- The structure on both sides of the drive would impact swale drainage, potentially retaining water between the asphalt roadway and the concrete curbing.
- Cost is estimated at \$450K to \$600K.

Mr. Burnham expressed concern regarding impact the project may have on golf course drainage.

IX. COMMITTEE MEMBER COMMENTS

Mr. Felger reported:

Upper Gordon River Improvements Project

- The improvements provided by this project will enhance the capacity of stormwater flow through the Gordon River to Naples Bay and improve water quality.
- This enhanced capacity will reduce the potential for flooding in residential and commercial developments in the basin.
- The existing rock weir is being replaced with an automated concrete gated.
- The County will clean the back areas between Forest Lakes and Naples Bath and Tennis.
- A project date will be reported when available.

X. PUBLIC COMMENTS

Mr. Felger noted Tigris Aquatic Services will treat the algae growth in the lakes.

XI. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 10:25 A.M.

FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE

Greg Pollock, Chair

The Minutes were approved by the Committee on _____, 2026 as presented __, or as amended ____.

<https://www.collierptne.com/forest-lakes-roadway-drainage-advisory-committee/>

NEXT MEETING:

AUGUST 4, 2026 - 10:00 A.M.
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE
NAPLES, FL 34105

Forest Lakes M.S.T.U.
Fund 1626
August 4, 2026
FY26

	FY-26	Vendor	Item	PO#	Budget	Commitments	Expenditures	Available
1	MILLAGE COLLECTED & INTEREST		MSTU Revenues		\$ (849,700.00)	\$ -	\$ (932,280.63)	\$ 82,580.63
2	CARRY FORWARD		Unexpended Prior Year Funds		\$ (3,617,825.00)	\$ -	\$ -	\$ (3,617,825.00)
3	ALL REVENUES				\$ (4,467,525.00)	\$ -	\$ (932,280.63)	\$ (3,535,244.37)
4	ENG. FEES & OTHERS (631403)				\$ 25,000.00	\$ 13,393.00	\$ -	\$ 11,607.00
5	INDIRECT COST REIMBURSE	Collier County	Indirect Cost	Direct Pay	\$ 4,200.00	\$ -	\$ 4,200.00	\$ -
6	INTERDEPARTMENT PAYMENT						\$ -	\$ -
7	LANDSCAPE INCIDENTALS (634990)				\$ 20,000.00	\$ 2,335.83	\$ 34,164.17	\$ (16,500.00)
		Lake Doctors	Lake Maintenance	4500243736		\$ 3,823.37	\$ 6,176.63	
		Ground Zero Landscaping	Grounds Maintenance	4500242710		\$ 18,301.63	\$ 72,698.37	\$ -
8	OTHER CONTRACTUAL (634999)				\$ 113,900.00	\$ 22,125.00	\$ 78,875.00	\$ 12,900.00
		Pavement Management	Sidewalks and Curbs	4500241924		\$ -	\$ -	\$ -
		Tree Scaping of Naples	Prunning Trees/Palms	4500243469		\$ 9,635.00	\$ 10,365.00	\$ 20,000.00
		Florida Service Painting	Pressure Wash	4500243445		\$ -	\$ 11,328.80	\$ 11,328.80
		Tigris Aquatic Services LLC	Lake Maintenance	4500243057		\$ 6,000.00	\$ 5,111.12	\$ 888.88
		Carter Fence	Black Chain Link Fence	4500240046		\$ -	\$ 15,025.00	\$ -
		Simmonds Electrical	Replace Sternberg Light Pole	4500245837		\$ 12,062.62	\$ -	\$ 12,062.62
		1000Bulbs	Light bulbs	P-Card		\$ -	\$ 1,271.20	\$ -
		Home Depot	Locks	P-Card		\$ -	\$ 28.95	\$ -
		Shenandoah General Construction						
9	OTHER CONTRACTUAL (639990)				\$ 134,625.00	\$ 27,697.62	\$ 43,130.07	\$ 63,797.31
10	ELECTRICITY	FPL	Electricity		\$ 13,500.00	\$ 2,667.61	\$ 11,082.39	\$ (250.00)
11	WATER & SEWER	City of Naples	Water - Reclaimed Irrigation		\$ 3,000.00	\$ 1,828.92	\$ 1,171.08	\$ -
12	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 900.00	\$ 225.00	\$ 675.00	\$ -
		SiteOne	Irrigation Parts & Pumps	4500242321		\$ 4,610.39	\$ 389.61	\$ 4,220.78
		Naples Electric Motor Works	Pump Station Services	4500242839		\$ 3,900.00	\$ 350.00	\$ 3,550.00
		Hydropoint Data		P-Card		\$ -	\$ 249.00	\$ (249.00)
13	SPRINKLER SYSTEM				\$ 12,000.00	\$ 8,510.39	\$ 988.61	\$ 2,501.00
14	MULCH				\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
15	LIGHTING MAINTENANCE (646451)	Simmonds Electrical	Electrical Services	4500241146	\$ 10,000.00	\$ 10,858.84	\$ 3,141.16	\$ (4,000.00)
16	LICENSE & PERMITS				\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
		Simmonds Electrical	Furnish/Install lights island	4500245027	\$ -	\$ 0.01	\$ 20,835.25	\$ 20,835.26
		Premier Staffing	Transcription	4500242471	\$ 3,000.00	\$ 762.55	\$ 1,737.45	\$ -
		Naples Award	Plaque	P-Card		\$ -	\$ 76.00	\$ -
17	OTHER MISCELLANEOUS (649990)				\$ 3,000.00	\$ 762.56	\$ 22,648.70	\$ (20,411.26)
18	OFFICE SUPPLIES				\$ 100.00	\$ -	\$ -	\$ 100.00
19	COPYING CHARGES	J.M. Todd	Copier CPC		\$ 200.00	\$ -	\$ 47.18	\$ 152.82
20	FERT HERB CHEM				\$ 500.00	\$ -	\$ -	\$ 500.00
21	OTHER OPERATING				\$ 300.00	\$ -	\$ -	\$ 300.00
22	TRAFFIC SIGNS (63710)				\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
23	OPERATING EXPENSES				\$ 349,225.00	\$ 90,404.77	\$ 200,123.36	\$ 58,696.87
					\$ -	\$ -	\$ -	\$ -
24	CAPITAL OUTLAY				\$ -	\$ -	\$ -	\$ -
25	PTNE STAFF & DIVISION OVERHEAD				\$ 72,700.00	\$ -	\$ 72,700.00	\$ -
26	PROPERTY APPRAISER				\$ 10,000.00	\$ -	\$ 9,850.95	\$ 149.05
27	TAX COLLECTOR				\$ 26,500.00	\$ -	\$ 17,592.60	\$ 8,907.40
28	COUNTY OVERHEAD				\$ 109,200.00	\$ -	\$ 100,143.55	\$ 9,056.45
29	RESERVES FOR CAPITAL				\$ 4,009,100.00	\$ -	\$ -	\$ 4,009,100.00
30								
31	CAPITAL RESERVES				\$ 4,009,100.00	\$ -	\$ -	\$ 4,009,100.00
32	ALL EXPENSES				\$ 4,467,525.00	\$ 90,404.77	\$ 300,266.91	\$ 4,076,853.32
33	FY-26 BUDGET GRAND TOTAL		= ALL REVENUES - ALL EXPENSES		\$ -	\$ 90,404.77	\$ (632,013.72)	\$ 541,608.95

