

# FOREST LAKES

ROADWAY AND DRAINAGE M.S.T.U.  
ADVISORY COMMITTEE  
8300 Radio Road  
Naples, Fla. 34104

MINUTES  
MARCH 2, 2021

I. CALL TO ORDER

Chair Fanning called the meeting to order at 10:00 A.M.  
A quorum of five was present.

II. ATTENDANCE

Advisory Committee Marianne Fanning – Chair (4/21/2022)  
Barbara Bell – Vice Chair (4/21/2023)  
Richard Barry (4/21/2022)  
George E. Fogg (4/21/2024)  
John Goody (4/21/2023)

Staff: Michelle Arnold – Director  
Dan Schumacher – Project Manager

Contractors: Aaron Gross – Ground Zero Landscaping

Community Attendees Doug Burnham – General Manager, Quail Run GC  
Rick Korb – President, Quail Run GC  
Tom Kinning – Quail Run GC Board Member  
Paul Kaplowe – Forest Lakes Resident  
Patrick Bernal - Forest Lakes Resident

III. APPROVAL OF AGENDA

Mr. Fogg moved to approve the Agenda for the Forest Lakes Roadway and Drainage M.S.T.U. as presented. Second by Mr. Goody. Carried unanimously 5 - 0.

IV. APPROVAL OF MINUTES – FEBRUARY 2, 2021

Mr. Fogg moved to approve the minutes of the February 2, 2021 Forest Lakes Advisory Committee subject to the following changes:

Page 3, Item C.1. Zoom Meeting Criteria: to add the word “then” in the first paragraph as follows: Hybrid public meetings can be convened if a quorum of Advisory Committee members is physically present to conduct the meeting and a motion is then made to allow non-attending members to attend remotely.

Second by Mr. Barry. Carried unanimously 5 – 0.

V. CONTRACTOR REPORTS

A. Ground Zero Landscaping – Aaron Gross

Mr. Gross provided a report on various landscape maintenance items throughout the community, noting that fertilizer has been applied to the plants at the main entrance.

VI. PROJECT MANAGERS REPORT

A. BUDGET REPORT

Mr. Schumacher presented the “Forest Lakes MSTU Fund 159, dated March 2, 2021.” for FY-21:

- Total revenue FY-21 is \$692,852.32 including investment interest, transfers, and contributions (minus a 5% reserve of \$15,200).
- Current Operating Expense Budget of \$177,152.32 is the sum of lines 12 – 32.
- Commitments total \$76,160.10; \$53,816.00 is expended.
- Uncommitted Operating Expense funds available are \$47,176.22.
- Improvements General Fund, Line 33, reserved to fund capital projects, available balance is \$169,000.00 of which \$700.00 is committed.
- Total available balance, less committed expenses, is \$537,442.04.
- The Bond has been paid off, but the recorded payment will be reflected in the FY-22 Budget.

**Mr. Schumacher** advised the Committee that the FY-22 budget process is underway, and he will be bringing a proposed budget to the Committee at the next meeting.

**Mr. Fogg** inquired about whether other committee members submitted their wish lists to be considered as part of the budget process. He asked ***Mr. Schumacher to tabulate the lists from all the Committee members and place an item on the April Agenda for discussion.***

**Mr. Paul Kaplowe** asked about whether it would be appropriate to establish a sub-committee to review the wish list. The Committee did not agree to establishing a sub-committee.

**Mr. Schumacher** explained the criteria for items that can be included on the wish list:

- Must benefit the MSTU community as a whole.
- Must be within the scope of the MSTU governing ordinance approved by the Board of County Commissioners.
- Must be under the jurisdictional control of the MSTU (the property is County-owned or an easement is recorded in the interest of the County)

**Mr. Schumacher** advised the Committee and all in attendance that priority consideration is given to existing assets and the maintenance obligations required as part of the budget process. He also advised that the presentation made by Quail Run GC will be included on the wish list.

## **B. Status Report:**

### **1. Cable Fence Repair**

**Mr. Schumacher** provided an update on this project and advised the Committee that there will be a delay due to the manufacturer of the sleeve that encases the cable fence posts currently operating at only at 25% capacity.

### **2. ABB Survey - Northwest Swale Survey & Profile**

**Mr. Schumacher** reviewed the plans prepared by ABB to address the drainage issues on Camelia Lane. There will be modifications to the slope of the connecting drainage swale leading out to the Gordon River Canal. Annotated engineering drawings and a cost estimate for the work needed has been requested from ABB so that the work can be bid out.

There was discussion about the circumstances throughout the community where private property owners illegally alter the drainage swales and thus creating a disruption to proper stormwater drainage flow. Staff agreed that there are areas where obstructions may have been created by property owners, but they may have done so without understanding the negative impact.

**Mr. Schumacher** advised that the ABB-prescribed work may be within the capabilities of Ground Zero Landscaping, already contracted with the MSTU for Grounds Maintenance. If Ground Zero can meet the requirements, it will expedite the process.

All property owners affected by the project will be notified prior to the work commencing. Drainage easement information will be included in the notification to advise of the necessity to maintain the slope/flow.

**Ms. Bell motioned to proceed with the work recommended by ABB and utilize Ground Zero to complete the work if they have the equipment. Second by Mr. Fogg. Carried unanimously 5 – 0.**

## **VII. NEW BUSINESS**

**Mr. Fogg** inquired about what can be done to correct the visual issue that has been created by the utility work completed by Naples Bath & Tennis along Woodshire Lane. He proposed installing vegetation or a vine on the MSTU fence to shield the utility equipment. **Mr. Schumacher** offered to contact representatives of Naples Bath & Tennis to ask if they would be willing to plant vegetation to screen the area.

**Mr. Barry** asked about the pipes mentioned in the February minutes under item 4. **Mr. Schumacher** informed the Committee that with no MSTU easements recorded for the area in question, evidence that the MSTU completed any work there has not been found.

**Ms. Bell** mentioned that the speeding on Forest Lakes Blvd. was very bad and asked whether law enforcement could be requested to patrol the area in the mornings and when children are returning home from school. **Mr. Schumacher** agreed to follow up with the Sheriff's Office to see if they would patrol the area.

**Mr. Barry** inquired about the trees on the golf course and whether they are causing an obstruction to the drainage flow. **Mr. Burnham** advised that the palm trees should not be an issue because the root ball is smaller. However, he indicated that the swale on the 8<sup>th</sup> hole should be reviewed to determine its proximity to private property.

**Ms. Arnold** advised that it is time that the swales along the golf course are surveyed to determine if the capacity is still sufficient or if there are any problem spots. At that time the location of the swales can also be evaluated. **Mr. Schumacher** advised that he has requested a quote to survey the swales from the 13<sup>th</sup> to the 15<sup>th</sup> holes and Ms. Arnold advised that the scope should be expanded to include the swale on the west side of the fairway.

## **VIII. ONGOING BUSINESS**

None

## **IX. PUBLIC COMMENTS**

None

## **X. ADJOURNMENT**

***There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:25 A.M.***

## **NEXT MEETING:**

**APRIL 6, 2021 - 10:00 AM  
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE  
1058 FOREST LAKES DRIVE, NAPLES, FL 34105  
(239) 261-5497**

**FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE**

\_\_\_\_\_  
**Marianne Fanning, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2021 as presented \_\_\_\_\_, or as amended.