Forest Lakes M.S.T.U.
Fund 1626
August 4, 2026
FY26

129,715,669	FY 13 Final Taxable Value	-2.4%
129,977,881	FY 14 Final Taxable Value	0.2%
140,171,072	FY 15 Final Taxable Value	7.8%
152,711,783	FY 16 Final Taxable Value	8.9%
165,722,702	FY 17 Final Taxable Value	8.5%
190,428,196	FY 18 Final Taxable Value	14.9%
202,132,375	FY 19 Final Taxable Value	6.1%
210,299,015	FY 20 Final Taxable Value	4.0%
219,999,549	FY 21 Final Taxable Value	4.6%
227,701,198	FY 22 Final Taxable Value	3.5%
257,799,765	FY 23 Final Taxable Value	13.2%
294,456,887	FY 24 Final Taxable Value	14.2%
316,446,199	FY 25 Gross Taxable Value	7.5%
338,697,670	FY 26 Gross Taxable Value	7.0%
7.03%	Adjustment FY 25 to FY 26	
	FY 26 Gross MSTU Revenue	FY 25
Millage	2.5000	4.0000
Tax Dollars	\$846,744	\$1,265,785

Total Available Balance	\$ 4,076,853.32
Plus Committed And Not Spent	\$ 90,404.77

Estimated Cash	\$ 4,167,258.09
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Prepared 7.31.26 RG

4.0 mill cap
(\$419,041)